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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Finance & General Purposes Committee

Councillor B E Read (Chairman)
Councillor Mrs A R Harvey (Vice-Chairman)

Councillor K G Basson
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor P C Harris
Councillor Ms L C Howes
Councillor R J Lees
Councillor V Openshaw
Councillor B R Parry
Councillor Mrs I A Read
Councillor P J Scanlan

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 16 January 2014 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA

Graham Blew
Town Clerk

Dated: 9 January 2014

**FINANCE & GENERAL PURPOSES COMMITTEE
16 JANUARY 2014**

A G E N D A

1. To receive apologies for absence.
2. Substitutes.
3. To declare interests in items on the agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. To receive items deemed urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To confirm and sign the Minutes of the Meeting held 7 November 2013 (*Town Council 19 December 2013*).

6. TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT.

Please find attached a detailed list of all receipts and payments for October, November and December 2013.

Recommended: To approve receipts and payments for October, November and December 2013.

7. SUMMARY OF ACCOUNTS.

Please find attached the Summary of Accounts balanced to 31 December 2013.

Recommended: To note the Summary of Accounts balanced at 31 December 2013.

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

8 ANNUAL ESTIMATES 2014– 2015

Please see the attached report and annual estimates.

Recommended: Members to consider and approve the Annual Estimates for 2014- 2015 and submit to full Council for endorsement.

FINANCE & GENERAL PURPOSES COMMITTEE
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9. RATING APPEAL – NATIONAL NON DOMESTIC RATES – UPDATE.

The Town Council have appealed against the 2010 Rating Revaluation (an increase of 18% on both the Council Offices and the Leisure Centre (reported to Finance and General Purposes Committee 17 March 2011). The attached letter advises that the start date of negotiations was 19 December 2013 with a target date for settlement of 25 February 2014.

Recommended: To note.

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>