

MINUTES of the MEETING of the HERITAGE PARK / SKULL SITE SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, on TUESDAY 2 MAY 2017 at 10.00 AM

**PRESENT:** Councillor B E Read - Chairman  
Councillor Ms L C Howes - Vice-Chairman  
Councillor Ms L M Hall  
Councillor R J Lees

**ALSO PRESENT:** Martin Harding, Assistant Town Clerk & RFO  
Mrs Brenda Bobby, FOSHP  
Lis Dyson, KCC  
Mark Harrison, Historic England

**ABSENT:** Councillor Mrs S P Butterfill

**592/16-17. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor D J Mote.

An apology for lateness was submitted by Councillor Ms L M Hall

**593/16-17. SUBSTITUTES**

There were none.

**594/16-17. TO DECLARE INTERESTS IN ITEMS ON THE AGENDA**

There were none.

***The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.***

**595/16-17. URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

**596/16-17. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 7 MARCH 2017.**

**Recommended:** That the Minutes of the meeting held on 7 March 2017 be confirmed and signed as a true record.

**597/16-17. HERITAGE PARK FUNDING.**

The ATC/RFO introduced Mark Harrison from Historic England who gave a short talk on how a Heritage Watch could be set up and what benefits it would give to heritage assets within the Town.

Members thanked Mr Harrison for coming to the meeting. Members felt that this would be a beneficial exercise to consider both the security of assets and the involvement with the wider community.

Mr Harrison explained that the initial steps were to map the known assets within the Town and to look at the risks associated with them. This would be undertaken by a group of stakeholders within the community. Once mapped a second open event would be undertaken for the community to comment on these and add in local landmarks and areas with significance.

This information would then feed into the Police network. Community events could then be run to improve reporting of incidents at listed assets.

Following this the ATC/RFO gave an update on the report to members of areas of the original bid that could now be considered for individual funding projects. Members felt that the report covered all aspects and should be tackled in the order they were originally timetabled within the HLF bid

**Recommended:**

1. That the ATC/RFO liaise with Mark Harrison from Historic England on the initial steps to setting up a Heritage Watch Group.
2. That the ATC/RFO begin working through the projects list prioritising the survey and liaison tasks to build stronger community links.

**598/16-17. NATURAL ENGLAND – SWANSCOMBE SKULL SITE NATIONAL NATURE RESERVE AND SITE OF SPECIAL SCIENTIFIC INTEREST – VISUAL MANAGEMENT PLAN.**

The ATC/RFO gave a brief verbal update on his meeting on 7 April 2017 with Lorraine Huggett, the new NNR Manager from Natural England. The ATC/RFO explained that this had been a very positive meeting with a schedule of future contact and support being set up.

**Recommended:** That the item be noted.

**599/16-17. FRIENDS OF SWANSCOMBE HERITAGE PARK (FOSHP) REPORT OF ACTIVITIES.**

Mrs Brenda Bobby confirmed that the Easter Egg Hunt had been a great success with over 190 children attending.

The next planned event was the Teddy Bears picnic on the 27 July 2017.

**Recommended:** That the item be noted.

**600/16-17. HERITAGE PARK WEBSITE**

This item reminded everyone that any items to be included on the website needed to be forwarded to the ATC/RFO.

**Recommended:** That the item be noted.

**601/16-17. ANY OTHER ITEMS RELATED TO THE HERITAGE PARK / SKULL SITE.**

Members briefly discussed whether any further incidents had occurred regarding dog walkers on the Heritage Park.

Councillor R J Lees proposed that this committee consider changing its name to become the Heritage Sub-Committee so that it could consider the wider heritage considerations within the Town rather than just focusing on the park. Members agreed with this proposal and that the change of name and adjusted Terms of Reference be included for approval at the Towns Councils AGM on the 18 May 2017

**602/16-17. DATE OF NEXT MEETING.**

**Recommended:** That the next meeting be scheduled at the discretion of the ATC/RFO

There being no further business to transact, the meeting closed at 11.30 am.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)