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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor K G Basson - Chairman
Councillor P M Harman - Vice-Chairman
Councillor Mrs A E D Barham
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor Ms L M Hall
Councillor J A Hayes
Councillor Ms L C Howes
Councillor Mrs M B Kelly
Councillor D J Mote
Councillor B R Parry
Councillor B E Read

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 21 March 2019 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

**Graham Blew
Town Clerk**

Dated: 14 March 2019

Due to the confidential nature of the business to be transacted the Press and Public will be excluded from the meeting from item 7.8 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 31 January 2019 *(Town Council 14 February 2019)*.
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).**

Please find attached the results of the Annual Playground Safety Inspection. Members will see that most of the risk criteria ratings are L (low) or VL (very low). Members will also see that, the amount of issues highlighted in the report has greatly reduced (due to the planning and investment made by the Town Council).

Due to the timescales involved the Town Clerk arranged for the works highlighted to be undertaken.

Recommended: To note the Annual Playground Safety Inspection Report and to endorse the actions taken by the Town Clerk in arranging for the highlighted works to be undertaken.

7.2 **SaFE - OLD FIRE STATION COMMUNITY CAFÉ (p).**

The Director, SaFE, has written to advise that they would be able to run an Advice Service from the Old Fire Station Community Cafe *(every Wednesday)* from 3 April 2019 onwards.

Recommended: To agree to SaFe running an Advice Service from the Old Fire Station Community Café on Wednesdays.

7.3 CHILDREN'S SUMMER ENTERTAINMENT – 2019 (p).

Please find attached details regarding the option of two packages for children's summer entertainment. The budget agreed in the estimates, and contained within Cost Centre 9, Cost Code 121, for this item was £2,000.00 with the Administration Team having successfully obtained an additional £1,500.00 (KCC Members Grant) and £300.00 (Asda Community Champion) external funding.

Recommended: To select which of the two options to use for the Summer Entertainment - 2019.

7.4 ALKERDEN LANE ALLOTMENTS (NEW BURIAL GROUND) – RENT REVIEW (p).

As per the Lease of the site, the rent is reviewed every three years in line with the increase in the Retail Price Index. This has resulted in the rent increasing from £59.00 to £65.00 which the Town Clerk, on behalf of the Town Council, has signed a memorandum for.

Recommended: To note and endorse the actions of the Town Clerk in dealing with this matter.

7.5 REQUEST TO HIRE BROOMFIELD PARK FOR FUN DAY AND ALSO FREE USE OF A PITCH FOR A CHARITY FOOTBALL MATCH – SWANSCOMBE TIGERS FC (p).

Further to last year's request, minute 64/18-19, Swanscombe Tigers FC have submitted another request to hire Broomfield Park for a Fun Day on 14 July 2019 and free use of a pitch for a Charity Football Match in Broomfield Park on Sunday 1 September 2019.

Recommended: To discuss and advise accordingly.

7.6 CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS.

Further to minutes 391/18-19 (*FGP 10 January 2019*), 436/18-19 (*RLA 31 January 2019*), 481/18-19 (*full Council 14 February 2019*) and 513/18-19 (*Finance and General Purposes Committee 6 March 2019*) members are asked to consider suitable/appropriate projects for this year's scheme.

Recommended: That the item be noted.

7.7 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.8 INFORMAL MEETING WITH CAMLAND / EBBSFLEET FOOTBALL CLUB (EFC) (p).

Further to minute 202/18-19 (Recreation, Leisure & Amenities Committee 20 September 2018, a further informal meeting was held with Camland and a representative from EFC.

The confidential notes from this meeting, 19 February 2019, are attached for members' information.

Recommended: That the item be noted.

7.9 UPDATE - REQUEST FROM WALK TALL.

Further to minutes 492/18-19 (*Town Council 14 February 2019*) and 366/18-19 (*Town Council 13 December 2018*) a verbal update will be provided to members regarding the current situation.

Recommended: That the item be noted.



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<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

