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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Leases & Legal Sub - Committee

Councillor B E Read (Chairman)
Councillor R J Lees (Vice-Chairman)
Councillor J A Hayes
Councillor Mrs M B Kelly
Councillor Mrs L Manchester
Councillor Mrs I A Read

To all other Councillors: For information only

A Meeting of the above Sub-Committee will be held on

**Thursday 26 October 2017 at 11.30am
or on the rising of the Personnel Committee meeting
starting at 11.00am**

at The Council Offices, The Grove, Swanscombe, DA10 0GA.

**Graham Blew
Town Clerk**

Dated: 19 October 2017

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 7 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Quorum for Sub-Committees is one half of its Membership. If a Councillor is unable to attend, that Councillor can arrange for a substitute to attend in their place.

1. Apologies for absence.
2. Substitutes.
3. Declarations of Interest in items on the agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as deemed urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To approve and sign the Minutes of the Meeting held on 15 June 2017 (*Town Council 6 July 2017*).
6. **EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item/s.

7. GROVE CAR PARK MANAGEMENT (p).

Please refer to the attached Draft Licence and Management Agreement and correspondence from Dartford Borough Council.

Nb.

- The Heads of Terms were previously agreed by this committee (minute 68/17-18).
- The financial implications/expenditure were previously agreed by the Finance and General Purposes Committee (minute 60/17-18.)

Recommended: To consider the Draft Licence and Management Agreement and, if agreed, to send to the Town Council's Solicitors for approval.

8. EAGLES ROAD PLAY AREA (p).

Please refer to the attached Draft Lease, proposed Lease Plan and draft documentation to exclude the Lease from the security of tenure provisions of the Landlord and Tenant Act 1954 supplied by Dartford Borough Council on 17 October 2017.

Nb.

- The Heads of Terms were previously agreed by the Chairman and Vice-Chairman (4 August 2017)
- The financial implications/expenditure were previously agreed by the full Council (minute 328/16-17) and the Recreation, Leisure & Amenities Committee (minute 417/16-17).

Recommended: To consider the Draft Lease and Lease Plan and, if agreed, to send to the Town Council's Solicitors for approval.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

