

MINUTES of the MEETING of the PERSONNEL COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, DA10 0GA on THURSDAY 19 JULY 2018 at 11.00 AM.

PRESENT: Councillor Mrs A E D Barham (Chairman)
Councillor Mrs L Manchester (Vice – Chairman)
Councillor Mrs S P Butterfill
Councillor B E Read
Councillor Mrs I A Read

ABSENT: Councillor P M Harman

ALSO PRESENT: David Maycock – South East Employers (SEEMP)
Graham Blew, Town Clerk
Martin Harding, ATC/RFO

135/18-19. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

136/18-19 **APOLOGIES FOR ABSENCE.**

An apology for absence was received from Councillor D J Mote.

137/18-19. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

There were none.

The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.

138/18-19. **URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

139/18-19. **TO CONFIRM AND SIGN THE MINUTES OF THE LAST MEETING HELD ON 11 APRIL 2018.**

Recommended: That the minutes from the meeting held on 11 April 2018 be confirmed and signed.

140/18-19. **EXCLUSION OF THE PRESS AND PUBLIC.**

MOVED BY Councillor B E Read and seconded by Councillor Mrs S P Butterfill;

RESOLVED:

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following item of business.

141/18-19. **PERSONNEL MATTERS.**

Further to the full Council meeting on 5 July 2018, and in line with the committees terms of reference, members undertook a fact finding question and answer session with David Maycock the Employment Director (SEEMP) regarding personnel matters that may arise from the Community Governance Review being undertaken by Dartford Borough Council.

Members discussed the possible personnel implications and the timings involved. During the discussions Mr Maycock clarified the requirements, options and obligations for the Town Council as an employer.

It was confirmed that the Town Council did not currently include a Redundancy Scheme in its contract of employment and the Town Clerk agreed to investigate this.

Recommended: That David Maycock be thanked for his attendance and the information he provided.

There being no further business, the Meeting closed at 11.25 am.

Signed: _____ Date: _____
(CHAIRMAN)