

SGTC
Listing of Receipts in each Code for All Cost Centres
 (Between 01/12/2014 to 31/12/2014)

Code Number	Date	Bank	Minute	Income	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Public Lighting											
151	18/12/2014	Current Account	6	Income		Wayleave for Public Lighting	UK Power Networks	Z	1.15	0.00	1.15
						Subtotal for Code: Income			£1.15	£0.00	£1.15
						Subtotal for Cost Centre: Public Lighting			1.15	0.00	1.15
Cost Centre Administration											
149	18/12/2014	Current Account	271	Miscellaneous Income		Rent Deposit Bond	The Pavilion	Z	208.33	0.00	208.33
						Subtotal for Code: Miscellaneous Income			£208.33	£0.00	£208.33
						Subtotal for Cost Centre: Bank Interest			£575.08	£0.00	£575.08
						Subtotal for Cost Centre: Administration			783.41	0.00	783.41
Cost Centre Church Road Hall											
145	12/12/2014	Current Account	295	Hire Income	DD	Refund of Returnable Deposit	Prime Management	Z	-100.00	0.00	-100.00
146	18/12/2014	Current Account				Hall Hire	Various	Z	77.00	0.00	77.00
153	18/12/2014	Current Account				Hall Hire	Natural England	Z	90.00	0.00	90.00
154	17/12/2014	Active Saver 1			DC	Hall Hire	Irish Dancers	Z	56.00	0.00	56.00
						Subtotal for Code: Hire Income			£123.00	£0.00	£123.00
						Subtotal for Cost Centre: Church Road Hall			123.00	0.00	123.00
Cost Centre Heritage Community Hall											
147	18/12/2014	Current Account	335	Hire Income		Hall Hire	Various	Z	1,060.75	0.00	1,060.75
155	19/12/2014	Active Saver 1			DC	Hall Hire	Little Kickers	Z	472.50	0.00	472.50
						Subtotal for Code: Hire Income			£1,533.25	£0.00	£1,533.25
						Subtotal for Cost Centre: Heritage Community Hall			1,533.25	0.00	1,533.25
Cost Centre Sports Pavilion											

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148	18/12/2014	Current Account	Rent	The Pavilion	Z	1,368.00	0.00	1,368.00
				Subtotal for Code: Rent Income		£1,368.00	£0.00	£1,368.00
				Subtotal for Cost Centre: Sports Pavilion		1,368.00	0.00	1,368.00

Cost Centre Town Council Offices Community Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
370	18/12/2014		Current Account		Hall Hire	Various	Z	2,471.25	0.00	2,471.25
156	19/12/2014		Active Saver 1	DC	Hall Hire	DBC	Z	105.00	0.00	105.00
159	05/12/2014		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	367.50	0.00	367.50
				Subtotal for Code: Hire Income				£2,943.75	£0.00	£2,943.75
				Subtotal for Cost Centre: Town Council Offices Comm				2,943.75	0.00	2,943.75

Cost Centre Old Fire Station Cafe

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
395	18/12/2014		Current Account		Food Sales	Old Fire Station Cafe	S	504.04	100.81	604.85
				Subtotal for Code: Cafe Income				£504.04	£100.81	£604.85
				Subtotal for Cost Centre: Old Fire Station Cafe				504.04	100.81	604.85

TOTALS **£7,256.60** **£100.81** **£7,357.41**

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992	12/12/2014	Current Account	DD	Parks Mobile Phone	O2	S	10.01	2.00	12.01
1009	18/12/2014	Current Account	DD	Parks Mobile Phone	O2	S	9.65	1.93	11.58
Subtotal for Code: Telephone									
							£19.66	£3.93	£23.59
Code Number 46 Vehicles									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
929	04/12/2014	Current Account	713505	Van Repairs	Monarch Autos	S	143.13	28.63	171.76
998	18/12/2014	Current Account	713516	Van Repairs - Replacement Tyre	Monarch Autos	S	55.95	11.19	67.14
Subtotal for Code: Vehicles									
							£199.08	£39.82	£238.90
Code Number 47 Water Rates									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
967	11/12/2014	Current Account	DD	Water Rates - Swanscombe Park	Southern Water	Z	149.46	0.00	149.46
Subtotal for Code: Water Rates									
							£149.46	£0.00	£149.46
Code Number 48 Gas/Electricity									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1013	31/12/2014	Current Account	DD	Electricity - Knockhall Changing Ro	Southern Electric (KCC Laser)	L	22.11	1.10	23.21
Subtotal for Code: Gas/Electricity									
							£22.11	£1.10	£23.21
Subtotal for Cost Centre: Parks Establishment									
							7,474.69	223.11	7,697.80
Cost Centre Heritage Park									
Code Number 100 Maintenance/Rent									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
933	11/12/2014	Current Account	713506	Heritage Park Rent	Land Securities	S	12.50	2.50	15.00
Subtotal for Code: Maintenance/Rent									
							£12.50	£2.50	£15.00
Subtotal for Cost Centre: Heritage Park									
							12.50	2.50	15.00
Cost Centre Leisure Centre									
Code Number 146 Rates & Insurance Rent - DBC									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1005	18/12/2014	Current Account	DD	NNDR	DBC	Z	2,314.00	0.00	2,314.00
Subtotal for Code: Rates & Insurance Rent - I									
							£2,314.00	£0.00	£2,314.00
Subtotal for Cost Centre: Leisure Centre									
							2,314.00	0.00	2,314.00
Cost Centre Administration									
Code Number 230 Wages									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
940	11/12/2014	Current Account	713510	PAYE	Inland Revenue	Z	557.00	0.00	557.00
941	11/12/2014	Current Account	713510	NI	Inland Revenue	Z	741.21	0.00	741.21
973	11/12/2014	Current Account	DD	Pension E'ee	KCC - LGPS	Z	355.52	0.00	355.52
974	11/12/2014	Current Account	DD	Pension E'er	KCC - LGPS	Z	669.21	0.00	669.21
975	11/12/2014	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	1,074.07	0.00	1,074.07
982	11/12/2014	Current Account	DD	Wages	SGTC	Z	4,312.82	0.00	4,312.82
Subtotal for Code: Wages									
							£7,709.83	£0.00	£7,709.83

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232 Photocopier			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
927	04/12/2014		Current Account	713504	Photocopier Rental	189.75	37.95	227.70	
928	04/12/2014		Current Account	713504	Photocopier Usage	249.80	49.96	299.76	
Subtotal for Code: Photocopier							£439.55	£87.91	£527.46
233 Stationery, Advertising & Postage			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
949	11/12/2014		Current Account	713512	Postage	6.40	0.00	6.40	
966	11/12/2014		Current Account	DD	Smartstamp Monthly Top Up	80.00	0.00	80.00	
997	18/12/2014		Current Account	713515	Stationery	79.27	15.85	95.12	
Subtotal for Code: Stationery, Advertising & P							£165.67	£15.85	£181.52
234 Telephone / Internet			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
984	11/12/2014		Current Account	DD	Use of Personal Mobiles - TC and I	20.83	4.17	25.00	
Subtotal for Code: Telephone / Internet							£20.83	£4.17	£25.00
235 Mileage Allowance			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
983	11/12/2014		Current Account	DD	Mileage	39.89	1.06	40.95	
Subtotal for Code: Mileage Allowance							£39.89	£1.06	£40.95
238 Town Mayor's Allowance			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
951	11/12/2014		Current Account	713512	Stamps for Christmas Cards	44.52	0.00	44.52	
952	11/12/2014		Current Account	713512	Stationery	8.29	1.66	9.95	
954	11/12/2014		Current Account	713512	Table cloths	7.20	0.00	7.20	
1010	18/12/2014		Current Account		Refund for Town Mayor Event	-40.00	0.00	-40.00	
Subtotal for Code: Town Mayor's Allowance							£20.01	£1.66	£21.67
240 Chains of Office			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
955	11/12/2014		Current Account	713512	Chain Repairs	20.00	4.00	24.00	
1000	18/12/2014		Current Account	713518	Past Mayor's Badge	247.00	49.40	296.40	
Subtotal for Code: Chains of Office							£267.00	£53.40	£320.40
245 Miscellaneous Expenditure			Supplier	Vat Type	Net	Vat	Total		
Vchr.	Date	Minute	Bank	Cheq. No.	Description				
945	11/12/2014		Current Account	713512	Newspapers	5.10	0.00	5.10	
946	11/12/2014		Current Account	713512	Supplies for Council Meetings	1.09	0.00	1.09	
947	11/12/2014		Current Account	713512	Padlock for Height Barrier - Grove (6.66	1.33	7.99	
948	11/12/2014		Current Account	713512	Parking	3.00	0.60	3.60	
953	11/12/2014		Current Account	713512	Sympathy cards	2.45	0.00	2.45	
956	11/12/2014		Current Account	713512	Underbanking	3.70	0.00	3.70	

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957	11/12/2014	Current Account	713512	Cleaning Materials	Petty Cash	S	0.83	0.17	1.00
958	11/12/2014	Current Account	713512	Wreath for Vic Dines	Petty Cash	Z	20.00	0.00	20.00
995	18/12/2014	Current Account	713515	Cleaning Materials	KCC - KCS	S	10.69	2.14	12.83
					Subtotal for Code: Miscellaneous Expenditure		£53.52	£4.24	£57.76
Code Number	Date	249 IT Services	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			ABC ICT Ltd	S	227.00	45.40	272.40
999	18/12/2014	Current Account	713517	IT Support & Maintenance	Subtotal for Code: IT Services		£227.00	£45.40	£272.40
Code Number	Date	251 Council Offices Building Maintena	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			Focus Electrical	S	1,374.67	274.93	1,649.60
932	04/12/2014	Current Account	713503	Remedial Electrical Works - TC Off	Active Security Group	S	312.00	62.40	374.40
993	18/12/2014	Current Account	713514	Replaced faulty cameras	Subtotal for Code: Council Offices Building M		£1,686.67	£337.33	£2,024.00
Code Number	Date	254 Electricity	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			KCC - Laser	S	343.21	68.64	411.85
1008	18/12/2014	Current Account	DD	Electricity	Subtotal for Code: Electricity		£343.21	£68.64	£411.85
Code Number	Date	255 Rates	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			DBC	Z	2,205.00	0.00	2,205.00
1007	18/12/2014	Current Account	DD	NNDR	Subtotal for Code: Rates		£2,205.00	£0.00	£2,205.00
					Subtotal for Cost Centre: Administration		13,178.18	619.66	13,797.84
Cost Centre	Church Road Hall								
Code Number	Date	280 Wages	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			SGTC	Z	368.61	0.00	368.61
989	11/12/2014	Current Account	DD	Wages	Subtotal for Code: Wages		£368.61	£0.00	£368.61
Code Number	Date	283 Cleaning Materials	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			KCC - KCS	S	22.28	4.46	26.74
996	18/12/2014	Current Account	713515	Cleaning Materials	Subtotal for Code: Cleaning Materials		£22.28	£4.46	£26.74
Code Number	Date	285 Rates	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank			DBC	Z	108.00	0.00	108.00
1003	18/12/2014	Current Account	DD	NNDR	Subtotal for Code: Rates		£108.00	£0.00	£108.00
					Subtotal for Cost Centre: Church Road Hall		498.89	4.46	503.35
Cost Centre	Heritage Community Hall								
Code Number	Date	320 Wages	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Bank							

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Code Number	Date	Current Account	DD	Wages	SGTC	Z	1,217.20	0.00	1,217.20	
990	11/12/2014	Current Account	DD	Wages	SGTC	Z	1,217.20	0.00	1,217.20	
Subtotal for Code: Wages										
							£1,673.64	£0.00	£1,673.64	
381 Food/Supplies										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
959	11/12/2014	Current Account	Bank	713512	Food Supplies	99p Store	Z	7.92	0.00	7.92
960	11/12/2014	Current Account	Bank	713512	Food Supplies	Asda Stores Ltd	Z	69.34	0.00	69.34
961	11/12/2014	Current Account	Bank	713512	Food Supplies	Co-Operative Stores	Z	6.19	0.00	6.19
962	11/12/2014	Current Account	Bank	713512	Food Supplies	Costco	L	98.29	0.57	98.86
963	11/12/2014	Current Account	Bank	713512	Food Supplies	Corner Shop	Z	1.00	0.00	1.00
964	11/12/2014	Current Account	Bank	713512	Newspapers	Corner Shop	Z	19.00	0.00	19.00
965	11/12/2014	Current Account	Bank	713512	Food Supplies	Nilla	Z	128.25	0.00	128.25
991	11/12/2014	Current Account	DD	Costs to go to Costco	SGTC	S	11.46	2.29	13.75	
Subtotal for Code: Food/Supplies								£341.45	£2.86	£344.31
382 Furniture, Fixtures & Equipment (i)										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
931	04/12/2014	Current Account	Bank	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
Subtotal for Code: Furniture, Fixtures & Equip								£65.00	£13.00	£78.00
384 Rates										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1002	18/12/2014	Current Account	Bank	DD	NNDR	DBC	Z	144.00	0.00	144.00
Subtotal for Code: Rates								£144.00	£0.00	£144.00
389 Maintenance										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
950	11/12/2014	Current Account	Bank	713512	Wood stain	Petty Cash	S	3.33	0.67	4.00
Subtotal for Code: Maintenance								£3.33	£0.67	£4.00
390 Miscellaneous Expenditure										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
937	11/12/2014	Current Account	Bank	713509	Waste Bin Collection	Viridor Waste Kent Ltd	S	58.80	11.76	70.56
Subtotal for Code: Miscellaneous Expenditure								£58.80	£11.76	£70.56
Subtotal for Cost Centre: Old Fire Station Cafe								2,286.22	28.29	2,314.51
TOTALS								£36,517.09	£2,654.56	£39,171.65

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Cost Centre Administration				271 Miscellaneous Income					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr. 162	15/01/2015		Current Account	DD	VAT Repayment	HM Customs & Excise	R	0.00	10,633.72
163	30/01/2015		Current Account		Trustees Bond	The Pavilion	Z	208.33	208.33
						Subtotal for Code: Miscellaneous Income		£208.33	£10,842.05
						Subtotal for Cost Centre: Administration		208.33	10,842.05
Cost Centre Church Road Hall				295 Hire Income					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr. 164	30/01/2015		Current Account		Hall Hire	Various	Z	176.00	176.00
169	06/01/2015		Active Saver 1	DC	Hall Hire	Irish Dancers	Z	28.00	28.00
172	12/01/2015		Active Saver 1	DC	Hall Hire	KCC - KCS	Z	70.00	70.00
175	30/01/2015		Active Saver 1	DC	Hall Hire	PPS Group	Z	27.00	27.00
						Subtotal for Code: Hire Income		£301.00	£301.00
						Subtotal for Cost Centre: Church Road Hall		301.00	301.00
Cost Centre Heritage Community Hall				335 Hire Income					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr. 165	30/01/2015		Current Account		Hall Hire	Craytots	Z	750.00	750.00
171	12/01/2015		Active Saver 1	DC	Hall Hire	Little Kickers	Z	105.00	105.00
						Subtotal for Code: Hire Income		£855.00	£855.00
						Subtotal for Cost Centre: Heritage Community Hall		855.00	855.00
Cost Centre Sports Pavilion				350 Rent Income					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr. 166	30/01/2015		Current Account		Rent	The Pavilion	Z	1,368.00	1,368.00
						Subtotal for Code: Rent Income		£1,368.00	£1,368.00
						Subtotal for Cost Centre: Sports Pavilion		1,368.00	1,368.00
Cost Centre Town Council Offices Community Hall				370 Hire Income					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr. 167	30/01/2015		Current Account		Hall Hire	Various	Z	2,006.25	2,006.25
170	06/01/2015		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	192.50	192.50
173	23/01/2015		Active Saver 1	DC	Hall Hire	DBC	Z	78.76	78.76
174	30/01/2015		Active Saver 1	DC	Hall Hire	PPS Group	Z	27.00	27.00
176	27/01/2015		Active Saver 1	DC	Hall Hire	Cullen	Z	74.00	74.00
177	27/01/2015		Active Saver 1	DC	Returnable Deposit	Cullen	Z	100.00	100.00

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Cost Centre		Old Fire Station Cafe								
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 168	30/01/2015		Current Account		Food Sales	Old Fire Station Cafe	S	575.00	115.00	690.00
Subtotal for Code: Cafe Income								£575.00	£115.00	£690.00
Subtotal for Cost Centre: Old Fire Station Cafe								575.00	115.00	690.00
Subtotal for Code: Hire Income								£2,478.51	£0.00	£2,478.51
Subtotal for Cost Centre: Town Council Offices Comm								2,478.51	0.00	2,478.51
TOTALS								£5,785.84	£10,748.72	£16,534.56

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Cost Centre	Public Lighting	1 Supply & Maintenance		Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Minute	Bank	Cheq. No.						
Vchr.	Date								
1050	15/01/2015	Current Account	DD	Electricity - Street Lighting	E-on	L	73.17	3.67	76.84
				Subtotal for Code: Supply & Maintenance					
							£73.17	£3.67	£76.84
Code Number	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1034	15/01/2015	Current Account	713527	Christmas Lighting - 2nd Instalment	Festive International Lighting	S	900.00	180.00	1,080.00
				Subtotal for Code: Christmas Lighting					
							£900.00	£180.00	£1,080.00
				Subtotal for Cost Centre: Public Lighting					
							973.17	183.67	1,156.84
Cost Centre	Parks Establishment	40 Wages		Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Minute	Bank	Cheq. No.						
Vchr.	Date								
1043	15/01/2015	Current Account	713535	PAYE	Inland Revenue	Z	275.20	0.00	275.20
1044	15/01/2015	Current Account	713535	NI	Inland Revenue	Z	428.56	0.00	428.56
1061	15/01/2015	Current Account	DD	Wages	SGTC	Z	3,246.56	0.00	3,246.56
1065	15/01/2015	Current Account	DD	Pension E'ee	KCC - LGPS	Z	200.07	0.00	200.07
1066	15/01/2015	Current Account	DD	Pension E'er	KCC - LGPS	Z	410.49	0.00	410.49
1067	15/01/2015	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	805.56	0.00	805.56
1077	15/01/2015	Current Account	DD	Park Keeper Cover	Hoadley	Z	119.84	0.00	119.84
				Subtotal for Code: Wages					
							£5,486.28	£0.00	£5,486.28
Code Number	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1018	08/01/2015	Current Account	713523	Dog Bin Disposal	DBC	S	286.00	57.20	343.20
1019	08/01/2015	Current Account	713524	Skip Hire	Pinden Ltd	S	200.00	40.00	240.00
1020	08/01/2015	Current Account	713525	Cleaning Materials	KCC - KCS	S	114.38	22.88	137.26
1038	15/01/2015	Current Account	713531	Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd	S	530.01	106.00	636.01
1042	15/01/2015	Current Account	713534	Signs for Knockhall Recreation Sigi	Signs Express	S	188.28	37.65	225.93
1055	15/01/2015	Current Account	DD	Keyholding Service	Hoadley	Z	250.00	0.00	250.00
1078	22/01/2015	Current Account	713536	Junior Goals for Knockhall	Swanscombe Tigers FC	S	35.68	7.14	42.82
1103	28/01/2015	Current Account	713543	General Maintenance Supplies	Discount Builders Merchants	S	43.20	8.64	51.84
1104	28/01/2015	Current Account	713544	Repairs to Fences and Gates	T M Hoadley	Z	812.00	0.00	812.00
1105	28/01/2015	Current Account	713545	Skip Hire	Pinden Ltd	S	200.00	40.00	240.00
1108	28/01/2015	Current Account	713547	Gang Mowing	J B Westwood	S	611.00	122.20	733.20
				Subtotal for Code: Equipment/Materials					
							£3,270.55	£441.71	£3,712.26
Code Number	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1033	08/01/2015	Current Account	DD	Diesel	Asda Stores Ltd (Allstar)	S	68.25	13.65	81.90
1054	15/01/2015	Current Account	DD	Fuel Card Fee	Asda Stores Ltd (Allstar)	S	2.00	0.40	2.40

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/01/2015 to 31/01/2015)

1115	28/01/2015	Current Account	DD	Diesel	Asda Stores Ltd (Allstar)	S	117.57	23.52	141.09
					Subtotal for Code: Fuel		£187.82	£37.57	£225.39
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1026	08/01/2015	Current Account	DD	Phone Bill - Parks	British Telecom	S	40.70	8.14	48.84
1116	30/01/2015	Current Account	DD	Parks Mobile Phone	O2	S	9.41	1.88	11.29
					Subtotal for Code: Telephone		£50.11	£10.02	£60.13
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1083	22/01/2015	Current Account	713539	Hygiene Services	Cannon	S	23.79	4.76	28.55
					Subtotal for Code: Knockhall Changing Room		£23.79	£4.76	£28.55
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1037	15/01/2015	Current Account	713530	Tree Works - Spring Vale	SL Tree Care Ltd	S	1,245.00	249.00	1,494.00
					Subtotal for Code: Trees		£1,245.00	£249.00	£1,494.00
					Subtotal for Cost Centre: Parks Establishment		10,263.55	743.06	11,006.61
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1041	15/01/2015	Current Account	713533	Bowls Pavilion Repairs - Double Gl	Jon Ould	S	133.34	26.66	160.00
					Subtotal for Code: Bowls Pavilion Maintenance		£133.34	£26.66	£160.00
					Subtotal for Cost Centre: Swanscombe Park		133.34	26.66	160.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1036	15/01/2015	Current Account	813	Allotment Rent - Keary Road	Land Securities	S	390.00	78.00	468.00
					Subtotal for Code: Rents / Licences		£390.00	£78.00	£468.00
					Subtotal for Cost Centre: Allotments		390.00	78.00	468.00
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1045	15/01/2015	Current Account	713535	PAYE	Inland Revenue	Z	549.00	0.00	549.00
1046	15/01/2015	Current Account	713535	NI	Inland Revenue	Z	732.76	0.00	732.76
1056	15/01/2015	Current Account	DD	Wages	SGTC	Z	4,268.73	0.00	4,268.73
1068	15/01/2015	Current Account	DD	Pension E'ee	KCC - LGPS	Z	353.46	0.00	353.46
1069	15/01/2015	Current Account	DD	Pension E'er	KCC - LGPS	Z	664.61	0.00	664.61
1070	15/01/2015	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	1,074.07	0.00	1,074.07
					Subtotal for Code: Wages		£7,642.63	£0.00	£7,642.63

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Listing of Payments in each Code for All Cost Centres
 (Between 01/01/2015 to 31/01/2015)

Code Number	Date	Bank	Minute	233 Stationary, Advertising & Postage	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1049	15/01/2015	Current Account	DD	Smartstamp Monthly Top Up			Royal Mail	Z	80.00	0.00	80.00
1090	22/01/2015	Current Account	713540	Stamps			Petty Cash	Z	28.13	0.00	28.13
1101	22/01/2015	Current Account	713541	Stationery			Viking Direct	S	64.35	12.87	77.22
1106	28/01/2015	Current Account	713546	Stationery			KCC - KCS	S	71.80	14.36	86.16
							Subtotal for Code: Stationary, Advertising & P		£244.28	£27.23	£271.51
Code Number				234 Telephone / Internet		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1027	08/01/2015	Current Account	DD	Phone Bill - Admin Internet			British Telecom	S	57.00	11.40	68.40
1052	15/01/2015	Current Account	DD	Phone Bill - Admin Fax Line			British Telecom	S	57.91	11.58	69.49
1058	15/01/2015	Current Account	DD	Use of Personal Mobiles - TC and I			SGTC	S	20.83	4.17	25.00
1114	28/01/2015	Current Account	DD	Phone Bill - Admin Line			British Telecom	S	327.98	65.59	393.57
							Subtotal for Code: Telephone / Internet		£463.72	£92.74	£556.46
Code Number				235 Mileage Allowance		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1057	15/01/2015	Current Account	DD	Mileage			SGTC	L	25.96	0.69	26.65
							Subtotal for Code: Mileage Allowance		£25.96	£0.69	£26.65
Code Number				237 Subscriptions / Publications		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1109	28/01/2015	Current Account	DD	Open Space Book			Barlaycard	Z	26.20	0.00	26.20
							Subtotal for Code: Subscriptions / Publication		£26.20	£0.00	£26.20
Code Number				238 Town Mayor's Allowance		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1014	08/01/2015	Current Account	713519	Entertainment for Mayoral Function			Till	Z	100.00	0.00	100.00
1091	22/01/2015	Current Account	713540	Postage for Civic Reception Invites			Petty Cash	Z	23.85	0.00	23.85
1092	22/01/2015	Current Account	713540	Supplies for Christmas Council Met			Petty Cash	Z	76.90	0.00	76.90
							Subtotal for Code: Town Mayor's Allowance		£200.75	£0.00	£200.75
Code Number				245 Miscellaneous Expenditure		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1039	15/01/2015	Current Account	713532	Cleaning Materials			KCC - KCS	S	36.24	7.25	43.49
1082	22/01/2015	Current Account	713539	Hygiene Services			Cannon	S	34.32	6.86	41.18
1087	22/01/2015	Current Account	713540	Newspapers			Petty Cash	Z	3.50	0.00	3.50
1088	22/01/2015	Current Account	713540	Parking			Petty Cash	S	1.42	0.28	1.70
							Subtotal for Code: Miscellaneous Expenditure		£75.48	£14.39	£89.87
Code Number				249 IT Services		Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1016	08/01/2015	Current Account	713521	IT Support & Maintenance			ABC ICT Ltd	S	227.00	45.40	272.40
							Subtotal for Code: IT Services		£227.00	£45.40	£272.40

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Listing of Payments in each Code for All Cost Centres
(Between 01/01/2015 to 31/01/2015)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
251 Council Offices Building Maintena										
Vchr.										
1017	08/01/2015		Current Account	713522	Lift Maintenance Contract - Quarter	Schindler Ltd	S	385.14	77.03	462.17
1032	08/01/2015		Current Account	DD	Lightbulbs	Barclaycard	S	50.10	10.02	60.12
1053	15/01/2015		Current Account	DD	Phone Bill - Admin Lift Alarm Line	British Telecom	S	57.00	11.40	68.40
1080	22/01/2015		Current Account	713538	Replacement Taps	LW Burt & Son Ltd	S	211.93	42.39	254.32
1102	28/01/2015		Current Account	713542	Fire Alarm / Emergency Lighting Se	Fireout Protection Ltd	S	88.00	17.60	105.60
1113	28/01/2015		Current Account	DD	Phone Bill - Admin Alarm Line	British Telecom	S	57.00	11.40	68.40
								£849.17	£169.84	£1,019.01
								Subtotal for Code: Council Offices Building M		
253 Gas										
Vchr.										
1029	08/01/2015		Current Account	DD	Gas	KCC - Laser	Z	278.18	0.00	278.18
1030	08/01/2015		Current Account	DD	Gas	KCC - Laser	L	181.66	9.08	190.74
								£459.84	£9.08	£468.92
								Subtotal for Code: Gas		
254 Electricity										
Vchr.										
1031	08/01/2015		Current Account	DD	Electricity	KCC - Laser	Z	313.95	0.00	313.95
								£313.95	£0.00	£313.95
								Subtotal for Code: Electricity		
271 Miscellaneous Income										
Vchr.										
1111	28/01/2015		Current Account	DD	Heritage Park Domain Name	Barclaycard	S	47.88	9.58	57.46
								£47.88	£9.58	£57.46
								Subtotal for Code: Miscellaneous Income		
274 Bank Interest										
Vchr.										
1028	08/01/2015		Current Account	DD	Payflow Charges	Barclays	Z	18.68	0.00	18.68
1112	28/01/2015		Current Account	DD	Payflow Charges	Barclays	Z	7.94	0.00	7.94
								£26.62	£0.00	£26.62
								Subtotal for Code: Bank Interest		
								10,603.48	368.95	10,972.43
								Subtotal for Cost Centre: Administration		
Cost Centre Church Road Hall										
280 Wages										
Vchr.										
1062	15/01/2015		Current Account	DD	Wages	SGTC	Z	360.00	0.00	360.00
								£360.00	£0.00	£360.00
								Subtotal for Code: Wages		
283 Cleaning Materials										
Vchr.										
1107	28/01/2015		Current Account	713546	Cleaning Materials	KCC - KCS	S	2.90	0.58	3.48
								£2.90	£0.58	£3.48
								Subtotal for Code: Cleaning Materials		
287 Miscellaneous Expenditure										
Vchr.										

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Listing of Payments in each Code for All Cost Centres
 (Between 01/01/2015 to 31/01/2015)

1022	08/01/2015	Current Account	713526	Duty of Care Costs	Cannon	S	35.00	7.00	42.00
1023	08/01/2015	Current Account	713526	Hygiene Services	Cannon	S	5.16	1.03	6.19
1084	22/01/2015	Current Account	713539	Hygiene Services	Cannon	S	5.16	1.03	6.19
Subtotal for Code: Miscellaneous Expenditure							£45.32	£9.06	£54.38
Subtotal for Cost Centre: Church Road Hall							408.22	9.64	417.86

Cost Centre Heritage Community Hall

Code Number	Date	Bank	Minute	320 Wages	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1048	15/01/2015	Current Account			713535	PAYE	Inland Revenue	Z	90.00	0.00	90.00
1060	15/01/2015	Current Account			DD	Wages	SGTC	Z	369.41	0.00	369.41
Subtotal for Code: Wages							£459.41	£0.00	£459.41		

Code Number 323 Cleaning Materials

Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
1021	08/01/2015	Current Account		713525	Cleaning Materials	KCC - KCS	S	14.99	3.00	17.99
Subtotal for Code: Cleaning Materials							£14.99	£3.00	£17.99	

Code Number 327 Miscellaneous Expenditure

Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
1024	08/01/2015	Current Account		713526	Hygiene Services	Cannon	S	4.51	0.90	5.41
1051	15/01/2015	Current Account		DD	Phone Bill - Heritage Hall	British Telecom	S	43.44	8.69	52.13
1085	22/01/2015	Current Account		713539	Hygiene Services	Cannon	S	4.51	0.90	5.41
1089	22/01/2015	Current Account		713540	Mobile Phone Top Up Voucher	Petty Cash	S	8.33	1.67	10.00
Subtotal for Code: Miscellaneous Expenditure							£60.79	£12.16	£72.95	
Subtotal for Cost Centre: Heritage Community Hall							535.19	15.16	550.35	

Cost Centre Sports Pavilion

Code Number	Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
1110	28/01/2015	Current Account		DD	Electricity	Barclaycard	L	383.50	19.18	402.68
Subtotal for Code: Gas & Electricity							£383.50	£19.18	£402.68	
Subtotal for Cost Centre: Sports Pavilion							383.50	19.18	402.68	

Cost Centre Town Council Offices Community Hall

Code Number	Date	Bank	Minute	360 Wages	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1059	15/01/2015	Current Account		DD	Wages	SGTC	Z	425.56	0.00	425.56	
1074	15/01/2015	Current Account		DD	Pension E'ee	KCC - LGPS	Z	24.76	0.00	24.76	
1075	15/01/2015	Current Account		DD	Pension E'er	KCC - LGPS	Z	53.59	0.00	53.59	
1076	15/01/2015	Current Account		DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52	
Subtotal for Code: Wages							£772.43	£0.00	£772.43		
Subtotal for Code: Repairs & Maintenance											
Subtotal for Cost Centre: Town Council Offices Community Hall											

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Listing of Payments in each Code for All Cost Centres
(Between 01/01/2015 to 31/01/2015)

1081	22/01/2015	Current Account	713538	Replacement Taps	LW Burt & Son Ltd	S	211.93	42.39	254.32	
					Subtotal for Code: Repairs & Maintenance		£211.93	£42.39	£254.32	
Code Number 363 Cleaning Materials										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1040	15/01/2015	Current Account	713532	Cleaning Materials	KCC - KCS	S	22.76	4.55	27.31	
					Subtotal for Code: Cleaning Materials		£22.76	£4.55	£27.31	
					Subtotal for Cost Centre: Town Council Offices Comm		1,007.12	46.94	1,054.06	
Cost Centre Old Fire Station Cafe										
Code Number 380 Wages										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1047	15/01/2015	Current Account	713535	NI	Inland Revenue	Z	29.06	0.00	29.06	
1063	15/01/2015	Current Account	DD	Wages	SGTC	Z	1,123.74	0.00	1,123.74	
1071	15/01/2015	Current Account	DD	Pension E'ee	KCC - LGPS	Z	46.43	0.00	46.43	
1072	15/01/2015	Current Account	DD	Pension E'er	KCC - LGPS	Z	100.46	0.00	100.46	
1073	15/01/2015	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52	
					Subtotal for Code: Wages		£1,568.21	£0.00	£1,568.21	
Code Number 381 Food/Supplies										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1084	15/01/2015	Current Account	DD	Costs to go to Costco	SGTC	S	11.46	2.29	13.75	
1093	22/01/2015	Current Account	713540	Food Supplies	99p Store	Z	16.40	0.00	16.40	
1095	22/01/2015	Current Account	713540	Food Supplies	Asda Stores Ltd	Z	62.23	0.00	62.23	
1096	22/01/2015	Current Account	713540	Food Supplies	Co-Operative Stores	Z	7.26	0.00	7.26	
1097	22/01/2015	Current Account	713540	Food Supplies	Costco	S	80.15	4.61	84.76	
1098	22/01/2015	Current Account	713540	Food Supplies	Corner Shop	Z	2.00	0.00	2.00	
1100	22/01/2015	Current Account	713540	Food Supplies	Nilla	Z	71.05	0.00	71.05	
					Subtotal for Code: Food/Supplies		£250.55	£6.90	£257.45	
Code Number 382 Furniture, Fixtures & Equipment (i										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1025	08/01/2015	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00	
1094	22/01/2015	Current Account	713540	George Foreman Grill	Argos	S	35.83	7.17	43.00	
					Subtotal for Code: Furniture, Fixtures & Equip		£100.83	£20.17	£121.00	
Code Number 390 Miscellaneous Expenditure										
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1015	08/01/2015	Current Account	713520	Pre-employment Health Questionn:	The Preventative Healthcare Com	S	26.75	5.35	32.10	
1035	15/01/2015	Current Account	713528	Waste Bin Collection	Viridor Waste Kent Ltd	S	44.10	8.82	52.92	
1079	22/01/2015	Current Account	713537	Pre-employment Health Questionn:	The Preventative Healthcare Com	S	26.75	5.35	32.10	
1086	22/01/2015	Current Account	713539	Hygiene Services	Cannon	S	59.16	11.83	70.99	
1099	22/01/2015	Current Account	713540	Newspapers	Corner Shop	Z	11.40	0.00	11.40	
					Subtotal for Code: Miscellaneous Expenditure		£168.16	£31.35	£199.51	

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/01/2015 to 31/01/2015)

Subtotal for Cost Centre: Old Fire Station Cafe	2,087.75	58.42	2,146.17
TOTALS	£26,785.32	£1,549.68	£28,335.00

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SGTC

Listing of Receipts in each Code for All Cost Centres (Between 01/02/2015 to 28/02/2015)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Allotments										
Code Number	218	Rent Income								
Vchr.	178	27/02/2015	Current Account		Allotment Rent	Smart	Z	21.50	0.00	21.50
						Subtotal for Code: Rent Income		£21.50	£0.00	£21.50
						Subtotal for Cost Centre: Allotments		21.50	0.00	21.50
Cost Centre Administration										
Code Number	271	Miscellaneous Income								
Vchr.	182	27/02/2015	Current Account		Rent Deposit Bond	The Pavilion	Z	208.33	0.00	208.33
						Subtotal for Code: Miscellaneous Income		£208.33	£0.00	£208.33
Cost Centre Church Road Hall										
Code Number	274	Bank Interest								
Vchr.	187	09/02/2015	Active Saver 1	DC	Bank Interest	Barclays	Z	22.93	0.00	22.93
	193	09/02/2015	Active Saver 2	DC	Bank Interest	Barclays	Z	68.42	0.00	68.42
						Subtotal for Code: Bank Interest		£91.35	£0.00	£91.35
						Subtotal for Cost Centre: Administration		299.68	0.00	299.68
Cost Centre Heritage Community Hall										
Code Number	295	Hire Income								
Vchr.	179	27/02/2015	Current Account		Hall Hire	Various	Z	238.00	0.00	238.00
	186	03/02/2015	Active Saver 1	DC	Hall Hire	Kent County Council	Z	70.00	0.00	70.00
	188	12/02/2015	Active Saver 1	DC	Hall Hire	Irish Dancers	Z	112.00	0.00	112.00
						Subtotal for Code: Hire Income		£420.00	£0.00	£420.00
						Subtotal for Cost Centre: Church Road Hall		420.00	0.00	420.00
Cost Centre Sports Pavilion										
Code Number	335	Hire Income								
Vchr.	180	27/02/2015	Current Account		Hall Hire	Various	Z	1,256.25	0.00	1,256.25
	192	25/02/2015	Active Saver 1		Hall Hire	PPS Group	Z	81.00	0.00	81.00
						Subtotal for Code: Hire Income		£1,337.25	£0.00	£1,337.25
						Subtotal for Cost Centre: Heritage Community Hall		1,337.25	0.00	1,337.25
Cost Centre Sports Pavilion										
Code Number	350	Rent Income								
Vchr.	181	27/02/2015	Current Account		Rent	The Pavilion	Z	1,368.00	0.00	1,368.00
						Subtotal for Code: Rent Income		£1,368.00	£0.00	£1,368.00
						Subtotal for Cost Centre: Sports Pavilion		1,368.00	0.00	1,368.00

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Listing of Receipts in each Code for All Cost Centres
(Between 01/02/2015 to 28/02/2015)

Cost Centre Town Council Offices Community Hall

Code Number 370 Hire Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
183	27/02/2015		Current Account		Hall Hire	Various	Z	2,293.75	0.00	2,293.75
185	02/02/2015		Active Saver 1		Hall Hire	North Kent Karate	Z	280.00	0.00	280.00
189	16/02/2015		Active Saver 1	DC	Hall Hire	Cullen	Z	74.00	0.00	74.00
190	20/02/2015		Active Saver 1	DC	Hall Hire	DBC	Z	105.00	0.00	105.00
191	25/02/2015		Active Saver 1		Hall Hire	PPS Group	Z	81.00	0.00	81.00
Subtotal for Code: Hire Income								£2,833.75	£0.00	£2,833.75
Subtotal for Cost Centre: Town Council Offices Comm								2,833.75	0.00	2,833.75

Cost Centre Old Fire Station Cafe

Code Number 395 Cafe Income

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
184	27/02/2015		Current Account		Food Sales	Old Fire Station Cafe	S	783.96	156.79	940.75
Subtotal for Code: Cafe Income								£783.96	£156.79	£940.75
Subtotal for Cost Centre: Old Fire Station Cafe								783.96	156.79	940.75
TOTALS								£7,064.14	£156.79	£7,220.93

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/02/2015 to 28/02/2015)

Cost Centre		Public Lighting		1 Supply & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	Account	DD	DD											
1175	12/02/2015		Current Account					Electricity - Street Lighting	E-on			L	73.18	3.66	76.84		
														£73.18	£3.66	£76.84	
														Subtotal for Code: Supply & Maintenance			
														Subtotal for Cost Centre: Public Lighting	73.18	3.66	76.84
Cost Centre		Parks Establishment		40 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	Account	DD	DD											
1126	05/02/2015		Current Account					PAYE	Inland Revenue		Z	234.80	0.00	234.80			
1127	05/02/2015		Current Account					NI	Inland Revenue		Z	377.32	0.00	377.32			
1133	05/02/2015		Current Account					Pension E'ee	KCC - LGPS		Z	185.99	0.00	185.99			
1134	05/02/2015		Current Account					Pension E'er	KCC - LGPS		Z	381.59	0.00	381.59			
1135	05/02/2015		Current Account					Pension Employer Secondary Cont	KCC - LGPS		Z	805.56	0.00	805.56			
1168	12/02/2015		Current Account					Wages	SGTC		Z	3,219.77	0.00	3,219.77			
1169	12/02/2015		Current Account					Park Keeper Cover	SGTC		Z	80.71	0.00	80.71			
1179	12/02/2015		Current Account					Park Keeper Cover	S Hoadley		Z	29.96	0.00	29.96			
														Subtotal for Code: Wages	£5,315.70	£0.00	£5,315.70
Cost Centre		Equipment/Materials		41 Equipment/Materials		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	Account	DD	DD											
1118	05/02/2015		Current Account					Signs for Knockhall Recreation Sign	Signs Express		S	188.28	37.67	225.95			
1120	05/02/2015		Current Account					Wood for bowls boards	Forestrall Ltd		S	109.08	21.81	130.89			
1151	12/02/2015		Current Account					Repairs to Electrical containment b	TMH Contractors		Z	590.00	0.00	590.00			
1181	19/02/2015		Current Account					Skip Hire	Pinden Ltd		S	200.00	40.00	240.00			
1182	19/02/2015		Current Account					General Maintenance Supplies	Discount Builders Merchants		S	23.76	4.75	28.51			
1186	19/02/2015		Current Account					Posters for Dog Fouling Campaign	Keep Britain Tidy		S	310.00	62.00	372.00			
1197	26/02/2015		Current Account					Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd		S	170.00	34.00	204.00			
1198	26/02/2015		Current Account					Repairs to Knockhall Changing Roc	TMH Contractors		Z	545.00	0.00	545.00			
1199	26/02/2015		Current Account					General Maintenance Supplies	Discount Builders Merchants		S	69.64	13.92	83.56			
														Subtotal for Code: Equipment/Materials	£2,205.76	£214.15	£2,419.91
Cost Centre		Fuel		43 Fuel		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	Account	DD	DD											
1173	12/02/2015		Current Account					Fuel Card Fee	Asda Stores Ltd (Allstar)		S	2.00	0.40	2.40			
1202	26/02/2015		Current Account					Diesel	Asda Stores Ltd (Allstar)		S	67.30	13.46	80.76			
														Subtotal for Code: Fuel	£69.30	£13.86	£83.16
Cost Centre		Water Rates		47 Water Rates		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Minute	Bank	Account	DD	DD											
1203	26/02/2015		Current Account					Water Rates - Swanscombe Park	Thames Water		Z	29.40	0.00	29.40			
														Subtotal for Code: Water Rates	£29.40	£0.00	£29.40

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/02/2015 to 28/02/2015)

Code Number	Date	48 Gas/Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
1174	12/02/2015	Current Account	DD	Electricity - Bowls Pavilion		EDF Energy	L	23.55	1.18	24.73	
1208	26/02/2015	Current Account	DD	Electricity - Mess Room		Southern Electric (KCC Laser)	L	43.23	2.16	45.39	
1209	26/02/2015	Current Account	DD	Electricity - Toilet Block		Southern Electric (KCC Laser)	L	20.20	1.01	21.21	
1210	26/02/2015	Current Account	DD	Electricity - Bowls Pavilion		Southern Electric (KCC Laser)	L	61.35	3.06	64.41	
				Subtotal for Code: Gas/Electricity				£148.33	£7.41	£155.74	
				Subtotal for Cost Centre: Parks Establishment				7,768.49	235.42	8,003.91	
Cost Centre											
Leisure Centre											
Code Number		155 Management Fee									
Vchr.											
1162	12/02/2015	Current Account	713563	Management Fee - 1 Jan - 31 Mar		GCLL	S	15,325.00	3,065.00	18,390.00	
				Subtotal for Code: Management Fee				£15,325.00	£3,065.00	£18,390.00	
				Subtotal for Cost Centre: Leisure Centre				15,325.00	3,065.00	18,390.00	
Cost Centre											
Administration											
Code Number		230 Wages									
Vchr.											
1128	05/02/2015	Current Account	713554	PAYE		Inland Revenue	Z	536.20	0.00	536.20	
1129	05/02/2015	Current Account	713554	NI		Inland Revenue	Z	722.96	0.00	722.96	
1136	05/02/2015	Current Account	DD	Pension E'ee		KCC - LGPS	Z	349.22	0.00	349.22	
1137	05/02/2015	Current Account	DD	Pension E'er		KCC - LGPS	Z	657.18	0.00	657.18	
1138	05/02/2015	Current Account	DD	Pension Employer Secondary Cont		KCC - LGPS	Z	1,074.07	0.00	1,074.07	
1163	12/02/2015	Current Account	DD	Wages		SGTC	Z	4,281.88	0.00	4,281.88	
				Subtotal for Code: Wages				£7,621.51	£0.00	£7,621.51	
Code Number		233 Stationary, Advertising & Postage									
Vchr.											
1121	05/02/2015	Current Account	713552	Stationery		KCC - KCS	S	6.49	1.30	7.79	
1149	06/02/2015	Current Account	DD	Smartstamp Monthly Top Up		Royal Mail	Z	80.00	0.00	80.00	
1180	19/02/2015	Current Account	713564	Stationery		KCC - KCS	S	77.59	15.52	93.11	
1193	19/02/2015	Current Account	DD	Smartstamp Monthly Top Up		Royal Mail	Z	80.00	0.00	80.00	
				Subtotal for Code: Stationary, Advertising & P				£244.08	£16.82	£260.90	
Code Number		234 Telephone / Internet									
Vchr.											
1164	12/02/2015	Current Account	DD	Use of Personal Mobiles - TC and f		SGTC	S	20.83	4.17	25.00	
1177	12/02/2015	Current Account	DD	Phone Bill - Admin Internet		British Telecom	S	156.35	31.27	187.62	
				Subtotal for Code: Telephone / Internet				£177.18	£35.44	£212.62	
Code Number		235 Mileage Allowance									
Vchr.											
1165	12/02/2015	Current Account	DD	Mileage		SGTC	S	49.39	1.31	50.70	

SGTC

Listing of Payments in each Code for All Cost Centres (Between 01/02/2015 to 28/02/2015)

Code Number		238 Town Mayor's Allowance		Subtotal for Code: Mileage Allowance					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1157	12/02/2015		Current Account	713573	Mayoral Engagement	Z	70.00	0.00	70.00
1159	12/02/2015		Current Account	713561	Mayoral Engagement	Z	45.00	0.00	45.00
1207	26/02/2015		Current Account	DD	Mayoral Engagement	Z	82.50	0.00	82.50
						Subtotal for Code: Town Mayor's Allowance	£197.50	£0.00	£197.50
Code Number		245 Miscellaneous Expenditure		Subtotal for Code: Miscellaneous Expenditure					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1156	12/02/2015		Current Account	713558	.GOV.UK Email and Website Address	S	350.00	70.00	420.00
1204	26/02/2015		Current Account	DD	Councillor Name Plates	S	35.58	7.12	42.70
1206	26/02/2015		Current Account	DD	Amazon Prime Membership	Z	79.00	0.00	79.00
						Subtotal for Code: Miscellaneous Expenditure	£464.58	£77.12	£541.70
Code Number		249 IT Services		Subtotal for Code: IT Services					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1119	05/02/2015		Current Account	713550	IT Support & Maintenance	S	227.00	45.40	272.40
						Subtotal for Code: IT Services	£227.00	£45.40	£272.40
Code Number		251 Council Offices Building Maintena		Subtotal for Code: Council Offices Building M					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1117	05/02/2015		Current Account	713548	Window Cleaning	Z	25.00	0.00	25.00
1122	05/02/2015		Current Account	713553	Replacement Batteries for Emergel	S	837.00	167.40	1,004.40
1123	05/02/2015		Current Account	713553	Replacement Lamps (Offices)	S	30.00	6.00	36.00
1153	12/02/2015		Current Account	713556	Intruder Alarm - Annual Maintenan	S	677.44	135.49	812.93
1154	12/02/2015		Current Account	713556	Access Contract Annual Maintenan	S	95.80	19.16	114.96
1155	12/02/2015		Current Account	713556	CCTV Annual Maintenance Contrac	S	88.94	17.79	106.73
1184	19/02/2015		Current Account	713569	Lightening Protection Maintenance	S	185.00	37.00	222.00
						Subtotal for Code: Council Offices Building M	£1,939.18	£382.84	£2,322.02
Code Number		252 Water Rates		Subtotal for Code: Water Rates					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1195	19/02/2015		Current Account	DD	Water Rates	S	381.67	47.25	428.92
						Subtotal for Code: Water Rates	£381.67	£47.25	£428.92
Code Number		253 Gas		Subtotal for Code: Gas					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1145	05/02/2015		Current Account	DD	Gas	Z	377.52	0.00	377.52
1178	12/02/2015		Current Account	DD	Gas	L	272.61	13.63	286.24
						Subtotal for Code: Gas	£650.13	£13.63	£663.76
Code Number		274 Bank Interest		Subtotal for Code: Bank Interest					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Vat Type	Net	Vat	Total
1201	26/02/2015		Current Account	DD	Payflow Charges	Z	7.94	0.00	7.94

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/02/2015 to 28/02/2015)

Cost Centre		Church Road Hall		Subtotal for Code: Bank Interest		£7.94	£0.00	£7.94
Code Number		280 Wages		Subtotal for Cost Centre: Administration		11,960.16	619.81	12,579.97
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
1170	12/02/2015	Current Account	DD	Wages	SGTC	Z	360.00	360.00
				Subtotal for Code: Wages			£360.00	£360.00
Code Number	Date	Repairs & Maintenance		Description	Supplier	Vat Type	Net	Total
1125	05/02/2015	Current Account	713553	Replacement Lamps (Offices)	Phoenix Fire Alarms Ltd	S	5.00	6.00
				Subtotal for Code: Repairs & Maintenance			£5.00	£6.00
Code Number	Date	Gas & Electricity		Description	Supplier	Vat Type	Net	Total
1200	26/02/2015	Current Account	DD	Gas	KCC - Laser	Z	262.94	262.94
1214	26/02/2015	Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	40.70	42.73
				Subtotal for Code: Gas & Electricity			£303.64	£305.67
Code Number	Date	Miscellaneous Expenditure		Description	Supplier	Vat Type	Net	Total
1160	12/02/2015	Current Account	7136562	Hygiene Services	Cannon	S	5.16	6.19
				Subtotal for Code: Miscellaneous Expenditure			£5.16	£6.19
Cost Centre		Grove Hall		Subtotal for Cost Centre: Church Road Hall		673.80	4.06	677.86
Code Number	Date	Gas & Electricity		Description	Supplier	Vat Type	Net	Total
1146	05/02/2015	Current Account	DD	Gas	KCC - Laser	Z	4.27	4.27
1148	06/02/2015	Current Account	DD	Gas	KCC - Laser	Z	2.17	2.17
1211	26/02/2015	Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	42.30	44.41
				Subtotal for Code: Gas & Electricity			£48.74	£50.85
				Subtotal for Cost Centre: Grove Hall		48.74	2.11	50.85
Code Number	Date	Wages		Description	Supplier	Vat Type	Net	Total
1131	05/02/2015	Current Account	713554	PAYE	Inland Revenue	Z	92.40	92.40
1167	12/02/2015	Current Account	DD	Wages	SGTC	Z	360.33	360.33
				Subtotal for Code: Wages			£452.73	£452.73
Code Number	Date	Repairs & Maintenance		Description	Supplier	Vat Type	Net	Total
1150	12/02/2015	Current Account	713555	Plumbing Call out	GKS Plumbing	S	110.00	132.00
				Subtotal for Code: Repairs & Maintenance			£110.00	£132.00

SGTC

Listing of Payments in each Code for All Cost Centres

(Between 01/02/2015 to 28/02/2015)

Code Number	322 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1147 05/02/2015		Current Account	DD	Gas	KCC - Laser	Z	446.76	0.00	446.76
	1213 26/02/2015		Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	135.06	6.75	141.81
						Subtotal for Code: Gas & Electricity		£581.82	£6.75	£588.57
Code Number	324 Furniture, Fixtures & Fittings	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1152 12/02/2015		Current Account	713557	New Blinds	TMH Contractors	Z	2,465.00	0.00	2,465.00
						Subtotal for Code: Furniture, Fixtures & Fittings		£2,465.00	£0.00	£2,465.00
Code Number	326 Water Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1183 19/02/2015		Current Account	713567	Water Rates	Thames Water	S	48.13	9.63	57.76
						Subtotal for Code: Water Rates		£48.13	£9.63	£57.76
Code Number	327 Miscellaneous Expenditure	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1161 12/02/2015		Current Account	7136562	Hygiene Services	Cannon	S	4.77	0.95	5.72
						Subtotal for Code: Miscellaneous Expenditure		£4.77	£0.95	£5.72
						Subtotal for Cost Centre: Heritage Community Hall		3,662.45	39.33	3,701.78
Code Number	360 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1142 05/02/2015		Current Account	DD	Pension E'ee	KCC - LGPS	Z	24.77	0.00	24.77
	1143 05/02/2015		Current Account	DD	Pension E'er	KCC - LGPS	Z	53.59	0.00	53.59
	1144 05/02/2015		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52
	1166 12/02/2015		Current Account	DD	Wages	SGTC	Z	425.56	0.00	425.56
						Subtotal for Code: Wages		£772.44	£0.00	£772.44
Code Number	361 Repairs & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1124 05/02/2015		Current Account	713553	Replacement Lamps (TC Hall)	Phoenix Fire Alarms Ltd	S	15.00	3.00	18.00
						Subtotal for Code: Repairs & Maintenance		£15.00	£3.00	£18.00
						Subtotal for Cost Centre: Town Council Offices Comm		787.44	3.00	790.44
Code Number	380 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	1130 05/02/2015		Current Account	713554	NI	Inland Revenue	Z	2.18	0.00	2.18
	1139 05/02/2015		Current Account	DD	Pension E'ee	KCC - LGPS	Z	39.22	0.00	39.22
	1140 05/02/2015		Current Account	DD	Pension E'er	KCC - LGPS	Z	84.87	0.00	84.87
	1141 05/02/2015		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52
	1171 12/02/2015		Current Account	DD	Wages	SGTC	Z	1,045.22	0.00	1,045.22

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/02/2015 to 28/02/2015)

Code Number		381 Food/Supplies		Subtotal for Code: Wages		£1,440.01	£0.00	£1,440.01		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1172	12/02/2015		Current Account	DD	Costs to go to Costco	SGTC	S	12.29	2.46	14.75
1185	19/02/2015		Current Account	713570	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	188.62	0.00	188.62
1187	19/02/2015		Current Account	713572	Food Supplies	99p Store	Z	25.74	0.00	25.74
1188	19/02/2015		Current Account	713572	Food Supplies	Asda Stores Ltd	Z	116.28	0.00	116.28
1189	19/02/2015		Current Account	713572	Food Supplies	Co-Operative Stores	Z	6.98	0.00	6.98
1190	19/02/2015		Current Account	713572	Food Supplies	Corner Shop	Z	0.89	0.00	0.89
1191	19/02/2015		Current Account	713572	Newspapers	Corner Shop	Z	28.50	0.00	28.50
1192	19/02/2015		Current Account	713572	Food Sales	Nilla	Z	154.20	0.00	154.20
				Subtotal for Code: Food/Supplies				£533.50	£2.46	£535.96
Code Number		382 Furniture, Fixtures & Equipment (i)		Subtotal for Code: Furniture, Fixtures & Equip		£65.00	£13.00	£78.00		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1132	05/02/2015		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
				Subtotal for Code: Furniture, Fixtures & Equip				£65.00	£13.00	£78.00
Code Number		385 Electricity & Water		Subtotal for Code: Electricity & Water		£-209.26	£0.00	£-209.26		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1212	26/02/2015		Current Account	DD	Electricity	Southern Electric (KCC Laser)	Z	-209.26	0.00	-209.26
				Subtotal for Code: Electricity & Water				£-209.26	£0.00	£-209.26
Code Number		388 Telephone / Internet		Subtotal for Code: Telephone / Internet		£244.30	£48.85	£293.15		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1176	12/02/2015		Current Account	DD	Phone Bill - Cafe	British Telecom	S	145.33	29.06	174.39
1194	19/02/2015		Current Account	DD	Phone Bill - Cafe Internet	British Telecom	S	98.97	19.79	118.76
				Subtotal for Code: Telephone / Internet				£244.30	£48.85	£293.15
Code Number		390 Miscellaneous Expenditure		Subtotal for Code: Miscellaneous Expenditure		£287.32	£57.48	£344.80		
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1158	12/02/2015		Current Account	713560	Waste Bin Collection	Viridor Waste Kent Ltd	S	62.32	12.48	74.80
1196	26/02/2015		Current Account	713574	First Aid Training - K Broad	Kent 1st Aid Training	S	200.00	40.00	240.00
1205	26/02/2015		Current Account	DD	Food Hygiene Course	Barclaycard	S	25.00	5.00	30.00
				Subtotal for Code: Miscellaneous Expenditure				£287.32	£57.48	£344.80
				Subtotal for Cost Centre: Old Fire Station Cafe				2,360.87	121.79	2,482.66
				TOTALS				£42,660.13	£4,094.18	£46,754.31

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to:
 By the Responsible
 Financial Officer (RFO)

28/12/15

AGENDA ITEM 7
for 12/3/15

Cost Centre Public Lighting

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
1	Supply & Maintenance				2,300.00	2,086.79	213		213
2	All Night Lighting								
3	Christmas Lighting				2,600.00	1,778.35	822		822
4	Repairs				500.00	231.30	269		269
5	Long Term Financial Risks				1,450.00		1,450		1,450
6	Income	1.15	1.15						
7	Long Term Maintenance				500.00		500		500
SUB TOTAL		1.15	1.15		7,350.00	4,096.44	3,254		3,254

Cost Centre Grove Car Park

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
20	Rates				3,345.00	3,344.10	1		1
21	Repairs & Maintenance				50.00		50		50
22	Long Term Financial Risks				6,340.00		6,340		6,340
23	Long Term Maintenance				200.00		200		200
SUB TOTAL					9,935.00	3,344.10	6,591		6,591

Cost Centre Craylands Lane Car Park

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
30	Rates								
31	Repairs & Maintenance								
32	Long Term Financial Risks								
SUB TOTAL									

Cost Centre Parks Establishment

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
40	Wages				93,000.00	82,164.44	10,836		10,836
41	Equipment/Materials				35,255.00	29,425.58	5,829		5,829
42	New Grounds Maintenance Ex								
43	Fuel				3,550.00	2,754.09	796		796
44	Fencing				1,000.00	21.40	979		979
45	Telephone				450.00	379.83	70		70
46	Vehicles				8,500.00	7,767.91	732		732
47	Water Rates				500.00	122.56	377		377
48	Gas/Electricity				2,000.00	1,478.45	522		522
49	Playground Equipment & Mair				4,000.00	2,779.18	1,221		1,221
50	Staff Training				250.00		250		250
51	Knockhall Changing Rooms				300.00	130.16	170		170
52	Parks Works Area				800.00	475.00	325		325
53	Vandalism				500.00		500		500
54	Trees				3,500.00	3,030.00	470		470
55	New Recreational Facilities								
56	Unexpected/Emergency Work				1,000.00	500.00	500		500
57	Long Term Financial Risks				9,725.00		9,725		9,725
58	Basketball Court								
59	Long Term Maintenance								
65	Miscellaneous Income	1,000.00	1,000.00						
66	Reserve Fund								
SUB TOTAL		1,000.00	1,000.00		164,330.00	131,028.60	33,301		33,301

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Swanscombe Park

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
70	Bowls Pavilion Maintenance					133.34	-133		-133
71	Long Term Financial Risks				3,680.00		3,680		3,680
75	Bowls Income	2,980.00	2,984.32	4					4
76	Tennis Income								
77	Five-a-Side Income								
78	Hire Charges								
79	Long Term Maintenance				650.00		650		650
SUB TOTAL		2,980.00	2,984.32	4	4,330.00	133.34	4,197		4,201

Cost Centre Knockhall Playing Field

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
80	Rates				127.00	127.17	0		0
81	Long Term Financial Risks				6,050.00		6,050		6,050
85	Football	2,825.00	2,825.00						
SUB TOTAL		2,825.00	2,825.00		6,177.00	127.17	6,050		6,050

Cost Centre Broomfield Sports Ground

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
90	Long Term Financial Risks				7,160.00		7,160		7,160
95	Football Income	6,440.00	6,440.00						
96	Cricket Income	1,800.00	1,800.00						
97	Miscellaneous Income								
98	Long Term Maintenance				500.00		500		500
SUB TOTAL		8,240.00	8,240.00		7,660.00		7,660		7,660

Cost Centre Heritage Park

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
100	Maintenance/Rent				100.00	37.50	63		63
101	Water Supply								
102	Fencing								
103	Changing Facilities								
104	Long Term Financial Risks				1,250.00		1,250		1,250
SUB TOTAL					1,350.00	37.50	1,313		1,313

Cost Centre St Peter & St Paul's Churchyard

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
110	Maintenance				250.00		250		250
SUB TOTAL					250.00		250		250

Cost Centre Other Projects

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
121	General Projects (inc. Summe				1,645.00	1,645.00			
123	Long Term Financial Risks								
128	Miscellaneous Income								
SUB TOTAL					1,645.00	1,645.00			

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Leisure Centre

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
140	Wages								
141	Wages - Cleaners								
142	Administration								
143	Advertising								
144	Maintenance								
145	Cleaning Equipment & Materie								
146	Rates & Insurance Rent - DBC				23,163.00	23,137.00	26		26
147	Water, Gas & Electricity								
148	Insurance								
149	Telephone								
150	Miscellaneous								
151	Equipment								
152	Coaching Fees								
153	Staff Training								
154	Leases - Fitness Equipment								
155	Management Fee				61,300.00	61,300.00			
165	General Income								
166	Sports Hall Income								
167	Fitness Suite Income								
168	Membership Income								
169	Function Deposits								
170	Miscellaneous Income								
SUB TOTAL					84,463.00	84,437.00	26		26

Cost Centre Thames Bar

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
180	Wages - Cleaners								
181	Supplies								
182	Food								
183	Leased Equipment								
184	Miscellaneous								
190	Bar Sales								
191	Food Sales								
192	Miscellaneous								
SUB TOTAL									

Cost Centre Squash Courts

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
200	Maintenance								
201	Long Term Financial Risks				965.00		965		965
205	Squash Income								
SUB TOTAL					965.00		965		965

Cost Centre Allotments

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
210	Rents / Licences				205.00	591.93	-387		-387
211	Repairs / Maintenance				350.00	194.84	155		155
212	Water Supply								
213	Long Term Financial Risks				2,135.00		2,135		2,135
218	Rent Income	1,710.00	1,734.60	25					25

21 February 2016 (2014-2015)

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

SUB TOTAL		1,710.00	1,734.60	25	2,690.00	786.77	1,903	1,928
Cost Centre Administration								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
230	Wages				103,000.00	89,066.39	13,934	13,934
231	Furniture, Fixtures & Fittings				3,000.00	2,748.33	252	252
232	Photocopier				1,600.00	1,475.89	124	124
233	Stationary, Advertising & Post:				1,650.00	1,721.33	-71	-71
234	Telephone / Internet				3,150.00	2,758.30	392	392
235	Mileage Allowance				550.00	457.16	93	93
236	Insurance				13,780.00	13,780.73	-1	-1
237	Subscriptions / Publications				3,250.00	3,168.95	81	81
238	Town Mayor's Allowance				1,400.00	1,629.90	-230	-230
239	Civic Reception				1,400.00	769.46	631	631
240	Chairs of Office				250.00	511.00	-261	-261
241	Legal Fees				2,500.00	1,207.00	1,293	1,293
242	External Audit Fees				1,300.00	1,300.00		
243	Internal Audit Fees				125.00	125.00		
244	Section 137 Donations				1,700.00	1,464.00	236	236
245	Miscellaneous Expenditure				1,250.00	1,006.76	243	243
246	Election Expenses							
247	Staff Training				500.00	280.00	220	220
248	Member Training				100.00		100	100
249	IT Services				3,000.00	2,497.00	503	503
250	Handyman (incl. seasonal par				300.00	94.78	205	205
251	Council Offices Building Maint				23,500.00	20,962.35	2,538	2,538
252	Water Rates				1,025.00	1,156.46	-131	-131
253	Gas				2,350.00	2,628.61	-279	-279
254	Electricity				3,950.00	3,270.03	680	680
255	Rates				22,052.00	22,051.50	1	1
256	Long Term Financial Risks				36,758.00		36,758	36,758
270	Photocopier Income							
271	Miscellaneous Income		2,264.98	2,265		47.88	-48	2,217
272	Precept	488,991.00	488,991.00					
273	Section 136	23,508.00	23,508.00					
274	Bank Interest	150.00	1,050.73	901		127.70	-128	773
275	Long Term Maintenance				7,875.00		7,875	7,875
276	Government CTax Grant	48,701.00	48,701.00					
SUB TOTAL		561,350.00	564,515.71	3,166	241,315.00	176,306.51	65,008	68,174
Cost Centre Church Road Hall								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
280	Wages				4,850.00	4,142.17	708	708
281	Repairs & Maintenance				2,500.00	2,042.61	457	457
282	Gas & Electricity				1,000.00	866.13	134	134
283	Cleaning Materials				85.00	45.67	39	39
284	Furniture, Fixtures & Fittings				50.00		50	50
285	Rates				1,090.00	1,083.30	7	7
287	Miscellaneous Expenditure				80.00	89.28	-9	-9
288	Long Term Financial Risks				3,240.00		3,240	3,240
295	Hire Income	3,500.00	3,583.75	84				84
299	Long Term Maintenance				1,945.00		1,945	1,945
SUB TOTAL		3,500.00	3,583.75	84	14,840.00	8,269.16	6,571	6,655

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Grove Hall

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
300	Wages								
301	Repairs & Maintenance				50.00	5.00	45		45
302	Gas & Electricity				200.00	183.78	16		16
303	Cleaning Materials								
304	Furniture, Fixtures & Fittings								
305	Rates								
306	Water Rates								
307	Miscellaneous Expenditure								
308	Long Term Financial Risks								
315	Hire Income								
SUB TOTAL					250.00	188.78	61		61

Cost Centre Heritage Community Hall

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
320	Wages				5,550.00	4,985.59	564		564
321	Repairs & Maintenance				8,000.00	7,873.99	126		126
322	Gas & Electricity				1,700.00	1,650.09	50		50
323	Cleaning Materials				250.00	122.23	128		128
324	Furniture, Fixtures & Fittings				2,500.00	2,465.00	35		35
325	Rates				2,095.00	2,095.95	-1		-1
326	Water Rates				375.00	394.63	-20		-20
327	Miscellaneous Expenditure				800.00	799.12	1		1
328	Long Term Financial Risks				1,975.00		1,975		1,975
329	Long Term Maintenance Requ				2,350.00		2,350		2,350
335	Hire Income	12,000.00	12,614.88	615					615
SUB TOTAL		12,000.00	12,614.88	615	25,595.00	20,386.60	5,208		5,823

Cost Centre Sports Pavilion

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
340	Gas & Electricity				550.00	884.92	-335		-335
341	Water Rates				425.00		425		425
342	Maintenance & Cleaning Cont				1,200.00	7,000.00	-5,800		-5,800
343	Rates								
344	Building Insurance				1,857.00	1,856.51	0		0
345	Miscellaneous Expenditure				6,000.00		6,000		6,000
346	Long Term Financial Risks								
350	Rent Income	16,416.00	14,839.67	-1,576		2.00	-2		-1,578
SUB TOTAL		16,416.00	14,839.67	-1,576	10,032.00	9,743.43	289		-1,288

Cost Centre Town Council Offices Community

Code	Title	Receipts			Payments			Net Position	
		Estimated	Actual	Var	Estimated	Actual	Var	+/-	under/over spend
360	Wages				9,000.00	8,315.10	685		685
361	Repairs & Maintenance				400.00	281.93	118		118
362	Furniture, Fixtures & Fittings				50.00		50		50
363	Cleaning Materials				200.00	159.89	40		40
364	Miscellaneous Expenditure				50.00		50		50
365	Long Term Financial Risks				19,050.00		19,050		19,050
370	Hire Income	28,000.00	28,039.65	40					40
SUB TOTAL		28,000.00	28,039.65	40	28,750.00	8,756.92	19,993		20,033

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Old Fire Station Cafe

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
380	Wages				16,500.00	15,204.77	1,295	1,295
381	Food/Supplies				3,750.00	3,413.82	336	336
382	Furniture, Fixtures & Equipme				650.00	697.47	-47	-47
383	Advertising							
384	Rates				1,437.00	1,436.55	0	0
385	Electricity & Water				1,900.00	783.27	1,117	1,117
386	Cleaning Materials				100.00	66.54	33	33
387	DBC Maintenance Service Ch				1,500.00	1,268.06	232	232
388	Telephone / Internet				1,050.00	975.62	74	74
389	Maintenance				250.00	70.20	180	180
390	Miscellaneous Expenditure				1,025.00	1,538.54	-514	-514
391	Long Term Financial Risks				2,950.00		2,950	2,950
392	Rent DBC							
393	Long Term Maintenance				500.00		500	500
395	Cafe Income	6,000.00	5,907.35	-93				-93
SUB TOTAL		6,000.00	5,907.35	-93	31,612.00	25,454.84	6,157	6,065

Cost Centre Bus Shelters

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
400	Maintenance							
401	Long Term Financial Risks							
405	Miscellaneous Income							
SUB TOTAL								
NET TOTAL		644,022.15	646,286.08	2,264	643,539.00	474,742.16	168,797	171,061
V.A.T.			40,191.14			36,861.19		
GROSS TOTAL			686,477.22			511,603.35		

FGP12/3/15

GUIDANCE NOTE FOR THE PARISH AND TOWN COUNCIL CAPACITY BUILDING FUND

The Council has earmarked £25,000 in 2014/15 for grants to parish and town councils.

There are no strict criteria for awarding grants except that grants are not designed to simply replace reduced section 136 contributions.

The Council particularly wishes to encourage joint and innovative working between parish and town councils, or projects that will make a real difference to the local community.

It is not essential that the grant is match funded by the applicant but it would be an advantage.

Normally grants will be for maximum of £3,000 but more will be available for joint applications.

Applications are invited (in your own format) explaining what is proposed, the estimated cost and the amount of grant requested.

Applications will be reviewed by a panel consisting of the Leader and Deputy Leader of Dartford Borough Council, the Chairman of the Parish Forum plus another parish Member. The parish Members would not be able to consider applications from their own parish.

The panel will make recommendations to the Managing Director for final decision.

The first round of applications are invited by 31 May. Please send them by email to Tim Sams (Financial Services Manager) at tim.sams@dartford.gov.uk. Applications will be considered in June and applicants notified of the results by the end of June.

Amount for 2015/16 = £ 50,000

THE PARISH AND TOWN COUNCIL CAPACITY BUILDING FUND - UPDATE

The Council has earmarked £25,000 in 2014/15 for grants to parish and town councils.

The Council particularly wished to encourage joint and innovative working between parish and town councils, or projects that will make a real difference to the local community.

It was indicated that grants will normally be for maximum of £3,000 but that more will be available for joint applications.

Applications were invited by 31 May and were required to explain the proposal, the estimated cost and the amount of grant requested.

Individual bids have been received from:

- Darenth Parish Council.
- Swanscombe & Greenhithe Town Council
- Longfield and New Barn Parish Council
- Stone Parish Council
- Wilmington Parish Council

A joint bid was received from Darenth Parish Council, Bean Parish Council & Sutton-at-Hone & Hawley Parish Council.

Expressions of interest to be on the panel were requested on the 21st May and it can now be confirmed that the panel will consist of:

The Leader and Deputy Leader of Dartford Borough Council, Councillor Noreen Salway and Councillor Richard Lees. Please note The Leader / Deputy Leader will not take part in any discussion affecting a Parish on which they sit.

It is hoped that the 1st meeting of the Panel will be held in early to mid-July.