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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Finance & General Purposes Committee

Councillor B E Read (Chairman)
Councillor Mrs A R Harvey (Vice-Chairman)

Councillor K G Basson
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor P C Harris
Councillor Ms L C Howes
Councillor R J Lees
Councillor V Openshaw
Councillor B R Parry
Councillor Mrs I A Read
Councillor P J Scanlan

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 15 January 2015 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA

Graham Blew
Town Clerk

Dated: 8 January 2015

**FINANCE & GENERAL PURPOSES COMMITTEE
15 JANUARY 2015**

A G E N D A

1. To receive apologies for absence.
2. Substitutes.
3. To declare interests in items on the agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. To receive items deemed urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To confirm and sign the Minutes of the Meeting held 6 November 2014 (*Town Council 18 December 2014*).

6. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT.

Please find attached a detailed list of all receipts and payments for October and November 2014.

Recommended: To approve receipts and payments for November 2014.

7. SUMMARY OF ACCOUNTS.

Please find attached the Summary of Accounts balanced to 30 November 2014.

Recommended: To note the Summary of Accounts balanced at 30 November 2014.

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

8. SECTION 137 EXPENDITURE: LIMIT FOR 2015 – 2016.

The Department for Communities and Local Government has confirmed that the appropriate sum for parish councils for the purposes of section 137 (4) (a) of the Local Government Act 1972 for 2015 – 2016 is £7.36.

Recommended: To note.

8(a). ANNUAL ESTIMATES 2015– 2016

Please see the attached report and annual estimates.

Recommended: Members to consider and approve the Annual Estimates for 2015- 2016 and submit to full Council for endorsement.

FINANCE & GENERAL PURPOSES COMMITTEE
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9. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: That, under Section 100A (4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

10. EMPLOYEE 43 – WAIVE RECOVERY OF “OVERPAYMENT”.

Please see the attached confidential report.

Recommended: To endorse the actions taken by the Town Clerk and agree to write off the amount as detailed.

**FINANCE & GENERAL PURPOSES COMMITTEE
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<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>