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SWANSCOMBE & GREENHITHE TOWN COUNCIL

PERSONNEL COMMITTEE.

Councillor Mrs A E D Barham (Chairman)
Councillor Mrs L Manchester (Vice-Chairman)
Councillor Mrs S P Butterfill
Councillor P M Harman
Councillor D J Mote
Councillor B E Read
Councillor Mrs I A Read

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 19 July 2018 at 11.00am.

at: The Council Offices, The Grove, Swanscombe, DA10 0GA

**Graham Blew
Town Clerk**

Dated: 12 July 2018

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting for item 6 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

A G E N D A

* **PLEASE BE AWARE THAT AS PER STANDING ORDER 23 f) NO SUBSTITUTE MEMBERS ARE ALLOWED FOR THE PERSONNEL COMMITTEE.**

1. To receive apologies for absence.
2. To declare interests in items on the agenda.

At the Chairman's discretion, the meeting will be adjourned at this point to accept questions from the public.

3. To receive items deemed urgent / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
4. To confirm and sign the Minutes of the Meeting held 11 April 2018 (*Town Council 26 April 2018*).

5. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

6. PERSONNEL MATTERS.

Further to the full Council meeting on 5 July 2018, and in line with the terms of reference, members requested that a meeting of the Personnel Committee be held with an employment consultant to investigate personnel matters. It has been arranged for the Employment Director, South East Employers, to be available at this meeting.

Recommended: To raise and discuss any issues regarding personnel matters.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

