

MINUTES of the MEETING of the LEASES & LEGAL SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 15 JUNE 2017 at 7.45PM

**PRESENT:** Councillor B E Read (Chairman)  
Councillor R J Lees (Vice-Chairman)  
Councillor Mrs L Manchester  
Councillor Mrs I A Read

**ALSO PRESENT:** Martin Harding – Assistant Town Clerk/RFO

**ABSENT:** There were none.

62/17-18. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors' J A Hayes and Mrs M B Kelly.

63/17-18. **SUBSTITUTES.**

There were none.

64/17-18. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

There were none.

*The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.*

65/17-18. **ITEMS AS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES.**

The ATC/RFO confirmed that item 8 on the agenda had been added in error and was not required to be resolved at this meeting.

66/17-18. **TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 17 JUNE 2013**

**Recommended:** The Minutes of the meeting held on 17 June 2013 were confirmed and signed.

67/17-18. **EXCLUSION OF PRESS AND PUBLIC**

MOVED BY Councillor B E Read and seconded by Councillor R J Lees.

RESOLVED:

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following item of business.

68/17-18. **GROVE CAR PARK MANAGEMENT.**

Members considered the confidential report and Heads of Terms provided.

Members agreed with the recommendation within the report for the location of the equipment.

**Recommended:**

That the Heads of Terms be approved and the location of the required equipment be agreed.

There being no further business, the Meeting closed at 7.55pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)