

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

Cost Centre Swanscombe Park		75 Bowls Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Vchr.	Minute	Bank	Current Account												
22	30/05/2013						Bowls Hire Fee	Istead Rise Bowls Club	Z	1,645.01	0.00	1,645.01					
Subtotal for Code: Bowls Income													£1,645.01	£1,645.01			
Subtotal for Cost Centre: Swanscombe Park													1,645.01	0.00	1,645.01		
Cost Centre Broomfield Sports Ground		96 Cricket Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
18	30/05/2013						Cricket Pitch Hire	Oakfield Warriors	Z	815.00	0.00	815.00					
Subtotal for Code: Cricket Income													£815.00	£815.00			
Subtotal for Cost Centre: Broomfield Sports Ground													815.00	0.00	815.00		
Cost Centre Allotments		218 Rent Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
17	30/05/2013						Allotment Rent	Various	Z	95.52	0.00	95.52					
24	01/05/2013						Unpaid Cheque	Allotment Rent	Z	-19.50	0.00	-19.50					
Subtotal for Code: Rent Income													£76.02	£76.02			
Subtotal for Cost Centre: Allotments													76.02	0.00	76.02		
Cost Centre Administration		274 Bank Interest		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
25	07/05/2013						Bank Charges	Barclays	Z	-9.05	0.00	-9.05					
30	16/05/2013						Bank Interest	Barclays	Z	15.23	0.00	15.23					
Subtotal for Code: Bank Interest													£6.18	£6.18			
Subtotal for Cost Centre: Administration													6.18	0.00	6.18		
Cost Centre Church Road Hall		295 Hire Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
19	30/05/2013						Hall Hire	Various	Z	41.50	0.00	41.50					
Subtotal for Code: Hire Income													£41.50	£41.50			
Subtotal for Cost Centre: Church Road Hall													41.50	0.00	41.50		
Cost Centre Heritage Community Hall		335 Hire Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
16	16/05/2013						Hall Hire Cancellation Refund	Aldous	Z	-49.50	0.00	-49.50					
20	30/05/2013						Hall Hire	Various	Z	607.00	0.00	607.00					
28	20/05/2013						Hall Hire	DBC	Z	248.00	0.00	248.00					
Subtotal for Code: Hire Income													607.00	607.00			
Subtotal for Cost Centre: Heritage Community Hall													248.00	0.00	248.00		

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

Cost Centre		Town Council Offices Community Hall		Subtotal for Code: Hire Income		Subtotal for Cost Centre: Heritage Community Hall					
Vchr.	Date	370 Hire Income	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
15	02/05/2013			Current Account		Hall Hire Refund	Hunter	Z	-30.00	0.00	-30.00
21	30/05/2013			Current Account		Hall Hire	Various	Z	1,056.00	0.00	1,056.00
26	03/05/2013			HI Business Prer	DC	Hall Hire	North Kent Karate	Z	224.00	0.00	224.00
27	20/05/2013			HI Business Prer	DC	Hall Hire	DBC	Z	248.00	0.00	248.00
29	24/05/2013			HI Business Prer	DC	Hall Hire	DBC	Z	65.88	0.00	65.88
						Subtotal for Code: Hire Income			£1,563.88	£0.00	£1,563.88
						Subtotal for Cost Centre: Town Council Offices Comir			1,563.88	0.00	1,563.88
Cost Centre		Old Fire Station Cafe		Subtotal for Code: Cafe Income		Subtotal for Cost Centre: Old Fire Station Cafe					
Vchr.	Date	395 Cafe Income	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
23	30/05/2013			Current Account		Food Sales	Old Fire Station Cafe	S	736.66	147.34	884.00
						Subtotal for Code: Cafe Income			£736.66	£147.34	£884.00
						Subtotal for Cost Centre: Old Fire Station Cafe			736.66	147.34	884.00
						TOTALS			£5,689.75	£147.34	£5,837.09

SGTC

Listing of Payments in each Code for All Cost Centres (Between 01/05/2013 to 31/05/2013)

Cost Centre		Public Lighting		1 Supply & Maintenance		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier									
Vchr.															
123	09/05/2013		Current Account	712877	Street Lighting Maintenance	Direct Technical Services		S	620.80	124.16	744.96				
138	09/05/2013		Current Account	DD	Electricity - Street Lighting	E-on		L	70.82	3.54	74.36				
Subtotal for Code: Supply & Maintenance											£691.62	£127.70	£819.32		
Cost Centre		4 Repairs		Supplier		Vat Type		Net		Vat		Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier									
108	02/05/2013		Current Account	712872	Street Lighting Repairs	Direct Technical Services		S	72.90	14.58	87.48				
Subtotal for Code: Repairs											£72.90	£14.58	£87.48		
Subtotal for Cost Centre: Public Lighting											764.52	142.28	906.80		
Cost Centre		Grove Car Park		Supplier		Vat Type		Net		Vat		Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier									
225	01/05/2013		Current Account	DD	NNDR	DBC		Z	328.00	0.00	328.00				
Subtotal for Code: Rates											£328.00	£0.00	£328.00		
Subtotal for Cost Centre: Grove Car Park											328.00	0.00	328.00		
Cost Centre		Parks Establishment		Supplier		Vat Type		Net		Vat		Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier									
131	09/05/2013		Current Account	712884	PAYE	Inland Revenue		Z	610.40	0.00	610.40				
132	09/05/2013		Current Account	712884	NI	Inland Revenue		Z	644.94	0.00	644.94				
141	09/05/2013		Current Account	DD	Pension Eee	KCC - LGPS		Z	266.46	0.00	266.46				
142	09/05/2013		Current Account	DD	Pension Eier	KCC - LGPS		Z	1,454.25	0.00	1,454.25				
154	09/05/2013		Current Account	DD	Wages	SGTC		Z	4,666.32	0.00	4,666.32				
Subtotal for Code: Wages											£7,642.37	£0.00	£7,642.37		
Cost Centre		41 Equipment/Materials		Supplier		Vat Type		Net		Vat		Total			
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier									
94	02/05/2013		Current Account	712870	Fire Extinguisher Service	KCC - KCS		S	83.40	16.68	100.08				
105	02/05/2013		Current Account	712868	Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd		S	836.90	73.90	910.80				
109	02/05/2013		Current Account	712874	Car Rear Window Repairs	Cairr		S	364.45	72.29	436.74				
124	09/05/2013		Current Account	712878	Dog Bin Disposal	Enterprise		S	144.00	28.80	172.80				
125	09/05/2013		Current Account	712879	Skip Hire	Pindlen Ltd		S	185.00	37.00	222.00				
126	09/05/2013		Current Account	712880	Sports Grounds Maintenance Supp	Ernest Doe & Sons Ltd		S	96.61	19.32	115.93				
164	16/05/2013		Current Account	712890	Cleaning Materials	KCC - KCS		S	134.31	26.86	161.17				
165	16/05/2013		Current Account	712893	Gang Mowing	J B Westwood		S	1,566.00	313.20	1,879.20				
176	16/05/2013		Current Account	712899	PAT Testing	Eiat UK Ltd		S	37.45	7.49	44.94				
178	16/05/2013		Current Account	712900	General Maintenance Supplies	Petty Cash		S	9.02	1.81	10.83				
187	16/05/2013		Current Account	712900	General Equipment/Materials	Petty Cash		S	54.42	10.88	65.30				

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

209	23/05/2013	Current Account	712907	Cleaning Materials	KCC - KCS	S	106.95	21.39	128.34
212	23/05/2013	Current Account	712908	Machinery Hire	Can-do Hire Centres Ltd	S	200.00	35.50	235.50
229	23/05/2013	Current Account	712906	Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd	Z	137.50	0.00	137.50
Subtotal for Code: Equipment/Materials							£3,956.01	£665.12	£4,621.13
43 Fuel									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
92	02/05/2013	Current Account	712871	Red Diesel	Fuel Oils	L	209.50	13.10	222.60
137	09/05/2013	Current Account	DD	Diesel	Asda Stores Ltd	S	288.24	57.65	345.89
186	16/05/2013	Current Account	712900	Diesel	Peity Cash	S	12.50	2.50	15.00
Subtotal for Code: Fuel							£510.24	£73.25	£583.49
44 Fencing									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
104	02/05/2013	Current Account	712867	Fencing Repairs - Swanscombe Pa	Discount Builders Merchants	S	12.05	2.41	14.46
Subtotal for Code: Fencing							£12.05	£2.41	£14.46
45 Telephone									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
111	02/05/2013	Current Account	DD	Parks Mobile Phone	O2	S	14.89	2.48	17.37
189	16/05/2013	Current Account	712900	Mobile Phone Top Up Voucher	Peity Cash	S	41.66	8.34	50.00
190	16/05/2013	Current Account	712900	New Mobile Phone	Peity Cash	S	27.50	5.50	33.00
230	28/05/2013	Current Account	DD	Parks Mobile Phone	O2	S	15.69	2.64	18.33
Subtotal for Code: Telephone							£99.74	£18.96	£118.70
46 Vehicles									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
166	16/05/2013	Current Account	712894	Brake Lights	SMC Ford	S	6.62	1.32	7.94
192	16/05/2013	Current Account	712900	Van Repairs	Peity Cash	S	12.82	2.57	15.39
Subtotal for Code: Vehicles							£19.44	£3.89	£23.33
47 Water Rates									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
130	09/05/2013	Current Account	712883	Water Rates - Swanscombe Park	Thames Water	S	68.28	13.66	81.94
140	09/05/2013	Current Account	DD	Water Rates - Swanscombe Park	Thames Water	Z	278.10	0.00	278.10
Subtotal for Code: Water Rates							£346.38	£13.66	£360.04
48 Gas/Electricity									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
214	23/05/2013	Current Account	DD	Electricity - Bowls Pavilion	EDF Energy	L	5.55	3.28	8.83
Subtotal for Code: Gas/Electricity							£5.55	£3.28	£8.83
49 Playground Equipment & Mainteni									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.									
191	16/05/2013	Current Account	712900	Playground Equipment Maintenance	Peity Cash	S	9.54	1.91	11.45
Subtotal for Code: Playground Equipment & Mainteni							£9.54	£1.91	£11.45

SGTC

**Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)**

Code Number	Date	Bank	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Swanscombe Park									
93	02/05/2013	Current Account	712870	Fire Extinguisher Service	KCC - KCS	S	54.60	10.92	65.52
							Subtotal for Code: Bowls Pavilion Maintenance	£10.92	£65.52
							Subtotal for Cost Centre: Swanscombe Park	10.92	65.52
							Subtotal for Cost Centre: Parks Establishment	12,601.32	782.48
Cost Centre Knockhall Playing Field									
228	01/05/2013	Current Account	DD	NNDR	DBC	Z	31.00	0.00	31.00
							Subtotal for Code: Rates	£31.00	£31.00
							Subtotal for Cost Centre: Knockhall Playing Field	31.00	31.00
Cost Centre Leisure Centre									
222	01/05/2013	Current Account	DD	NNDR	DBC	Z	2,261.00	0.00	2,261.00
							Subtotal for Code: Rates & Insurance Rent - I	£2,261.00	£2,261.00
Cost Centre Administration									
120	09/05/2013	Current Account	712875	Management Fee - 1 April - 30 Jun	GCLL	S	15,325.00	3,065.00	18,390.00
							Subtotal for Code: Management Fee	£3,065.00	£18,390.00
							Subtotal for Cost Centre: Leisure Centre	17,586.00	20,651.00
Cost Centre Stationary, Advertising & Postage									
100	02/05/2013	Current Account	712884	PAYE	Inland Revenue	Z	719.80	0.00	719.80
207	16/05/2013	Current Account	DD	Smartstamp Monthly Top Up	Inland Revenue	Z	351.33	0.00	351.33
210	23/05/2013	Current Account	712907	Stationery	KCC - LGPS	Z	410.65	0.00	410.65
							Subtotal for Code: Wages	1,981.34	1,981.34
							Subtotal for Code: Stationary, Advertising & F	5,597.35	5,597.35
							Subtotal for Code: Stationary, Advertising & F	£185.53	£210.64

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

Code Number	Date	234 Telephone / Internet	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
112	02/05/2013	Current Account	DD		Phone Bill - Admin Alarm Line	British Telecom	S	51.00	10.20	61.20
113	02/05/2013	Current Account	DD		Phone Bill - Admin Line	British Telecom	S	332.29	66.45	398.74
158	09/05/2013	Current Account	DD		Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
205	16/05/2013	Current Account	DD		Phone Bill - Admin Internet	British Telecom	S	147.60	29.52	177.12
					Subtotal for Code: Telephone / Internet			£551.72	£110.34	£662.06
Code Number	Date	235 Mileage Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
150	09/05/2013	Current Account	DD		Mileage	SGTC	L	17.10	0.45	17.55
					Subtotal for Code: Mileage Allowance			£17.10	£0.45	£17.55
Code Number	Date	236 Insurance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
106	02/05/2013	Current Account	712869		Insurance Policy Renewal	Zurich Municipal	Z	13,584.09	0.00	13,584.09
					Subtotal for Code: Insurance			£13,584.09	£0.00	£13,584.09
Code Number	Date	238 Town Mayor's Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
161	16/05/2013	Current Account	712886		Town Mayor's Allowance	Clr V Openshaw	Z	168.44	0.00	168.44
					Subtotal for Code: Town Mayor's Allowance			£168.44	£0.00	£168.44
Code Number	Date	240 Chains of Office	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
162	16/05/2013	Current Account	712887		Past Mayor's Badge	Frame Regalia	S	231.20	46.24	277.44
					Subtotal for Code: Chains of Office			£231.20	£46.24	£277.44
Code Number	Date	241 Legal Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
163	16/05/2013	Current Account	712888		Bowls Pavilion Valuation	Valuation Office Agency	S	550.00	110.00	660.00
204	16/05/2013	Current Account	712901		Lease Plan	Photoplan Ltd	S	541.00	108.20	649.20
					Subtotal for Code: Legal Fees			£1,091.00	£218.20	£1,309.20
Code Number	Date	243 Internal Audit Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
211	23/05/2013	Current Account	712904		Internal Audit	Funnell	Z	125.00	0.00	125.00
					Subtotal for Code: Internal Audit Fees			£125.00	£0.00	£125.00
Code Number	Date	245 Miscellaneous Expenditure	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
101	02/05/2013	Current Account	712865		Cleaning Materials	KCC - KCS	S	42.81	8.56	51.37
175	16/05/2013	Current Account	712899		PAT Testing	Eiat UK Ltd	S	98.95	19.79	118.74
180	16/05/2013	Current Account	712900		Picture Frames	Petty Cash	S	0.83	0.17	1.00
182	16/05/2013	Current Account	712900		Newspapers	Petty Cash	Z	6.75	0.00	6.75
184	16/05/2013	Current Account	712900		AACT Refreshments	Petty Cash	Z	12.38	0.00	12.38

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

99	02/05/2013	Current Account	712870	Fire Extinguisher Service	KCC - KCS	S	59.60	11.92	71.52	
188	16/05/2013	Current Account	712900	General Maintenance Supplies	Peity Cash	S	5.50	1.10	6.60	
							Subtotal for Code: Repairs & Maintenance	£65.10	£13.02	£78.12
Code Number	282	Gas & Electricity	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	KCC - Laser	L	71.32	3.57	74.89	
117	02/05/2013	Current Account	DD	Gas						
218	23/05/2013	Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	89.11	4.45	93.56	
							Subtotal for Code: Gas & Electricity	£160.43	£8.02	£168.45
Code Number	285	Rates	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	DBC	Z	106.00	0.00	106.00	
227	01/05/2013	Current Account	DD	NNDR			£106.00	£0.00	£106.00	
							Subtotal for Code: Rates	£0.00	£106.00	
Code Number	287	Miscellaneous Expenditure	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	Cannon	S	4.85	0.97	5.82	
167	16/05/2013	Current Account	712895	Hygiene Services						
174	16/05/2013	Current Account	712899	PAT Testing	Eilat UK Ltd	S	7.60	1.52	9.12	
							Subtotal for Code: Miscellaneous Expenditure	£12.45	£2.49	£14.94
							Subtotal for Cost Centre: Church Road Hall	745.22	23.53	768.75
Cost Centre Grove Hall										
Code Number	301	Repairs & Maintenance	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	KCC - KCS	S	5.00	1.00	6.00	
96	02/05/2013	Current Account	712870	Fire Extinguisher Service			£5.00	£1.00	£6.00	
							Subtotal for Code: Repairs & Maintenance	£5.00	£1.00	£6.00
Code Number	302	Gas & Electricity	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	KCC - Laser	L	5.34	0.27	5.61	
116	02/05/2013	Current Account	DD	Gas			£5.34	£0.27	£5.61	
							Subtotal for Code: Gas & Electricity	£5.34	£0.27	£5.61
							Subtotal for Cost Centre: Grove Hall	10.34	1.27	11.61
Cost Centre Heritage Community Hall										
Code Number	320	Wages	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	Inland Revenue	Z	86.40	0.00	86.40	
136	09/05/2013	Current Account	712884	PAYE						
153	09/05/2013	Current Account	DD	Wages	SGTC	Z	346.31	0.00	346.31	
							Subtotal for Code: Wages	£432.71	£0.00	£432.71
Code Number	321	Repairs & Maintenance	Minute	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr.	Date	Bank	Cheq. No.	Description	KCC - KCS	S	16.00	3.20	19.20	
97	02/05/2013	Current Account	712870	Fire Extinguisher Service			£16.00	£3.20	£19.20	
							Subtotal for Code: Repairs & Maintenance	£16.00	£3.20	£19.20

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

Code Number	322 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	115	02/05/2013	Current Account	DD	Gas	KCC - Laser	S	218.60	43.72	262.32
	217	23/05/2013	Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	187.43	9.37	196.80
						Subtotal for Code: Gas & Electricity		£406.03	£53.09	£459.12
Code Number	325 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	226	01/05/2013	Current Account	DD	NNDR	DBC	Z	206.00	0.00	206.00
						Subtotal for Code: Rates		£206.00	£0.00	£206.00
Code Number	326 Water Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	129	09/05/2013	Current Account	712883	Water Rates	Thames Water	S	30.86	6.17	37.03
						Subtotal for Code: Water Rates		£30.86	£6.17	£37.03
Code Number	327 Miscellaneous Expenditure	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	168	16/05/2013	Current Account	712895	Hygiene Services	Cannon	S	4.25	0.85	5.10
	177	16/05/2013	Current Account	712899	PAT Testing	Eiat UK Ltd	S	16.10	3.22	19.32
	179	16/05/2013	Current Account	712900	Mobile Phone Top Up Voucher	Petty Cash	S	4.16	0.84	5.00
						Subtotal for Code: Miscellaneous Expenditure		£24.51	£4.91	£29.42
						Subtotal for Cost Centre: Heritage Community Hall		1,116.11	67.37	1,183.48
Code Number	340 Gas & Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	128	09/05/2013	Current Account	712882	Sports Pavilion Final Gas Bill	British Gas	S	1,197.86	239.57	1,437.43
	169	16/05/2013	Current Account	712896	Final Electricity Bill - Squash Court	EDF Energy	L	47.81	2.48	50.29
	208	23/05/2013	Current Account	712902	Final Gas Bill - Sports Pavilion	British Gas	S	1,194.58	238.91	1,433.49
						Subtotal for Code: Gas & Electricity		£2,440.25	£480.96	£2,921.21
Code Number	342 Maintenance & Cleaning Contribu	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	110	02/05/2013	Current Account	712873	Roofing Repairs	Kareshiri Maintenance	Z	1,947.50	0.00	1,947.50
	151	09/05/2013	Current Account	DD	Cleaner for Changing Rooms	SGTC	Z	59.00	0.00	59.00
	160	16/05/2013	Current Account	712885	Gas Safety Supply Test	LW Burt & Son Ltd	S	228.48	45.70	274.18
	171	16/05/2013	Current Account	712898	Electrical Repairs	Focus Electrical	S	5,134.78	1,026.95	6,161.73
						Subtotal for Code: Maintenance & Cleaning C		£7,369.76	£1,072.65	£8,442.41
Code Number	343 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	170	16/05/2013	Current Account	712897	Final NNDR Bill	DBC	Z	402.00	0.00	402.00
						Subtotal for Code: Rates		£402.00	£0.00	£402.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

Code Number	344 Building Insurance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	107	02/05/2013	Current Account	712869	Insurance Policy Renewal	Zurich Municipal	Z	1,852.38	0.00	1,852.38
						Subtotal for Code: Building Insurance		£1,852.38	£0.00	£1,852.38
Code Number	345 Miscellaneous Expenditure	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	181	16/05/2013	Current Account	712900	Key Rings	Petty Cash	S	5.00	1.00	6.00
	183	16/05/2013	Current Account	712900	Cleaning Materials	Petty Cash	S	10.58	2.12	12.70
						Subtotal for Code: Miscellaneous Expenditure		£15.58	£3.12	£18.70
						Subtotal for Cost Centre: Sports Pavilion		12,079.97	1,556.73	13,636.70
Cost Centre	Town Council Offices Community Hall									
Code Number	360 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	147	09/05/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	24.26	0.00	24.26
	148	09/05/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	142.05	0.00	142.05
	152	09/05/2013	Current Account	DD	Wages	SGTC	Z	409.10	0.00	409.10
						Subtotal for Code: Wages		£575.41	£0.00	£575.41
Code Number	361 Repairs & Maintenance	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	95	02/05/2013	Current Account	712870	Fire Extinguisher Service	KCC - KCS	S	10.00	2.00	12.00
						Subtotal for Code: Repairs & Maintenance		£10.00	£2.00	£12.00
Code Number	363 Cleaning Materials	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	102	02/05/2013	Current Account	712865	Cleaning Materials	KCC - KCS	S	25.57	5.11	30.68
						Subtotal for Code: Cleaning Materials		£25.57	£5.11	£30.68
Code Number	364 Miscellaneous Expenditure	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	173	16/05/2013	Current Account	712899	PAT Testing	Eiat UK Ltd	S	31.35	6.27	37.62
						Subtotal for Code: Miscellaneous Expenditure		£31.35	£6.27	£37.62
						Subtotal for Cost Centre: Town Council Offices Comr		642.33	13.38	655.71
Cost Centre	Old Fire Station Cafe									
Code Number	380 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	135	09/05/2013	Current Account	712884	NI	Inland Revenue	Z	-7.00	0.00	-7.00
	145	09/05/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	33.97	0.00	33.97
	146	09/05/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	198.88	0.00	198.88
	156	09/05/2013	Current Account	DD	Wages	SGTC	Z	1,052.04	0.00	1,052.04
						Subtotal for Code: Wages		£1,277.89	£0.00	£1,277.89

SGTC

Listing of Payments in each Code for All Cost Centres (Between 01/05/2013 to 31/05/2013)

381 Food/Supplies			382 Furniture, Fixtures & Equipment (i)			384 Rates			385 Electricity & Water			388 Telephone / Internet			390 Miscellaneous Expenditure																					
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total							
157	09/05/2013	Current Account	DD	Costs to go to Costco	SGTC	S	11.46	2.29	13.75	119	02/05/2013	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00	216	23/05/2013	Current Account	DD	Electricity	Southern Electric (KCC Laser)	S	441.56	88.31	529.87							
193	16/05/2013	Current Account	712900	Food Supplies	99p Store	Z	11.88	0.00	11.88	Subtotal for Code: Furniture, Fixtures & Equip									13.00	78.00	220	30/05/2013	Current Account	DD	Contribution to Electricity	Groundwork Kent-Thameside	S	-345.96	-69.19	-415.15						
194	16/05/2013	Current Account	712900	Food Supplies	Asda Stores Ltd	Z	97.75	0.00	97.75	Subtotal for Code: Rates										£0.00	£141.00	388 Telephone / Internet														
195	16/05/2013	Current Account	712900	Food Supplies	Co-Operative Stores	Z	17.29	0.00	17.29	224	01/05/2013	Current Account	DD	NINDR	DBC	Z	141.00	0.00	141.00	385 Electricity & Water																
196	16/05/2013	Current Account	712900	Food Supplies	Costco	L	75.37	5.63	81.00	Subtotal for Code: Electricity & Water											£19.12	£114.72	388 Telephone / Internet													
197	16/05/2013	Current Account	712900	Food Supplies	Farmfoods	Z	6.23	0.00	6.23	206	16/05/2013	Current Account	DD	Phone Bill - Cafe	British Telecom	S	108.68	21.73	130.41	388 Telephone / Internet																
198	16/05/2013	Current Account	712900	Food Supplies	Corner Shop	Z	4.28	0.00	4.28	213	23/05/2013	Current Account	DD	Phone Bill - Cafe Internet	British Telecom	S	104.97	20.99	125.96	388 Telephone / Internet																
199	16/05/2013	Current Account	712900	Newspapers	Corner Shop	Z	18.00	0.00	18.00	Subtotal for Code: Telephone / Internet											£42.72	£256.37	390 Miscellaneous Expenditure													
200	16/05/2013	Current Account	712900	Food Supplies	Nila	Z	87.95	0.00	87.95	127	09/05/2013	Current Account	712881	Waste Bin Collection	Vindor Waste Kent Ltd	S	54.44	10.88	65.32	390 Miscellaneous Expenditure																
201	16/05/2013	Current Account	712900	Food Supplies	Poundstretcher	Z	4.49	0.00	4.49	172	16/05/2013	Current Account	712899	PAT Testing	Eiat UK Ltd	S	58.60	11.72	70.32	390 Miscellaneous Expenditure																
202	16/05/2013	Current Account	712900	Food Supplies	Sainsburys	Z	6.86	0.00	6.86	219	30/05/2013	Current Account		Contribution to Sanitary Collection	Groundwork Kent-Thameside	S	-26.10	-5.22	-31.32	390 Miscellaneous Expenditure																
203	16/05/2013	Current Account	712900	Underbanked by Barclays	Barclays	Z	0.08	0.00	0.08	Subtotal for Code: Food/Supplies											£7.92	£349.56	390 Miscellaneous Expenditure													

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/05/2013 to 31/05/2013)

Subtotal for Cost Centre: Old Fire Station Cafe	2,221.72	100.14	2,321.86
TOTALS	£78,960.22	£6,854.02	£85,814.24

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)

Cost Centre Swanscombe Park												
Code Number	75	Bowls Income										
Vchr.	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
36	27/06/2013		Bank	Current Account		Bowls Income	Parks Department	Z	43.15	0.00	43.15	
							Subtotal for Code: Bowls Income		£43.15	£0.00	£43.15	
							Subtotal for Cost Centre: Swanscombe Park		43.15	0.00	43.15	
Cost Centre Allotments												
Code Number	218	Rent Income										
Vchr.	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
35	27/06/2013		Bank	Current Account		Allotment Rent	Various	Z	54.52	0.00	54.52	
							Subtotal for Code: Rent Income		£54.52	£0.00	£54.52	
							Subtotal for Cost Centre: Allotments		54.52	0.00	54.52	
Cost Centre Administration												
Code Number	271	Miscellaneous Income										
Vchr.	Date	Minute	Bank	HI Business Prer	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
41	05/06/2013		Bank	HI Business Prer	DC	Cash Office Recharge	DBC	S	2,132.62	426.52	2,559.14	
							Subtotal for Code: Miscellaneous Income		£2,132.62	£426.52	£2,559.14	
Cost Centre Bank Interest												
Code Number	274	Bank Interest										
Vchr.	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
31	04/06/2013		Bank	Current Account	DC	Bank Charges	Barclays	Z	-9.05	0.00	-9.05	
39	03/06/2013		Bank	Reserve Account	DC	Bank Interest	Barclays	Z	3.99	0.00	3.99	
40	18/06/2013		Bank	Reserve Account	DC	Bank Interest	Barclays	Z	16.25	0.00	16.25	
42	17/06/2013		Bank	HI Business Prer	DC	Bank Interest	Barclays	Z	33.32	0.00	33.32	
45	03/06/2013		Bank	HI Business Prer	DC	Bank Interest	Barclays	Z	11.50	0.00	11.50	
							Subtotal for Code: Bank Interest		£56.01	£0.00	£56.01	
							Subtotal for Cost Centre: Administration		2,188.63	426.52	2,615.15	
Cost Centre Church Road Hall												
Code Number	295	Hire Income										
Vchr.	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
32	27/06/2013		Bank	Current Account		Hall Hire	Various	Z	909.00	0.00	909.00	
							Subtotal for Code: Hire Income		£909.00	£0.00	£909.00	
							Subtotal for Cost Centre: Church Road Hall		909.00	0.00	909.00	
Cost Centre Heritage Community Hall												
Code Number	335	Hire Income										
Vchr.	Date	Minute	Bank	Current Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
33	27/06/2013		Bank	Current Account		Hall Hire	Various	Z	1,329.38	0.00	1,329.38	
							Subtotal for Code: Hire Income		£1,329.38	£0.00	£1,329.38	
							Subtotal for Cost Centre: Heritage Community Hall		1,329.38	0.00	1,329.38	

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)

Cost Centre Town Council Offices Community Hall

Code Number	Date	370 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 34	27/06/2013	Minute	Current Account		Hall Hire	Various	Z	2,192.75	0.00	2,192.75
43	17/06/2013		HI Business Prer	DC	Hall Hire	North Kent Karate	Z	310.00	0.00	310.00
44	26/06/2013		HI Business Prer	DC	Hall Hire	DBC	Z	100.75	0.00	100.75
Subtotal for Code: Hire Income								£2,603.50	£0.00	£2,603.50
Subtotal for Cost Centre: Town Council Offices Comr								2,603.50	0.00	2,603.50

Cost Centre Old Fire Station Cafe

Code Number	Date	395 Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 37	27/06/2013	Minute	Current Account		Food Sales	Old Fire Station Cafe	S	526.21	105.24	631.45
38	27/06/2013		Current Account	DC	Overbanked by Barclays - Cafe	Barclays	S	0.83	0.17	1.00
Subtotal for Code: Cafe Income								£527.04	£105.41	£632.45
Subtotal for Cost Centre: Old Fire Station Cafe								527.04	105.41	632.45

TOTALS **£7,655.22** **£531.93** **£8,187.15**

SGTC

**Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)**

Cost Centre Public Lighting				Supplier				Vat Type		Net		Total	
Code Number	Date	Minute	Bank	Current Account	DD	Description	Supplier	Supplier	Vat Type	Net	Vat	Total	
Vchr.	250	06/06/2013	1 Supply & Maintenance	Current Account	DD	Electricity - Street Lighting	E-on		L	73.18	3.66	76.84	
Subtotal for Code: Supply & Maintenance										£73.18	£3.66	£76.84	
Subtotal for Cost Centre: Public Lighting										73.18	3.66	76.84	
Cost Centre Grove Car Park				Supplier				Vat Type		Net		Total	
Code Number	Date	Minute	Bank	Current Account	DD	Description	Supplier	Supplier	Vat Type	Net	Vat	Total	
Vchr.	255	01/06/2013	20 Rates	Current Account	DD	NNDR	DBC		Z	328.00	0.00	328.00	
Subtotal for Code: Rates										£328.00	£0.00	£328.00	
Subtotal for Cost Centre: Grove Car Park										328.00	0.00	328.00	
Cost Centre Parks Establishment				Supplier				Vat Type		Net		Total	
Code Number	Date	Minute	Bank	Current Account	DD	Description	Supplier	Supplier	Vat Type	Net	Vat	Total	
Vchr.	264	13/06/2013	40 Wages	Current Account	DD	PAYE	Inland Revenue		Z	666.20	0.00	666.20	
	265	13/06/2013		Current Account	DD	NI	Inland Revenue		Z	721.36	0.00	721.36	
	277	13/06/2013		Current Account	DD	Pension E'ee	KCC - LGPS		Z	266.46	0.00	266.46	
	278	13/06/2013		Current Account	DD	Pension E'er	KCC - LGPS		Z	1,454.25	0.00	1,454.25	
	296	13/06/2013		Current Account	DD	Wages	SGTC		Z	4,858.28	0.00	4,858.28	
	297	13/06/2013		Current Account	DD	Park Keeper Cover	SGTC		Z	216.96	0.00	216.96	
Subtotal for Code: Wages										£8,183.51	£0.00	£8,183.51	
Cost Centre Parks Establishment				Supplier				Vat Type		Net		Total	
Code Number	Date	Minute	Bank	Current Account	DD	Description	Supplier	Supplier	Vat Type	Net	Vat	Total	
Vchr.	231	06/06/2013	41 Equipment/Materials	Current Account	DD	General Equipment/Materials	Ernest Doe & Sons Ltd		S	162.23	32.45	194.68	
	234	06/06/2013		Current Account	DD	General Equipment/Materials	Forestrail Ltd		S	31.88	6.38	38.26	
	235	06/06/2013		Current Account	DD	Dog Bin Disposal	Enterprise		S	180.00	36.00	216.00	
	239	06/06/2013		Current Account	DD	Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd		S	112.50	22.50	135.00	
	240	06/06/2013		Current Account	DD	Parts for Mowers (Ride On)	Godfreys		S	101.80	20.36	122.16	
	244	06/06/2013		Current Account	DD	General Equipment/Materials	Discount Builders Merchants		S	42.50	8.50	51.00	
	245	06/06/2013		Current Account	DD	Skip Hire	Pinden Ltd		S	200.00	40.00	240.00	
	260	13/06/2013		Current Account	DD	Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd		S	315.50	63.10	378.60	
	304	20/06/2013		Current Account	DD	Gang Mowing	J B Westwood		S	1,638.00	327.60	1,965.60	
	305	20/06/2013		Current Account	DD	Litter Bin	Glasdon UK Ltd		S	48.03	9.60	57.63	
	307	20/06/2013		Current Account	DD	Bedding Plants	DTG Elliott & Son Ltd		S	127.10	25.42	152.52	
	322	27/06/2013		Current Account	DD	Cleaning Materials	Petty Cash		S	16.18	3.24	19.42	
	324	27/06/2013		Current Account	DD	General Maintenance Supplies	Petty Cash		S	21.70	4.34	26.04	
	325	27/06/2013		Current Account	DD	Gas Cylinders	Petty Cash		Z	40.00	0.00	40.00	
	336	27/06/2013		Current Account	DD	Bedding Plants	DTG Elliott & Son Ltd		S	80.00	16.00	96.00	

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)

337	27/06/2013	Current Account	712948	Skip Hire	Plinden Ltd	S	200.00	40.00	240.00
Subtotal for Code: Equipment/Materials £3,317.42 £655.49 £3,972.91									
Code Number 43 Fuel									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
247	06/06/2013	Current Account	DD	Diesel	Asda Stores Ltd	S	141.65	28.33	169.98
285	13/06/2013	Current Account	DD	Diesel	Asda Stores Ltd	S	271.03	54.22	325.25
312	20/06/2013	Current Account	DD	Diesel	Asda Stores Ltd	S	124.87	24.97	149.84
Subtotal for Code: Fuel £537.55 £107.52 £645.07									
Code Number 45 Telephone									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
323	27/06/2013	Current Account	712945	Mobile Phone Top Up Voucher	Petty Cash	S	16.67	3.33	20.00
Subtotal for Code: Telephone £16.67 £3.33 £20.00									
Code Number 46 Vehicles									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
335	27/06/2013	Current Account	712946	Van Repairs	Swanscombe Auto Centre	S	187.02	37.40	224.42
Subtotal for Code: Vehicles £187.02 £37.40 £224.42									
Code Number 47 Water Rates									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
248	06/06/2013	Current Account	DD	Water Rates - Swanscombe Park	Southern Water	Z	288.32	0.00	288.32
Subtotal for Code: Water Rates £288.32 £0.00 £288.32									
Code Number 48 Gas/Electricity									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
344	27/06/2013	Current Account	DD	Electricity - Mess Room	Southern Electric (KCC Laser)	S	351.73	70.34	422.07
345	27/06/2013	Current Account	DD	Electricity - Toilet Block	Southern Electric (KCC Laser)	L	49.87	2.49	52.36
346	27/06/2013	Current Account	DD	Electricity - Bowls Pavilion	Southern Electric (KCC Laser)	L	69.00	3.45	72.45
348	27/06/2013	Current Account	DD	Electricity - Knockhall Changing Ro	Southern Electric (KCC Laser)	L	22.59	1.12	23.71
349	27/06/2013	Current Account	DD	Electricity - Toilet Block	Southern Electric (KCC Laser)	L	-268.62	-13.42	-282.04
Subtotal for Code: Gas/Electricity £224.57 £63.98 £288.55									
Subtotal for Cost Centre: Parks Establishment 12,755.06 867.72 13,622.78									
Cost Centre Knockhall Playing Field									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
258	01/06/2013	Current Account	DD	NNDR	DBC	Z	31.00	0.00	31.00
Subtotal for Code: Rates £31.00 £0.00 £31.00									
Subtotal for Cost Centre: Knockhall Playing Field 31.00 0.00 31.00									
Cost Centre Heritage Park									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
233	06/06/2013	Current Account	712913	100 Maintenance/Rent	Land Registry	S	12.50	2.50	15.00

SGTC

**Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)**

Cost Centre		Leisure Centre		Maintenance/Rent		Heritage Park	
Code Number	Date	Minute	Bank	Supplier	Vat Type	Net	Vat
252	01/06/2013		Current Account	DBC	Z	2,261.00	0.00
				Subtotal for Code: Rates & Insurance Rent - I		£2,261.00	£0.00
				Subtotal for Cost Centre: Leisure Centre		2,261.00	0.00
				Subtotal for Code: Maintenance/Rent		£12.50	£2.50
				Subtotal for Cost Centre: Heritage Park		12.50	2.50
						£15.00	15.00
Code Number		146 Rates & Insurance Rent - DBC					
Vchr.	Date	Minute	Bank	Cheq. No.	Description		
252	01/06/2013		Current Account	DD	NNDR		
Cost Centre		Administration					
Code Number	Date	Minute	Bank	Cheq. No.	Description	Net	Total
266	13/06/2013		Current Account	712933	PAYE	699.00	699.00
267	13/06/2013		Current Account	712933	NI	357.15	357.15
279	13/06/2013		Current Account	DD	Pension E'ee	411.74	411.74
280	13/06/2013		Current Account	DD	Pension E'er	1,987.31	1,987.31
291	13/06/2013		Current Account	DD	Wages	5,637.71	5,637.71
				Subtotal for Code: Wages		£9,092.91	£9,092.91
Code Number	Date	Minute	Bank	Cheq. No.	Description	Net	Total
343	27/06/2013		Current Account	712949	Office Equipment - Pedestal Fan	24.99	29.99
				Subtotal for Code: Furniture, Fixtures & Fittings		£24.99	£29.99
Code Number	Date	Minute	Bank	Cheq. No.	Description	Net	Total
238	06/06/2013		Current Account	712918	Photocopier Rental	189.76	227.71
271	13/06/2013		Current Account	712935	Photocopier Usage	189.06	226.87
				Subtotal for Code: Photocopier		£378.82	£454.58
Code Number	Date	Minute	Bank	Cheq. No.	Description	Net	Total
246	06/06/2013		Current Account	712926	Stationery	96.98	116.38
275	13/06/2013		Current Account	712935	Stationery	-9.59	-11.51
276	13/06/2013		Current Account	DD	Smartstamp Monthly Top Up	60.00	60.00
338	27/06/2013		Current Account	712949	Stationery	60.25	72.30
339	27/06/2013		Current Account	712949	Stationery	14.80	17.76
				Subtotal for Code: Stationery, Advertising & F		£222.44	£254.93
Code Number	Date	Minute	Bank	Cheq. No.	Description	Net	Total
293	13/06/2013		Current Account	DD	Use of Personal Mobiles - TC and I	20.83	25.00
				Subtotal for Code: Telephone / Internet		£20.83	£4.17

SGTC

Listing of Payments in each Code for All Cost Centres (Between 01/06/2013 to 30/06/2013)

Code Number	235	Mileage Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	292	13/06/2013	Current Account	DD	Mileage	SGTC	S	20.90	0.55	21.45
						Subtotal for Code:		£20.90	£0.55	£21.45
Code Number	237	Subscriptions / Publications	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	241	06/06/2013	Current Account	712921	Sage Payroll Cover	Sage	S	720.00	144.00	864.00
	315	27/06/2013	Current Account	712944	Data Protection Registration	The Information Commissioner	Z	35.00	0.00	35.00
						Subtotal for Code:		£755.00	£144.00	£899.00
Code Number	238	Town Mayor's Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	261	13/06/2013	Current Account	712930	Mayoral Engagement	Cllr Ms L M Cross	Z	70.00	0.00	70.00
	316	27/06/2013	Current Account	712945	AGM Refreshments	Petty Cash	Z	56.66	0.00	56.66
	317	27/06/2013	Current Account	712945	Flower Presentations	Cllr V Openshaw	Z	40.00	0.00	40.00
	318	27/06/2013	Current Account	712945	Staff Gifts	Cllr V Openshaw	Z	100.00	0.00	100.00
						Subtotal for Code:		£266.66	£0.00	£266.66
Code Number	241	Legal Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	309	20/06/2013	Current Account	712942	Legal Fees - First Registration of C	Hatten Wyatt	Z	85.75	0.00	85.75
						Subtotal for Code:		£85.75	£0.00	£85.75
Code Number	244	Section 137 Donations	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	263	13/06/2013	Current Account	712932	Section 137 Donation	Ingress Park Family Fund Day	Z	250.00	0.00	250.00
						Subtotal for Code:		£250.00	£0.00	£250.00
Code Number	245	Miscellaneous Expenditure	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	302	20/06/2013	Current Account	712936	Cleaning Materials	KCC - KCS	S	5.16	1.04	6.20
	319	27/06/2013	Current Account	712945	Power Adaptor for SS Laptop	Petty Cash	S	30.91	6.18	37.09
	320	27/06/2013	Current Account	712945	Newspapers	Petty Cash	Z	1.70	0.00	1.70
	321	27/06/2013	Current Account	712945	Parking	Petty Cash	S	1.67	0.33	2.00
						Subtotal for Code:		£39.44	£7.55	£46.99
Code Number	249	IT Services	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	306	20/06/2013	Current Account	712939	IT Support & Maintenance	ABC ICT Ltd	S	227.00	45.40	272.40
						Subtotal for Code:		£227.00	£45.40	£272.40
Code Number	250	Handyman (incl. seasonal park sta	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	299	13/06/2013	Current Account	DD	Handyman Wages	SGTC	Z	18.96	0.00	18.96
						Subtotal for Code:		£18.96	£0.00	£18.96

SGTC

**Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)**

Code Number Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
251 Council Offices Building Maintena										
232	06/06/2013		Current Account	712911	Light Bulbs - TC	Farnell	S	44.70	8.94	53.64
242	06/06/2013		Current Account	713922	Replacement Of Drop Down Bollarr	Libra Construction Services Ltd	S	154.64	30.93	185.57
308	20/06/2013		Current Account	712941	Light Bulbs	The Lamp Company	S	34.30	6.86	41.16
314	25/06/2013		Current Account	712911	Cheque cashed for wrong amount	Barclays	Z	3.00	0.00	3.00
351	27/06/2013		Current Account		Payment for repair of drop down bc	Cygnets	Z	-154.64	0.00	-154.64
					Subtotal for Code: Council Offices Building M			£82.00	£46.73	£128.73
253 Gas										
289	13/06/2013		Current Account	DD	Gas	KCC - Laser	S	199.08	39.82	238.90
					Subtotal for Code: Gas			£199.08	£39.82	£238.90
254 Electricity										
290	13/06/2013		Current Account	DD	Electricity	KCC - Laser	S	272.28	54.46	326.74
					Subtotal for Code: Electricity			£272.28	£54.46	£326.74
255 Rates										
253	01/06/2013		Current Account	DD	NNDR	DBC	Z	2,155.00	0.00	2,155.00
					Subtotal for Code: Rates			£2,155.00	£0.00	£2,155.00
					Subtotal for Cost Centre: Administration			14,112.06	455.93	14,567.99
Cost Centre Church Road Hall										
280 Wages										
298	13/06/2013		Current Account	DD	Wages	SGTC	Z	354.29	0.00	354.29
					Subtotal for Code: Wages			£354.29	£0.00	£354.29
282 Gas & Electricity										
287	13/06/2013		Current Account	DD	Gas	KCC - Laser	L	43.52	2.18	45.70
					Subtotal for Code: Gas & Electricity			£43.52	£2.18	£45.70
283 Cleaning Materials										
340	27/06/2013		Current Account	712949	Cleaning Materials	KCC - KCS	S	12.84	2.57	15.41
					Subtotal for Code: Cleaning Materials			£12.84	£2.57	£15.41
285 Rates										
257	01/06/2013		Current Account	DD	NNDR	DBC	Z	106.00	0.00	106.00
					Subtotal for Code: Rates			£106.00	£0.00	£106.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
287	Miscellaneous Expenditure									
Vchr. 310	20/06/2013		Current Account	712943	Hygiene Services	Cannon	S	4.85	0.97	5.82
						Subtotal for Code: Miscellaneous Expenditure		£4.85	£0.97	£5.82
						Subtotal for Cost Centre: Church Road Hall		521.50	5.72	527.22
Cost Centre	Grove Hall									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
302	Gas & Electricity									
Vchr. 286	13/06/2013		Current Account	DD	Gas	KCC - Laser	L	4.50	0.23	4.73
Vchr. 347	27/06/2013		Current Account	DD	Electricity - Bowls Pavilion	Southern Electric (KCC Laser)	L	41.73	2.08	43.81
Vchr. 350	27/06/2013		Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	-41.84	-2.09	-43.93
						Subtotal for Code: Gas & Electricity		£4.39	£0.22	£4.61
						Subtotal for Cost Centre: Grove Hall		4.39	0.22	4.61
Cost Centre	Heritage Community Hall									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
320	Wages									
Vchr. 269	13/06/2013		Current Account	712933	PAYE	Inland Revenue	Z	86.60	0.00	86.60
Vchr. 295	13/06/2013		Current Account	DD	Wages	SGTC	Z	346.31	0.00	346.31
						Subtotal for Code: Wages		£432.91	£0.00	£432.91
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
321	Repairs & Maintenance									
Vchr. 237	06/06/2013		Current Account	712917	Plumbing Repairs	LW Burt & Son Ltd	S	349.90	69.98	419.88
						Subtotal for Code: Repairs & Maintenance		£349.90	£69.98	£419.88
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
322	Gas & Electricity									
Vchr. 288	13/06/2013		Current Account	DD	Gas	KCC - Laser	L	122.55	6.13	128.68
						Subtotal for Code: Gas & Electricity		£122.55	£6.13	£128.68
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
323	Cleaning Materials									
Vchr. 272	13/06/2013		Current Account	712935	Cleaning Materials	KCC - KCS	S	9.99	2.00	11.99
Vchr. 274	13/06/2013		Current Account	712935	Cleaning Materials	KCC - KCS	S	24.09	4.82	28.91
Vchr. 341	27/06/2013		Current Account	712949	Cleaning Materials	KCC - KCS	S	7.59	1.52	9.11
						Subtotal for Code: Cleaning Materials		£41.67	£8.34	£50.01
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
325	Rates									
Vchr. 256	01/06/2013		Current Account	DD	NNDR	DBC	Z	206.00	0.00	206.00
						Subtotal for Code: Rates		£206.00	£0.00	£206.00
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
326	Water Rates									
Vchr. 256	01/06/2013		Current Account	DD	NNDR	DBC	Z	206.00	0.00	206.00
						Subtotal for Code: Rates		£206.00	£0.00	£206.00

SGTC

**Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)**

249	06/06/2013	Current Account	DD	Water Rates	Southern Water	Z	51.31	0.00	51.31
Code Number 327 Miscellaneous Expenditure									
Vchr.	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
311	20/06/2013	Current Account	712943	Hygiene Services	Cannon	S	4.25	0.85	5.10
Subtotal for Code: Miscellaneous Expenditure £4.25 £0.85 £5.10									
Subtotal for Cost Centre: Heritage Community Hall 1,208.59 85.30 1,293.89									

259	13/06/2013	Current Account	712928	Water Rates - Final Bill - Sports Pa	Southern Water	Z	893.18	0.00	893.18
Code Number 341 Water Rates									
Vchr.	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
259	13/06/2013	Current Account	712928	Water Rates - Final Bill - Sports Pa	Southern Water	Z	893.18	0.00	893.18
Subtotal for Code: Water Rates £893.18 £0.00 £893.18									

236	06/06/2013	Current Account	712916	Electrical Works - Sports Pavilion	Focus Electrical	S	5,000.00	1,000.00	6,000.00
270	13/06/2013	Current Account	712934	Electrical Works - Sports Pavilion	Focus Electrical	S	4,000.00	800.00	4,800.00
Code Number 342 Maintenance & Cleaning Contribu									
Vchr.	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
236	06/06/2013	Current Account	712916	Electrical Works - Sports Pavilion	Focus Electrical	S	5,000.00	1,000.00	6,000.00
270	13/06/2013	Current Account	712934	Electrical Works - Sports Pavilion	Focus Electrical	S	4,000.00	800.00	4,800.00
Subtotal for Code: Maintenance & Cleaning C £9,000.00 £1,800.00 £10,800.00									
Subtotal for Cost Centre: Sports Pavilion 9,893.18 1,800.00 11,693.18									

283	13/06/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	23.81	0.00	23.81
284	13/06/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	139.40	0.00	139.40
294	13/06/2013	Current Account	DD	Wages	SGTC	Z	409.10	0.00	409.10
Code Number 360 Wages									
Vchr.	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
283	13/06/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	23.81	0.00	23.81
284	13/06/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	139.40	0.00	139.40
294	13/06/2013	Current Account	DD	Wages	SGTC	Z	409.10	0.00	409.10
Subtotal for Code: Wages £572.31 £0.00 £572.31									

273	13/06/2013	Current Account	712935	Cleaning Materials	KCC - KCS	S	17.98	3.60	21.58
342	27/06/2013	Current Account	712949	Cleaning Materials	KCC - KCS	S	10.19	2.04	12.23
Code Number 363 Cleaning Materials									
Vchr.	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
273	13/06/2013	Current Account	712935	Cleaning Materials	KCC - KCS	S	17.98	3.60	21.58
342	27/06/2013	Current Account	712949	Cleaning Materials	KCC - KCS	S	10.19	2.04	12.23
Subtotal for Code: Cleaning Materials £28.17 £5.64 £33.81									
Subtotal for Cost Centre: Town Council Offices Comr 600.48 5.64 606.12									

268	13/06/2013	Current Account	712933	NI	Inland Revenue	Z	-7.00	0.00	-7.00
281	13/06/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	33.97	0.00	33.97
282	13/06/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	198.88	0.00	198.88
300	13/06/2013	Current Account	DD	Wages	SGTC	Z	967.75	0.00	967.75
326	27/06/2013	Current Account	712945	Food Supplies	99p Store	Z	2.97	0.00	2.97
Code Number 380 Wages									
Vchr.	Date	Minute	Bank	Description	Supplier	Vat Type	Net	Vat	Total
268	13/06/2013	Current Account	712933	NI	Inland Revenue	Z	-7.00	0.00	-7.00
281	13/06/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	33.97	0.00	33.97
282	13/06/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	198.88	0.00	198.88
300	13/06/2013	Current Account	DD	Wages	SGTC	Z	967.75	0.00	967.75
326	27/06/2013	Current Account	712945	Food Supplies	99p Store	Z	2.97	0.00	2.97

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/06/2013 to 30/06/2013)

327	27/06/2013	Current Account	712945	Food Supplies	Asda Stores Ltd	Z	69.43	0.00	69.43
Subtotal for Code: Wages £1,266.00 £0.00 £1,266.00									
381 Food/Supplies									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
301	13/06/2013	Current Account	DD	Costs to go to Costco	SGTC	S	11.45	2.30	13.75
313	06/06/2013	Current Account	712912	Coffee Machine Supplies	Tchibo Coffee International Ltd	Z	182.62	0.00	182.62
328	27/06/2013	Current Account	712945	Food Supplies	Co-Operative Stores	Z	4.34	0.00	4.34
329	27/06/2013	Current Account	712945	Food Supplies	Corner Shop	Z	15.90	0.00	15.90
330	27/06/2013	Current Account	712945	Newspapers	Corner Shop	Z	17.10	0.00	17.10
331	27/06/2013	Current Account	712945	Food Supplies	Costco	S	72.67	7.47	80.14
332	27/06/2013	Current Account	712945	Food Supplies	Farmfoods	Z	16.06	0.00	16.06
333	27/06/2013	Current Account	712945	Food Supplies	Nilla	Z	131.90	0.00	131.90
334	27/06/2013	Current Account	712945	Food Supplies	Sainsburys	Z	7.28	0.00	7.28
Subtotal for Code: Food/Supplies £459.32 £9.77 £469.09									
382 Furniture, Fixtures & Equipment (i)									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
251	06/06/2013	Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
Subtotal for Code: Furniture, Fixtures & Equip £65.00 £13.00 £78.00									
384 Rates									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
254	01/06/2013	Current Account	DD	NNDR	DBC	Z	141.00	0.00	141.00
Subtotal for Code: Rates £141.00 £0.00 £141.00									
386 Cleaning Materials									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
303	20/06/2013	Current Account	712936	Cleaning Materials	KCC - KCS	S	15.73	3.15	18.88
Subtotal for Code: Cleaning Materials £15.73 £3.15 £18.88									
390 Miscellaneous Expenditure									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
243	06/06/2013	Current Account	712923	Waste Bin Collection	Viridor Waste Kent Ltd	S	49.96	10.00	59.96
262	13/06/2013	Current Account	712931	Waste Bin Collection	Viridor Waste Kent Ltd	S	54.44	10.88	65.32
Subtotal for Code: Miscellaneous Expenditure £104.40 £20.88 £125.28									
Subtotal for Cost Centre: Old Fire Station Cafe 2,051.45 46.80 2,098.25									
TOTALS £43,852.39 £3,273.49 £47,125.88									

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

Cost Centre Swanscombe Park		75 Bowls Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank														
Vchr.	52	25/07/2013	Current Account				Bowls Income	Parks Department		Z		71.30	0.00	71.30			
								Subtotal for Code: Bowls Income				£71.30	£0.00	£71.30			
								Subtotal for Cost Centre: Swanscombe Park				71.30	0.00	71.30			
Cost Centre Broomfield Sports Ground		95 Football Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank														
Vchr.	48	25/07/2013	Current Account				Football Pitch Hire	Pavilion Atheletic		Z		640.00	0.00	640.00			
								Subtotal for Code: Football Income				£640.00	£0.00	£640.00			
								Subtotal for Cost Centre: Broomfield Sports Ground				640.00	0.00	640.00			
Cost Centre Allotments		218 Rent Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank														
Vchr.	46	25/07/2013	Current Account				Allotment Rent	Various		Z		96.50	0.00	96.50			
								Subtotal for Code: Rent Income				£96.50	£0.00	£96.50			
								Subtotal for Cost Centre: Allotments				96.50	0.00	96.50			
Cost Centre Administration		271 Miscellaneous Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank														
Vchr.	54	05/07/2013	Current Account				VAT Repayment	Inland Revenue		R		0.00	11,128.31	11,128.31			
								Subtotal for Code: Miscellaneous Income				£0.00	£11,128.31	£11,128.31			
Cost Centre Church Road Hall		274 Bank Interest		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank														
Vchr.	57	05/07/2013	Current Account				Bank Charges	Barclays		Z		-9.05	0.00	-9.05			
	58	18/07/2013	HI Business Prer	DC			Bank Interest	Barclays		Z		23.42	0.00	23.42			
	61	18/07/2013	Reserve Account	DC			Bank Interest	Barclays		Z		15.23	0.00	15.23			
								Subtotal for Code: Bank Interest				£29.60	£0.00	£29.60			
								Subtotal for Cost Centre: Administration				29.60	11,128.31	11,157.91			
Cost Centre Church Road Hall		295 Hire Income		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Date	Minute	Bank														
Vchr.	49	25/07/2013	Current Account				Hall Hire	Various		Z		229.00	0.00	229.00			
								Subtotal for Code: Hire Income				£229.00	£0.00	£229.00			
								Subtotal for Cost Centre: Church Road Hall				229.00	0.00	229.00			

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

Code Number	Date	335 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 50	25/07/2013	Minute	Current Account		Hall Hire	Various	Z	1,175.50	0.00	1,175.50	
55	10/07/2013	Current Account			Hall Hire	Inform Health	Z	100.00	0.00	100.00	
56	18/07/2013	Current Account			Hall Hire	Inform Health	Z	330.00	0.00	330.00	
59	23/07/2013	HI Business Prer	DC		Hall Hire	North Kent Karate	Z	124.00	0.00	124.00	
Subtotal for Code: Hire Income									£0.00	£1,729.50	
Subtotal for Cost Centre: Heritage Community Hall									0.00	1,729.50	
Cost Centre Town Council Offices Community Hall											
Code Number	Date	370 Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 47	25/07/2013	Minute	Current Account		Rubbish Clearance Charge	Cooper	Z	50.00	0.00	50.00	
51	25/07/2013	Current Account			Hall Hire	Various	Z	3,709.30	0.00	3,709.30	
60	23/07/2013	HI Business Prer			Hall Hire	North Kent Karate	Z	248.00	0.00	248.00	
Subtotal for Code: Hire Income									£0.00	£4,007.30	
Subtotal for Cost Centre: Town Council Offices Comr									0.00	4,007.30	
Cost Centre Old Fire Station Cafe											
Code Number	Date	395 Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Vchr. 53	25/07/2013	Minute	Current Account		Food Sales	Old Fire Station Cafe	S	690.21	138.04	828.25	
Subtotal for Code: Cafe Income									£690.21	£828.25	
Subtotal for Cost Centre: Old Fire Station Cafe									138.04	828.25	
TOTALS									£7,493.41	£11,266.35	£18,759.76

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

Cost Centre Public Lighting				1 Supply & Maintenance				Description				Supplier				Vat Type				Net				Vat				Total												
Code Number	Date	Minute	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.	Bank	Cheq. No.		
394	11/07/2013		Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD
				Electricity - Street Lighting				E-on				Supply & Maintenance				L				70.82				3.54				74.36												
				Subtotal for Code:																£70.82				£3.54				£74.36												
				Subtotal for Cost Centre:				Public Lighting												70.82				3.54				74.36												
Cost Centre Grove Car Park				20 Rates				Description				Supplier				Vat Type				Net				Vat				Total												
432	01/07/2013		Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD
				NDR				DBC				Z				328.00				0.00				328.00																
				Subtotal for Code:				Rates												£328.00				£0.00				£328.00												
				Subtotal for Cost Centre:				Grove Car Park												328.00				0.00				328.00												
Cost Centre Parks Establishment				40 Wages				Description				Supplier				Vat Type				Net				Vat				Total												
361	04/07/2013		Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959	Current Account	712959
				PAYE				Inland Revenue				Z				785.80				0.00				785.80																
				NI				Inland Revenue				Z				866.63				0.00				866.63																
				Pension Eee				KCC - LGPS				Z				266.46				0.00				266.46																
				Pension E'er				KCC - LGPS				Z				1,454.25				0.00				1,454.25																
				Wages				SGTC				Z				4,815.87				0.00				4,815.87																
				Park Keeper Cover				SGTC				Z				497.98				0.00				497.98																
				Park Keeper Cover				S Hoadley				Z				842.49				0.00				842.49																
				Subtotal for Code:				Wages												£9,529.48				£0.00				£9,529.48												
Cost Centre Parks Establishment				41 Equipment/Materials				Description				Supplier				Vat Type				Net				Vat				Total												
359	04/07/2013		Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957	Current Account	712957
				Dog Bin Disposal				Enterprise				S				288.00				57.60				345.60																
				Sports Grounds Maintenance Supp				Eden Park (STMS) Ltd				S				72.00				14.40				86.40																
				Cleaning Materials				KCC - KCS				S				128.83				25.77				154.60																
				Skip Hire				Plinden Ltd				S				200.00				40.00				240.00																
				Sports Grounds Maintenance Supp				Eden Park (STMS) Ltd				S				202.50				40.50				243.00																
				General Equipment/Materials				Discount Builders Merchants				S				27.87				5.58				33.45																
				Subtotal for Code:				Equipment/Materials												£919.20				£183.85				£1,103.05												
Cost Centre Parks Establishment				43 Fuel				Description				Supplier				Vat Type				Net				Vat				Total												
374	04/07/2013		Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD	Current Account	DD
				Diesel				Asda Stores Ltd				S				143.66				28.73				172.39																
				Diesel				Asda Stores Ltd				S				63.99				12.79				76.78																
				Diesel				Asda Stores Ltd				S				79.56				15.91				95.47																
				Diesel				Asda Stores Ltd				S				151.34				30.27				181.61																
				Subtotal for Code:				Fuel												£438.55				£87.70				£526.25												

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

Code Number	45 Telephone	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
375	04/07/2013		Current Account	DD	Parks Mobile Phone	O2	S	15.01	2.50	17.51
408	11/07/2013		Current Account	DD	Phone Bill - Parks	British Telecom	S	40.64	8.12	48.76
439	31/07/2013		Current Account	DD	Parks Mobile Phone	O2	S	15.02	2.49	17.51
						Subtotal for Code: Telephone		£70.67	£13.11	£83.78
Code Number	48 Gas/Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
428	18/07/2013		Current Account	DD	Electricity - Knockhall Changing Ro	EDF Energy	Z	32.00	0.00	32.00
						Subtotal for Code: Gas/Electricity		£32.00	£0.00	£32.00
Code Number	51 Knockhall Changing Rooms	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
389	11/07/2013		Current Account	712962	Hygiene Services	Cannon	S	22.23	4.45	26.68
						Subtotal for Code: Knockhall Changing Room		£22.23	£4.45	£26.68
Code Number	52 Parks Works Area	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
385	11/07/2013		Current Account	712961	Repairs to Mess Room Water Heat	LW Burt & Son Ltd	S	303.57	60.71	364.28
						Subtotal for Code: Parks Works Area		£303.57	£60.71	£364.28
						Subtotal for Cost Centre: Parks Establishment		11,315.70	349.82	11,665.52
Code Number	80 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
435	01/07/2013		Current Account	DD	NNDR	DBC	Z	31.00	0.00	31.00
						Subtotal for Code: Rates		£31.00	£0.00	£31.00
						Subtotal for Cost Centre: Knockhall Playing Field		31.00	0.00	31.00
Code Number	100 Maintenance/Rent	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
356	04/07/2013		Current Account	712954	Padlock and Keys - Heritage Park	Locks N Tools	S	52.00	10.40	62.40
						Subtotal for Code: Maintenance/Rent		£52.00	£10.40	£62.40
						Subtotal for Cost Centre: Heritage Park		52.00	10.40	62.40
Code Number	146 Rates & Insurance Rent - DBC	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										
429	01/07/2013		Current Account	DD	NNDR	DBC	Z	2,261.00	0.00	2,261.00
						Subtotal for Code: Rates & Insurance Rent - I		£2,261.00	£0.00	£2,261.00
						Subtotal for Cost Centre: Leisure Centre		2,261.00	0.00	2,261.00
Code Number	Allotments	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.										

SGTC

Listing of Payments in each Code for All Cost Centres (Between 01/07/2013 to 31/07/2013)

Code Number	211 Repairs / Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
355	04/07/2013	Current Account	712954	Padlock and Keys - Craylands Lant	Locks N Tools	S	21.00	4.20	25.20
					Subtotal for Code: Repairs / Maintenance		£21.00	£4.20	£25.20
					Subtotal for Cost Centre: Allotments		21.00	4.20	25.20
Code Number	230 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
363	04/07/2013	Current Account	712959	PAYE	Inland Revenue	Z	701.00	0.00	701.00
364	04/07/2013	Current Account	712959	NI	Inland Revenue	Z	389.31	0.00	389.31
378	04/07/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	410.59	0.00	410.59
379	04/07/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	1,981.02	0.00	1,981.02
395	11/07/2013	Current Account	DD	Wages	SGTC	Z	5,293.55	0.00	5,293.55
					Subtotal for Code: Wages		£8,775.47	£0.00	£8,775.47
Code Number	233 Stationary, Advertising & Postage	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
384	04/07/2013	Current Account	DD	Smartstamp Monthly Top Up	Royal Mail	Z	60.00	0.00	60.00
393	11/07/2013	Current Account	712965	Stationery	KCC - KCS	S	23.69	4.74	28.43
411	18/07/2013	Current Account	712967	Stationery	KCC - KCS	S	37.35	7.47	44.82
420	18/07/2013	Current Account	712974	Payroll Stationery	Sage	S	24.34	4.87	29.21
					Subtotal for Code: Stationary, Advertising & F		£145.38	£17.08	£162.46
Code Number	234 Telephone / Internet	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
397	11/07/2013	Current Account	DD	Use of Personal Mobiles - TC and I	SGTC	S	20.83	4.17	25.00
405	11/07/2013	Current Account	DD	Phone Bill - Admin Lift Alarm Line	British Telecom	S	21.95	4.39	26.34
406	11/07/2013	Current Account	DD	Phone Bill - Admin Fax Line	British Telecom	S	50.36	10.07	60.43
407	11/07/2013	Current Account	DD	Phone Bill - Admin Internet	British Telecom	S	51.00	10.20	61.20
					Subtotal for Code: Telephone / Internet		£144.14	£28.83	£172.97
Code Number	235 Mileage Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
396	11/07/2013	Current Account	DD	Mileage	SGTC	L	64.59	1.71	66.30
					Subtotal for Code: Mileage Allowance		£64.59	£1.71	£66.30
Code Number	237 Subscriptions / Publications	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
387	11/07/2013	Current Account	712964	Scribe Software Renewal License	Scribe 2000 Ltd	S	367.50	73.50	441.00
					Subtotal for Code: Subscriptions / Publication		£367.50	£73.50	£441.00
Code Number	238 Town Mayor's Allowance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Minute								
417	18/07/2013	Current Account	712972	Mayoral Function	Cllr Ms L M Cross	Z	20.00	0.00	20.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

418	18/07/2013	Current Account	712971	Mayoral Function	Cllr Ms L M Cross	Z	16.00	0.00	16.00
Subtotal for Code: Town Mayor's Allowance									
£36.00 £0.00									
Code Number	241 Legal Fees	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	358	04/07/2013	712956	Legal Fees - Leisure Centre Manag	Hatten Wyatt	S	170.00	34.00	204.00
Subtotal for Code: Legal Fees									
£170.00 £34.00									
Code Number	245 Miscellaneous Expenditure	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	388	11/07/2013	712962	Hygiene Services	Cannon	S	32.25	6.45	38.70
Subtotal for Code: Miscellaneous Expenditure									
£32.25 £6.45									
Code Number	247 Staff Training	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	421	18/07/2013	712975	Sage Training Course	C Rose	Z	55.00	0.00	55.00
Subtotal for Code: Staff Training									
£55.00 £0.00									
Code Number	249 IT Services	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	352	04/07/2013	712951	IT Support & Maintenance	ABC ICT Ltd	S	227.00	45.40	272.40
Subtotal for Code: IT Services									
£227.00 £45.40									
Code Number	251 Council Offices Building Maintena	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	354	04/07/2013	712953	Lift Maintenance Contract - Quarter	Schindler Ltd	S	367.15	73.43	440.58
Vchr.	357	04/07/2013	712955	Fire Alarm Call Out	Fireout Protection Ltd	S	88.00	17.60	105.60
Vchr.	386	11/07/2013	712961	Repairs to Ladies Toilet	LW Burt & Son Ltd	S	139.05	27.81	166.86
Vchr.	410	18/07/2013	712966	Ceiling works to enable access to s	Theobalds	S	348.00	69.60	417.60
Subtotal for Code: Council Offices Building M									
£942.20 £188.44									
Code Number	253 Gas	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	372	04/07/2013	DD	Gas	KCC - Laser	L	122.78	6.14	128.92
Vchr.	425	18/07/2013	DD	Gas	KCC - Laser	S	442.47	88.49	530.96
Subtotal for Code: Gas									
£565.25 £94.63									
Code Number	254 Electricity	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	368	04/07/2013	DD	Electricity	KCC - Laser	S	1,413.30	282.66	1,695.96
Subtotal for Code: Electricity									
£1,413.30 £282.66									
Code Number	255 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	430	01/07/2013	DD	NNDR	DBC	Z	2,155.00	0.00	2,155.00
Subtotal for Code: Rates									
£2,155.00 £0.00									
Subtotal for Cost Centre: Administration									
15,093.08 772.70									
15,865.78									

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

Cost Centre Church Road Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 402	11/07/2013	280	Current Account	DD	Wages	SGTC	Z	359.79	0.00	359.79
Subtotal for Code: Wages										
								£359.79	£0.00	£359.79

Code Number 282 Gas & Electricity

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 369	04/07/2013		Current Account	DD	Gas	KCC - Laser	L	28.99	1.45	30.44
Vchr. 422	18/07/2013		Current Account	DD	Gas	KCC - Laser	S	304.98	61.00	365.98
Subtotal for Code: Gas & Electricity										
								£333.97	£62.45	£396.42

Code Number 285 Rates

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 434	01/07/2013		Current Account	DD	NNDR	DBC	Z	106.00	0.00	106.00
Subtotal for Code: Rates										
								£106.00	£0.00	£106.00

Code Number 287 Miscellaneous Expenditure

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 390	11/07/2013		Current Account	712962	Hygiene Services	Cannon	S	4.85	0.97	5.82
Subtotal for Code: Miscellaneous Expenditure										
								£4.85	£0.97	£5.82
Subtotal for Cost Centre: Church Road Hall										
								804.61	63.42	868.03

Cost Centre Grove Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 370	04/07/2013	302	Current Account	DD	Gas	KCC - Laser	L	3.85	0.19	4.04
Vchr. 423	18/07/2013		Current Account	DD	Gas	KCC - Laser	L	3.75	0.19	3.94
Subtotal for Code: Gas & Electricity										
								£7.60	£0.38	£7.98
Subtotal for Cost Centre: Grove Hall										
								7.60	0.38	7.98

Cost Centre Heritage Community Hall

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 367	04/07/2013	320	Current Account	712959	PAYE	Inland Revenue	Z	86.60	0.00	86.60
Vchr. 399	11/07/2013		Current Account	DD	Wages	SGTC	Z	346.31	0.00	346.31
Subtotal for Code: Wages										
								£432.91	£0.00	£432.91

Code Number 322 Gas & Electricity

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 371	04/07/2013		Current Account	DD	Gas	KCC - Laser	L	79.55	3.98	83.53
Vchr. 424	18/07/2013		Current Account	DD	Gas	KCC - Laser	S	567.89	113.58	681.47
Subtotal for Code: Gas & Electricity										
								£647.44	£117.56	£765.00

Code Number 325 Rates

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 390	11/07/2013		Current Account	712962	Hygiene Services	Cannon	S	4.85	0.97	5.82

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)

433	01/07/2013	Current Account	DD	NDR	DBC	Z	206.00	0.00	206.00
Subtotal for Code: Rates									
£206.00									
Code Number 327 Miscellaneous Expenditure									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
391	11/07/2013	Current Account	712962	Hygiene Services	Cannon	S	4.25	0.85	5.10
426	18/07/2013	Current Account	DD	Phone Bill - Heritage Hall	British Telecom	S	38.63	7.72	46.35
Subtotal for Code: Miscellaneous Expenditure									
£51.45									
Subtotal for Cost Centre: Heritage Community Hall									
1,329.23									
1,455.36									
Cost Centre Sports Pavilion									
Code Number	343 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
440	01/07/2013	HI Business Prer	DC	NDR Refund	DBC	Z	-550.12	0.00	-550.12
Subtotal for Code: Rates									
£-550.12									
Subtotal for Cost Centre: Sports Pavilion									
-550.12									
-550.12									
Cost Centre Town Council Offices Community Hall									
Code Number	360 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
382	04/07/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	23.81	0.00	23.81
383	04/07/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	139.39	0.00	139.39
398	11/07/2013	Current Account	DD	Wages	SGTC	Z	409.10	0.00	409.10
Subtotal for Code: Wages									
£572.30									
Code Number 363 Cleaning Materials									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
412	18/07/2013	Current Account	712967	Cleaning Materials	KCC - KCS	S	24.09	4.82	28.91
Subtotal for Code: Cleaning Materials									
£24.09									
£4.82									
Subtotal for Cost Centre: Town Council Offices Comm									
596.39									
4.82									
601.21									
Cost Centre Old Fire Station Cafe									
Code Number	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
365	04/07/2013	Current Account	712959	PAYE	Inland Revenue	Z	74.60	0.00	74.60
366	04/07/2013	Current Account	712959	NI	Inland Revenue	Z	-5.72	0.00	-5.72
380	04/07/2013	Current Account	DD	Pension E'ee	KCC - LGPS	Z	33.97	0.00	33.97
381	04/07/2013	Current Account	DD	Pension E'er	KCC - LGPS	Z	198.88	0.00	198.88
403	11/07/2013	Current Account	DD	Wages	SGTC	Z	762.39	0.00	762.39
Subtotal for Code: Wages									
£1,064.12									
Code Number 381 Food/Supplies									
Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
404	11/07/2013	Current Account	DD	Costs to go to Costco	SGTC	S	11.46	2.29	13.75
Subtotal for Code: Food/Supplie									
£11.46									
£2.29									
£13.75									

SGTC

**Listing of Payments in each Code for All Cost Centres
(Between 01/07/2013 to 31/07/2013)**

Code Number	Date	Minute	Bank	Account	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
373	04/07/2013	382	Current Account	DD		Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
							Subtotal for Code: Furniture, Fixtures & Equip		£65.00	£13.00	£78.00
431	01/07/2013	384	Current Account	DD		NNDR	DBC	Z	141.00	0.00	141.00
							Subtotal for Code: Rates		£141.00	£0.00	£141.00
353	04/07/2013	387	Current Account	712952		Maintenance Service Charge	DBC	S	1,931.72	386.34	2,318.06
							Subtotal for Code: DBC Maintenance Service		£1,931.72	£386.34	£2,318.06
392	11/07/2013	390	Current Account	712963		Waste Bin Collection	Viridor Waste Kent Ltd	S	54.44	10.88	65.32
414	18/07/2013		Current Account	712968		Hygiene Services	Cannon	S	55.50	11.10	66.60
							Subtotal for Code: Miscellaneous Expenditure		£109.94	£21.98	£131.92
							Subtotal for Cost Centre: Old Fire Station Cafe		3,323.24	423.61	3,746.85
TOTALS									£34,683.55	£1,759.02	£36,442.57

This page is intentionally left blank.

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to: 81/713
 By the Responsible
 Financial Officer (RFO)

Cost Centre Public Lighting

Code	Title	Receipts		Payments		Net Position	
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)	
1	Supply & Maintenance	0.00	0.00	2,350.00	908.80	1,441.20	
2	All Night Lighting	0.00	0.00	0.00	0.00	0.00	
3	Christmas Lighting	0.00	0.00	2,550.00	0.00	2,550.00	
4	Repairs	0.00	0.00	1,200.00	72.90	1,127.10	
5	Long Term Financial Risks	0.00	0.00	1,450.00	0.00	1,450.00	
6	Income	1.15	0.00	0.00	0.00	-1.15	
7	Long Term Maintenance	0.00	0.00	500.00	0.00	500.00	
SUB TOTAL		1.15	0.00	8,050.00	981.70	7,067.15	

Cost Centre Grove Car Park

Code	Title	Receipts		Payments		Net Position	
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)	
20	Rates	0.00	0.00	3,250.00	1,312.20	1,937.80	
21	Repairs & Maintenance	0.00	0.00	50.00	0.00	50.00	
22	Long Term Financial Risks	0.00	0.00	6,865.00	0.00	6,865.00	
23	Long Term Maintenance	0.00	0.00	200.00	0.00	200.00	
SUB TOTAL		0.00	0.00	10,365.00	1,312.20	9,052.80	

Cost Centre Craylands Lane Car Park

Code	Title	Receipts		Payments		Net Position	
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)	
	Rates	0.00	0.00	0.00	0.00	0.00	
31	Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	
32	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00	
SUB TOTAL		0.00	0.00	0.00	0.00	0.00	

Cost Centre Parks Establishment

Code	Title	Receipts		Payments		Net Position	
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)	
40	Wages	0.00	0.00	97,000.00	32,622.90	64,377.10	
41	Equipment/Materials	0.00	0.00	27,500.00	9,106.69	18,393.31	
42	New Grounds Maintenance Eq	0.00	0.00	0.00	0.00	0.00	
43	Fuel	0.00	0.00	3,500.00	1,708.55	1,791.45	
44	Fencing	0.00	0.00	800.00	23.35	776.65	

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

45	Telephone	0.00	0.00	490.00	244.71	245.29
46	Vehicles	0.00	0.00	2,900.00	206.46	2,693.54
47	Water Rates	0.00	0.00	2,500.00	1,189.21	1,310.79
48	Gas/Electricity	0.00	0.00	2,700.00	262.12	2,437.88
49	Playground Equipment & Maint	0.00	0.00	3,300.00	324.54	2,975.46
50	Staff Training	0.00	0.00	500.00	0.00	500.00
51	Knockhall Changing Rooms	0.00	0.00	400.00	44.46	355.54
52	Parks Works Area	0.00	0.00	1,000.00	303.57	696.43
53	Vandalism	0.00	0.00	1,000.00	0.00	1,000.00
54	Trees	0.00	0.00	2,000.00	0.00	2,000.00
55	New Recreational Facilities	0.00	0.00	0.00	0.00	0.00
56	Unexpected/Emergency Works	0.00	0.00	3,500.00	0.00	3,500.00
57	Long Term Financial Risks	0.00	0.00	19,255.00	0.00	19,255.00
58	Basketball Court	0.00	0.00	0.00	0.00	0.00
59	Long Term Maintenance	0.00	0.00	9,725.00	0.00	9,725.00
65	Miscellaneous Income	1,000.00	0.00	0.00	0.00	-1,000.00
66	Reserve Fund	0.00	0.00	0.00	0.00	0.00
SUB TOTAL		1,000.00	0.00	178,070.00	46,036.56	131,033.44
Cost Centre Swanscombe Park						
Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
70	Bowls Pavilion Maintenance	0.00	0.00	400.00	54.60	345.40
71	Long Term Financial Risks	0.00	0.00	3,680.00	0.00	3,680.00
75	Bowls Income	1,150.00	1,759.46	0.00	0.00	609.46
76	Tennis Income	0.00	0.00	0.00	0.00	0.00
77	Five-a-Side Income	0.00	0.00	0.00	0.00	0.00
78	Hire Charges	0.00	0.00	0.00	0.00	0.00
79	Long Term Maintenance	0.00	0.00	650.00	0.00	650.00
SUB TOTAL		1,150.00	1,759.46	4,730.00	54.60	5,284.86

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Knockhall Playing Field

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
80	Rates	0.00	0.00	120.00	124.74	-4.74
81	Long Term Financial Risks	0.00	0.00	6,060.00	0.00	6,060.00
85	Football	2,140.00	0.00	0.00	0.00	-2,140.00
SUB TOTAL		2,140.00	0.00	6,180.00	124.74	3,915.26

Cost Centre Broomfield Sports Ground

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
90	Long Term Financial Risks	0.00	0.00	7,160.00	0.00	7,160.00
95	Football Income	5,020.00	640.00	0.00	0.00	-4,380.00
96	Cricket Income	800.00	1,630.00	0.00	0.00	830.00
97	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
98	Long Term Maintenance	0.00	0.00	500.00	0.00	500.00
SUB TOTAL		5,820.00	2,270.00	7,660.00	0.00	4,110.00

Cost Centre Heritage Park

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
100	Maintenance/Rent	0.00	0.00	750.00	64.50	685.50
101	Water Supply	0.00	0.00	0.00	0.00	0.00
102	Fencing	0.00	0.00	0.00	0.00	0.00
	Changing Facilities	0.00	0.00	0.00	0.00	0.00
104	Long Term Financial Risks	0.00	0.00	1,250.00	0.00	1,250.00
SUB TOTAL		0.00	0.00	2,000.00	64.50	1,935.50

Cost Centre St Peter & St Paul's Churchyard

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
110	Maintenance	0.00	0.00	1,000.00	0.00	1,000.00
SUB TOTAL		0.00	0.00	1,000.00	0.00	1,000.00

Cost Centre Other Projects

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
121	General Projects (inc. Summer	0.00	0.00	1,000.00	0.00	1,000.00
123	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre		Receipts		Payments		Net Position
Code	Title	Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
128	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
SUB TOTAL		0.00	0.00	1,000.00	0.00	1,000.00
Leisure Centre						
140	Wages	0.00	0.00	0.00	0.00	0.00
141	Wages - Cleaners	0.00	0.00	0.00	0.00	0.00
142	Administration	0.00	0.00	0.00	0.00	0.00
143	Advertising	0.00	0.00	0.00	0.00	0.00
144	Maintenance	0.00	0.00	0.00	0.00	0.00
145	Cleaning Equipment & Material	0.00	0.00	0.00	0.00	0.00
146	Rates & Insurance Rent - DBC	0.00	0.00	27,500.00	9,042.00	18,458.00
147	Water, Gas & Electricity	0.00	0.00	0.00	0.00	0.00
148	Insurance	0.00	0.00	0.00	0.00	0.00
149	Telephone	0.00	0.00	0.00	0.00	0.00
150	Miscellaneous	0.00	0.00	0.00	0.00	0.00
151	Equipment	0.00	0.00	0.00	0.00	0.00
152	Coaching Fees	0.00	0.00	0.00	0.00	0.00
153	Staff Training	0.00	0.00	0.00	0.00	0.00
154	Leases - Fitness Equipment	0.00	0.00	0.00	0.00	0.00
155	Management Fee	0.00	0.00	61,300.00	15,325.00	45,975.00
165	General Income	0.00	0.00	0.00	0.00	0.00
166	Sports Hall Income	0.00	0.00	0.00	0.00	0.00
167	Fitness Suite Income	0.00	0.00	0.00	0.00	0.00
168	Membership Income	0.00	0.00	0.00	0.00	0.00
169	Function Deposits	0.00	0.00	0.00	0.00	0.00
170	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
SUB TOTAL		0.00	0.00	88,800.00	24,367.00	64,433.00

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Thames Bar

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
180	Wages - Cleaners	0.00	0.00	0.00	0.00	0.00
181	Supplies	0.00	0.00	0.00	0.00	0.00
182	Food	0.00	0.00	0.00	0.00	0.00
183	Leased Equipment	0.00	0.00	0.00	0.00	0.00
184	Miscellaneous	0.00	0.00	0.00	0.00	0.00
190	Bar Sales	0.00	0.00	0.00	0.00	0.00
191	Food Sales	0.00	0.00	0.00	0.00	0.00
2	Miscellaneous	0.00	0.00	0.00	0.00	0.00
SUB TOTAL		0.00	0.00	0.00	0.00	0.00

Cost Centre Squash Courts

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
200	Maintenance	0.00	0.00	500.00	0.00	500.00
201	Long Term Financial Risks	0.00	0.00	940.00	0.00	940.00
205	Squash Income	0.00	0.00	0.00	0.00	0.00
SUB TOTAL		0.00	0.00	1,440.00	0.00	1,440.00

Cost Centre Allotments

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
	Rents / Licences	0.00	0.00	200.00	0.00	200.00
211	Repairs / Maintenance	0.00	0.00	200.00	21.00	179.00
212	Water Supply	0.00	0.00	0.00	0.00	0.00
213	Long Term Financial Risks	0.00	0.00	2,135.00	0.00	2,135.00
218	Rent Income	1,535.00	1,396.74	0.00	0.00	-138.26
SUB TOTAL		1,535.00	1,396.74	2,535.00	21.00	2,375.74

Cost Centre Administration

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
230	Wages	0.00	0.00	123,000.00	36,109.25	86,890.75
231	Furniture, Fixtures & Fittings	0.00	0.00	400.00	24.99	375.01
232	Photocopier	0.00	0.00	1,700.00	378.82	1,321.18

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

233	Stationary, Advertising & Postal	0.00	0.00	1,650.00	633.71	1,016.29
234	Telephone / Internet	0.00	0.00	3,100.00	895.97	2,204.03
235	Mileage Allowance	0.00	0.00	750.00	129.82	620.18
236	Insurance	0.00	0.00	19,200.00	13,584.09	5,615.91
237	Subscriptions / Publications	0.00	0.00	3,200.00	3,116.75	83.25
238	Town Mayor's Allowance	0.00	0.00	1,400.00	471.10	928.90
239	Civic Reception	0.00	0.00	1,400.00	0.00	1,400.00
240	Chairs of Office	0.00	0.00	200.00	231.20	-31.20
241	Legal Fees	0.00	0.00	4,500.00	1,486.75	3,013.25
242	External Audit Fees	0.00	0.00	1,300.00	0.00	1,300.00
243	Internal Audit Fees	0.00	0.00	250.00	125.00	125.00
244	Section 137 Donations	0.00	0.00	1,500.00	250.00	1,250.00
245	Miscellaneous Expenditure	0.00	0.00	1,500.00	1,268.91	231.09
246	Election Expenses	0.00	0.00	3,000.00	0.00	3,000.00
247	Staff Training	0.00	0.00	600.00	55.00	545.00
248	Member Training	0.00	0.00	300.00	0.00	300.00
249	IT Services	0.00	0.00	2,600.00	1,309.99	1,290.01
250	Handyman (incl. seasonal park	0.00	0.00	1,000.00	18.96	981.04
251	Council Offices Building Mainte	0.00	0.00	12,000.00	3,828.74	8,171.26
252	Water Rates	0.00	0.00	650.00	211.15	438.85
253	Gas	0.00	0.00	1,700.00	1,391.34	308.66
254	Electricity	0.00	0.00	3,200.00	2,251.06	948.94
255	Rates	0.00	0.00	26,200.00	8,618.25	17,581.75
256	Long Term Financial Risks	0.00	0.00	37,398.00	0.00	37,398.00
270	Photocopier Income	0.00	0.00	0.00	0.00	0.00
271	Miscellaneous Income	2,000.00	2,132.62	0.00	0.00	132.62
272	Precept	539,886.00	241,229.00	0.00	0.00	-298,657.00

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

273	Section 136 Contribution	31,340.00	44,384.00	0.00	0.00	13,044.00
274	Bank Interest	150.00	82.74	0.00	0.00	-67.26
275	Long Term Maintenance	0.00	0.00	8,375.00	0.00	8,375.00
SUB TOTAL		573,376.00	287,828.36	262,073.00	76,390.85	-99,865.49

Cost Centre Church Road Hall

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
280	Wages	0.00	0.00	4,700.00	1,488.96	3,211.04
281	Repairs & Maintenance	0.00	0.00	500.00	805.10	-305.10
282	Gas & Electricity	0.00	0.00	800.00	600.01	199.99
283	Cleaning Materials	0.00	0.00	80.00	12.84	67.16
284	Furniture, Fixtures & Fittings	0.00	0.00	40.00	0.00	40.00
285	Rates	0.00	0.00	1,200.00	536.92	663.08
287	Miscellaneous Expenditure	0.00	0.00	50.00	27.00	23.00
288	Long Term Financial Risks	0.00	0.00	3,990.00	0.00	3,990.00
295	Hire Income	1,000.00	1,556.50	0.00	0.00	556.50
299	Long Term Maintenance	0.00	0.00	1,945.00	0.00	1,945.00
SUB TOTAL		1,000.00	1,556.50	13,305.00	3,470.83	10,390.67

Cost Centre Grove Hall

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
300	Wages	0.00	0.00	0.00	0.00	0.00
301	Repairs & Maintenance	0.00	0.00	100.00	5.00	95.00
302	Gas & Electricity	0.00	0.00	250.00	21.63	228.37
303	Cleaning Materials	0.00	0.00	0.00	0.00	0.00
304	Furniture, Fixtures & Fittings	0.00	0.00	0.00	0.00	0.00
305	Rates	0.00	0.00	0.00	0.00	0.00
306	Water Rates	0.00	0.00	0.00	0.00	0.00
307	Miscellaneous Expenditure	0.00	0.00	0.00	0.00	0.00
308	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
315	Hire Income	0.00	0.00	0.00	0.00	0.00

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

<u>SUB TOTAL</u>		<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>26.63</u>	<u>323.37</u>
Cost Centre Heritage Community Hall						
		<u>Receipts</u>		<u>Payments</u>		<u>Net Position</u>
<u>Code</u>	<u>Title</u>	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	<u>Underspend (+)/Overspend (-)</u>
320	Wages	0.00	0.00	5,400.00	1,737.24	3,662.76
321	Repairs & Maintenance	0.00	0.00	1,000.00	1,105.90	-105.90
322	Gas & Electricity	0.00	0.00	1,550.00	1,365.81	184.19
323	Cleaning Materials	0.00	0.00	270.00	41.67	228.33
324	Furniture, Fixtures & Fittings	0.00	0.00	50.00	0.00	50.00
325	Rates	0.00	0.00	2,080.00	819.90	1,260.10
326	Water Rates	0.00	0.00	400.00	152.35	247.65
327	Miscellaneous Expenditure	0.00	0.00	300.00	114.51	185.49
328	Long Term Financial Risks	0.00	0.00	1,975.00	0.00	1,975.00
329	Long Term Maintenance Requi	0.00	0.00	2,350.00	0.00	2,350.00
335	Hire Income	18,700.00	5,210.88	0.00	0.00	-13,489.12
<u>SUB TOTAL</u>		<u>18,700.00</u>	<u>5,210.88</u>	<u>15,375.00</u>	<u>5,337.38</u>	<u>-3,451.50</u>
Cost Centre Sports Pavilion						
		<u>Receipts</u>		<u>Payments</u>		<u>Net Position</u>
<u>Code</u>	<u>Title</u>	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	<u>Underspend (+)/Overspend (-)</u>
340	Gas & Electricity	0.00	0.00	245.00	4,638.62	-4,393.62
341	Water Rates	0.00	0.00	415.00	893.18	-478.18
342	Maintenance & Cleaning Contr	0.00	0.00	1,200.00	16,456.70	-15,256.70
343	Rates	0.00	0.00	2,400.00	253.28	2,146.72
344	Building Insurance	0.00	0.00	2,300.00	1,852.38	447.62
345	Miscellaneous Expenditure	0.00	0.00	2,500.00	15.58	2,484.42
346	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00
350	Rent Income	5,740.00	0.00	0.00	0.00	-5,740.00
<u>SUB TOTAL</u>		<u>5,740.00</u>	<u>0.00</u>	<u>9,060.00</u>	<u>24,109.74</u>	<u>-20,789.74</u>
Cost Centre Town Council Offices Community						
		<u>Receipts</u>		<u>Payments</u>		<u>Net Position</u>
<u>Code</u>	<u>Title</u>	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	<u>Underspend (+)/Overspend (-)</u>
360	Wages	0.00	0.00	6,900.00	2,304.28	4,595.72

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

361	Repairs & Maintenance	0.00	0.00	300.00	10.00	290.00
362	Furniture, Fixtures & Fittings	0.00	0.00	50.00	0.00	50.00
363	Cleaning Materials	0.00	0.00	220.00	77.83	142.17
364	Miscellaneous Expenditure	0.00	0.00	50.00	31.35	18.65
365	Long Term Financial Risks	0.00	0.00	18,050.00	0.00	18,050.00
370	Hire Income	23,970.00	9,989.93	0.00	0.00	-13,980.07
SUB TOTAL		23,970.00	9,989.93	25,570.00	2,423.46	9,166.47

Cost Centre Old Fire Station Cafe

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
380	Wages	0.00	0.00	16,300.00	4,853.20	11,446.80
381	Food/Supplies	0.00	0.00	4,000.00	1,156.57	2,843.43
382	Furniture, Fixtures & Equipmen	0.00	0.00	500.00	260.00	240.00
383	Advertising	0.00	0.00	100.00	0.00	100.00
384	Rates	0.00	0.00	1,525.00	563.10	961.90
385	Electricity & Water	0.00	0.00	2,125.00	95.60	2,029.40
386	Cleaning Materials	0.00	0.00	100.00	15.73	84.27
387	DBC Maintenance Service Cha	0.00	0.00	400.00	1,931.72	-1,531.72
388	Telephone / Internet	0.00	0.00	850.00	213.65	636.35
389	Maintenance	0.00	0.00	300.00	0.00	300.00
390	Miscellaneous Expenditure	0.00	0.00	850.00	406.74	443.26
391	Long Term Financial Risks	0.00	0.00	4,850.00	0.00	4,850.00
392	Rent DBC	0.00	0.00	0.00	0.00	0.00
393	Long Term Maintenance	0.00	0.00	500.00	0.00	500.00
395	Cafe Income	7,790.00	2,428.08	0.00	0.00	-5,361.92
SUB TOTAL		7,790.00	2,428.08	32,400.00	9,496.31	17,541.77

Cost Centre Bus Shelters

Code	Title	Receipts		Payments		Net Position
		Estimated	Actual	Estimated	Actual	Underspend (+)/Overspend (-)
400	Mainenance	0.00	0.00	0.00	0.00	0.00
401	Long Term Financial Risks	0.00	0.00	0.00	0.00	0.00

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

405 Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
SUB TOTAL	0.00	0.00	0.00	0.00	0.00
NET TOTAL	642,222.15	312,439.95	669,963.00	194,217.50	145,963.30
V.A.T.		20,138.62		13,661.43	
GROSS TOTAL		332,578.57		207,878.93	

GCP 5/9/13

	2012/13 PROBABLE	2012/13 ACTUAL	VARIATION
Cost Centre 1 Public Lighting			
Code Description			
10 Supply & Maintenance	2250	2173	77
11 All Nighting Lighting	0	0	0
12 Christmas Lighting	2500	2165	335
13 Repairs	1750	1915	-165
14 Long Term Financial Risks	500	500	0
Total Expenditure	7000	6752	248
18 Miscellaneous Income	1.15	1	0
Total Income	1.15	1	0
Total to Public Lighting Summary	6998.85	6751	248
Cost Centre 2 Grove Car Park			
Code Description			
20 Rates	3190	3195	-5
21 Repairs & Maintenance	0	0	0
22 Long Term Financial Risks	3705	3705	0
Total Expenditure	6895	6900	-5
Total to Car Parks Summary	6895	6900	-5
Cost Centre 3 Craylands Lane Car Park			
Code Description			
30 Rates	0	0	0
31 Repairs & Maintenance	0	0	0
32 Long Term Financial Risks	0	0	0
Total Expenditure	0	0	0
Total to Car Parks Summary	0	0	0
Cost Centre 22 Potential Car Park - Stanhope Road			
Code Description			
Rates	0	0	0
Repairs & Maintenance	0	0	0
Long Term Financial Risks	0	0	0
Total Expenditure	0	0	0
Total to Car Parks Summary	0	0	0
Cost Centre 4 Parks Establishment			
Code Description			
40 Wages	93500	92631	869
41 Equipment/Materials	27500	25278	2222
42 New Grounds Maintenance Equipment	0	0	0
43 Fuel	3500	3278	222
44 Fencing	900	731	169
45 Telephone	470	453	17
46 Vehicles	3400	2644	756
47 Water Rates	2450	2017	433
48 Gas / Electricity	3320	3048	272
49 Playground Equipment & Maintenance	2960	3492	-532
50 Training	500	0	500
51 Knockhall Changing Rooms	450	247	203
52 Parks Works Area	500	128	372
53 Vandalism	500	0	500
54 Trees	2400	1840	560
55 Basketball Court or other recreational faci	0	0	0
56 Unexpected/Emergency Works	0	0	0
57 Long Term Financial Risks	4380	4380	0
Total Expenditure	146730	140166	6564
51 Reserve Fund	0	0	0
50 Miscellaneous Income	1200	1200	0
Total Income	1200	1200	0
Total to Parks Summary	145530	138966	6564

FINAL FIGURES AGAINST PROBABLES
2012/13 FINANCIAL YEAR

	2012/13 PROBABLE	2012/13 ACTUAL	VARIATION
Cost Centre 5 Swanscombe Park			
Code Description			
70 Bowls Pavilion Maintenance	450	168	282
71 Long Term Financial Risks	1860	1860	0
Total Expenditure	2310	2028	282
75 Bowls	2710	2708	2
76 Tennis	0	0	0
77 Five-a-Side	0	0	0
78 Hire Charges	0	0	0
Total Income	2710	2708	2
Total to Parks Summary	-400	-680	280
Cost Centre 6 Knockhall Playing Field			
Code Description			
80 Rates	115	114	1
81 Long Term Financial Risks	1920	1920	0
Total Expenditure	2035	2034	1
85 Football	1560	1560	0
Total Income	1560	1560	0
Total to Parks Summary	475	474	1
Cost Centre 7 Broomfield Sports Ground			
Code Description			
90 Long Term Financial Risks	2640	2640	0
Total Expenditure	2640	2640	0
95 Cricket	740	740	0
96 Football	4780	4840	-60
97 Miscellaneous Income	0	0	0
Total Income	5520	5580	-60
Total to Parks Summary	-2880	-2940	60
Cost Centre 8 Churchyard - SP & SP			
Code Description			
110 Maintenance	800	840	-40
111 Long Term Financial Risks **	0	0	0
Total Expenditure	800	840	-40
** included in Parks Establishment			
Total to Parks Summary	800	840	-40
Cost Centre 9 Other Projects			
Code Description			
120 CCTV	0	0	0
121 General Projects (inc Sum Etment)	3935	3935	0
122 Bus Shelters	0	0	0
123 Basketball Court	0	0	0
124 Long Term Financial Risks **	11875	11875	0
Total Expenditure	15810	15810	0
128 Miscellaneous Income	0	0	0
Total Income	0	0	0
** included in Parks Establishment			
Total to Parks Summary	15810	15810	0

FINAL FIGURES AGAINST PROBABLES
2012/13 FINANCIAL YEAR

	2012/13 PROBABLE	2012/13 ACTUAL	VARIATION
Cost Centre 19 Heritage Park			
Code Description			
100 Maintenance / Rent	100	50	50
101 Water Supply	0	0	0
102 Fencing	0	0	0
103 Changing Rooms	0	0	0
104 Long Term Financial Risks **	0	0	0
Total Expenditure	100	50	50
** included in Parks Establishment			
Total to Parks Summary	100	50	50

Cost Centre 10 Leisure Centre			
Code Description			
140 Wages	0	0	0
141 Wages - Cleaners	0	0	0
142 Administration	0	0	0
143 Advertising	0	0	0
144 Maintenance	0	0	0
145 Cleaning Equip - etc	0	0	0
146 Rates & Ins Rent - DBC	21985	21985	0
147 Water, Gas & Electric	0	0	0
148 Insurance	0	0	0
149 Telephone	0	0	0
150 Miscellaneous	0	0	0
151 Equipment	0	0	0
152 Coaching - Staff Training	0	0	0
153 Lease - Fitness Room Equipment	0	0	0
154 Capital Project	0	0	0
155 GCLL Management Fee	61300	61300	0
Total Expenditure	83285	83285	0
165 General Income	0	0	0
166 Sports Hall	0	0	0
167 Fitness Suite	0	0	0
168 Membership	0	0	0
169 Parish Initiative	0	0	0
170 Function Deposits	0	0	0
Total Income	0	0	0
Total To Leisure Centre Summary	83285	83285	0

Cost Centre 11 Thames Bar			
Code Description			
180 Wages - Cleaners	0	0	0
181 Supplies	0	0	0
182 Food	0	0	0
183 Leased Equipment	0	0	0
184 Miscellaneous	0	0	0
Total Expenditure	0	0	0
190 Bar Sales	0	0	0
191 Food Sales	0	0	0
192 Miscellaneous	0	0	0
Total Income	0	0	0
Total to Thames Bar Summary	0	0	0

**FINAL FIGURES AGAINST PROBABLES
2012/13 FINANCIAL YEAR**

	2012/13 PROBABLE	2012/13 ACTUAL	VARIATION
Cost Centre 12 Squash Courts			
Code Description			
200 Maintenance	300	180	120
201 Long Term Financial Risks	820	820	0
Total Expenditure	1120	1000	120
205 Squash Income	0	0	0
Total Income	0	0	0
Total to Squash Courts Summary	1120	1000	120
Cost Centre 13 Allotments			
Code Description			
210 Rents / Licences	200	204	-4
211 Repairs / Maintenance	400	341	59
212 Water Supply	0	0	
213 Long Term Financial Risks	1960	1960	0
Total Expenditure	2560	2505	55
218 Rent	1390	1388	2
Total Income	1390	1388	2
Total To Allotment Summary	1170	1117	53
Cost Centre 14 Administration			
Code Description			
230 Wages	120000	116231	3769
231 Furn (F&F) & Equipment	300	117	183
232 Photocopier	1600	1731	-131
233 Stationery, Advertising, Postage	1600	1603	-3
234 Telephone / Internet	3000	2679	321
235 Mileage Allowance	750	671	79
236 Insurance	16720	16719	1
237 Subscriptions / Publications	3160	3178	-18
238 Town Mayor's Allowance	1400	866	534
239 Civic Reception	1400	930	470
240 Chains of Office	100	0	100
241 Legal Fees	3500	2233	1267
242 External Audit Fees	1975	1975	0
243 Internal Audit Fees	150	0	150
244 Section 137	1400	700	700
245 Miscellaneous	3000	1932	1068
246 Election Expenses	5850	5849	1
247 Training	250	160	90
248 Member Training	100	0	100
249 IT Services	2800	2684	116
250 Handyman (including seasonal Park staff)	300	144	156
251 Council Offices Building Maintenance	12000	11412	588
252 Water Rates	620	681	-61
253 Gas	4350	4054	296
254 Electricity	5610	4716	894
255 Rates (NNDR)	20950	20954	-4
256 Long Term Financial Risks	39825	39825	0
Total Expenditure	252710	242044	10667
270 Photocopier Income	0	0	0
271 Miscellaneous	2050	2050	0
Total Income	2050	2050	0
Total to Administration Summary	250660	239993	10667

FINAL FIGURES AGAINST PROBABLES
2012/13 FINANCIAL YEAR

	2012/13 PROBABLE	2012/13 ACTUAL	VARIATION
Cost Centre 15 Church Road Hall			
Code Description			
280 Wages	4600	3946	654
281 Repairs & Maintenance	500	246	254
282 Gas & Electricity	1100	1064	36
283 Clean Materials	50	24	26
284 Furniture & Fittings	30	0	30
285 Rates	1200	1162	38
286 Misc Expenditure	60	404	-344
287 Long Term Financial Risks	1380	1380	0
Total Expenditure	8920	8225	695
295 Hire Income	800	1265	-465
Total Income			-465
Total To Community Halls Summary	8920	8225	1160
Cost Centre 16 Grove Hall			
Code Description			
300 Wages	0	0	0
301 Repairs & Maintenance	50	0	50
302 Gas & Electricity	250	162	88
303 Clean Materials	0	0	0
304 Furniture & Fittings	0	0	0
305 Rates (NNDR)	0	0	0
306 Water Rates	0	0	0
307 Misc Expenditure	0	0	0
308 Long Term Financial Risks	0	0	0
Total Expenditure	300	162	138
315 Hire Income	0	0	0
Total Income	0	0	0
Total To Community Halls Summary	300	162	138
Cost Centre 17 Heritage Community Hall			
Code Description			
320 Wages	5300	5234	66
321 Repairs & Maintenance	1500	1246	254
322 Gas & Electricity	3700	3064	636
323 Clean Materials	250	315	-65
324 Furniture & Fittings	50	0	50
325 Rates (NNDR)	2000	2003	-3
326 Water Rates	200	250	-50
327 Misc Expenditure	250	534	-284
328 Long Term Financial Risks	1480	1480	0
Total Expenditure	14730	14126	604
335 Hire Income	17000	16774	226
Total Income	17000	16774	226
Total To Community Halls Summary	-2270	-2647	377
Cost Centre 18 Sports Pavilion			
Code Description			
340 Gas & Electricity	200	178	22
341 Water	400	378	22
342 Maintenance & Cleaning	980	8475	-7495
343 Rates & Water	2300	2456	-156
344 Building Insurance	2300	2261	39
345 Miscellaneous	0	1678	-1678
346 Long Term Financial Risks **	0	0	0
Total Expenditure	6180	15426	-9246
** Covered in administration			
350 Rent	5740	8413	-2673
Total Income	5740	8413	-2673
Total To Community Halls Summary	440	7014	-6574

**FINAL FIGURES AGAINST PROBABLES
2012/13 FINANCIAL YEAR**

	2012/13 PROBABLE	2012/13 ACTUAL	VARIATION
Cost Centre 20 Town Council Offices Community Hall			
Code Description			
360 Wages (Caretaker)	6200	6010	190
361 Repairs & Maintenance	450	1060	-610
362 Furniture, Fixtures & Fittings	50	0	50
363 Cleaning Materials	200	238	-38
364 Miscellaneous	50	140	-90
365 Long Term Financial Risks	10300	10300	0
Total Expenditure	17250	17747	-497
370 Rent	21750	22878	-1128
Total Income	21750	22878	-1128
Total To Community Halls Summary	-4500	-5130	630

Cost Centre 21 Old Fire Station Café

Code Description			
380 Wages (Caretaker)	16000	15386	614
381 Food/Supplies	3700	3658	42
382 F, F & Equipment (including leased equip)	800	914	-114
383 Advertising	100	0	100
384 Rates	1450	1428	22
385 Electricity & Water	2020	1781	239
386 Cleaning Materials	70	50	20
387 DBC Service Charge	400	261	139
388 Telephone / Internet	820	748	72
389 Maintenance	300	99	201
390 Miscellaneous	850	1395	-545
391 Rent DBC	2180	2180	0
392 Long Term Financial Risks	0	0	0
Total Expenditure	28690	27899	791
395 Café Income	7790	7219	571
Total Income	7790	7219	571

Total To Community Café Summary

	20900	20680	220
--	--------------	--------------	------------

SUMMARY

Street Lighting	6998.85	6751	248
Car Parks	6895	6900	-5
Parks	159435	152520	6915
Leisure Centre	83285	83285	0
Thames Bar	0	0	0
Squash Courts	1120	1000	120
Allotments	1170	1117	53
Administration	250660	239993	10667
Community Halls	2890	7623	-4733
Community Café	20900	20680	220
	533353.85	519870	13484

Deduct Interest on Bank Accounts	150	0	150
----------------------------------	-----	---	-----

Total Expenditure	533204	519870	13334
--------------------------	---------------	---------------	--------------

Playground Reserve Account - Earmarked Funds

£2,500 Legal Fees for outsourcing
£40,964 FRA Reserves
£43,464

113/13-14. FOOTPATH IN BROOMFIELD RECREATION GROUND.

Members considered the correspondence received regarding the footpath that ran alongside the children's play area and joined DS13.

The Town Clerk advised members of the correspondences received from the resident, and photographs, and also detailed how the risk assessment had been calculated. Members agreed that whilst the incident was unfortunate the potential risk was low and was therefore not a priority. Members thanked the Town Clerk for obtaining the quotations to relay the area of footpath and asked that this be placed on the next Finance and General Purposes Committee agenda for members to consider if, and where, the finances were available to have the works undertaken.

RESOLVED:

That this be placed on the next Finance and General Purposes Committee agenda for members to consider if, and where, the finances were available to have the works undertaken.

This page is intentionally left blank



B/field 18-6-13



8/fidd 18-6-13

Graham Blew

From: Stuart [redacted] [stuart.[redacted]@btinternet.com]

Sent: 02 July 2013 07:03

To: Graham Blew

Subject: Re: Complaint about condition of public path...

Morning...

I was just e-mailing you back to see if my complaint has been investigated yet?? I walked past the path at the weekend and its still in the same dangerous condition.

If you can please keep me informed I would be grateful.

Mrs Lorraine [redacted]

Sent from my iPhone

On 19 Jun 2013, at 12:23, Stuart [redacted] <stuart.[redacted]@btinternet.com> wrote:

Unfortunately I cannot meet you on site due to working.

I am writing to you with a complaint about one of the paths that is in our local park. The park is Broomfield Park in Swanscombe.

My daughter was playing up there on Thursday afternoon (13.06.13) and there she has fell over and badly cut her lip, nose forehead and knee, because she has fell over on a very dangerous, uneven bumpy path.

The path itself runs past the play area and goes down a slight hill leading to the Neptune park estate.

I did complain to Swanscombe and Greenhithe Council, to which they had a look at the path but have said that it is KCC responsibility.

I have attached some pictures of my daughters face and the path in general. This is not the first time this has happened to people I know and I would hate to think what would happen if it had of been an elderly person.

I am not happy that this has happened to my daughter and I want this looked into so it doesn't happen to anybody else.

Yours sincerely

Mrs Lorraine [redacted]

<1.JPG>

<2.JPG>

<3.JPG>

<4.JPG>

<5.JPG>

<6.JPG>

<7.JPG>

THIS MESSAGE WAS NOT RECD BY THE TOWN COUNCIL

This page is intentionally left blank.

Swanscombe and Greenhithe Town Council



Risk assessment form

Activity: FOOTPATH @ B/FIELD PLAY AREA.		Assessment date: JUNE '13	Review date:
Hazard and risk	People at risk	Existing Controls	Actions taken to reduce or minimise risks
FOOTPATH + SLOPE (CONCRETE). TRIPPING	PUBLIC	SITE IS CHECKED DAILY AND ANY ADVERSE WEAR AND TEAR OR DETERIORATION REPORTED TO TOWN CLERK.	CHECKING OF SITE ON A DAILY BASIS RISK LEVEL = 1 LOW
Assessor's signature:			Target date & by whom
Date:			Clerk's signature: Date:

RISK ASSESSMENT – COMPLETING THE FORM.

When a hazard is identified its potential severity and the probability of the occurrence are assessed. The ratings of severity and probability are multiplied together to reach the actual risk.

RISK = Severity x Probability.

Severity:

	<u>Rating.</u>	
High	Capable of causing death, serious injury or destruction of property.	3
Med	Capable of causing injury, severe illness or property damage.	2
Low	Capable of causing minor injury or damage.	1

Probability:

	<u>Rating.</u>	
High	Likely to occur very frequently or continuously.	3
Med	Probably will occur.	2
Low	Unlikely to occur.	1

In both of the above cases 3 = High, 2 = Medium and 1 = Low and the appropriate letter should be entered.


To arrive at the risk element, multiply the Severity rating by the Probability rating. To transpose that to the risk column the following is shown:-

The sum of 1 – 3 equates to a Low risk, 4 – 6 equates to a Medium risk and 7 – 9 equates to a High risk. The appropriate letters should be entered in the risk level/category column.



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

1. Name and full address of Organisation:	Friends of the Heritage Park
2. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	Mrs M Bull, 27 Milton Road, Swanscombe, Kent
3. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	To promote the Heritage Park to the people Swanscombe & Greenhithe Established in 2002 by Groundwork to help facilitate funding applications for the council
4. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	All members live in Swanscombe
5. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	Run various functions throughout the year for the younger people of Swanscombe and Greenhithe to make them and their families aware of the Heritage Park
6. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.)	£150 being part funding for a tree guard To protect the tree to be planted to commemorate the Queens Jubilee this is to match the original park tree guards The quote is estimated to be just over £300
7. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	KCC members grant in 2010 Asda grant in 2012 £50
8. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Friends of the Heritage Park
9. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed:  Dated: 16-6-13.





EXAMPLE OF DESIGN