

**CALCULATION OF COUNCIL TAX 2021/22 AS REQUIRED BY
SWANSCOMBE & GREENHITHE TOWN COUNCIL**

Balance at Bank 1st April 2020	603,437
Plus Precept - 2020/21	423,496
Plus Section 136 - 2020/21	0
Plus Government Grant 2020/21	<u>14,435</u>
	<u>1,041,368</u>

Less probable expenditure 2020/21	491,855
Less reserve account	428,362
Less working balance	40,000
Less Earmarked from 2020/21 Balances	<u>0</u>
Available Balance	<u>81,151</u>

Estimated expenditure 2021/22	515,639
Less available balance	<u>81,151</u>
	<u>434,488</u>

Less Section 136	0
Less Government Grant	14,435

Total Amount Required	<u>420,053</u>
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COUNCIL TAX CALCULATION

Basic rate for calculation as provided by Dartford Borough Council
4445.61 properties

2020/21
4481.78

Band	2021/22
A	£62.99
B	£73.49
C	£83.99
D	£94.49
E	£115.48
F	£136.48
G	£157.48
H	£188.97

£94.49

£0.00

Percentage

0.00

Martin Harding:
As per DBC figures provided for GAC 14 December 2020

		2019/20	2020/21		2021/22	2022/23	2023/24
		ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST
Cost Centre 1	Public Lighting						
Code	Description						
1	Supply & Maintenance	2500	2600	2600	2600	2678	2758
3	Christmas Lighting	2700	3600	3600	3600	3708	3819
4	Repairs	1000	500	500	500	515	530
5	Long Term Financial Risks	0	500	0	500	500	500
6	LongTerm Maintenance	0	0	0	0	0	0
	Total Expenditure	6200	7200	6700	7200	7401	7608
7	Miscellaneous Income	1	1	1	1	1	1
	Total Income	1	1	1	1	1	1
Total to Public Lighting Summary		6199	7199	6699	7199	7400	7607
Cost Centre 2	Grove Car Park						
Code	Description						
20	Rates	4075	4399	4399	4571	4754	4944
21	Repairs & Maintenance	3000	500	0	500	515	530
22	Long Term Financial Risks	0	655	0	655	655	655
23	Long Term Maintenance	0	0	0	0	0	0
	Total Expenditure	7075	5554	4399	5726	5924	6129
7	Miscellaneous Income	815	800	1000	600	800	800
	Total Income	815	800	1000	600	800	800
Total to Car Parks Summary		6260	4754	3399	5126	5124	5329
Cost Centre 4	Parks Establishment						
Code	Description						
40	Wages	101600	105000	105000	109000	111725	114518
41	Equipment/Materials	43500	40000	38000	40000	41000	42230
42	New Grounds Maintenance Equipment	0	0	0	0	0	0
43	Fuel	2500	2500	2200	2500	2563	2639
44	Fencing	5000	5000	3000	5000	5125	5279
45	Telephone	520	554	300	571	585	603
45	Vehicles	4750	2500	2500	2500	2563	2639
47	Water Rates	1560	1030	1030	1061	1087	1120
48	Gas / Electricity	2000	2060	2060	2122	2175	2240
49	Playground Equipment & Maintenance	7000	5000	3000	5000	5000	5150
50	Training	1500	1500	1000	1500	1538	1584
51	Knockhull Changing Rooms	1100	500	500	500	513	528
52	Parks Works Area	750	750	750	750	769	792
53	Vandalism	750	1000	500	1000	1025	1056
54	Trees	3000	6000	6000	6000	6000	6000
55	New Recreational Facilities	0	2800	2800	0	0	0
56	Unexpected/Emergency Works	1000	1000	1000	1000	1025	1056
57	Long Term Financial Risks	5000	10250	0	10250	10250	10250
58	New Community Facility	0	0	0	0	0	0
59	Long Term Maintenance	0	0	0	0	0	0
	Total Expenditure	181530	187444	169640	188754	192941	197683
66	Miscellaneous Income	1100	1000	500	1000	1000	1000
	Total Income	1100	1000	500	1000	1000	1000
Total to Parks Summary		180430	186444	169140	187754	191941	196683

Martin Harding:
Allowing for 2.5% increase
and spinal point increases

		2019/20	2020/21		2021/22	2022/23	2023/24	
		ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST	
Cost Centre 5	Swanscombe Park							
Code	Description							
70	Bowls Pavilion Maintenance	0	0	0	0	0	0	
71	Long Term Financial Risks	0	0	0	0	0	0	
72	Long Term Maintenance	0	0	0	0	0	0	
	Total Expenditure	0	0	0	0	0	0	
75	Bowls	3200	3375	250	3419	3476	3581	
	Total Income	3200	3375	250	3419	3476	3581	
Total to Parks Summary		-3200	-3375	-250	-3419	-3476	-3581	
Cost Centre 6	Knockhall Playing Field							
Code	Description							
80	Rates	141	152	152	158	163	168	
81	Long Term Financial Risks	0	500	0	500	500	500	
	Total Expenditure	141	652	152	658	663	668	
85	Football	5026	5843	5000	5989	6169	6354	
	Total Income	5026	5843	5000	5989	6169	6354	
Total to Parks Summary		-4885	-5191	-4848	-5331	-5506	-5686	
Cost Centre 7	Broomfield Sports Ground							
Code	Description							
90	Long Term Financial Risks	0	0	0	0	0	0	
91	Long Term Maintenance	0	0	0	0	0	0	
	Total Expenditure	0	0	0	0	0	0	
95	Football	6000	5906	6900	6054	6235	6422	
96	Cricket	1943	1743	0	1787	1840	1895	
97	Miscellaneous Income	0	0	0	0	0	0	
	Total Income	7943	7649	6900	7840	8075	8318	
Total to Parks Summary		-7943	-7649	-6900	-7840	-8075	-8318	
Cost Centre 8	Churchyard - SP & SP							
Code	Description							
110	Maintenance	2000	3000	3000	3000	3090	3183	
111	Long Term Financial Risks **	0	0	0	0	0	0	
	Total Expenditure	2000	3000	3000	3000	3090	3183	
		<small>** Included in Parks Establishment</small>						
Total to Parks Summary		2000	3000	3000	3000	3090	3183	
Cost Centre 9	Other Projects							
Code	Description							
121	General Projects (inc Sum Etment)	13500	10800	0	10000	10300	10609	
124	Long Term Financial Risks **	0	0	0	0	0	1	
	Total Expenditure	13500	10800	0	10000	10300	10610	
		<small>** Included in Parks Establishment</small>						
128	Miscellaneous Income	0	0	0	0	0	0	
	Total Income	0	0	0	0	0	0	
Total to Parks Summary		13500	10800	0	10000	10300	10610	
Cost Centre 10	Bus Shelters							
Code	Description							
130	Maintenance	750	750	250	750	750	750	
	Total Expenditure	750	750	250	750	750	750	
128	Miscellaneous Income	0	0	0	0	0	0	
	Total Income	0	0	0	0	0	0	
Total to Parks Summary		750	750	250	750	750	750	

Martin Harding:
RPI from Nov 2020
1.3%

Martin Harding:
15% reduction for
COVID 19

Martin Harding:
15% reduction for
COVID 19

	2019/20 ACTUAL	2020/21 ESTIMATE	2021/22 PROBABLE	2021/22 ESTIMATE	2022/23 FORECAST	2023/24 FORECAST
Cost Centre 19 Heritage Park						
Code Description						
100 Maintenance / Rent	2000	4500	4500	500	500	500
104 Long Term Financial Risks	0	0	0	0	0	0
Total Expenditure	2000	4500	4500	500	500	500
Total to Parks Summary	2000	4500	4500	500	500	500
Cost Centre 11 Leisure Centre						
Code Description						
146 Rates & Ins Rent - DBC	27500	32187	32187	0	0	0
155 GCLL Management Fee	57000	57000	57000	58000	57000	57000
Total Expenditure	84500	89187	89187	58000	57000	57000
Total Income	0	0	0	0	0	0
Total To Leisure Centre Summary	84500	89187	89187	58000	57000	57000
Cost Centre 13 Squash Courts						
Code Description						
200 Maintenance	500	500	0	500	515	530
201 Long Term Financial Risks	0	0	0	0	0	0
Total Expenditure	500	500	0	500	515	530
205 Squash Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total to Squash Courts Summary	500	500	0	500	515	530

		2019/20	2020/21		2021/22	2022/23	2023/24
		ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST
Cost Centre 14 Allotments							
Code	Description						
210	Rents / Licences	245	245	245	245	252	260
211	Repairs / Maintenance	250	250	250	250	258	265
212	Water Supply	0	0	0	0	0	0
213	Long Term Financial Risks	0	1000	0	1000	1000	0
	Total Expenditure	495	1495	495	1495	1510	525
218	Rent	1900	2685	2685	3088	3551	4084
	Total Income	1900	2685	2685	3088	3551	4084
Total To Allotment Summary		-1405	-1190	-2190	-1593	-2041	-3558
Cost Centre 15 Administration							
Code	Description						
230	Wages	134000	142000	135640	144000	148320	152770
231	Furn (F&F) & Equipment	750	1000	500	1000	1030	1061
232	Photocopier	1000	1000	900	1000	1030	1061
233	Stationery, Advertising, Postage	2100	2300	2300	2300	2369	2440
234	Telephone / Internet	3400	3700	3700	3700	3811	3925
235	Mileage Allowance	500	412	200	206	212	219
236	Insurance	14106	13000	13000	13000	13390	13792
237	Subscriptions / Publications	4862	5158	5158	5313	5472	5636
238	Town Mayor's Allowance	1500	1500	1500	1500	1545	1591
239	Civic Reception	1500	1500	1500	1500	1545	1591
240	Chairs of Office	250	250	100	250	258	265
241	Legal Fees	5000	5000	3000	3000	3090	3183
242	External Audit Fees	1300	1300	1300	1300	1339	1379
243	Internal Audit Fees	250	250	250	250	258	265
244	Local Funding	7000	2000	2000	2000	2000	2000
245	Miscellaneous	3000	8250	2000	8250	8498	8752
246	Election Expenses	2000	2000	2000	2000	2000	2000
247	Training	1500	1500	1000	1500	1545	1591
248	Member Training	1500	1500	1000	1500	1545	1591
249	IT Services	4500	4000	4000	4000	4120	4244
250	Handyman (including seasonal Park staff)	500	1500	500	1500	1545	1591
251	Council Offices Building Maintenance	15000	20000	15000	15000	15450	15914
252	Water Rates	1332	1413	1413	1455	1499	1544
253	Gas	2403	2549	2549	2625	2704	2785
254	Electricity	11000	5372	5372	5533	5699	5870
255	Rates (NNDR)	21304	22998	22000	22858	23544	24250
256	Long Term Financial Risks	0	2000	0	2000	2000	2000
257	Long Term Maintenance	0	0	0	0	0	0
	Total Expenditure	241557	253452	227882	248541	255817	263311
270	Photocopier Income	0	0	0	0	0	0
271	Miscellaneous	0	4000	5000	0	0	0
274	Bank Interest	1000	2400	1000	2400	2472	2546
	Total Income	1000	6400	6000	2400	0	0
Total to Administration Summary		240557	247052	221882	246141	255817	263311
Cost Centre 16 Church Road Hall							
Code	Description						
280	Wages	5100	5400	5400	5535	5701	5872
281	Repairs & Maintenance	1500	3500	1000	1500	1545	1591
282	Gas & Electricity	1000	1215	1000	1251	1289	1328
283	Cleaning Materials	100	100	100	100	103	106
284	Furniture & Fittings	100	100	100	100	103	106
285	Rates (NNDR)	1235	1333	1333	1385	1427	1469
287	Misc Expenditure	125	125	125	125	129	133
288	Long Term Financial Risks	0	0	0	0	0	0
289	Long Term Maintenance	0	0	0	0	0	0
290	Telephone / Broadband	500	600	400	600	600	600
	Total Expenditure	9660	12373	9458	10596	10896	11205
295	Hire Income	4500	3560	1500	3649	3758	3000
	Total Income	4500	3560	1500	3649	3758	3000
Total To Community Halls Summary		5160	8813	7958	6947	7138	8205

Martin Harding:
15% increase. 10% standard fees increase along with 5% to equalise charges following the 25% allocated to the Allotment Association

Martin Harding:
Allowing for 2.5% increase and spinal point increases

Martin Harding:
Allowing for 2.5% increase

	2019/20 ACTUAL	2020/21 ESTIMATE	2021/22 PROBABLE	2021/22 ESTIMATE	2022/23 FORECAST	2023/24 FORECAST
Cost Centre 17 Grove Hall						
Code Description						
301 Repairs & Maintenance	700	700	500	700	121	125
302 Gas & Electricity	100	100	100	100	103	106
Total Expenditure	810	810	610	810	234	241
315 Hire Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total To Community Halls Summary	810	810	610	810	234	241

Cost Centre 18 Heritage Community Hall						
Code Description						
320 Wages	6200	0	0	0	0	0
321 Repairs & Maintenance	1800	0	0	0	0	0
322 Gas & Electricity	1653	0	0	0	0	0
323 Cleaning Materials	195	0	0	0	0	0
324 Furniture & Fittings	500	0	0	0	0	0
325 Rates (NDR)	2349	0	0	0	0	0
326 Water Rates	667	0	0	0	0	0
327 Misc Expenditure	260	0	0	0	0	0
328 Long Term Financial Risks	0	0	0	0	0	0
329 Long Term Maintenance Requirements	0	0	0	0	0	0
Total Expenditure	13624	0	0	0	0	0
335 Hire Income	11000	11300	6500	13000	13390	13792
Total Income	11000	11300	6500	13000	13390	13792
Total To Community Halls Summary	2624	-11300	-6500	-13000	-13390	-13792

Cost Centre 20 Sports Pavilion						
Code Description						
340 Gas & Electricity	640	679	679	699	720	742
341 Water Rates	480	509	509	524	540	556
342 Maintenance & Cleaning Contribution	1750	1750	1750	1750	1803	1857
343 Rates	0	0	0	0	0	0
344 Building Insurance	1570	1418	1418	1418	1461	1504
345 Misc Expenditure	0	0	0	0	0	0
346 Long Term Financial Risks	17000	27000	0	27000	27000	27000
Total Expenditure	21440	31356	4356	31392	31523	31659
350 Rent	17869	18847	7000	19092	19412	19995
Total Income	17869	18847	7000	19092	19412	19995
Total To Community Halls Summary	3571	12509	-2644	12300	12111	11664

Martin Harding:
RPI from Nov 2019
1.3%

Cost Centre 21 Town Council Offices Community Hall						
Code Description						
360 Wages (Caretaker)	7500	7880	7880	8077	8319	8569
361 Repairs & Maintenance	420	420	420	420	433	446
362 Furniture, Fixtures and Fittings	100	100	100	100	103	106
363 Cleaning Materials	260	260	260	260	268	276
364 Miscellaneous	75	75	75	75	77	80
365 Long Term Financial Risks	0	5000	0	5000	5000	5000
366 Long Term Maintenance **	0	0	0	0	0	0
Total Expenditure	8355	13735	8735	13932	14200	14476
** Covered in Administration budget						
370 Rent	31263	32045	21000	32045	33006	33997
Total Income	31263	32045	21000	32045	33006	33997
Total To Community Halls Summary	-22908	-18310	-12265	-18113	-18806	-19521

Martin Harding:
Allowing for 2.5%
increase

Cost Centre 22 Old Fire Station Café

Martin Harding:
Allowing for 2.2% increase in line with expected national living wage

Code	Description	2019/20 ACTUAL	2020/21 ESTIMATE PROBABLE	2021/22 ESTIMATE	2022/23 FORECAST	2023/24 FORECAST
380	Wages	18500	18720	18720	19132	19706
381	Food/Supplies	4000	4000	4000	4000	4120
382	F, F & Equipment (including leased equip	750	750	750	750	773
383	Advertising	100	100	100	100	103
384	Rates (NNDR)	1644	1775	1775	1844	1900
385	Electricity & Water	1039	1102	1102	1135	1169
386	Cleaning Materials	130	130	130	130	134
387	DBC Maintenance Service Charge	1500	1750	1750	1750	1803
388	Telephone / Internet	750	1000	1000	1000	1030
389	Maintenance	1000	1000	1000	1000	1030
390	Miscellaneous (and DBC Insurance)	1325	1325	1000	1325	1365
391	Long Term Financial Risks	0	0	0	0	0
392	Rent DBC	3000	5600	5600	5600	5768
393	Long Term Maintenance	0	0	0	0	0
Total Expenditure		33738	37252	36927	37766	40066
395	Café Income	11000	10000	6000	10000	10300
Total Income		11000	10000	6000	10000	10609
Total To Community Café Summary		22738	27252	30927	27766	29457

Cost Centre 23 Ingress Park Community Centre

Code	Description	2019/20 ACTUAL	2020/21 ESTIMATE PROBABLE	2021/22 ESTIMATE	2022/23 FORECAST	2023/24 FORECAST
400	Wages	1000	6300	1000	6300	6489
401	Repairs & Maintenance	500	1850	250	1850	1906
402	Gas & Electricity	400	1600	250	1600	1648
403	Cleaning Materials	250	1000	100	1000	1030
404	Furniture & Fittings	1375	4000	2000	1000	1030
405	Rates (NNDR)	650	2442	500	2442	2515
406	Water Rates	200	650	100	650	670
407	Key Holder Security	200	800	100	800	824
408	Misc Expenditure	210	500	100	500	515
409	Long Term Financial Risks	0	0	0	0	1950
410	Long Term Maintenance Requirements	0	0	0	0	2350
Total Expenditure		4785	19142	4400	16142	21425
415	Hire Income	500	7000	1000	7000	9000
416	Commuted Sum	13500	6000	13500	6000	6000
417	Contingency Fund	0	5000	0	5000	0
Total Income		14000	18000	14500	18000	18000
Total To Community Halls Summary		-9215	1142	-10100	-1858	5926

SUMMARY

Street Lighting	6199	7199	6699	7199	7400	7607
Car Parks	6260	4754	3399	5126	5124	5329
Parks	182652	189279	164892	185413	189524	194142
Leisure Centre	84500	89187	89187	58000	57000	57000
Squash Courts	500	500	0	500	515	530
Allotments	-1405	-1190	-2190	-1593	-2041	-3558
Administration	240557	247052	221882	246141	255817	263311
Community Halls	-19958	-6336	-22941	-12914	-6787	-9777
Community Café	22738	27252	30927	27766	28599	29457
Total Expenditure		522043	557697	491855	515639	544042

Reserve Account - Earmarked Funds

General Reserves	FRA Reserves
£5,000 Sports Pavilion Bond	£40,964 11/12 FRA
£1,000 Bowls Pavilion Bond	£54,065 12/13 FRA
£3,750 Sports Pavilion Bond	£94,943 13/14 FRA
£1,250 Sports Pavilion Bond	£14,020 13/14 LTM
£66,367 CIL Receipts 19/20	£74,823 14/15 FRA
	£6,423 14/15 LTM
	£79,063 15/16 FRA
	£13,283 15/16 LTM
	-£4,868 16/17 FRA
	£1,820 16/17 LTM
	£575 17/18 FRA
	-£1,965 17/18 LTM
	-£17,576 18/19 FRA
	-£4,576 18/19 LTM

£77,367	£350,994
Total in Reserve Account	£428,361