

MINUTES of the MEETING of the LEASES & LEGAL SUB-COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 21 MARCH 2019 at 8.30PM

PRESENT: Councillor P M Harman (Vice-Chairman in the Chair)
Councillor Mrs S P Butterfill (substituting for Councillor Mrs I A Read)
Councillor J A Hayes
Councillor R J Lees (substituting for Councillor B E Read)

ALSO PRESENT: Graham Blew – Town Clerk
Martin Harding – Assistant Town Clerk/RFO

ABSENT: Councillor Mrs M B Kelly

540/18-19. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Vice-Chairman in the Chair explained the arrangements and constraints relating to the filming or recording of a meeting.

541/18-19. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors' B E Read and Mrs I A Read.

542/18-19. **SUBSTITUTES.**

Councillor Mrs S P Butterfill substituted for Councillor Mrs I A Read.
Councillor R J Lees substituted for Councillor B E Read.

543/18-19. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

There were none.

The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.

544/18-19. **ITEMS AS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

545/18-19. **TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 26 OCTOBER 2017.**

Recommended: The Minutes of the meeting held on 26 October 2017 were confirmed and signed.

545/18-19. **EXCLUSION OF PRESS AND PUBLIC.**

MOVED BY Councillor R J Lees and seconded by Councillor Mrs S P Butterfill.

RESOLVED:

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following item of business.

546/18-19. **INGRESS PARK COMMUNITY CENTRE.**

Further to minutes 367/18-19 (Town Council 13 December 2018), 251/18-19, 201/18-19 and 72/18-19 the Planning Manager (Crest Nicholson Eastern), had provided the attached **draft** Transfer for the Ingress Park Community Centre (including 11 parking spaces) plus 7 additional parking spaces.

Members went through the draft Transfer page by page highlighting sections requiring clarification by the Town Council's Solicitors.

Recommended: That the draft Transfer be agreed subject to approval by the Town Council's Solicitors.

There being no further business, the Meeting closed at 9.10pm

Signed: _____ Date: _____
(Chairman)