

MINUTES of the MEETING of the HERITAGE SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, on TUESDAY 3 JULY 2018 at 10.00 AM

**PRESENT:** Councillor Ms L C Howes (Chairman)  
Councillor Mrs S P Butterfill (Vice-Chairman)  
Councillor Ms L M Hall  
Councillor R J Lees  
Councillor D J Mote

**ALSO PRESENT:** Brenda Bobby - FOSHP  
Martin Harding, Assistant Town Clerk & RFO

**ABSENT:** Councillor Mrs A E D Barham

**74/18-19. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Town Clerk explained the arrangements and constraints relating to the filming or recording of the meeting.

**75/18-19. APOLOGIES FOR ABSENCE**

There were none.

**76/18-19. SUBSTITUTES**

There were none.

**77/18-19. TO DECLARE INTERESTS IN ITEMS ON THE AGENDA**

There were none.

*The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.*

**78/18-19. URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

**79/18-19. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 1 MAY 2018.**

**Recommended:** That the Minutes of the meeting held on 1 May 2018 be confirmed and signed as a true record.

**80/18-19. HERITAGE PARK IMPROVEMENTS.**

The ATC/RFO gave a verbal update on ongoing work being undertaken for improvement to the Heritage Park.

Members were informed of the progress being made by North Kent Countryside Partnership (NKCP) on securing the funding for both the meadow and pond projects.

NKCP are now in a position to begin works in November this year to prepare the pond area. Should further funding be secured by that point, additional work may be completed on site.

The ATC/RFO confirmed that an approach had been made to the Heritage Lottery Fund (HLF) regarding the Digital Heritage Trail. The initial feedback was very positive with a telephone conference due to be scheduled to discuss further.

Members were informed that the recent Heritage Watch meeting was unfortunately cancelled and a rearranged date was awaited.

**Recommended:**

1. That the ATC/RFO continue working on the current funding projects.
2. That NKCP begin preliminary works on the pond area in preparation for securing further funding.

81/18-19.

**NATURAL ENGLAND – SWANSCOMBE SKULL SITE NATIONAL NATURE RESERVE (NNR) AND SITE OF SPECIAL SCIENTIFIC (SSSI) – VISUAL MANAGEMENT PLAN/LEASE.**

The ATC/RFO confirmed that he had had two meetings with Natural England to both discuss the Town Councils work on the site and to meet with the local planning lead for Natural England. The ATC/RFO confirmed that Natural England are working with the Government on legislation to formalise environmental gain that developers are required to provide.

Members were encouraged by this information and requested the ATC/RFO to contact Natural England to obtain any literature available on the proposed changes to planning.

**Recommended:**

That the ATC/RFO contact Natural England regarding information on changes to planning legislation regarding environmental gain.

82/18-19.

**ADOPT A KIOSK**

Councillor R J Lees updated members that the group of local residents interested in this project were due to meet to discuss appropriate uses for the kiosk.

Further updates would be provided once this initial meeting had taken place and Councillor R J Lees will remain in contact with the group.

**Recommended:**

That Councillor R J Lees provide further feedback following the initial meeting of the residents group.

83/18-19. **FRIENDS OF SWANSCOMBE HERITAGE PARK (FOSHP) REPORT OF ACTIVITIES.**

Brenda Bobby provided an update that confirmed the next event would be the Teddy Bears Picnic in August followed by the Halloween Disco in October.

**Recommended:** That the item be noted.

84/18-19. **HERITAGE PARK WEBSITE**

The ATC/RFO reminded members that any items to be included on the website needed to be forwarded to him.

**Recommended:** That the item be noted.

85/18-19. **ANY OTHER ITEMS RELATED TO HERITAGE.**

Councillor R J Lees provided an update on the recent informal meeting between the Town Council and Henley Camland regarding ownership of the land for 3 allotments sites and the Heritage Park.

Members noted the update and await the formal proposals from Henley Camland for consideration.

86/18-19. **DATE OF NEXT MEETING.**

**Recommended:** That the next meeting be scheduled for Tuesday 11 September 2018 at 10.00am.

There being no further business to transact, the meeting closed at 10.45 am.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)

**This page is intentionally left blank.**