

MINUTES of the MEETING of the RECREATION, LEISURE & AMENITIES COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 19 MARCH 2020 at 7.00PM

PRESENT: Councillor Lesley Howes - Chairman for the meeting
Councillor Lorna Cross
Councillor Linda Hall
Councillor John Hayes

ALSO PRESENT: Martin Harding – Assistant Town Clerk/RFO

ABSENT: There were none

550/19-20. **ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.**

The arrangements and constraints relating to the filming or recording of the meeting were explained.

551/19-20. **APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Councillors' Anita Barham, Emma Ben Moussa, Sue Butterfill and Peter Harman

552/19-20. **ELECTION OF CHAIRMAN FOR THE MEETING.**

As both the Chairman and Vice-Chairman were unable to attend the meeting it was duly proposed, seconded and agreed;

Recommended: That Councillor Lesley Howes be elected as Chairman for the meeting.

553/19-20. **SUBSTITUTES.**

There were none.

554/19-20. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

There were none.

The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.

555/19-20. **ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES AND THEIR POSITION ON THE AGENDA.**

There were none.

556/19-20. TO APPROVE AND SIGN THE MINUTES OF THE MEETING HELD ON 30 JANUARY 2020.

Recommended: That the Minutes of the Meeting held on 30 January 2020 were approved and signed as a true record.

557/19-20. SENIOR GROUNDSMAN /GARDENER'S REPORT.

Members were provided with a copy of the report which updated members on the work undertaken, by the Parks Department and also the work planned for the future which included:

Swanscombe Park, Manor Park, Broomfield Park, Heritage Park, Knockhall Park, Saxon Court, Valley View and Equipment.

Recommended: That the report be noted.

TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.

558/19-20. ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT.

Members were sent the results of the Annual Playground Safety Inspection. Members noted that most of the risk criteria ratings were L (low) or VL (very low).

Recommended: That the Annual Playground Safety Inspection Report be noted and that the works highlighted are agreed to be undertaken.

559/19-20. CHILDREN'S SUMMER ENTERTAINMENT – 2020.

Members were issued with details regarding the option of two packages for children's summer entertainment. The budget agreed in the estimates, and contained within Cost Centre 9, Cost Code 121, for this item was £2,000.00 with the Administration Team having successfully obtained an additional £1,500.00 (KCC Members Grant).

Recommended: That Option One be selected for the Children's Summer Entertainment - 2020.

560/19-20. REQUESTS TO USE TOWN COUNCIL PARKS / OPEN SPACES.

Two requests had been received to use Town Council parks.

- A. Swanscombe Children's Centre – Swanscombe Park – Easter Fun Day – 7 April 2020
- B. Swanscombe Tigers FC – Broomfield Park – Family Fun Day – 5 July 2020

Recommended: That the two requests, as detailed, be agreed and that the organisers are reminded to note the current Government guidance on social gathering.

561/19-20. ENVIRONMENTAL ACTION PLAN WORKING GROUP.

Further to minute 435/19-20 the Working Group met on site on 31 January 2020 to look at the area and begin planning for what should be installed/included at the site.

Members were provided notes from the meeting, along with indicative diagrams of the area.

Members discussed the planting arrangement proposed for the site.

Recommended: That the item be noted.

There being no further business to transact the Meeting closed at 7.15 pm.

Signed: _____ Date: _____
(Chairman)