

SGTC
 TRANSFERS - OCTOBER 2016

Date	Desc	From	To	Amount
12/10/2016	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury Deposit	389,834.73
12/10/2016	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	280,000.00
12/10/2016	Bank to Bank Transfer	Active Saver 1	Current Account	17,124.42
18/10/2016	Bank to Bank Transfer	Current Account	Active Saver 1	18,910.81
20/10/2016	Bank to Bank Transfer	Active Saver 1	Current Account	1,035.43
12/10/2016	Bank to Bank Transfer	Active Saver 2	Active Saver 1	10.25
10/10/2016	Bank to Bank Transfer	Active Saver 2 - Treasury Deposit	Active Saver 2	389,834.73
			Total.....	1,096,750.37

**SGTC
TRANSFERS - NOVEMBER 2016**

Date	Desc	From	To	Amount
03/11/2016	Bank to Bank Transfer	Active Saver 1	Current Account	10,128.55
10/11/2016	Bank to Bank Transfer	Active Saver 1	Current Account	52,390.66
17/11/2016	Bank to Bank Transfer	Active Saver 1	Current Account	4,448.64
24/11/2016	Bank to Bank Transfer	Active Saver 1	Current Account	7,187.41
14/11/2016	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	280,000.00
14/11/2016	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	240,000.00
16/11/2016	Bank to Bank Transfer	Active Saver 2	Active Saver 1	10.57
14/11/2016	Bank to Bank Transfer	Active Saver 2 - Treasury Deposit	Active Saver 2	389,834.73
14/11/2016	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury Deposit	389,834.73
			Total.....	1,373,835.29

**SGTC
TRANSFERS - DECEMBER 2016**

Date	Desc	From	To	Amount
08/12/2016	Bank to Bank Transfer	Active Saver 1	Current Account	25,755.05
15/12/2016	Bank to Bank Transfer	Active Saver 1	Current Account	15,372.14
22/12/2016	Bank to Bank Transfer	Active Saver 1	Current Account	13,983.06
14/12/2016	Bank to Bank Transfer	Active Saver 1 - Treasury Deposit	Active Saver 1	240,000.00
14/12/2016	Bank to Bank Transfer	Active Saver 1	Active Saver 1 - Treasury Deposit	180,000.00
14/12/2016	Bank to Bank Transfer	Active Saver 2	Active Saver 1	9.61
14/12/2016	Bank to Bank Transfer	Active Saver 2 - Treasury Deposit	Active Saver 2	389,834.73
14/12/2016	Bank to Bank Transfer	Active Saver 2	Active Saver 2 - Treasury Deposit	389,834.73
			Total.....	1,254,789.32

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Listing of Receipts in each Code for All Cost Centres
(Between 01/10/2016 to 31/10/2016)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Public Lighting										
162	14/10/2016	3	Christmas Lighting Active Saver 1		KCC Funding Contribution - Xmas I	Kent County Council	Z	1,140.00	0.00	1,140.00
					Subtotal for Code: Christmas Lighting			£1,140.00	£0.00	£1,140.00
					Subtotal for Cost Centre: Public Lighting			1,140.00	0.00	1,140.00
Cost Centre Parks Establishment										
141	03/10/2016	48	Gas/Electricity Current Account		Electricity Credit	Southern Electric (KCC Laser)	Z	37.90	0.00	37.90
					Subtotal for Code: Gas/Electricity			£37.90	£0.00	£37.90
					Subtotal for Cost Centre: Swanscombe Park			37.90	0.00	37.90
Cost Centre Swanscombe Park										
151	26/10/2016	75	Bowls Income Current Account		Bowls Income	Various	Z	60.00	0.00	60.00
					Subtotal for Code: Bowls Income			£60.00	£0.00	£60.00
					Subtotal for Cost Centre: Swanscombe Park			60.00	0.00	60.00
Cost Centre Administration										
144	18/10/2016	271	Miscellaneous Income Current Account		VAT Repayment	HMRC	R	0.00	18,910.81	18,910.81
					Subtotal for Code: Miscellaneous Income			£0.00	£18,910.81	£18,910.81
143	07/10/2016	274	Bank Interest Current Account		Loyalty Reward	Barclays	Z	8.82	0.00	8.82
163	10/10/2016		Bank Interest Active Saver 2		Bank Interest	Barclays	Z	10.25	0.00	10.25
					Subtotal for Code: Bank Interest			£19.07	£0.00	£19.07
					Subtotal for Cost Centre: Administration			19.07	18,910.81	18,929.88
Cost Centre Church Road Hall										
147	26/10/2016	295	Hire Income Current Account		Hall Hire	Various	Z	333.75	0.00	333.75
					Subtotal for Code: Hire Income			£333.75	£0.00	£333.75
					Subtotal for Cost Centre: Church Road Hall			333.75	0.00	333.75
Cost Centre Heritage Community Hall										
			322 Gas & Electricity Bank		Description	Supplier	Vat Type	Net	Vat	Total

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/10/2016 to 31/10/2016)

Code Number	Date	335 Hire Income	Current Account	Electricity Credit	Supplier	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type		
142	03/10/2016		Current Account		Electricity Credit		6.24	6.24
					Southern Electric (KCC Laser)	Z	0.00	0.00
					Subtotal for Code: Gas & Electricity		£6.24	£6.24
146	26/10/2016		Current Account		Various	Z	0.00	47.12
150	26/10/2016		Current Account		Craytots	Z	0.00	1,040.00
154	04/10/2016		Active Saver 1		Shizendo Karate	Z	0.00	115.00
156	04/10/2016		Active Saver 1		North Kent Karate	Z	0.00	47.50
157	14/10/2016		Active Saver 1		DBC	Z	0.00	95.00
160	13/10/2016		Active Saver 1		Shizendo Karate	Z	0.00	10.00
161	28/10/2016		Active Saver 1		Various	Z	0.00	141.38
					Subtotal for Code: Hire Income		£0.00	£1,496.00
					Subtotal for Cost Centre: Heritage Community Hall		0.00	1,502.24

Code Number	Date	350 Rent Income	Current Account	Description	Supplier	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type		
152	26/10/2016		Current Account		Rent		0.00	1,410.71
					The Pavilion Community Sports &	Z	0.00	1,410.71
					Subtotal for Code: Rent Income		£0.00	£1,410.71
					Subtotal for Cost Centre: Sports Pavilion		0.00	1,410.71

Code Number	Date	370 Hire Income	Current Account	Description	Supplier	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type		
145	26/10/2016		Current Account		Hall Hire	Z	0.00	460.25
148	26/10/2016		Current Account		Hall Hire Refund	Z	0.00	-261.00
149	26/10/2016		Current Account		Hall Hire	Z	0.00	2,080.00
155	04/10/2016		Active Saver 1		North Kent Karate	Z	0.00	323.00
158	14/10/2016		Active Saver 1		DBC	Z	0.00	171.00
159	13/10/2016		Active Saver 1		WeightWatchers	Z	0.00	152.00
					Subtotal for Code: Hire Income		£0.00	£2,925.25
					Subtotal for Cost Centre: Town Council Offices Comrr		0.00	2,925.25

Code Number	Date	395 Cafe Income	Current Account	Description	Supplier	Net	Vat	Total	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type			
153	26/10/2016		Current Account		Food Sales		176.23	881.15	
					Old Fire Station Cafe	S	176.23	881.15	
					Subtotal for Code: Cafe Income		£176.23	£881.15	
					Subtotal for Cost Centre: Old Fire Station Cafe		176.23	881.15	
TOTALS								£8,133.84	£19,087.04
									£27,220.88

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Listing of Payments in each Code for All Cost Centres
 (Between 01/10/2016 to 31/10/2016)

Cost Centre		Public Lighting											
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
1 Supply & Maintenance													
Vchr.	702	13/10/2016	Current Account	DD	Electricity - Street Lighting	E-on	L	81.92	4.10	86.02			
Vchr.	744	27/10/2016	Current Account	DC	Street Lighting Maintenance - 2nd i	Streelights	S	661.77	132.35	794.12			
Subtotal for Code: Supply & Maintenance										£743.69	£136.45		
Subtotal for Cost Centre: Public Lighting										743.69	136.45		
Cost Centre Parks Establishment													
		40 Wages											
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	694	13/10/2016	Current Account	DC	Wages	SGTC	Z	2,736.99	0.00	2,736.99			
Vchr.	717	12/10/2016	Current Account	DC	Park Keeper Contract	Night & Day Security	Z	1,281.25	0.00	1,281.25			
Vchr.	718	12/10/2016	Current Account	DC	Park Keeper Contract - Day Cover	Night & Day Security	Z	250.00	0.00	250.00			
Subtotal for Code: Wages										£4,268.24	£0.00		
41 Equipment/Materials													
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	713	13/10/2016	Current Account	DC	Parks Equipment - Various	Ernest Doe & Sons Ltd	S	28.20	5.63	33.83			
Vchr.	719	13/10/2016	Current Account	DC	Padlock and Keys - Gates at Swan:	Locks N Tools	S	167.78	33.56	201.34			
Vchr.	720	13/10/2016	Current Account	DC	Replacement Bin & Liner x2	Glasdon UK Ltd	S	103.94	20.78	124.72			
Vchr.	724	20/10/2016	Current Account	DC	Cleaning Materials	KCC - KCS	S	138.80	27.76	166.56			
Vchr.	728	20/10/2016	Current Account	DC	Cleaning Materials	Viking Direct	S	19.37	3.87	23.24			
Vchr.	730	20/10/2016	Current Account	DC	Parks Equipment - Steel Tool Kit:	Trade UK	S	58.14	11.63	69.77			
Vchr.	740	27/10/2016	Current Account	DC	Parks Equipment - Various	Discount Builders Merchants	S	50.08	10.02	60.10			
Vchr.	742	27/10/2016	Current Account	DC	Parks Equipment - Line	Ernest Doe & Sons Ltd	S	30.83	6.17	37.00			
Vchr.	743	27/10/2016	Current Account	DC	New Dog Bin x 2	Glasdon UK Ltd	S	375.96	75.19	451.15			
Vchr.	756	27/10/2016	Current Account	DD	New Dog Bin	Barclaycard	S	239.95	47.99	287.94			
Vchr.	761	27/10/2016	Current Account	BANKADJ	Work Trousers	Petty Cash	Z	39.98	0.00	39.98			
Vchr.	762	27/10/2016	Current Account	BANKADJ	Brackets	Petty Cash	Z	4.21	0.00	4.21			
Vchr.	763	27/10/2016	Current Account	BANKADJ	Cleaning Equipment	Petty Cash	Z	14.32	0.00	14.32			
Vchr.	764	27/10/2016	Current Account	BANKADJ	Stationery	Petty Cash	Z	2.20	0.00	2.20			
Vchr.	765	27/10/2016	Current Account	BANKADJ	Light Bulbs	Petty Cash	Z	2.97	0.00	2.97			
Subtotal for Code: Equipment/Materials										£1,276.73	£242.60		
43 Fuel													
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total			
Vchr.	710	13/10/2016	Current Account	DD	Fuel	Asda Stores Ltd (Allistar)	S	74.49	14.90	89.39			
Vchr.	712	13/10/2016	Current Account	DC	Skip Hire	Pinden Ltd	S	215.00	43.00	258.00			
Vchr.	732	20/10/2016	Current Account	DD	Fuel	Asda Stores Ltd (Allistar)	S	56.45	11.29	67.74			
Vchr.	736	27/10/2016	Current Account	DD	Fuel	Asda Stores Ltd (Allistar)	S	41.26	8.25	49.51			
Subtotal for Code: Fuel										£387.20	£77.44		
Subtotal for Code: Equipment/Materials										£1,276.73	£242.60		
Subtotal for Code: Fuel										£387.20	£77.44		
Subtotal for Code: Equipment/Materials										£1,519.33			
Subtotal for Code: Fuel										£464.64			

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Listing of Payments in each Code for All Cost Centres
(Between 01/10/2016 to 31/10/2016)

Code Number	Date	45 Telephone	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
703	12/10/2016	Current Account	DD	Phone Bill - Parks	British Telecom	S	40.60	8.13	48.73
726	20/10/2016	Current Account	DD	Phone Bill - Parks	O2	S	10.94	2.19	13.13
					Subtotal for Code: Telephone		£51.54	£10.32	£61.86
Code Number	Date	47 Water Rates	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
745	27/10/2016	Current Account	DD	Water Rates - Knockhall Changing	Southern Water	Z	154.01	0.00	154.01
					Subtotal for Code: Water Rates		£154.01	£0.00	£154.01
Code Number	Date	48 Gas/Electricity	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
709	12/10/2016	Current Account	DD	Electricity - Bowls Pavilion	EDF Energy	Z	29.00	0.00	29.00
733	20/10/2016	Current Account	DD	Electricity - Bowls Pavilion	EDF Energy	L	26.20	1.31	27.51
748	27/10/2016	Current Account	DD	Electricity - Mess Room	Southern Electric (KCC Laser)	L	149.63	7.48	157.11
749	27/10/2016	Current Account	DD	Electricity - Toilet Block	Southern Electric (KCC Laser)	L	13.24	0.66	13.90
750	27/10/2016	Current Account	DD	Electricity - Wooden Hut	Southern Electric (KCC Laser)	L	31.46	1.57	33.03
754	27/10/2016	Current Account	DD	Electricity - Knockhall Changing Ro	Southern Electric (KCC Laser)	L	13.41	0.67	14.08
					Subtotal for Code: Gas/Electricity		£262.94	£11.69	£274.63
Code Number	Date	49 Playground Equipment & Mainteni	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
701	13/10/2016	Current Account	DC	Play Equipment Repair - Swanscor	Playdate Playgrounds Ltd	S	183.74	36.75	220.49
					Subtotal for Code: Playground Equipment & I		£183.74	£36.75	£220.49
					Subtotal for Cost Centre: Parks Establishment		6,584.40	378.80	6,963.20
Code Number	Date	230 Wages	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
693	13/10/2016	Current Account	DC	Wages	SGTC	Z	6,730.84	0.00	6,730.84
					Subtotal for Code: Wages		£6,730.84	£0.00	£6,730.84
Code Number	Date	231 Furniture, Fixtures & Fittings	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
741	27/10/2016	Current Account	DC	New Fax Machine	Viking Direct	S	49.49	9.90	59.39
					Subtotal for Code: Furniture, Fixtures & Fittin		£49.49	£9.90	£59.39
Code Number	Date	233 Stationery, Advertising & Postage	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							
721	13/10/2016	Current Account	DD	Postage	Franco typ Postalia Ltd	Z	49.95	0.00	49.95
725	20/10/2016	Current Account	DC	Stationery	KCC - KCS	S	55.65	11.13	66.78
					Subtotal for Code: Stationery, Advertising & F		£105.60	£11.13	£116.73
Code Number	Date	234 Telephone / Internet	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute	Bank							

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Listing of Payments in each Code for All Cost Centres
(Between 01/10/2016 to 31/10/2016)

700	13/10/2016	Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
704	12/10/2016	Current Account	DD	Phone Bill - Admin Lift Alarm Line	British Telecom	S	66.02	13.20	79.22
711	13/10/2016	Current Account	DD	Phone Bill - Admin Internet	British Telecom	S	63.60	12.72	76.32
727	20/10/2016	Current Account	DD	Phone Bill - Admin Alarm Line	British Telecom	S	65.63	13.13	78.76
746	27/10/2016	Current Account	DD	Phone Bill - Admin Fax Line	British Telecom	S	66.90	13.38	80.28
747	27/10/2016	Current Account	DD	Phone Bill - Admin Line	British Telecom	S	458.63	91.72	550.35
758	27/10/2016	Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	10.00	0.00	10.00
Subtotal for Code: Telephone / Internet £148.32 £899.93									
Code Number	235	Mileage Allowance		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	Mileage	SGTC	L	67.12	1.78	68.90
699	13/10/2016	Current Account	DC				£67.12	£1.78	£68.90
Subtotal for Code: Mileage Allowance									
Code Number	237	Subscriptions / Publications		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	Costco Membership Renewal	Costco	Z	26.40	0.00	26.40
692	13/10/2016	Current Account	713960				£26.40	£0.00	£26.40
Subtotal for Code: Subscriptions / Publication									
Code Number	238	Town Mayor's Allowance		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	Mayors Charity Event - Bar Staff	The Pavilion Community Sports & Z	Z	30.00	0.00	30.00
735	27/10/2016	Current Account	713961				£30.00	£0.00	£30.00
Subtotal for Code: Town Mayor's Allowance									
Code Number	245	Miscellaneous Expenditure		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	Telephone Equipment Rental	GE Capital Finance Ltd	S	57.00	11.40	68.40
722	20/10/2016	Current Account	DD				57.00	11.40	68.40
759	27/10/2016	Current Account	BANKADJ	Refreshments for Council Meetings	Petty Cash	Z	3.88	0.00	3.88
Subtotal for Code: Miscellaneous Expenditure £60.88 £11.40 £72.28									
Code Number	248	Member Training		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	Member Training x 1 - Allotments S	KALC	S	60.00	12.00	72.00
731	20/10/2016	Current Account	DC				£60.00	£12.00	£72.00
Subtotal for Code: Member Training									
Code Number	249	IT Services		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	IT Support & Maintenance	ABC ICT Ltd	S	250.00	50.00	300.00
729	20/10/2016	Current Account	DC				£250.00	£50.00	£300.00
Subtotal for Code: IT Services									
Code Number	251	Council Offices Building Maintena		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Cheq. No.	Hygiene Services	Cannon	S	36.39	7.28	43.67
706	13/10/2016	Current Account	DDC				36.39	7.28	43.67
714	13/10/2016	Current Account	DC	Boiler Repairs	LW Burt & Son Ltd	S	799.96	159.99	959.95
737	27/10/2016	Current Account	DC	Intruder Alarm - Replacement Batte	Active Security Group	S	120.40	24.08	144.48
Subtotal for Code: Council Offices Building M £956.75 £191.35 £1,148.10									

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Listing of Payments in each Code for All Cost Centres
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Code Number	274 Bank Interest	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Bank Charges	Barclays	Z	47.85	0.00	47.85
738 27/10/2016	Current Account	DD				£47.85	£0.00	£47.85
				Subtotal for Code:		9,136.54	435.88	9,572.42
	Cost Centre			Subtotal for Cost Centre:				
	Church Road Hall							
Code Number	280 Wages	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Wages	SGTC	Z	377.71	0.00	377.71
698 13/10/2016	Current Account	DC				£377.71	£0.00	£377.71
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Church Road Hall							
Code Number	281 Repairs & Maintenance	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Replacement Light Bulbs	Petty Cash	S	16.20	3.24	19.44
760 27/10/2016	Current Account	BANKADJ				£16.20	£3.24	£19.44
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Church Road Hall							
Code Number	282 Gas & Electricity	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Electricity	Southern Electric (KCC Laser)	L	32.26	1.61	33.87
755 27/10/2016	Current Account	DD				£32.26	£1.61	£33.87
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Grove Hall							
Code Number	302 Gas & Electricity	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Electricity	Southern Electric (KCC Laser)	S	13.40	2.68	16.08
751 27/10/2016	Current Account	DD				£13.40	£2.68	£16.08
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Grove Hall							
Code Number	320 Wages	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Wages	SGTC	Z	374.74	0.00	374.74
697 13/10/2016	Current Account	DC				£374.74	£0.00	£374.74
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Heritage Community Hall							
Code Number	321 Repairs & Maintenance	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Hygiene Services	Cannon	S	5.11	1.02	6.13
705 13/10/2016	Current Account	DDC				£5.11	£1.02	£6.13
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Heritage Community Hall							
Code Number	322 Gas & Electricity	Code No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	Bank	Cheq. No.	Electricity	Southern Electric (KCC Laser)	L	75.54	3.77	79.31
753 27/10/2016	Current Account	DD				£75.54	£3.77	£79.31
				Subtotal for Code:				
	Cost Centre			Subtotal for Code:				
	Heritage Community Hall							

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Listing of Payments in each Code for All Cost Centres
(Between 01/10/2016 to 31/10/2016)

Code Number	323	Cleaning Materials	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	734	20/10/2016	DC	Cleaning Equipment	KCC - KCS	23.65	4.73	28.38
					Subtotal for Code: Cleaning Materials	£23.65	£4.73	£28.38
Cost Centre	Sports Pavilion				Subtotal for Cost Centre: Heritage Community Hall	479.04	9.52	488.56
Code Number	345	Miscellaneous Expenditure	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	716	13/10/2016	DC	Electrical Works - Sports Pavilion	Focus Electrical	712.42	142.48	854.90
					Subtotal for Code: Miscellaneous Expenditure	£712.42	£142.48	£854.90
Cost Centre	Town Council Offices Community Hall				Subtotal for Cost Centre: Sports Pavilion	712.42	142.48	854.90
Code Number	360	Wages	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	696	13/10/2016	DC	Wages	SGTC	527.97	0.00	527.97
					Subtotal for Code: Wages	£527.97	£0.00	£527.97
Code Number	361	Repairs & Maintenance	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	739	27/10/2016	DC	Replacement Window Glass	Sealrite Windows Ltd	540.00	108.00	648.00
					Subtotal for Code: Repairs & Maintenance	£540.00	£108.00	£648.00
Code Number	363	Cleaning Materials	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	723	20/10/2016	DC	Cleaning Materials	KCC - KCS	44.30	8.86	53.16
					Subtotal for Code: Cleaning Materials	£44.30	£8.86	£53.16
Cost Centre	Old Fire Station Cafe				Subtotal for Cost Centre: Town Council Offices Comr	1,112.27	116.86	1,229.13
Code Number	380	Wages	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	695	13/10/2016	DC	Wages	SGTC	1,218.58	0.00	1,218.58
					Subtotal for Code: Wages	£1,218.58	£0.00	£1,218.58
Code Number	381	Food/Supplies	Cheq. No.	Description	Supplier	Net	Vat	Total
Vchr. Date	766	27/10/2016	BANKADJ	Food Supplies	Asda Stores Ltd	89.87	0.00	89.87
	767	27/10/2016	BANKADJ	Food Supplies	Co-Operative Stores	1.29	0.00	1.29
	768	27/10/2016	BANKADJ	Food Supplies	Poundland	17.00	0.00	17.00
	769	27/10/2016	BANKADJ	Food Supplies	B&Q	4.00	0.00	4.00
	770	27/10/2016	BANKADJ	Food Supplies	Nila	60.30	0.00	60.30
					Subtotal for Code: Food/Supplies	£172.46	£0.00	£172.46

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/10/2016 to 31/10/2016)

Code Number	Date	382 Furniture, Fixtures & Equipment (i)	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 708	13/10/2016	Minute	Current Account	DD	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	188.62	0.00	188.62	
715	13/10/2016	Minute	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00	
757	27/10/2016	Minute	Current Account	DD	Refund for Cafe Chairs	Barclaycard	Z	-40.00	0.00	-40.00	
771	27/10/2016	Minute	Current Account	BANKADJ	Newspapers	Local Shops	Z	23.00	0.00	23.00	
Subtotal for Code: Furniture, Fixtures & Equip											
£236.62 £13.00 £249.62											
Code Number	Date	385 Electricity & Water	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 752	27/10/2016	Minute	Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	180.59	9.02	189.61	
Subtotal for Code: Electricity & Water											
£180.59 £9.02 £189.61											
Code Number	Date	389 Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 707	13/10/2016	Minute	Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	64.80	12.96	77.76	
Subtotal for Code: Maintenance											
£64.80 £12.96 £77.76											
Subtotal for Cost Centre: Old Fire Station Cafe											
1,873.05 34.98 1,908.03											
TOTALS									£21,080.98	£1,262.50	£22,343.48

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

Cost Centre Administration

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
164	04/11/2016		Current Account		Loyalty Reward	Barclays	Z	9.57	0.00	9.57
171	30/11/2016		Current Account		Banking Error	Barclays	Z	0.02	0.00	0.02
172	14/11/2016		Active Saver 1		Bank Interest	Barclays	Z	7.59	0.00	7.59
181	14/11/2016		Active Saver 2		Bank Interest	Barclays	Z	10.57	0.00	10.57
Subtotal for Code: Bank Interest								£27.75	£0.00	£27.75
Subtotal for Cost Centre: Administration								27.75	0.00	27.75

Cost Centre Church Road Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
166	30/11/2016		Current Account		Hall Hire	Various	Z	292.50	0.00	292.50
Subtotal for Code: Hire Income								£292.50	£0.00	£292.50
Subtotal for Cost Centre: Church Road Hall								292.50	0.00	292.50

Cost Centre Heritage Community Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
165	30/11/2016		Current Account		Hall Hire	Various	Z	35.00	0.00	35.00
174	02/11/2016		Active Saver 1		Hall Hire	North Kent Karate	Z	85.50	0.00	85.50
175	02/11/2016		Active Saver 1		Hall Hire	Shizendo Karate	Z	88.75	0.00	88.75
176	11/11/2016		Active Saver 1		Hall Hire	Various	Z	29.00	0.00	29.00
177	11/11/2016		Active Saver 1		Hall Hire	DBC	Z	76.00	0.00	76.00
179	17/11/2016		Active Saver 1		Hall Hire	Alpha & Omega	Z	300.00	0.00	300.00
Subtotal for Code: Hire Income								£614.25	£0.00	£614.25
Subtotal for Cost Centre: Heritage Community Hall								614.25	0.00	614.25

Cost Centre Sports Pavilion

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
169	30/11/2016		Current Account		Rent	The Pavilion	Z	1,410.71	0.00	1,410.71
Subtotal for Code: Rent Income								£1,410.71	£0.00	£1,410.71
Subtotal for Cost Centre: Sports Pavilion								1,410.71	0.00	1,410.71

Cost Centre Town Council Offices Community Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
167	30/11/2016		Current Account		Hall Hire	Various	Z	209.00	0.00	209.00
168	30/11/2016		Current Account		Hall Hire	Cygnets	Z	1,679.75	0.00	1,679.75
173	02/11/2016		Active Saver 1		Hall Hire	North Kent Karate	Z	304.00	0.00	304.00

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

178	11/11/2016	Active Saver 1	Hall Hire	DBC	Z	194.75	0.00	194.75
180	18/11/2016	Active Saver 1	Hall Hire	WeightWatchers	Z	190.00	0.00	190.00
				Subtotal for Code: Hire Income		£2,577.50	£0.00	£2,577.50
				Subtotal for Cost Centre: Town Council Offices Comr		2,577.50	0.00	2,577.50

Cost Centre Old Fire Station Cafe

Code Number 395 Cafe Income

Vchr. Date Minute Bank Current Account

170	30/11/2016							
				Supplier	Vat Type	Net	Vat	Total
				Old Fire Station Cafe	S	814.88	203.72	1,018.60
				Subtotal for Code: Cafe Income		£814.88	£203.72	£1,018.60
				Subtotal for Cost Centre: Old Fire Station Cafe		814.88	203.72	1,018.60

TOTALS **£5,737.59** **£203.72** **£5,941.31**

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

Cost Centre Public Lighting			1 Supply & Maintenance			Description			Supplier			Vat Type			Net			Total				
Code Number	Date	Minute	Bank	Cheq. No.		Description	Supplier															
802	10/11/2016		Current Account	DD		Electricity - Street Lighting	E-on			L			84.65		4.23					88.88		
			Subtotal for Code:			Supply & Maintenance							£84.65		£4.23					£88.88		
Code Number			4 Repairs			Description			Supplier			Vat Type			Net			Total				
810	10/11/2016		Current Account	DC		Street Lighting Repairs - Col 21	Streelights			S			79.75		15.95					95.70		
			Subtotal for Code:			Repairs							£79.75		£15.95					£95.70		
			Subtotal for Cost Centre:			Public Lighting							164.40		20.18					184.58		
Code Number			20 Rates			Description			Supplier			Vat Type			Net			Total				
780	03/11/2016		Current Account	DD		NNDR	DBC			Z			344.00		0.00					344.00		
869	24/11/2016		Current Account	DD		NNDR	DBC			Z			344.00		0.00					344.00		
			Subtotal for Code:			Rates							£688.00		£0.00					£688.00		
			Subtotal for Cost Centre:			Grove Car Park							688.00		0.00					688.00		
Code Number			40 Wages			Description			Supplier			Vat Type			Net			Total				
783	03/11/2016		Current Account	DC		Park Keeper Contract	Night & Day Security			Z			1,281.25		0.00					1,281.25		
784	03/11/2016		Current Account	DC		Park Keeper Contract - Day Cover	Night & Day Security			Z			1,050.00		0.00					1,050.00		
817	10/11/2016		Current Account	DC		PAYE	HMRC			Z			280.00		0.00					280.00		
823	10/11/2016		Current Account	DC		NI	HMRC			Z			519.02		0.00					519.02		
826	10/11/2016		Current Account	DD		Pension E'ee	KCC - LGPS			Z			119.81		0.00					119.81		
830	10/11/2016		Current Account	DD		Pension E'er	KCC - LGPS			Z			219.35		0.00					219.35		
836	10/11/2016		Current Account	DD		Pension Employer Secondary Cont	KCC - LGPS			Z			516.67		0.00					516.67		
839	10/11/2016		Current Account			Wages	SGTC			Z			3,675.99		0.00					3,675.99		
			Subtotal for Code:			Wages							£7,662.09		£0.00					£7,662.09		
Code Number			41 Equipment/Materials			Description			Supplier			Vat Type			Net			Total				
788	03/11/2016		Current Account	DC		Bedding Plants	DTG Elliott & Son Ltd			S			169.80		28.56					198.36		
791	03/11/2016		Current Account	DC		Strimming - Swanscombe	Parsons			Z			345.00		0.00					345.00		
793	03/11/2016		Current Account	DC		Sports Ground Supplies	Eden Park (STMS) Ltd			S			354.00		70.80					424.80		
796	10/11/2016		Current Account	DC		Parks Equipment - Goggles & Defe	Trade UK			S			11.64		2.33					13.97		
804	10/11/2016		Current Account	DC		Parks Equipment - 1 Ton Bags	Discount Builders Merchants			S			102.00		20.40					122.40		
812	10/11/2016		Current Account	DC		Skip Hire	Pinden Ltd			S			215.00		43.00					258.00		
850	17/11/2016		Current Account	DC		Sports Ground Supplies	Eden Park (STMS) Ltd			S			527.70		83.18					610.88		
855	17/11/2016		Current Account	DC		Hire of Scarifier	HSS			S			115.61		23.12					138.73		

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

857	17/11/2016	Current Account	DC		Parks Equipment - Slabs & Gloves	Discount Builders Merchants	S	114.36	22.87	137.23	
871	24/11/2016	Current Account	DC		Replacement Dog Bin	Glasdon UK Ltd	S	181.09	36.21	217.30	
877	24/11/2016	Current Account	DD		No Dogs Allowed Signs - Saxon Cc	Barclaycard	Z	102.38	0.00	102.38	
894	30/11/2016	Current Account	DC		Parks Clothing	Tester	S	64.35	12.87	77.22	
									Subtotal for Code: Equipment/Materials	£343.34	£2,646.27
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
43 Fuel	Minute										
792	03/11/2016	Current Account	DD	Fuel	Asda Stores Ltd (Allistar)	S	21.95	4.39	26.34		
795	10/11/2016	Current Account	DD	Fuel	Asda Stores Ltd (Allistar)	S	65.12	13.03	78.15		
862	17/11/2016	Current Account	DD	Fuel	Asda Stores Ltd (Allistar)	S	84.10	16.82	100.92		
									Subtotal for Code: Fuel	£171.17	£205.41
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
44 Fencing	Minute										
799	10/11/2016	Current Account	DC	Fencing Repairs - Penstemon Driv	TMH Contractors	Z	348.00	0.00	348.00		
									Subtotal for Code: Fencing	£348.00	£348.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
45 Telephone	Minute										
849	17/11/2016	Current Account	DD	Phone Bill - Parks	O2	S	9.87	1.97	11.84		
									Subtotal for Code: Telephone	£9.87	£11.84
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
46 Vehicles	Minute										
785	03/11/2016	Current Account	DC	Van Services NWR & OBS	Monarch Autos	S	433.56	86.71	520.27		
801	10/11/2016	Current Account	DC	Vehicle Repair - Mirror Glass OBS	Monarch Autos	S	32.64	6.53	39.17		
									Subtotal for Code: Vehicles	£466.20	£559.44
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
47 Water Rates	Minute										
814	10/11/2016	Current Account	DD	Water Rates	Thames Water	Z	179.98	0.00	179.98		
853	17/11/2016	Current Account	DD	Water Rates	Southern Water	Z	201.58	0.00	201.58		
									Subtotal for Code: Water Rates	£381.56	£381.56
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
53 Vandalism	Minute										
800	10/11/2016	Current Account	DC	Wall Repair - Band Stand S/Park	TMH Contractors	Z	260.00	0.00	260.00		
									Subtotal for Code: Vandalism	£260.00	£260.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
54 Trees	Minute										
856	17/11/2016	Current Account	DC	Tree Works - Poplar Broomfield	SL Tree Care Ltd	S	1,736.00	347.20	2,083.20		
									Subtotal for Code: Trees	£1,736.00	£2,083.20
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
56 Unexpected/Emergency Works	Minute										

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

876	24/11/2016	Current Account	DC	New Standpipe & Water Meter	GCSI Ltd	S	376.27	75.25	451.52
Subtotal for Code: Unexpected/Emergency V							£376.27	£75.25	£451.52
Subtotal for Cost Centre: Parks Establishment							13,714.09	895.24	14,609.33

Cost Centre Leisure Centre

Code Number	Date	Bank	Minute	146 Rates & Insurance Rent - DBC	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
779	03/11/2016	Current Account	DD			NNDR	DBC	Z	2,386.00	0.00	2,386.00
868	24/11/2016	Current Account	DD			NNDR	DBC	Z	2,386.00	0.00	2,386.00
Subtotal for Code: Rates & Insurance Rent - I									£4,772.00	£0.00	£4,772.00

Code Number 155 Management Fee

Vchr.	Date	Bank	Minute	155 Management Fee	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
816	10/11/2016	Current Account	DC			Management Fee	GCLL	S	14,250.00	2,850.00	17,100.00
Subtotal for Code: Management Fee									£14,250.00	£2,850.00	£17,100.00
Subtotal for Cost Centre: Leisure Centre									19,022.00	2,850.00	21,872.00

Cost Centre Administration

Code Number	Date	Bank	Minute	230 Wages	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
818	10/11/2016	Current Account	DC			PAYE	HMRC	Z	919.20	0.00	919.20
822	10/11/2016	Current Account	DC			NI	HMRC	Z	1,504.70	0.00	1,504.70
824	10/11/2016	Current Account	DD			Pension Eee	Intelligent Money	Z	58.54	0.00	58.54
825	10/11/2016	Current Account	DD			Pension Eer	Intelligent Money	Z	29.28	0.00	29.28
827	10/11/2016	Current Account	DD			Pension Eee	KCC - LGPS	Z	364.89	0.00	364.89
831	10/11/2016	Current Account	DD			Pension Eer	KCC - LGPS	Z	553.31	0.00	553.31
837	10/11/2016	Current Account	DD			Pension Employer Secondary Cont	KCC - LGPS	Z	1,033.32	0.00	1,033.32
838	10/11/2016	Current Account	DD			Wages	SGTC	Z	6,696.24	0.00	6,696.24
Subtotal for Code: Wages									£11,159.48	£0.00	£11,159.48

Code Number 233 Stationery, Advertising & Postage

Vchr.	Date	Bank	Minute	233 Stationery, Advertising & Postage	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
775	03/11/2016	Current Account	DC			Cleaning Materials	KCC - KCS	S	39.75	7.95	47.70
794	03/11/2016	Current Account	DD			Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
848	17/11/2016	Current Account	DD			Postage	Francotyp Postalia Ltd	Z	100.00	0.00	100.00
851	17/11/2016	Current Account	DC			Stationery	Viking Direct	S	47.83	9.57	57.40
861	17/11/2016	Current Account	DC			Stationery	KCC - KCS	S	12.10	2.42	14.52
875	24/11/2016	Current Account	DC			Stationery	Viking Direct	S	47.83	9.57	57.40
Subtotal for Code: Stationery, Advertising & F									£347.51	£29.51	£377.02

Code Number 234 Telephone / Internet

Vchr.	Date	Bank	Minute	234 Telephone / Internet	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
805	10/11/2016	Current Account	DD			Phone Bill - Admin Internet	British Telecom	S	104.50	20.90	125.40
845	10/11/2016	Current Account	DD			Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

858	17/11/2016	Current Account	DD	Phone Bill - Admin Internet	British Telecom	S	113.17	22.63	135.80
Code Number	235	Mileage Allowance			Subtotal for Code: Telephone / Internet		£238.50	£47.70	£286.20
Vchr.	844	10/11/2016	Current Account	Mileage	Supplier	Vat Type	Net	Vat	Total
					SGTC	L	48.12	1.28	49.40
					Subtotal for Code: Mileage Allowance		£48.12	£1.28	£49.40
Code Number	238	Town Mayor's Allowance			Supplier	Vat Type	Net	Vat	Total
Vchr.	846	17/11/2016	Current Account	Mayors Charity Event - Disco	Cllr B Read	Z	160.00	0.00	160.00
	864	24/11/2016	Current Account	Charity Meal	Mayor of Bexley	Z	50.00	0.00	50.00
					Subtotal for Code: Town Mayor's Allowance		£210.00	£0.00	£210.00
Code Number	240	Chains of Office			Supplier	Vat Type	Net	Vat	Total
Vchr.	854	17/11/2016	Current Account	Past Mayor's Badge	Frame Regalia	S	120.00	24.00	144.00
					Subtotal for Code: Chains of Office		£120.00	£24.00	£144.00
Code Number	241	Legal Fees			Supplier	Vat Type	Net	Vat	Total
Vchr.	789	03/11/2016	Current Account	Legal Fees - Management Agreeem.	Hatten Wyatt	Z	10.00	0.00	10.00
					Subtotal for Code: Legal Fees		£10.00	£0.00	£10.00
Code Number	249	IT Services			Supplier	Vat Type	Net	Vat	Total
Vchr.	863	17/11/2016	Current Account	IT Support & Maintenance	ABC ICT Ltd	S	250.00	50.00	300.00
					Subtotal for Code: IT Services		£250.00	£50.00	£300.00
Code Number	251	Council Offices Building Maintena			Supplier	Vat Type	Net	Vat	Total
Vchr.	787	03/11/2016	Current Account	Window Cleaning	Chapman	Z	40.00	0.00	40.00
	803	10/11/2016	Current Account	Light Bulbs - TC	Farnell	S	52.40	10.48	62.88
	809	10/11/2016	Current Account	Boiler Repairs - Parts	LW Burt & Son Ltd	S	816.74	163.35	980.09
	859	17/11/2016	Current Account	Light Bulbs - Chamber High Bulbs	Gurney & White	S	117.00	23.40	140.40
	872	24/11/2016	Current Account	Light Bulbs - Offices External	Gurney & White	S	82.00	16.40	98.40
	873	24/11/2016	Current Account	Air Conditioning Service	LW Burt & Son Ltd	S	525.00	105.00	630.00
					Subtotal for Code: Council Offices Building M		£1,633.14	£318.63	£1,951.77
Code Number	252	Water Rates			Supplier	Vat Type	Net	Vat	Total
Vchr.	813	10/11/2016	Current Account	Water Rates	Thames Water	L	226.24	25.64	251.88
					Subtotal for Code: Water Rates		£226.24	£25.64	£251.88
Code Number	253	Gas			Supplier	Vat Type	Net	Vat	Total
Vchr.	798	10/11/2016	Current Account	Gas	KCC - Laser	L	114.05	5.70	119.75

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

											Subtotal for Code: Gas		£114.05	£5.70	£119.75
Code Number	254	Electricity										Net	Vat	Total	
Vchr.	797	10/11/2016	Minute	Bank	Cheq. No.	Description	254	Electricity	DD	Current Account	Electricity	297.56	59.51	357.07	
											Subtotal for Code: Electricity		£297.56	£59.51	£357.07
											Subtotal for Code: Gas		£114.05	£5.70	£119.75
Code Number	255	Rates										Net	Vat	Total	
Vchr.	781	03/11/2016	Minute	Bank	Cheq. No.	Description	255	Rates	DD	Current Account	NNDR	2,274.00	0.00	2,274.00	
	870	24/11/2016	Minute	Bank	Cheq. No.	Description	255	Rates	DD	Current Account	NNDR	2,274.00	0.00	2,274.00	
											Subtotal for Code: Rates		£4,548.00	£0.00	£4,548.00
Code Number	274	Bank Interest										Net	Vat	Total	
Vchr.	878	24/11/2016	Minute	Bank	Cheq. No.	Description	274	Bank Interest	DD	Current Account	Bank Charges	55.34	0.00	55.34	
											Subtotal for Code: Bank Interest		£55.34	£0.00	£55.34
											Subtotal for Cost Centre: Administration		19,257.94	561.97	19,819.91
Cost Centre Church Road Hall															
Code Number	280	Wages										Net	Vat	Total	
Vchr.	820	10/11/2016	Minute	Bank	Cheq. No.	Description	280	Wages	DC	Current Account	PAYE	38.60	0.00	38.60	
	843	10/11/2016	Minute	Bank	Cheq. No.	Description	280	Wages		Current Account	Wages	347.78	0.00	347.78	
											Subtotal for Code: Wages		£386.38	£0.00	£386.38
Code Number	282	Gas & Electricity										Net	Vat	Total	
Vchr.	774	03/11/2016	Minute	Bank	Cheq. No.	Description	282	Gas & Electricity	DD	Current Account	Gas	31.14	1.56	32.70	
											Subtotal for Code: Gas & Electricity		£31.14	£1.56	£32.70
Code Number	285	Rates										Net	Vat	Total	
Vchr.	777	03/11/2016	Minute	Bank	Cheq. No.	Description	285	Rates	DD	Current Account	NNDR	111.00	0.00	111.00	
	866	24/11/2016	Minute	Bank	Cheq. No.	Description	285	Rates	DD	Current Account	NNDR	111.00	0.00	111.00	
											Subtotal for Code: Rates		£222.00	£0.00	£222.00
											Subtotal for Cost Centre: Church Road Hall		639.52	1.56	641.08
Cost Centre Grove Hall															
Code Number	302	Gas & Electricity										Net	Vat	Total	
Vchr.	772	03/11/2016	Minute	Bank	Cheq. No.	Description	302	Gas & Electricity	DD	Current Account	Gas	2.10	0.11	2.21	
											Subtotal for Code: Gas & Electricity		£2.10	£0.11	£2.21
											Subtotal for Cost Centre: Grove Hall		2.10	0.11	2.21

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

320 Wages										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	819	10/11/2016		Current Account	DC	PAYE	HMRC	Z	93.80	93.80
	842	10/11/2016		Current Account		Wages	SGTC	Z	374.94	374.94
							Subtotal for Code: Wages		£468.74	£468.74
321 Repairs & Maintenance										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	808	10/11/2016		Current Account	DC	Heating Repairs - Programmer	LW Burt & Son Ltd	S	286.67	344.00
	847	17/11/2016		Current Account	DC	Hygiene Services	Cannon	S	5.11	6.13
	874	24/11/2016		Current Account	DC	Heating Repairs - Call Out	LW Burt & Son Ltd	S	39.98	47.97
							Subtotal for Code: Repairs & Maintenance		£331.76	£398.10
322 Gas & Electricity										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	773	03/11/2016		Current Account	DD	Gas	KCC - Laser	L	28.20	29.61
							Subtotal for Code: Gas & Electricity		£28.20	£29.61
323 Cleaning Materials										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	807	10/11/2016		Current Account	DC	Cleaning Materials	KCC - KCS	S	8.50	10.20
							Subtotal for Code: Cleaning Materials		£8.50	£10.20
325 Rates										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	778	03/11/2016		Current Account	DD	NNDR	DBC	Z	215.00	215.00
	867	24/11/2016		Current Account	DD	NNDR	DBC	Z	215.00	215.00
							Subtotal for Code: Rates		£430.00	£430.00
326 Water Rates										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	815	10/11/2016		Current Account	DC	Water Rates	Thames Water	S	44.25	53.10
	852	17/11/2016		Current Account	DD	Water Rates	Southern Water	Z	78.29	78.29
							Subtotal for Code: Water Rates		£122.54	£131.39
							Subtotal for Cost Centre: Heritage Community Hall		1,389.74	1,468.04
Cost Centre Town Council Offices Community Hall										
360 Wages										
Code Number	Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
	829	10/11/2016		Current Account	DD	Pension Eee	KCC - LGPS	Z	30.73	30.73
	833	10/11/2016		Current Account	DD	Pension E'er	KCC - LGPS	Z	66.49	66.49
	834	10/11/2016		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	516.67
	841	10/11/2016		Current Account		Wages	SGTC	Z	527.97	527.97
							Subtotal for Code: Wages		£1,141.86	£1,141.86

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/11/2016 to 30/11/2016)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
361 Repairs & Maintenance										
Vchr. 786	03/11/2016		Current Account	DC	Plumbing Repairs - Gents Urinal	LW Burt & Son Ltd	S	319.84	63.97	383.81
						Subtotal for Code: Repairs & Maintenance		£319.84	£63.97	£383.81
363 Cleaning Materials										
Vchr. 860	17/11/2016		Current Account	DC	Cleaning Materials	KCC - KCS	S	23.10	4.62	27.72
						Subtotal for Code: Cleaning Materials		£23.10	£4.62	£27.72
Cost Centre Old Fire Station Cafe										
						Subtotal for Cost Centre: Town Council Offices Comm		1,484.80	68.59	1,553.39
380 Wages										
Vchr. 821	10/11/2016		Current Account	DC	NI	HMRC	Z	31.44	0.00	31.44
Vchr. 828	10/11/2016		Current Account	DD	Pension E'ee	KCC - LGPS	Z	43.69	0.00	43.69
Vchr. 832	10/11/2016		Current Account	DD	Pension E'er	KCC - LGPS	Z	94.53	0.00	94.53
Vchr. 835	10/11/2016		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	0.00	516.67
Vchr. 840	10/11/2016		Current Account		Wages	SGTC	Z	1,150.73	0.00	1,150.73
						Subtotal for Code: Wages		£1,837.06	£0.00	£1,837.06
382 Furniture, Fixtures & Equipment (i)										
Vchr. 790	03/11/2016		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
						Subtotal for Code: Furniture, Fixtures & Equip		£65.00	£13.00	£78.00
384 Rates										
Vchr. 776	03/11/2016		Current Account	DD	NNDR	DBC	Z	148.00	0.00	148.00
Vchr. 865	24/11/2016		Current Account	DD	NNDR	DBC	Z	148.00	0.00	148.00
						Subtotal for Code: Rates		£296.00	£0.00	£296.00
388 Telephone / Internet										
Vchr. 806	10/11/2016		Current Account	DD	Phone Bill - Cafe	British Telecom	S	179.74	35.95	215.69
						Subtotal for Code: Telephone / Internet		£179.74	£35.95	£215.69
389 Maintenance										
Vchr. 782	03/11/2016		Current Account	DC	Hygiene Services	Cannon	S	67.08	13.42	80.50
						Subtotal for Code: Maintenance		£67.08	£13.42	£80.50
Cost Centre Bus Shelters										
						Subtotal for Cost Centre: Old Fire Station Cafe		2,444.88	62.37	2,507.25
400 Mainenance										
Vchr. 400			Bank							

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/11/2016 to 30/11/2016)

811	10/11/2016	Current Account DC	New Bus Shelters x 3	ACE Shelters	S	9,072.99	1,814.60	10,887.59
				Subtotal for Code: Maintenance		£9,072.99	£1,814.60	£10,887.59
				Subtotal for Cost Centre: Bus Shelters		9,072.99	1,814.60	10,887.59
TOTALS						£67,880.46	£6,352.92	£74,233.38

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

Cost Centre		Public Lighting									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 189	21/12/2016		Current Account		Wayleave for Public Lighting	UK Power Networks	Z	1.15	0.00	1.15	
					Subtotal for Code: Income			£1.15	£0.00	£1.15	
					Subtotal for Cost Centre: Public Lighting			1.15	0.00	1.15	
Cost Centre		Administration									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 183	09/12/2016		Current Account		Telephone Equipment Rental	GCLL	Z	68.40	0.00	68.40	
					Subtotal for Code: Miscellaneous Income			£68.40	£0.00	£68.40	
Cost Centre		Church Road Hall									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 182	05/12/2016		Current Account		Loyalty Reward	Barclays	Z	11.07	0.00	11.07	
Vchr. 193	14/12/2016		Active Saver 1		Bank Interest	Barclays	Z	5.92	0.00	5.92	
Vchr. 199	30/12/2016		Active Saver 1		Bank Interest	Barclays	Z	400.02	0.00	400.02	
Vchr. 200	14/12/2016		Active Saver 2		Bank Interest	Barclays	Z	9.61	0.00	9.61	
Vchr. 201	30/12/2016		Active Saver 2		Bank Interest	Barclays	Z	238.02	0.00	238.02	
					Subtotal for Code: Bank Interest			£664.64	£0.00	£664.64	
					Subtotal for Cost Centre: Administration			733.04	0.00	733.04	
Cost Centre		Heritage Community Hall									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 185	21/12/2016		Current Account		Hall Hire	Various	Z	394.50	0.00	394.50	
					Subtotal for Code: Hire Income			£394.50	£0.00	£394.50	
					Subtotal for Cost Centre: Church Road Hall			394.50	0.00	394.50	
Cost Centre		Sports Pavilion									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 191	06/12/2016		Active Saver 1		Hall Hire	Shizendo Karate	Z	118.75	0.00	118.75	
Vchr. 192	08/12/2016		Active Saver 1		Hall Hire	Alpha & Omega	Z	205.00	0.00	205.00	
Vchr. 196	16/12/2016		Active Saver 1		Hall Hire	DBC	Z	76.00	0.00	76.00	
Vchr. 198	22/12/2016		Active Saver 1		Hall Hire	Alpha & Omega	Z	220.00	0.00	220.00	
					Subtotal for Code: Hire Income			£619.75	£0.00	£619.75	
					Subtotal for Cost Centre: Heritage Community Hall			619.75	0.00	619.75	

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Listing of Receipts in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

Code Number	Date	Minute	Bank	Current Account	Rent	Supplier	Vat Type	Net	Vat	Total	
<p>Cost Centre Town Council Offices Community Hall</p>											
<p>Code Number 370 Hire Income</p>											
Vchr.	Date	Minute	Bank	Current Account	Description	Supplier	Vat Type	Net	Vat	Total	
186	21/12/2016		Current Account		Hall Hire	Various	Z	65.25	0.00	65.25	
187	21/12/2016		Current Account		Hall Hire	Cygnets	Z	2,288.00	0.00	2,288.00	
190	01/12/2016		Active Saver 1		Hall Hire	North Kent Karate	Z	399.00	0.00	399.00	
194	16/12/2016		Active Saver 1		Hall Hire	WeightWatchers	Z	152.00	0.00	152.00	
195	16/12/2016		Active Saver 1		Hall Hire	DBC	Z	223.25	0.00	223.25	
Subtotal for Code: Hire Income									£3,127.50	£0.00	£3,127.50
Subtotal for Cost Centre: Town Council Offices Comrr									3,127.50	0.00	3,127.50
<p>Cost Centre Old Fire Station Cafe</p>											
<p>Code Number 395 Cafe Income</p>											
Vchr.	Date	Minute	Bank	Current Account	Description	Supplier	Vat Type	Net	Vat	Total	
184	21/12/2016		Current Account		Food Sales	Old Fire Station Cafe	S	451.72	112.93	564.65	
Subtotal for Code: Cafe Income									£451.72	£112.93	£564.65
Subtotal for Cost Centre: Old Fire Station Cafe									451.72	112.93	564.65
<p>Cost Centre Bus Shelters</p>											
<p>Code Number 400 Mainenance</p>											
Vchr.	Date	Minute	Bank	Active Saver 1	Description	Supplier	Vat Type	Net	Vat	Total	
197	21/12/2016		Active Saver 1		Parish Bus Shelter Grant	Kent County Council	Z	1,512.00	0.00	1,512.00	
Subtotal for Code: Mainenance									£1,512.00	£0.00	£1,512.00
Subtotal for Cost Centre: Bus Shelters									1,512.00	0.00	1,512.00
TOTALS									£8,250.37	£112.93	£8,363.30

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**Listing of Payments in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)**

Cost Centre Public Lighting				1 Supply & Maintenance				3 Christmas Lighting				20 Rates				40 Wages				41 Equipment/Materials																
Code Number	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
909	08/12/2016		Current Account	DD		Electricity - Street Lighting	E-on	L	81.92	4.10	86.02	900	08/12/2016		Current Account	DC		Christmas Lighting - First Instalmer	Festive International Lighting	S	1,140.00	228.00	1,368.00	948	15/12/2016		Current Account	DD			NNDR	DBC	Z	344.00	0.00	344.00
				Subtotal for Code: Supply & Maintenance				Subtotal for Code: Christmas Lighting				Subtotal for Code: Rates				Subtotal for Code: Wages																				
				£81.92				£1,140.00				£344.00				£7,728.69																				
				£4.10				£228.00				£0.00				£0.00																				
				£86.02				£1,368.00				£344.00				£7,728.69																				
Cost Centre Grove Car Park				20 Rates				40 Wages				41 Equipment/Materials																								
Code Number	Date	Minute	Bank	Current Account	Cheq. No.	Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td></td></td></td></td></td></td>	Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td></td></td></td></td></td>	Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td></td></td></td></td>	Net	Vat	Total	Code Number	Date	Minute	Bank	Current Account	Cheq. No.	Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td></td></td></td>	Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td></td></td>	Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> <td>Code Number</td> <td>Date</td> <td>Minute</td> <td>Bank</td> <td>Current Account</td> <td>Cheq. No.</td> <td>Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td></td>	Net	Vat	Total	Code Number	Date	Minute	Bank	Current Account	Cheq. No.	Description <td>Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td></td>	Supplier <td>Vat Type <td>Net</td> <td>Vat</td> <td>Total</td> </td>	Vat Type <td>Net</td> <td>Vat</td> <td>Total</td>	Net	Vat	Total	
948	15/12/2016		Current Account	DD		NNDR	DBC	Z	344.00	0.00	344.00	879	01/12/2016		Current Account	DC		Park Keeper Contract - Day Cover	Night & Day Security	Z	400.00	0.00	400.00	880	01/12/2016		Current Account	DC								
				Subtotal for Code: Grove Car Park				Subtotal for Code: Wages				Subtotal for Code: Materials																								
				£344.00				£7,728.69				£7,728.69																								
				£0.00				£0.00				£0.00																								
				£344.00				£7,728.69				£7,728.69																								
				£0.00				£0.00				£0.00																								
				£344.00				£7,728.69				£7,728.69																								

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

943	15/12/2016	Current Account	DC	Cleaning Materials	KCC - KCS	91.50	18.30	109.80	
953	15/12/2016	Current Account	DC	New Gate - Manor Park	Steelway	884.96	176.99	1,061.95	
964	22/12/2016	Current Account	DC	Parks Equipment - x2 Swing Seats	Wicksteed Leisure Ltd	91.50	18.30	109.80	
967	22/12/2016	Current Account	DC	Parks Equipment - Paint	Trade UK	49.99	9.99	59.98	
968	21/12/2016	Current Account	DC	Pathway Repairs - Swanscombe P;	Libra Construction Services Ltd	6,552.12	1,310.42	7,862.54	
969	22/12/2016	Current Account	DC	New Standpipe & Water Meter - Un	GCSI Ltd	532.70	106.54	639.24	
972	22/12/2016	Current Account	DC	Gang Mowing	KCC Landscape Services	4,276.35	855.27	5,131.62	
Code Number 43 Fuel						Subtotal for Code:	£13,168.76	£2,550.61	£15,719.37
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total	
899	08/12/2016	Current Account	DD	Fuel	Asda Stores Ltd (Alistar)	68.96	13.79	82.75	
Code Number 44 Fencing						Subtotal for Code:	£68.96	£13.79	£82.75
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total	
954	15/12/2016	Current Account	DC	New Perimeter Fence - Knockhall F	LJ Sinclair Fencing	6,955.00	1,391.00	8,346.00	
Code Number 45 Telephone						Subtotal for Code:	£6,955.00	£1,391.00	£8,346.00
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total	
973	22/12/2016	Current Account	DD	Phone Bill - Parks	O2	9.96	1.99	11.95	
Code Number 46 Vehicles						Subtotal for Code:	£9.96	£1.99	£11.95
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total	
882	01/12/2016	Current Account	BANKADJ	Motor Oil	Petty Cash	16.00	0.00	16.00	
Cost Centre St Peter & St Paul's Churchyard						Subtotal for Cost Centre:	£16.00	£0.00	£16.00
Code Number 110 Maintenance						Subtotal for Cost Centre: Parks Establishment	27,947.37	3,957.39	31,904.76
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total	
970	21/12/2016	Current Account	DC	Pathway Repairs - St Peters & St F	C Ginn Building Restoration Ltd	1,950.00	390.00	2,340.00	
Cost Centre Leisure Centre						Subtotal for Code:	£1,950.00	£390.00	£2,340.00
Code Number 146 Rates & Insurance Rent - DBC						Subtotal for Cost Centre: St Peter & St Paul's Church:	1,950.00	390.00	2,340.00
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Net	Vat	Total	
947	15/12/2016	Current Account	DD	NNDR	DBC	2,386.00	0.00	2,386.00	
Cost Centre Administration						Subtotal for Code:	£2,386.00	£0.00	£2,386.00
Code Number 146 Rates & Insurance Rent - DBC						Subtotal for Cost Centre: Leisure Centre	2,386.00	0.00	2,386.00

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Listing of Payments in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

Code Number	Date	230 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
910	08/12/2016		Current Account	DD	Pension E'ee	Intelligent Money	Z	58.54	0.00	58.54
913	08/12/2016		Current Account	DD	Pension E'er	Intelligent Money	Z	29.28	0.00	29.28
915	08/12/2016		Current Account	DC	Pension E'ee	KCC - LGPS	Z	364.89	0.00	364.89
920	08/12/2016		Current Account	DC	Pension E'er	KCC - LGPS	Z	553.31	0.00	553.31
923	08/12/2016		Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	1,033.32	0.00	1,033.32
927	08/12/2016		Current Account	DC	PAYE	HMRC	Z	917.80	0.00	917.80
931	08/12/2016		Current Account	DC	NI	HMRC	Z	1,504.70	0.00	1,504.70
933	08/12/2016		Current Account	DC	Wages	SGTC	Z	6,685.16	0.00	6,685.16
					Subtotal for Code: Wages			£11,147.00	£0.00	£11,147.00
Code Number		232 Photocopier	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
896	01/12/2016		Current Account	DC	Photocopier Rental	KCC - KCS	S	189.75	37.95	227.70
897	01/12/2016		Current Account	DC	Photocopier Usage	KCC - KCS	S	310.84	62.17	373.01
					Subtotal for Code: Photocopier			£500.59	£100.12	£600.71
Code Number		233 Stationery, Advertising & Postage	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
883	01/12/2016		Current Account	BANKADJ	Padlocks x 2	Petty Cash	Z	7.98	0.00	7.98
895	01/12/2016		Current Account	DC	Stationery - Petty Cash Books	Viking Direct	S	20.89	4.18	25.07
898	01/12/2016		Current Account	DC	Cleaning Materials	KCC - KCS	S	18.05	3.61	21.66
941	15/12/2016		Current Account	DD	Franking Machine Rental	Francoctyp Postalia Ltd	S	60.00	12.00	72.00
942	15/12/2016		Current Account	DC	Stationery	KCC - KCS	S	76.70	15.34	92.04
					Subtotal for Code: Stationery, Advertising & F			£183.62	£35.13	£218.75
Code Number		234 Telephone / Internet	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
885	01/12/2016		Current Account	BANKADJ	Mobile Phone Top Up Voucher	Petty Cash	Z	10.00	0.00	10.00
940	08/12/2016		Current Account	DC	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
					Subtotal for Code: Telephone / Internet			£30.83	£4.17	£35.00
Code Number		235 Mileage Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
886	01/12/2016		Current Account	BANKADJ	Travel Expenses - HLF Meeting	Petty Cash	Z	28.95	0.00	28.95
939	08/12/2016		Current Account	DC	Mileage	SGTC	L	68.38	1.82	70.20
					Subtotal for Code: Mileage Allowance			£97.33	£1.82	£99.15
Code Number		237 Subscriptions / Publications	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
884	01/12/2016		Current Account	BANKADJ	Newspapers	Petty Cash	Z	4.00	0.00	4.00
952	15/12/2016		Current Account	DC	Local Council Award Scheme - Ref	NALC	S	50.00	10.00	60.00
					Subtotal for Code: Subscriptions / Publication			£54.00	£10.00	£64.00

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

Code Number	241 Legal Fees	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	971	21/12/2016	Current Account	DC	Consultancy on HLF Bid	Groundwork South	Z	1,750.00	0.00	1,750.00
						Subtotal for Code: Legal Fees		£1,750.00	£0.00	£1,750.00
Code Number	247 Staff Training	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	893	01/12/2016	Current Account	DC	Learning Guides	SLCC	Z	23.73	0.00	23.73
						Subtotal for Code: Staff Training		£23.73	£0.00	£23.73
Code Number	249 IT Services	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	908	08/12/2016	Current Account	DC	IT Support & Maintenance	ABC ICT Ltd	S	282.50	56.50	339.00
						Subtotal for Code: IT Services		£282.50	£56.50	£339.00
Code Number	251 Council Offices Building Maintena	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	905	08/12/2016	Current Account	DC	Front Door Repairs	HRD Security	S	675.00	135.00	810.00
						Subtotal for Code: Council Offices Building M		£675.00	£135.00	£810.00
Code Number	255 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	949	15/12/2016	Current Account	DD	NNDR	DBC	Z	2,274.00	0.00	2,274.00
						Subtotal for Code: Rates		£2,274.00	£0.00	£2,274.00
						Subtotal for Cost Centre: Administration		17,018.60	342.74	17,361.34
Code Number	280 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	929	08/12/2016	Current Account	DC	PAYE	HMRC	Z	31.20	0.00	31.20
	938	08/12/2016	Current Account	DC	Wages	SGTC	Z	358.59	0.00	358.59
						Subtotal for Code: Wages		£389.79	£0.00	£389.79
Code Number	281 Repairs & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	951	15/12/2016	Current Account	DC	Hygiene Services	Cannon	S	40.85	8.17	49.02
						Subtotal for Code: Repairs & Maintenance		£40.85	£8.17	£49.02
Code Number	285 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	945	15/12/2016	Current Account	DD	NNDR	DBC	Z	111.00	0.00	111.00
						Subtotal for Code: Rates		£111.00	£0.00	£111.00
						Subtotal for Cost Centre: Church Road Hall		541.64	8.17	549.81
Code Number	320 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

928	08/12/2016		Current Account	DC	PAYE	HMRC	Z	93.60	0.00	93.60
937	08/12/2016		Current Account	DC	Wages	SGTC	Z	374.74	0.00	374.74
Subtotal for Code: Wages										
								£468.34	£0.00	£468.34
Code Number	Date	321 Repairs & Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Hygiene Services	Cannon	S	5.11	1.02	6.13
950	15/12/2016		Current Account	DC				£5.11	£1.02	£6.13
Code Number	Date	322 Gas & Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Gas	KCC - Laser	L	132.27	6.62	138.89
966	22/12/2016		Current Account	DD				£132.27	£6.62	£138.89
Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	NNDR	DBC	Z	215.00	0.00	215.00
946	15/12/2016		Current Account	DD				£215.00	£0.00	£215.00
Subtotal for Cost Centre: Heritage Community Hall										
								820.72	7.64	828.36
Code Number	Date	345 Miscellaneous Expenditure	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	New Locks - Squash Court Doors	Locks N Tools	S	151.70	30.34	182.04
974	21/12/2016		Current Account	DC				£151.70	£30.34	£182.04
Subtotal for Cost Centre: Sports Pavilion										
								151.70	30.34	182.04
Code Number	Date	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Pension Eee	KCC - LGPS	Z	30.73	0.00	30.73
917	08/12/2016		Current Account	DC	Pension E'er	KCC - LGPS	Z	66.49	0.00	66.49
918	08/12/2016		Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	0.00	516.67
925	08/12/2016		Current Account	DC	Wages	SGTC	Z	527.97	0.00	527.97
936	08/12/2016		Current Account	DC				£1,141.86	£0.00	£1,141.86
Subtotal for Cost Centre: Town Council Offices Commr										
								1,141.86	0.00	1,141.86
Code Number	Date	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Minute	Bank	Cheq. No.	Pension Eee	KCC - LGPS	Z	37.75	0.00	37.75
916	08/12/2016		Current Account	DC	Pension E'er	KCC - LGPS	Z	81.68	0.00	81.68
919	08/12/2016		Current Account	DC	Pension Employer Secondary Cont	KCC - LGPS	Z	516.67	0.00	516.67
924	08/12/2016		Current Account	DC	NI	HMRC	Z	3.58	0.00	3.58
932	08/12/2016		Current Account	DC	Wages	SGTC	Z	821.92	0.00	821.92
935	08/12/2016		Current Account	DC						

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/12/2016 to 31/12/2016)

Code Number		381 Food/Supplies		Subtotal for Code: Wages		£1,461.60		£0.00		£1,461.60	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
888	01/12/2016		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	61.34	0.00	61.34	
889	01/12/2016		Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	2.38	0.00	2.38	
890	01/12/2016		Current Account	BANKADJ	Food Supplies	Nila	Z	134.40	0.00	134.40	
891	01/12/2016		Current Account	BANKADJ	Food Supplies	Costco	L	110.38	2.95	113.33	
956	22/12/2016		Current Account	BANKADJ	Food Supplies	Asda Stores Ltd	Z	65.53	0.00	65.53	
957	22/12/2016		Current Account	BANKADJ	Food Supplies	The Works	Z	2.00	0.00	2.00	
958	22/12/2016		Current Account	BANKADJ	Food Supplies	Nila	Z	123.80	0.00	123.80	
959	22/12/2016		Current Account	BANKADJ	Food Supplies	Poundstretcher	Z	4.56	0.00	4.56	
960	22/12/2016		Current Account	BANKADJ	Food Supplies	Poundland	Z	3.00	0.00	3.00	
961	22/12/2016		Current Account	BANKADJ	Food Supplies	Co-Operative Stores	Z	0.69	0.00	0.69	
962	22/12/2016		Current Account	BANKADJ	Food Supplies	Costco	L	58.29	2.77	61.06	
								£566.37	£5.72	£572.09	
Subtotal for Code: Food/Supplies											
Code Number		382 Furniture, Fixtures & Equipment (i		Subtotal for Code: Furniture, Fixtures & Equip		£111.00		£13.00		£124.00	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
887	01/12/2016		Current Account	BANKADJ	Newspapers	Local Shops	Z	34.50	0.00	34.50	
904	08/12/2016		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00	
963	22/12/2016		Current Account	BANKADJ	Newspapers	Local Shops	Z	11.50	0.00	11.50	
								£111.00	£13.00	£124.00	
Subtotal for Code: Furniture, Fixtures & Equip											
Code Number		384 Rates		Subtotal for Code: Rates		£148.00		£0.00		£148.00	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
944	15/12/2016		Current Account	DD	NNDR	DBC	Z	148.00	0.00	148.00	
								£148.00	£0.00	£148.00	
Subtotal for Code: Rates											
Code Number		389 Maintenance		Subtotal for Code: Maintenance		£255.27		£51.05		£306.32	
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
955	15/12/2016		Current Account	DC	Waste Bin Collection	Viridor Waste Kent Ltd	S	81.00	16.20	97.20	
965	21/12/2016		Current Account	DC	Plumbing Repair - Cafe Water Disp	LW Burt & Son Ltd	S	174.27	34.85	209.12	
								£255.27	£51.05	£306.32	
Subtotal for Code: Maintenance											
								2,542.24	69.77	2,612.01	
Subtotal for Cost Centre: Old Fire Station Cafe											
								£56,066.05	£5,038.15	£61,104.20	
TOTALS											

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to:
 By the Responsible
 Financial Officer (RFO)

31/12/16

AGENDA ITEM 9
 FGP 12/1/17

Cost Centre Public Lighting

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
1	Supply & Maintenance				2,425.00	2,004.67	420		420
2	All Night Lighting								
3	Christmas Lighting		1,140.00	1,140	3,700.00	1,228.84	2,471		3,611
4	Repairs				1,000.00	434.75	565		565
5	Long Term Financial Risks				1,450.00		1,450		1,450
6	Income	1.00	1.15	0					0
7	Long Term Maintenance				500.00		500		500
SUB TOTAL		1.00	1,141.15	1,140	9,075.00	3,668.26	5,407		6,547

Cost Centre Grove Car Park

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
20	Rates				3,750.00	3,436.40	314		314
	Repairs & Maintenance				10,050.00	860.01	9,190		9,190
22	Long Term Financial Risks				3,590.00		3,590		3,590
23	Long Term Maintenance				200.00		200		200
SUB TOTAL					17,590.00	4,296.41	13,294		13,294

Cost Centre Craylands Lane Car Park

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
30	Rates								
31	Repairs & Maintenance								
32	Long Term Financial Risks								
SUB TOTAL									

Cost Centre Parks Establishment

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance	+/-	Under/over spend
40	Wages				97,000.00	65,242.20	31,758		31,758
41	Equipment/Materials		-39.72	-40	32,000.00	36,495.89	-4,496		-4,536
	New Grounds Maintenance Ec								
43	Fuel				2,850.00	2,023.65	826		826
44	Fencing				5,000.00	7,303.00	-2,303		-2,303
45	Telephone				490.00	213.61	276		276
46	Vehicles				2,600.00	1,575.07	1,025		1,025
47	Water Rates				1,175.00	1,804.75	-630		-630
48	Gas/Electricity		37.90	38	1,825.00	1,302.23	523		561
49	Playground Equipment & Mair				12,500.00	8,506.79	3,993		3,993
50	Staff Training				1,000.00		1,000		1,000
51	Knockhall Changing Rooms				400.00	131.40	269		269
52	Parks Works Area				1,000.00	429.45	571		571
53	Vandalism				1,000.00	260.00	740		740
54	Trees				3,000.00	2,622.00	378		378
55	New Recreational Facilities				5,000.00		5,000		5,000
56	Unexpected/Emergency Work				1,500.00	444.25	1,056		1,056
57	Long Term Financial Risks				9,725.00		9,725		9,725
58	New Community Facility				10,000.00		10,000		10,000
59	Long Term Maintenance								
65	Miscellaneous Income	1,000.00	1,000.00						
66	Reserve Fund								
SUB TOTAL		1,000.00	998.18	-2	188,065.00	128,354.29	59,711		59,709

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Swanscombe Park

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
70 Bowls Pavilion Maintenance							
71 Long Term Financial Risks				3,680.00		3,680	3,680
75 Bowls Income	3,159.00	3,043.65	-115				-115
76 Tennis Income							
77 Five-a-Side Income							
78 Hire Charges							
79 Long Term Maintenance				650.00		650	650
SUB TOTAL	3,159.00	3,043.65	-115	4,330.00		4,330	4,215

Cost Centre Knockhall Playing Field

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
80 Rates				145.00	130.68	14	14
81 Long Term Financial Risks				1,200.00		1,200	1,200
85 Football	3,656.00	3,784.00	128				128
SUB TOTAL	3,656.00	3,784.00	128	1,345.00	130.68	1,214	1,342

Cost Centre Broomfield Sports Ground

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
90 Long Term Financial Risks				1,400.00		1,400	1,400
95 Football Income	5,350.00	5,186.00	-164				-164
96 Cricket Income	1,820.00	1,844.00	24				24
97 Miscellaneous Income							
98 Long Term Maintenance				500.00		500	500
SUB TOTAL	7,170.00	7,030.00	-140	1,900.00		1,900	1,760

Cost Centre Heritage Park

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
100 Maintenance/Rent				500.00	12.50	488	488
101 Water Supply							
102 Fencing							
103 Changing Facilities							
104 Long Term Financial Risks				1,250.00		1,250	1,250
SUB TOTAL				1,750.00	12.50	1,738	1,738

Cost Centre St Peter & St Paul's Churchyard

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
110 Maintenance				5,000.00	1,950.00	3,050	3,050
SUB TOTAL				5,000.00	1,950.00	3,050	3,050

Cost Centre Other Projects

Code Title	Receipts			Payments			Net Position
	Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend
121 General Projects (inc. Summe		1,657.04	1,657	3,000.00	4,775.38	-1,775	-118
123 Long Term Financial Risks							
128 Miscellaneous Income							
SUB TOTAL		1,657.04	1,657	3,000.00	4,775.38	-1,775	-118

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Leisure Centre

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
140 Wages								
141 Wages - Cleaners								
142 Administration								
143 Advertising								
144 Maintenance								
145 Cleaning Equipment & Materie								
146 Rates & Insurance Rent - DBC		2,437.55	2,438	26,030.00	26,147.26	-117		2,320
147 Water, Gas & Electricity								
148 Insurance								
149 Telephone								
150 Miscellaneous								
151 Equipment								
152 Coaching Fees								
153 Staff Training								
154 Leases - Fitness Equipment								
155 Management Fee				57,000.00	42,750.00	14,250		14,250
165 General Income								
166 Sports Hall Income								
167 Fitness Suite Income								
168 Membership Income								
169 Function Deposits								
170 Miscellaneous Income								
SUB TOTAL		2,437.55	2,438	83,030.00	68,897.26	14,133		16,570

Cost Centre Thames Bar

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
180 Wages - Cleaners								
181 Supplies								
182 Food								
183 Leased Equipment								
Miscellaneous								
190 Bar Sales								
191 Food Sales								
192 Miscellaneous								
SUB TOTAL								

Cost Centre Squash Courts

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
200 Maintenance				1,000.00		1,000		1,000
201 Long Term Financial Risks								
205 Squash Income								
SUB TOTAL				1,000.00		1,000		1,000

Cost Centre Allotments

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
210 Rents / Licences				245.00	201.93	43		43
211 Repairs / Maintenance				250.00	16.50	234		234
212 Water Supply								
213 Long Term Financial Risks				2,135.00		2,135		2,135
218 Rent Income	1,535.00	1,506.18	-29		10.00	-10		-39

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Grove Hall

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
300 Wages								
301 Repairs & Maintenance				700.00	1,717.96	-1,018		-1,018
302 Gas & Electricity				195.00	-137.20	332		332
303 Cleaning Materials								
304 Furniture, Fixtures & Fittings								
305 Rates								
306 Water Rates								
307 Miscellaneous Expenditure				10.00			10	10
308 Long Term Financial Risks								
315 Hire Income								
SUB TOTAL				905.00	1,580.76	-676		-676

Cost Centre Heritage Community Hall

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
320 Wages				6,010.00	4,330.86	1,679		1,679
321 Repairs & Maintenance				3,800.00	7,914.66	-4,115		-4,115
322 Gas & Electricity		6.24	6	1,550.00	791.96	758		764
323 Cleaning Materials				195.00	101.39	94		94
324 Furniture, Fixtures & Fittings				1,000.00		1,000		1,000
325 Rates				2,350.00	2,153.80	196		196
326 Water Rates				625.00	344.43	281		281
327 Miscellaneous Expenditure				260.00	10.00	250		250
328 Long Term Financial Risks				1,975.00		1,975		1,975
329 Long Term Maintenance Requi				2,350.00		2,350		2,350
335 Hire Income	13,700.00	10,160.63	-3,539		157.00	-157		-3,696
SUB TOTAL	13,700.00	10,166.87	-3,533	20,115.00	15,804.10	4,311		778

Cost Centre Sports Pavilion

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
Gas & Electricity				600.00		600		600
341 Water Rates				450.00		450		450
342 Maintenance & Cleaning Cont				1,750.00	1,120.00	630		630
343 Rates								
344 Building Insurance				2,025.00	1,696.68	328		328
345 Miscellaneous Expenditure					58,389.01	-58,389		-58,389
346 Long Term Financial Risks				17,000.00		17,000		17,000
350 Rent Income	16,861.00	12,696.39	-4,165					-4,165
SUB TOTAL	16,861.00	12,696.39	-4,165	21,825.00	61,205.69	-39,381		-43,545

Cost Centre Town Council Offices Community

Code Title	Receipts			Payments			Net Position	
	Estimated	Actual	Variance	Estimated	Actual	Variance	+/- Under/over spend	
360 Wages				11,650.00	10,252.67	1,397		1,397
361 Repairs & Maintenance		17.10	17	420.00	2,376.76	-1,957		-1,940
362 Furniture, Fixtures & Fittings				100.00		100		100
363 Cleaning Materials				260.00	108.00	152		152
364 Miscellaneous Expenditure				75.00	6.00	69		69
365 Long Term Financial Risks				4,550.00		4,550		4,550
370 Hire Income	29,725.00	23,919.65	-5,805					-5,805
SUB TOTAL	29,725.00	23,936.75	-5,788	17,055.00	12,743.43	4,312		-1,477

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Old Fire Station Cafe

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
380	Wages				19,800.00	16,266.99	3,533	3,533	
381	Food/Supplies				3,600.00	2,326.51	1,273	1,273	
382	Furniture, Fixtures & Equipme				750.00	993.56	-244	-244	
383	Advertising				100.00		100	100	
384	Rates				1,610.00	1,476.20	134	134	
385	Electricity & Water				975.00	883.91	91	91	
386	Cleaning Materials				130.00	85.87	44	44	
387	DBC Maintenance Service Ch				1,750.00	1,023.44	727	727	
388	Telephone / Internet				1,185.00	768.46	417	417	
389	Maintenance				500.00	1,011.14	-511	-511	
390	Miscellaneous Expenditure (in				1,325.00	389.92	935	935	
391	Long Term Financial Risks				2,950.00		2,950	2,950	
392	Rent DBC								
393	Long Term Maintenance				500.00		500		
395	Cafe Income	7,400.00	5,817.40	-1,583				-1,583	
	SUB TOTAL	7,400.00	5,817.40	-1,583	35,175.00	25,226.00	9,949	8,366	

Cost Centre Bus Shelters

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Variance	Estimated	Actual	Variance +/-	Under/over spend	
400	Mainenance		7,512.00	7,512	3,700.00	9,072.99	-5,373	2,139	
401	Long Term Financial Risks								
405	Miscellaneous Income								
	SUB TOTAL		7,512.00	7,512	3,700.00	9,072.99	-5,373	2,139	
NET TOTAL		621,807.00	620,417.01	-1,390	676,680.00	520,556.15	156,124	154,734	
V.A.T.			45,295.51			44,466.26			
GROSS TOTAL			665,712.52			565,022.41			

Graham Blew

From: Terry Martin <chief.executive@kentalc.gov.uk>
Sent: 08 December 2016 15:18
Subject: NALC press statement re audit appointments
Attachments: 30 nov press release.docx

Dear Member Councils

Please see the attached NALC press statement regarding the Smaller Authorities Audit Appointments Ltd (SAAA Ltd) announcement that it has concluded the procurement process and has awarded contracts for the supply of limited assurance audit reviews for smaller authorities. Three audit firms have been appointed as suppliers for the five-year period commencing 1 April 2017: PKF Littlejohn, Mazars and Moore Stephens.

SAAA Ltd have said that further details of the audit appointment areas to be covered by the three firms will be communicated in due course, which we will then forward on to member Councils.

Kind Regards

Terry Martin
Chief Executive
Kent Association of Local Councils
Tel 01304 820173

Total Control Panel

[Login](#)

To: graham.blew@swanscombeandgreenhithetowncouncil.gov.uk [Remove this sender from my allow list](#)
From: chief.executive@kentalc.gov.uk

You received this message because the sender is on your allow list.

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NALC Media Release

30 November 2016

Collective effort saves smaller authorities millions of pounds

The local (parish and town) council sector together with local drainage authorities has successfully taken charge of procuring their external audit saving millions of pounds for some 10000 councils and drainage boards

Following the abolition of the Audit Commission, smaller local authority representatives successfully persuaded government to allow them to collectively procure external audit services for smaller authorities (under £6.5 million) from 2017-18. All but a handful of the 10,000 local councils in England signed up for the collective procurement and appointment of external auditors; this is the first example of such an initiative, which is being replicated for principal authorities.

The company established by a consortium of smaller authorities sector bodies (National Association of Local Councils, Society of Local Council Clerks and the Association of Drainage Authorities) and authorised by the department of Communities and Local Government (DCLG) to undertake this role – SAAA (Smaller Authorities Audit Appointments) Ltd – has today (30 November) issued the following statement on its website (www.saaa.co.uk).

“SAAA Ltd is pleased to announce that it has successfully concluded the procurement process and has awarded contracts for the supply of limited assurance audit reviews for smaller authorities. Three audit firms have been appointed as suppliers for the five-year period commencing 1 April 2017: PKF Littlejohn, Mazars and Moore Stephens. Contracts have been signed ahead of schedule on terms that will enable SAAA to undertake its various tasks including the quality control and monitoring of suppliers without making any further call on public funds. Further details of the audit appointment areas to be covered by the three firms will be communicated in due course.”

Speaking on behalf of the consortium, Jonathan Owen, chief executive of National Association of Local Councils (NALC), said: "This is a brilliant example of smaller authorities working together saving local authorities and councils many millions of pounds with the scale of fees set for the next 5 years substantially the same as that has applied to the sector for the last 10 years."

-ENDS-

Notes for Editors:

1. For more information on Smaller Authorities Audit Appointments Ltd (SAAA) please visit: www.saaa.co.uk
2. Smaller public sector bodies are those with an annual turnover below £6.5 million
3. The members of the consortium sector bodies are the National Association of

Local Councils, NALC; Society of Local Councils, SLCC; and the Association of Drainage Authorities, ADA

4. More information about the National Association of Local Councils, please visit: www.nalc.gov.uk
5. For more information on the Society of Local Council Clerks please visit: www.slcc.co.uk
6. For more information on the Association of Drainage Authorities please visit: <http://www.ada.org.uk/>

Contact Details: Alan Jones, Head of Communications, 020 7290 0304,
07894937887, alan.jones@nalc.gov.uk

REVIEW OF PLANNED PREVENTATIVE MAINTENANCE CONTRACT

Further to minute 62/16-17 a review of the PPM contract has been undertaken with several companies being contacted and requested to supply quotations for a contract. Of the companies contacted 2 responded and were supplied with exactly the same specification as the current contract being used. Unfortunately of these only 1 provided a quote for comparison.

Below is a breakdown of the contract costs of our existing contractor against the alternative company.

Contract Area:	Existing Contractor Charge:	Alternative Contractor Charge:
Town Council Offices & Hall.	£5,156	£4,329
Heritage Halls.	£762	£1,073
Church Road Hall.	£762	£1,073
Total Contract Costs.	£6,680	£6,475
Cost for Call-Outs*.	£380	£420
Total Forecast Cost.	£7,060	£6,895

*This figure is based on the average call out charge supplied by each company against a figure of 10 call outs per year. This is the average number of call outs, across all sites, over the last 5 years.

The review has shown that the current contract is competitive and our experiences of the level of service provided, across all sites, have been very good.

Whilst the final comparison shows a potential annual saving of £165 for the alternative contractor, this small saving weighed against the resources involved with setting up the new contract as well as the possible risks this would entail with a new contractor does not constitute best value.

Recommendation. To note the review and to remain with the existing contractor.

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REVIEW OF BUILDING MAINTENANCE CONTRACT

As part of Best Practice and due to concerns with the quality of service provided by a current contractor a review has been undertaken of the current building maintenance contracts in 3 main areas.

At present we have three individual companies that look at different areas of security in relation to the Town Council Offices and Community Hall building; automated doors, roller shutters and access control/CCTV. The RFO has sourced alternative contractors for comparison against each, and potentially all, areas of these contracts.

Below is a breakdown of the contract costs of our existing contractors along with any additional information against the alternative single company.

Contract Area:	Existing Contractor Charge:	Alternative Contractor Charge:
Automatic Doors	£1050 PA + Callouts 1 visit per year. Annual contract expiring in March 2017.	£370 PA + Callouts 2 visits per year. Annual contract with 6 months' notice of any rate changes.
Roller Shutters	£1200 PA incl Callouts 1 visit per year. 3 year contract with 1 year remaining and 1 month notice.	£1600 PA + Callouts 2 visits per year. Annual contract with 6 months' notice of any rate changes.
Access Control / CCTV	£896 PA + Callouts 2 visits per year. Annual contract expiring in March 2017.	£1530 PA + Callouts 2 visits per year. Annual contract with 6 months' notice of any rate changes.
Total Contract Costs	£3,146	£3,500 but as a group contract £3,160

All prices are subject to VAT.

The overall contract price would not make a saving to the Town Council but individual elements offer the potential for better value. Operating under a single contract with one company would ease administration but if there were any issues/any problems with a single contractor covering all 3 areas this would obviously have implications with all 3 areas being affected.

Recommendation: Instruct the alternative contractor to take on responsibility for the automated doors and review/compare the quality of service after one year.

51

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AGENDA ITEM 13

FGP 12/1/17

CALCULATION OF COUNCIL TAX 2017/18 AS REQUIRED BY
SWANSCOMBE & GREENHITHE TOWN COUNCIL

Balance at Bank 1st April 2016	560,566
Plus Precept - 2016/17	482,139
Plus Section 136 - 2016/17	14,105
Plus Government Grant 2016/17	37,431
	<u>1,094,241</u>

Less probable expenditure 2016/17	571,235
Less reserve account	372,871
Less working balance	40,000
Less Earmarked from 2016/17 Balances	0
Available Balance	<u>110,135</u>

Estimated expenditure 2017/18	651,009
Less available balance	110,135
	<u>540,874</u>

Less Section 136	12,695	<div style="border: 1px solid black; padding: 2px;"> Martin Harding: Initial figures supplied DBC 25 November 2016 </div>
Less Government Grant	33,688	
Total Amount Required	<u>494,491</u>	

COUNCIL TAX CALCULATION

Basic rate for calculation as provided by Dartford Borough Council
 4844.48 properties **Martin Harding:**
Provisional Information from DBC

Band	2017/18			
A	£68.05			
B	£79.39			
C	£90.73			
D	£102.07	£102.07	£0.00	0.0 %
E	£124.76			
F	£147.44			
G	£170.12			
H	£204.15			

	2015/16 ACTUAL	2016/17 ESTIMATE PROBABLE		2017/18 ESTIMATE	2018/19 FORECAST	2019/20 FORECAST
Cost Centre 5 Swanscombe Park						
Code Description						
70 Bowls Pavilion Maintenance	0	0	0	0	0	0
71 Long Term Financial Risks	3680	3680	3680	3180	3030	3030
72 Long Term Maintenance	650	650	500	500	500	500
Total Expenditure	4330	4330	4180	3680	3530	3530
75 Bowls	3140	3159	3159	3222	3254	3351
76 Tennis	0	0	0	0	0	0
77 Five-a-Side	0	0	0	0	0	0
78 Hire Charges	0	0	0	0	0	0
Total Income	3140	3159	3159	3222	3254	3351
Total to Parks Summary	1190	1171	1021	458	276	179

Martin Harding:
+2% but based on
November 2016 RPI

Cost Centre 6 Knockhall Playing Field						
Code Description						
80 Rates	130	145	130	140	144	149
81 Long Term Financial Risks	6060	1200	1200	1200	1200	1200
Total Expenditure	6190	1345	1330	1340	1344	1349
85 Football	3610	3656	3800	3895	4012	4132
Total Income	3610	3656	3800	3895	4012	4132
Total to Parks Summary	2580	-2311	-2470	-2555	-2668	-2784

Martin Harding:
Based on estimate from
DCLG following revaluation

Martin Harding:
£7000 on replacement
perimeter fence from FRA

Centre 7 Broomfield Sports Ground						
Code Description						
90 Long Term Financial Risks	7400	1400	1400	1400	1400	1400
91 Long Term Maintenance	500	500	500	500	500	500
Total Expenditure	7900	1900	1900	1900	1900	1900
95 Football	5720	5350	5350	5484	5648	5818
96 Cricket	1800	1820	1844	1890	1947	2005
97 Miscellaneous Income	0	0	0	0	0	0
Total Income	7520	7170	7194	7374	7595	7823
Total to Parks Summary	380	-5270	-5294	-5474	-5695	-5923

Martin Harding:
£1500 on new goal posts &
£4000 on surfacing

Cost Centre 8 Churchyard - SP & SP						
Code Description						
110 Maintenance	6200	5000	2000	5000	5150	5305
111 Long Term Financial Risks **	0	0	0	0	0	0
Total Expenditure	6200	5000	2000	5000	5150	5305
** Included in Parks Establishment						
Total to Parks Summary	6200	5000	2000	5000	5150	5305

Cost Centre 9 Other Projects						
Code Description						
121 General Projects (inc Sum Etment)	1635	3000	3200	7500	7725	7957
124 Long Term Financial Risks **	0	0	0	0	0	0
Total Expenditure	1635	3000	3200	7500	7725	7958
** Included in Parks Establishment						
128 Miscellaneous Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total to Parks Summary	1635	3000	3200	7500	7725	7958

Martin Harding:
Including Picnic in the Park
and Queens Benches

Martin Harding:
£5000 added for 2 outdoor
cinema screenings plus
£540 for stewards

Cost Centre 10 Bus Shelters						
Code Description						
130 Maintenance	0	3700	1500	1500	1500	1500
Total Expenditure	0	3700	1500	1500	1500	1500
128 Miscellaneous Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total to Parks Summary	0	3700	1500	1500	1500	1500

		2015/16	2016/17		2017/18	2018/19	2019/20
		ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST
Cost Centre 19	Heritage Park						
Code	Description						
100	Maintenance / Rent	920	500	500	500	515	530
101	Water Supply	0	0	0	0	0	0
102	Fencing	0	0	0	0	0	0
103	Changing Rooms	0	0	0	0	0	0
104	Long Term Financial Risks	1250	1250	1250	0	0	0
	Total Expenditure	2170	1750	1750	500	515	530
Total to Parks Summary		2170	1750	1750	500	515	530
Cost Centre 11	Leisure Centre						
Code	Description						
146	Rates & Ins Rent - DBC	23665	26030	23900	27400	28222	29069
155	GCLL Management Fee	58075	57000	57000	57000	57000	57000
	Total Expenditure	81740	83030	80900	84400	85222	86069
Total Income		0	0	0	0	0	0
Total To Leisure Centre Summary		81740	83030	80900	84400	85222	86069
Cost Centre 12	Thames Bar						
Code	Description						
	Total Expenditure	0	0	0	0	0	0
Total Income		0	0	0	0	0	0
Total to Thames Bar Summary		0	0	0	0	0	0
Cost Centre 13	Squash Courts						
Code	Description						
200	Maintenance	0	1000	250	1000	1030	1061
201	Long Term Financial Risks	965	0	0	0	0	0
	Total Expenditure	965	1000	250	1000	1030	1061
205 Squash Income		0	0	0	0	0	0
Total Income		0	0	0	0	0	0
Total to Squash Courts Summary		965	1000	250	1000	1030	1061

Martin Harding:
Based on estimate from
DCLG following revaluation

2015/16	2016/17		2017/18	2018/19	2019/20
ACTUAL	ESTIMATE	PROBABLE	ESTIMATE	FORECAST	FORECAST

Cost Centre 22 Old Fire Station Café

Code Description

380 Wages	19400	19800	21000	21840	22495	23170
381 Food/Supplies	3300	3600	3000	3600	3708	3819
382 F, F & Equipment (including leased equipm	800	750	900	750	773	796
383 Advertising	0	100	100	100	103	106
384 Rates (NNDR)	1470	1610	1550	1600	1648	1697
385 Electricity & Water	980	975	1300	999	1029	1060
386 Cleaning Materials	110	130	130	130	134	138
387 DBC Maintenance Service Charge	1060	1750	1000	1750	1803	1857
388 Telephone / Internet	950	1185	1185	1215	1251	1289
389 Maintenance	1100	500	1000	1000	1030	1061
390 Miscellaneous (and DBC Insurance)	1220	1325	1325	1325	1365	1406
391 Long Term Financial Risks	2950	2950	1800	1800	1800	1800
392 Rent DBC	0	0	0	0	5600	5768
393 Long Term Maintenance	500	500	500	500	500	500
Total Expenditure	33840	35175	34790	36609	43238	44466
395 Café Income	7200	7400	7400	7500	7622	7851
Total Income	7200	7400	7400	7500	7622	7851

Martin Harding:
Allowing for 4% increase in
line with the living wage

Martin Harding:
Based on estimate from
DCLG following revaluation

Total To Community Café Summary

SUMMARY	2015/16	2016/17	2017/18	2018/19	2019/20	
Street Lighting	6542	9074	5949	8772	8863	9085
Car Parks	10198	17590	7540	17490	16960	17676
Parks	174119	194105	162957	231652	214302	219846
Leisure Centre	81740	83030	80900	84400	85222	86069
Tennis Bar	0	0	0	0	0	0
Squash Courts	965	1000	250	1000	1030	1061
Allotments	707	1095	850	865	827	787
Administration	248075	245140	227975	256448	263845	271464
Community Halls	-1436	10439	58074	21924	20165	19109
Community Café	26640	27775	27390	29109	35616	36616
Total	547550	589248	571885	651659	646830	661713

Deduct Interest on Bank Accounts

486	650	650	650	650	650
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Total Expenditure

547064	588598	571235	651009	646180	661063
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Reserve Account - Earmarked Funds

General Reserves	FRA Reserves	2017/18	2018/19
£2,500 Legal Fees for outsourcing	£40,964 11/12 FRA	2500	1250
£5,000 Sports Pavilion Bond	£54,065 12/13 FRA	34795	36265
£1,000 Bowls Pavilion Bond	£94,943 13/14 FRA	14020	14020
£3,750 Sports Pavilion Bond	£14,020 13/14 LTM		
	£74,823 14/15 FRA		
	£6,423 14/15 LTM		
	£79,063 15/16 FRA		
	£13,283 15/16 LTM		
	-£16,963 12/13 FRA Adjustment		

250

£360,621

51315

51535

Total in Reserve Account

£372,871

424186

475721

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