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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Finance & General Purposes Committee

Councillor B E Read (Chairman)
Councillor Mrs A R Harvey (Vice-Chairman)

Councillor K G Basson
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor P C Harris
Councillor Ms L C Howes
Councillor R J Lees
Councillor V Openshaw
Councillor B R Parry
Councillor Mrs I A Read
Councillor P J Scanlan

To all other Councillors: For information only.

A Meeting of the above Committee will be held on

Thursday 6 November 2014 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA

A handwritten signature in black ink that reads "Graham Blew". The signature is written in a cursive style and is underlined with a long, sweeping horizontal stroke.

Graham Blew
Town Clerk

Dated: 30 October 2014

**FINANCE & GENERAL PURPOSES COMMITTEE
6 NOVEMBER 2014**

A G E N D A

1. To receive apologies for absence.
2. Substitutes.
3. To declare interests in items on the agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. To receive items deemed urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (*for information, not for decisions*).
5. To confirm and sign the Minutes of the Meeting held 4 September 2014 (*Town Council 16 October 2014*).
6. **TO RECEIVE FINANCE STATEMENTS AND PASS ACCOUNTS FOR PAYMENT**
(p).

Please find attached a detailed list of all receipts and payments for August and September 2014.

Recommended: To approve receipts and payments for August and September 2014.

7. **SUMMARY OF ACCOUNTS** (p).

Please find attached the Summary of Accounts balanced to 30 September 2014.

Recommended: To note the Summary of Accounts balanced at 30 September 2014.

TOWN CLERK & RESPONSIBLE FINANCIAL OFFICER'S (RFO) REPORT.

8. **KENT COUNTY COUNCIL'S (KCC) CONSULTATION ON COMMUNITY WARDENS** (p).

KCC has issued a consultation regarding its proposals for the changes to the role of the Community Warden. The closing date for comments is 9 November 2014. The consultation can be viewed via the following link:

<http://consultations.kent.gov.uk/consult.ti/CommunityWardens/consultationHome>.

This item has been submitted to the committee via the Anti-Social Behaviour & Crime Sub-Committee (8 October 2014), minute 195/14-15.

Recommended: To formulate a response on behalf of the Town Council.

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9. KCC BUDGET CONSULTATION (p).

The attached consultation runs until 28 November 2014 and the relevant documents/information are available via the following website:-

<http://www.kent.gov.uk/about-the-council/have-your-say/budget-consultation>

This information was emailed to all members on 9 and 13 October 2014.

Recommended: To formulate a response on behalf of the Town Council.

10. CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS.

Further to minute 238/14-15, Members are asked to begin considering suitable/appropriate projects for any future funding opportunities under this scheme.

Recommended: To discuss and advise accordingly.

11. FINANCIAL RISK ASSESSMENTS (FRAS) 2015 – 2016.

The Financial Risk Assessment Working Group met on 8 October 2014 to consider the current FRA's and after discussion it was agreed that no changes were required for the next financial year. It was noted that although reviewed annually the FRA's for 2016 – 2017 would require additional attention as this was when the amounts reduced significantly. It was also highlighted that the 5 year "term" of the FRA's was approaching which allowed expenditure on the items included when and where appropriate/required.

The Working Group acknowledged that the FRA's were progressing and being managed very well and that there was no need to alter or amend them at the present time.

Recommended:

- 1 To note the work of the FRA Working Group to date and to agree that the FRA's should remain the same with no amendments or alterations at the present time.
- 2 That the FRA figures be submitted to full Council (18 December 2014) for endorsement and inclusion the Annual Estimates for 2015 – 2016.

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12. APPLICATIONS FOR FUNDING UNDER SECTION 137 OF THE LGA 1972 (p).

Please find the attached application for funding. Please note the Section 137 budget for 2014 – 2015 was £1700.00 with £950.00 having been allocated thus far.

Recommended: To decide on the application received and, if successful, any amounts of funding to be awarded.