

## INGRESS PARK COMMUNITY CENTRE EXPRESSION OF INTEREST FORM

Swanscombe and Greenhithe Town Council are expected to be in a position to open Ingress Park Community Centre in the coming months.

In order to ensure the building is used in accordance with its requirements we want to gather information about any individual or organisation that would want to hire the venue on a regular basis.

If you would like to have a potential booking considered when the venue opens please complete the form below specifying your requirements.

PLEASE NOTE: Completing this form does not guarantee you a booking once the hall opens, this is purely to gather information on the types of booking and slots that people would wish to operate.

Name of person / organisation:		
Contact number:		
Contact email:		
Contact address:		
Purpose of the booking and frequency (weekly/monthly):		
Is this a new or established activity:		
How many attendees do you expect:		
Please specify below when you would like to operate your booking.		
Day	Start Time:	End Time:
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

**Swanscombe and Greenhithe Town Council cares to ensure the security of personal data they process & hold. This is done through appropriate technical measures and relevant policies. Data is kept for the purpose it was collected for and only for as long as is necessary. (See our [Privacy Notice & Retention Policy](http://www.swanscombeandgreenhithetowncouncil.gov.uk) online at: [www.swanscombeandgreenhithetowncouncil.gov.uk](http://www.swanscombeandgreenhithetowncouncil.gov.uk) for further information)**