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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)
Councillor P M Harman (Vice-Chairman)
Councillor Mrs A E D Barham
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor Ms L M Hall
Councillor J A Hayes
Councillor Ms L C Howes
Councillor Mrs M B Kelly
Councillor D J Mote
Councillor B R Parry
Councillor B E Read

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 20 September 2018 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

Graham Blew
Town Clerk

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 7.4 onwards.

Dated: 13 September 2018

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

A G E N D A

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 21 June 2018 (*Town Council 5 July 2018*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.

7.1 COUNCIL OFFICE AND CAFÉ CHRISTMAS OPENING ARRANGEMENTS (p).

Attached is a calendar for the Council Offices and Café over the Christmas and New Year. Members are asked to consider when they wish the office and café to be closed over the festive period. Officers have been consulted and have no objection to using annual leave entitlement to cover any periods of closure.

Recommended: To agree the opening days of the offices and café over the festive period with a notice being displayed, in advance, advising Members of the Public of the closures. As per previous years a relevant message would also be recorded for the Council Office answer machine for this period.

7.2 HERITAGE COMMUNITY HALL – BOOKINGS.

A regular hall hirer for the Heritage Community Hall has recently confirmed the cancellation of their booking. The Town Council will continue to actively promote the hall for availability but, members need to be aware this may/will affect the level of income received when considering the budget going forward.

- *Officers have a possible alternative use, linked to another proposal the Town Council are considering, and will raise this with members.*

Recommended: To discuss and advise accordingly.

7.3 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.4 INGRESS PARK COMMUNITY CENTRE – UPDATE (p).

Further to minute 72/18-19 members are asked to consider and give a definitive decision on the Town Councils position, regarding this matter, as a whole.

Recommended: To discuss and advise accordingly.

7.5 INFORMAL MEETING WITH CAMLAND / EBBSFLEET FOOTBALL CLUB (EFC) (p).

Two informal meetings have been held with Camland and at the most recent representatives from EFC were also present.

The confidential notes from the meeting on 29 August 2018 are attached for members' information.

At the current time these meetings are being held as fact finding exercises and no details have yet been provided.

The Chairman and Vice-Chairman of the Planning, Major Developments, Transportation & the Environment Committee; Recreation, Leisure & Amenities Committee and the Regeneration & Quality Sub-Committee were invited to attend the meeting. Going forward it is suggested that the 3 members' that were at the meeting on 29 August 2018 continue with the discussions, in the first instance, until details are known. Once known these will be reported back to the Council to decide how, or even whether, the Town Council wish to proceed with this project.

Recommended: To note.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 3, 2018



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

