

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 1 FEBRUARY 2018 at 7.00PM

**PRESENT:** Councillor K G Basson (Chairman)  
Councillor P M Harman (Vice-Chairman)  
Councillor Ms L M Hall  
Councillor J A Hayes  
Councillor D J Mote  
Councillor B R Parry  
Councillor B E Read

**ALSO PRESENT:** Graham Blew - Town Clerk  
Martin Harding – Assistant Town Clerk/RFO

**ABSENT:** Councillor Ms L M Cross  
Councillor Mrs M B Kelly

435/17-18. **VICE-CHAIRMAN COUNCILLOR P M HARMAN IN THE CHAIR.**

As the Chairman had been delayed on route to the meeting the Vice-Chairman took the Chair.

436/17-18. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors' Mrs A E D Barham, Mrs S P Butterfill and Ms L C Howes.

An apology for lateness was submitted by Councillor K G Basson.

437/17-18. **SUBSTITUTES.**

There were none.

438/17-18. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

Councillor K G Basson declared a prejudicial interest in item 7.2 – Recreation Facility Charges 2018 – 2019, as he is Chairman of Swanscombe Tigers FC.

Councillor Ms L M Hall declared a prejudicial interest in item 7.2 – Recreation Facility Charges 2018 – 2019, as she is an allotment holder.

***The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.***

439/17-18. **ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.**

There were none.

**440/17-18. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 23 NOVEMBER 2017.**

**Recommended:** That the Minutes of the Meeting held on 23 November 2017 were approved and signed as a true record.

**441/17-18. SENIOR GROUNDSMAN/GARDENERS REPORT.**

The Town Clerk went through the Senior Groundsman/Gardeners report which updated members on the work undertaken, by the Parks Department and also the work planned for the future which included:

Swanscombe Park, Manor Park, Broomfield Park, Knockhall Park, Heritage Park, Saxon Court, Valley View, Grove Hall and staff.

**Recommended:** That the item be noted.

**442/17-18. REQUEST TO USE TOWN COUNCILS PARKS.**

In light of the recent requests to hold memorial football matches, and further to minute 100, 17 June 2010, members reviewed the current policy and were happy to carry on with it as it was.

**Recommended:** That the Town Clerk, in consultation with the Chairman of the Recreation, Leisure & Amenities Committee, be delegated to consider and decide future requests.

*Having already declared a prejudicial interest Councillor Ms L M Hall left the chamber and took no part in the discussion or decision of the following item.*

**443/17-18. RECREATIONAL FACILITY CHARGES 2018 – 2019.**

**Recommended:** That the Recreational Facility Charges 2018 – 2019 be approved.

**444/17-18. GRAVESHAM COMMUNITY LEISURE LIMITED (GCLL) DRAFT PROPOSAL SCALE OF CHARGES 2018 FOR THE SWANSCOMBE CENTRE.**

In accordance with the Management Agreement (Section 27.2.2), the Managing Director (GCLL) had advised of the Proposed Scale of Charges for 2018. Due to the timescales involved these charges had been accepted by the Chairman of the Recreation, Leisure & Amenities Committee.

**Recommended:** That the proposed Scale of Charges for The Swanscombe Centre 2018 be agreed.

**445/17-18. CHAIRMAN COUNCILLOR K G BASSON IN THE CHAIR.**

Councillor K G Basson arrived at the meeting, apologised for his late arrival, thanked Councillor P M Harman and duly took the Chair.

**446/17-18. CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS.**

Further to minute 405/17-18 members were asked to begin considering suitable/appropriate projects for this year's scheme.

**Recommended:** That the item be noted.

**447/17-18. EXCLUSION OF THE PRESS AND PUBLIC.**

MOVED BY Councillor B E Read and seconded by Councillor J A Hayes;

**RESOLVED:**

That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s).

No members of the press or public were present during discussion of the following items of business.

**448/17-18. GROVE CAR PARK MANAGEMENT – UPDATE.**

Further to minute 380/17-18 the Town Clerk advised members that the Management Agreement and Licence had been signed, sealed and returned to the Solicitors.

Members were informed that an officer meeting had been held with DBC and a "go live" date had been scheduled.

**Recommended:** That the item be noted.

**449/17-18 LOCAL COUNCIL AWARD SCHEME.**

Although not an item on the agenda, at this point Members of the Recreation, Leisure & Amenities Committee asked that their thanks and appreciation, to the Administration Team, be recorded with regards to the work undertaken in successfully receiving accreditation for the Town Council to the National Local Councils Award Scheme (NALC/SLCC).

There being no further business to transact, the Meeting closed at 7.15 pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Chairman)