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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)  
Councillor P M Harman (Vice-Chairman)  
Councillor Mrs A E D Barham  
Councillor Mrs S P Butterfill  
Councillor Ms L M Cross  
Councillor Ms L M Hall  
Councillor J A Hayes  
Councillor Ms L C Howes  
Councillor Mrs M B Kelly  
Councillor D J Mote  
Councillor B R Parry  
Councillor B E Read

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 31 January 2019 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.**

Graham Blew  
**Town Clerk**

Dated: 25 January 2019

**Due to the confidential nature of the business to be transacted the Press and Public will be excluded from the meeting from item 8.0 onwards.**

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

## AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 22 November 2018 (*Town Council 13 December 2018*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** That the report be noted.

### 7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

#### 7.1 **CITIZENS ADVICE DARTFORD - OLD FIRE STATION COMMUNITY CAFÉ (p).**

The Advice Services Manager – Dartford has written to advise that they may not be able to continue running the outreach service in Swanscombe (*every Wednesday*) from 2019 onwards.

In response to an invitation from the Town Clerk the CEO of Citizens Advice in North & West Kent kindly agreed to discuss options with the Committee at the meeting on 31 January 2019.

**Recommended:** To discuss and advise accordingly.

#### 7.2 **REQUEST FROM SWANSCOMBE RAINBOWS & 2<sup>nd</sup> SWANSCOMBE BROWNIES – SQUARE OF GROUND, GROVE HALL (p).**

The attached request, dated 14 January 2019, has been received from the Unit Leader, Swanscombe Rainbows & 2<sup>nd</sup> Swanscombe Brownies.

**Recommended:** To discuss and advise accordingly.

**7.3 GRAVESHAM COMMUNITY LEISURE LIMITED (GCLL) DRAFT PROPOSAL SCALE OF CHARGES 2019 FOR THE SWANSCOMBE CENTRE (p).**

In accordance with the Management Agreement (Section 27.2.2), the Managing Director, GCLL, has advised of the proposed Scale of Charges for 2019 and has included the current charges for information.

Due to the timescales involved these charges were reviewed, negotiated and then accepted by the Chairman and members are asked to endorse this.

**Recommended:** To agree the proposed scale of charges for 2019, submitted by GCLL, for The Swanscombe Centre.

**7.4 RECREATIONAL FACILITY CHARGES 2019 – 2020 (p).**

Please find attached the proposed price increases; the Responsible Financial Officer (RFO) has increased them by 2.5% overall and rounded up appropriately. As previously agreed, the allotments have been increased by 15% to include the staged recovery of the administration costs of the Allotment Association.

\*\* All of these figures were taken into account when members previously agreed that Estimates for the forthcoming 2019 – 2020 financial year (*minute 389/18 – 19 Finance and General Purposes Committee and minute 396/18-19 full Council, 10 January 2019*).

**Recommended:** To approve the Recreation Facility Charges 2019 – 2020.

**7.5 REQUEST TO USE SWANSCOMBE HERITAGE PARK (p).**

The attached request has been received from a local resident.

A verbal update will be given at the meeting.

**Recommended:** To discuss and advise accordingly.

**7.6 ACTIVE EBBSFLEET STEERING GROUP.**

On 14 January 2019, the Active Ebbsfleet Steering Group, comprised of members from relevant stakeholder organisations (the ATC/RFO attended), met to initiate the development of Active Ebbsfleet's Sports Participation and Physical Activity Strategy. The aim of the workshop was to share local priorities, establish joint local strategic outcomes and develop a draft "Vision". A further two workshops are scheduled for February and March.

**Recommended:** To note.

**7.7 CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS.**

Further to minute 391/18-9 (FGP 10 January 2019), members are asked to begin considering suitable/appropriate projects for this year's scheme.

**Recommended:** To note.

**7.8 STRATEGIC BUILDING PORTFOLIO REVIEW WORKING GROUP.**

Further to minute 73/18-19 the Working Group were scheduled to resume in January 2019. Since this decision was made, and as members are aware, the Town Council are now working on arrangements for the Heritage Community Hall which would impact on the review. With this in mind, and with the elections being held at the beginning of May, members are asked to consider whether the Working Group should wait until after these matters have been resolved to resume.

Councillor K G Basson  
Councillor Mrs S P Butterfill  
Councillor P M Harman  
Councillor Ms L C Howes  
Councillor D J Mote

**Recommended:** To discuss and advise accordingly.

**7.9 EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

**8.0 REQUEST FROM PAVILION (p).**

The attached request has been received from The Pavilion regarding the two week period they are refurbishing the bar area.

**Recommended:** To discuss and advise accordingly.



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithe town council.gov.uk>

