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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor Sue Butterfill - Chairman
Councillor Peter Harman - Vice-Chairman
Councillor Anita Barham
Councillor Emma Ben Moussa
Councillor Lorna Cross
Councillor Linda Hall
Councillor John Hayes
Councillor Lesley Howes

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 19 March 2020 at 7.00pm

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA.**

Graham Blew
Town Clerk

Dated: 13 March 2020

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 30 January 2020 (*Town Council 20 February 2020*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.

7.1 ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).

Please find attached the results of the Annual Playground Safety Inspection. Members will see that most of the risk criteria ratings are L (low) or VL (very low).

Recommended: To note the Annual Playground Safety Inspection Report and to agree to the works highlighted being undertaken.

7.2 CHILDREN'S SUMMER ENTERTAINMENT – 2020 (p).

Please find attached details regarding the option of two packages for children's summer entertainment. The budget agreed in the estimates, and contained within Cost Centre 9, Cost Code 121, for this item was £2,000.00 with the Administration Team having successfully obtained an additional £1,500.00 (KCC Members Grant).

Recommended: To select which of the two options to use for the Children's Summer Entertainment - 2020.

7.3 REQUESTS TO USE TOWN COUNCIL PARKS / OPEN SPACES.

The following two requests have been received to use Town Council parks.

- A. Swanscombe Children's Centre – Swanscombe Park – Easter Fun Day – 7 April 2020
- B. Swanscombe Tigers FC – Broomfield Park – Family Fun Day – 5 July 2020

Recommended: To consider and decide on the applications.

7.4 ENVIRONMENTAL ACTION PLAN WORKING GROUP (p).

Further to minute 435/19-20 the Working Group met on site on 31 January 2020 to look at the area and begin planning for what should be installed/included at the site.

Attached are the notes from the meeting, along with indicative diagrams of the area.

Recommended: That the item be noted.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 1, 2020



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

