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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor Sue Butterfill - Chairman
Councillor Peter Harman - Vice-Chairman
Councillor Anita Barham
Councillor Emma Ben-Moussa
Councillor Lorna Cross
Councillor Linda Hall
Councillor John Hayes
Councillor Lesley Howes

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 20 June 2019 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

**Graham Blew
Town Clerk**

Dated: 13 June 2019

Due to the confidential nature of the business to be transacted the Press and Public will be excluded from the meeting from item 7.7 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

A G E N D A

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 21 March 2019 (*Town Council 25 April 2019*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **FOOTBALL PITCH ALLOCATION (p).**

Further to minute 569/17-18 (Recreation, Leisure & Amenities Committee 22 March 2018) please find attached a copy of the football pitch allocations for 2019 – 2020 football season.

Recommended: To note the pitch allocations for 2019 – 2020.

7.2 **REQUEST TO USE COMMUNITY CAFÉ ROOM – COMMUNITY YOUTH ENGAGEMENT OFFICER (CYEO).**

The Town Mayor approached the Town Clerk to see if it would be possible for the CYEO to use the room at the Community Café on an ad hoc basis, and only when it was available i.e. when not being used by other organisations. This would assist the CYEO as the facility currently being used does not have Wi-Fi.

It is not envisaged that this would have any adverse effect on the operation of the Community Café or the current provision of advice services from the café.

Recommended: To discuss and advise accordingly.

7.3 TREE SURVEY.

Further to the previous survey (2015), an updated survey has now been commissioned from the Councils approved tree consultant. The cost of the survey will be met from the agreed Financial Risk Assessment, along with any associated works that are highlighted from the survey. The survey is hoped to be completed by mid-July.

Recommended: To endorse the actions taken in commissioning the tree survey.

7.4 ALKERDEN LANE ALLOTMENTS (NEW BURIAL GROUND) – MEETING WITH DARTFORD BOROUGH COUNCIL (DBC) (p).

As members will be aware Dartford Borough Council have previously agreed new build housing projects on their land and one of the sites is the former garage block at Gilberts Close.

A meeting was held with DBC and the Allotment Association on site to discuss and ensure continued vehicular access to the allotments both during and after the construction process. Attached for members' information are the notes from this meeting.

Recommended: To note.

7.5 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Chairman and Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended: That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

7.6 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.7 INFORMAL MEETING WITH CAMLAND / EBBSFLEET DEVELOPMENT CORPORATION (EDC) (p).

Further to minutes 202/18-19 (Recreation, Leisure & Amenities Committee 20 September 2018) and 538/18-19 (Recreation, Leisure & Amenities Committee 21 March 2019), a further informal meeting was held with Camland and a representative from EDC.

The confidential notes from this meeting, 11 June 2019, are attached for members' information.

Recommended: That the item be noted.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 2, 2019



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<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

