

MINUTES of the MEETING of the PERSONNEL COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE, DA10 0GA on THURSDAY 9 AUGUST 2018 at 8.15PM.

PRESENT: Councillor Mrs A E D Barham (Chairman)
Councillor Mrs S P Butterfill
Councillor B E Read
Councillor Mrs I A Read

ABSENT: Councillor P M Harman
Councillor Mrs L Manchester

ALSO PRESENT: Martin Harding, ATC/RFO

146/18-19. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

147/18-19. **APOLOGIES FOR ABSENCE.**

An apology for absence was received from Councillor D J Mote.

148/18-19. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

There were none.

The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.

149/18-19. **URGENT ITEMS / MATTERS ARISING FROM PREVIOUS MINUTES.**

There were none.

150/18-19. **TO CONFIRM AND SIGN THE MINUTES OF THE LAST MEETING HELD ON 19 JULY 2018.**

Recommended: That the minutes from the meeting held on 19 July 2018 be confirmed and signed.

151/18-19. **EXCLUSION OF THE PRESS AND PUBLIC.**

MOVED BY Councillor B E Read and seconded by Councillor Mrs S P Butterfill;

RESOLVED:

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following item of business.

152/18-19. **PERSONNEL MATTERS.**

Further to minute 141/18-19, members considered the information supplied from the Employment Director, South East Employers.

The ATC/RFO informed members that whilst the Policy had been put together around the points members had previously raised, the contents of the scheme were discretionary and for members to decide what they wished to be included.

Members briefly discussed the contents of the Redundancy Policy to ensure all relevant information was covered.

Recommended: That the Redundancy Policy be adopted and implemented for all existing and new employees going forward.

There being no further business, the Meeting closed at 8.20 pm.

Signed: _____ Date: _____
(CHAIRMAN)