

FGP 0/11/14

SGTC
Listing of Receipts in each Code for All Cost Centres
 (Between 01/08/2014 to 31/08/2014)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
Cost Centre Administration											
74	21/08/2014		Active Saver 2	DC	Bank Interest	Barclays	Z	35.40	0.00	35.40	
									Subtotal for Code: Bank Interest	£35.40	£35.40
									Subtotal for Cost Centre: Administration	0.00	35.40
Cost Centre Broomfield Sports Ground											
76	28/08/2014	95	Football Income		Football Pitch Hire	Various	Z	2,115.00	0.00	2,115.00	
									Subtotal for Code: Football Income	£0.00	£2,115.00
									Subtotal for Cost Centre: Broomfield Sports Ground	0.00	2,115.00
Cost Centre Church Road Hall											
75	28/08/2014	295	Hire Income		Hall Hire	Family Fellowship	Z	70.00	0.00	70.00	
81	01/08/2014		Current Account	DC	Hall Hire	KCC - KCS	Z	75.00	0.00	75.00	
83	12/08/2014		Active Saver 1	DC	Hall Hire	KCC - KCS	Z	70.00	0.00	70.00	
									Subtotal for Code: Hire Income	£215.00	£215.00
									Subtotal for Cost Centre: Church Road Hall	0.00	215.00
Cost Centre Heritage Community Hall											
77	28/08/2014	335	Hire Income		Hall Hire	Chamunorwa	Z	162.00	0.00	162.00	
85	28/08/2014		Current Account	DC	Hall Hire	KCC - KCS	Z	92.50	0.00	92.50	
									Subtotal for Code: Hire Income	£254.50	£254.50
									Subtotal for Cost Centre: Heritage Community Hall	0.00	254.50
Cost Centre Old Fire Station Cafe											
80	28/08/2014	395	Cafe Income		Food Sales	Old Fire Station Cafe	S	417.88	83.57	501.45	
									Subtotal for Code: Cafe Income	£83.57	£501.45
									Subtotal for Cost Centre: Old Fire Station Cafe	83.57	501.45
Cost Centre Sports Pavilion											
78	28/08/2014	350	Rent Income		Rent	The Pavilion	Z	1,368.00	0.00	1,368.00	
									Subtotal for Code: Rent Income	£0.00	£1,368.00

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/08/2014 to 31/08/2014)

Cost Centre		Town Council Offices Community Hall		Subtotal for Cost Centre: Sports Pavilion						
Code Number	370 Hire Income			1,368.00	0.00					
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
72	18/08/2014		Active Saver 1	DC	Hall Hire	DBC	Z	90.00	0.00	90.00
79	28/08/2014		Current Account		Hall Hire	Various	Z	330.00	0.00	330.00
82	05/08/2014		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	332.50	0.00	332.50
84	22/08/2014		Active Saver 1	DC	Hall Hire	DBC	Z	118.12	0.00	118.12
				Subtotal for Code: Hire Income				£870.62	£0.00	£870.62
				Subtotal for Cost Centre: Town Council Offices Comm				870.62	0.00	870.62
				TOTALS				£5,276.40	£83.57	£5,359.97

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/08/2014 to 31/08/2014)

Cost Centre Administration

Code Number		230 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Minute	Bank	Account	713367	713367											
495	07/08/2014		Current Account				PAYE	Inland Revenue	Z			505.20	0.00	505.20			
496	07/08/2014		Current Account				NI	Inland Revenue	Z			679.38	0.00	679.38			
511	07/08/2014		Current Account	DD			Pension E'ee	KCC - LGPS	Z			337.55	0.00	337.55			
512	07/08/2014		Current Account	DD			Pension E'er	KCC - LGPS	Z			636.60	0.00	636.60			
513	07/08/2014		Current Account	DD			Pension Employer Secondary Cont	KCC - LGPS	Z			1,074.07	0.00	1,074.07			
531	15/08/2014		Current Account	DD			Wages	SGTC	Z			5,260.89	0.00	5,260.89			
Subtotal for Code: Wages													£8,493.69	£0.00	£8,493.69		
Code Number		232 Photocopier		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
493	07/08/2014		Current Account				Unrepaid Cheque - Photocopier	KCC - KCS	Z			40.00	0.00	40.00			40.00
Subtotal for Code: Photocopier													£40.00	£0.00	£40.00		
Code Number		233 Stationary, Advertising & Postage		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
491	07/08/2014		Current Account				Stationery	KCC - KCS	S			5.10	1.02	6.12			
526	15/08/2014		Current Account	DD			Smartstamp Monthly Top Up	Royal Mail	Z			60.00	0.00	60.00			
552	20/08/2014		Current Account				Stationery	KCC - KCS	S			8.99	1.80	10.79			
554	20/08/2014		Current Account				Stationery	Viking Direct	S			18.88	3.78	22.66			
Subtotal for Code: Stationary, Advertising & P													£92.97	£6.60	£99.57		
Code Number		234 Telephone / Internet		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
527	15/08/2014		Current Account				Phone Bill - Admin Internet	British Telecom	S			156.35	31.27	187.62			
533	15/08/2014		Current Account	DD			Use of Personal Mobiles - TC and I	SGTC	S			20.83	4.17	25.00			
Subtotal for Code: Telephone / Internet													£177.18	£35.44	£212.62		
Code Number		235 Mileage Allowance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
532	15/08/2014		Current Account				Mileage	SGTC	S			30.39	0.81	31.20			
Subtotal for Code: Mileage Allowance													£30.39	£0.81	£31.20		
Code Number		236 Insurance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
524	15/08/2014		Current Account				Additional Insurance Premium	Zurich Municipal	Z			166.36	0.00	166.36			
Subtotal for Code: Insurance													£166.36	£0.00	£166.36		
Code Number		238 Town Mayor's Allowance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
479	07/08/2014		Current Account				Mayoral Function	Cllr S P Butterfill	Z			40.00	0.00	40.00			
Subtotal for Code: Town Mayor's Allowance													£40.00	£0.00	£40.00		

SGTC

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(Between 01/08/2014 to 31/08/2014)

Code Number	242	External Audit Fees	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	564	28/08/2014		Current Account	713377	External Audit	PKF Littlejohn	S	1,300.00	260.00	1,560.00
							Subtotal for Code: External Audit Fees		£1,300.00	£260.00	£1,560.00
Code Number	245	Miscellaneous Expenditure	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	550	20/08/2014		Current Account	713374	Cleaning Materials	KCC - KCS	S	11.88	2.38	14.26
							Subtotal for Code: Miscellaneous Expenditure		£11.88	£2.38	£14.26
Code Number	249	IT Services	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	477	07/08/2014		Current Account	713354	IT Support & Maintenance	ABC ICT Ltd	S	227.00	45.40	272.40
							Subtotal for Code: IT Services		£227.00	£45.40	£272.40
Code Number	251	Council Offices Building Maintena	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	483	07/08/2014		Current Account	713360	Window Cleaning	Exclusive Cleaning	Z	25.00	0.00	25.00
	485	07/08/2014		Current Account	713362	Door Maintenance Contract	ACE	S	1,050.00	210.00	1,260.00
	486	07/08/2014		Current Account	713362	Repairs to TC Office Door	ACE	S	1,529.00	305.80	1,834.80
	487	07/08/2014		Current Account	713363	Replacement Camera - TC Office	Active Security Group	S	231.00	46.20	277.20
	566	28/08/2014		Current Account	713379	Display Energy Certificate	Future By Energy Ltd	Z	242.50	0.00	242.50
	569	28/08/2014		Current Account	713382	Fire Alarm / Emergency Lighting Se	Fireout Protection Ltd	S	132.00	26.40	158.40
							Subtotal for Code: Council Offices Building M		£3,209.50	£588.40	£3,797.90
Code Number	252	Water Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	562	20/08/2014		Current Account	DD	Water Rates	Thames Water	S	284.87	34.97	319.84
							Subtotal for Code: Water Rates		£284.87	£34.97	£319.84
Code Number	254	Electricity	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	571	28/08/2014		Current Account	DD	Electricity	KCC - Laser	S	400.99	80.20	481.19
							Subtotal for Code: Electricity		£400.99	£80.20	£481.19
Code Number	255	Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	505	01/08/2014		Current Account	DD	NNDR	DBC	Z	2,205.00	0.00	2,205.00
	560	20/08/2014		Current Account	DD	NNDR	DBC	Z	2,205.00	0.00	2,205.00
							Subtotal for Code: Rates		£4,410.00	£0.00	£4,410.00
Code Number	274	Bank Interest	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. Date	572	28/08/2014		Current Account	DD	Bank Charges - Payflow	Barclays	Z	4.81	0.00	4.81
							Subtotal for Code: Bank Interest		£4.81	£0.00	£4.81
							Subtotal for Cost Centre: Administration		18,889.64	1,054.20	19,943.84

SGTC

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(Between 01/08/2014 to 31/08/2014)

Cost Centre Church Road Hall

Code Number 280 **Wages**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
538 15/08/2014 Current Account DD Wages

Supplier SGTC
Subtotal for Code: Wages

Net	Vat	Total
406.64	0.00	406.64
£406.64	£0.00	£406.64

Code Number 285 **Rates**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
501 01/08/2014 Current Account DD NNDR
556 20/08/2014 Current Account DD NNDR

Supplier DBC
Subtotal for Code: Rates

Net	Vat	Total
108.00	0.00	108.00
108.00	0.00	108.00
£216.00	£0.00	£216.00

Code Number 287 **Miscellaneous Expenditure**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
523 15/08/2014 Current Account 713370 Hygiene Services

Supplier Cannon
Subtotal for Code: Miscellaneous Expenditure

Net	Vat	Total
4.85	0.97	5.82
£4.85	£0.97	£5.82

Cost Centre Grove Car Park

Code Number 20 **Rates**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
504 01/08/2014 Current Account DD NNDR
559 20/08/2014 Current Account DD NNDR

Supplier DBC
Subtotal for Code: Rates

Net	Vat	Total
334.00	0.00	334.00
334.00	0.00	334.00
£668.00	£0.00	£668.00

Cost Centre Grove Hall

Code Number 302 **Gas & Electricity**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
570 28/08/2014 Current Account DD Gas

Supplier KCC - Laser
Subtotal for Code: Gas & Electricity

Net	Vat	Total
2.17	0.11	2.28
£2.17	£0.11	£2.28

Cost Centre Heritage Community Hall

Code Number 320 **Wages**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
497 07/08/2014 Current Account 713367 PAYE
535 15/08/2014 Current Account DD Wages

Supplier Inland Revenue
Subtotal for Code: Wages

Net	Vat	Total
87.80	0.00	87.80
395.53	0.00	395.53
£483.33	£0.00	£483.33

Code Number 323 **Cleaning Materials**
Vchr. Date Minute **Bank** **Cheq. No.** **Description**
492 07/08/2014 Current Account 713366 Cleaning Materials

Supplier KCC - KCS
Subtotal for Code: Cleaning Materials

Net	Vat	Total
16.69	3.34	20.03
£16.69	£3.34	£20.03

SGTC
Listing of Payments in each Code for All Cost Centres
 (Between 01/08/2014 to 31/08/2014)

Code Number	Date	325 Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
502	01/08/2014		Current Account	DD	NNDR	DBC	Z	210.00	0.00	210.00
557	20/08/2014		Current Account	DD	NNDR	DBC	Z	210.00	0.00	210.00
Subtotal for Code: Rates £420.00 £0.00 £420.00										
Code Number	Date	326 Water Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
553	20/08/2014		Current Account	713375	Water Rates	Thames Water	S	34.40	6.88	41.28
Subtotal for Code: Water Rates £34.40 £6.88 £41.28										
Code Number	Date	327 Miscellaneous Expenditure	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
482	07/08/2014		Current Account	713359	Display Energy Certificate	Future By Energy Ltd	Z	242.50	0.00	242.50
522	15/08/2014		Current Account	713370	Hygiene Services	Cannon	S	4.51	0.90	5.41
567	28/08/2014		Current Account	713379	Display Energy Certificate	Future By Energy Ltd	Z	242.50	0.00	242.50
Subtotal for Code: Miscellaneous Expenditure £489.51 £0.90 £490.41										
Subtotal for Cost Centre: Heritage Community Hall 1,443.93 11.12 1,455.05										
Code Number	Date	146 Rates & Insurance Rent - DBC	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
503	01/08/2014		Current Account	DD	NNDR	DBC	Z	2,314.00	0.00	2,314.00
558	20/08/2014		Current Account	DD	NNDR	DBC	Z	2,314.00	0.00	2,314.00
Subtotal for Code: Rates & Insurance Rent - I £4,628.00 £0.00 £4,628.00										
Subtotal for Cost Centre: Leisure Centre 4,628.00 0.00 4,628.00										
Code Number	Date	380 Wages	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
499	07/08/2014		Current Account	713367	NI	Inland Revenue	Z	27.38	0.00	27.38
514	07/08/2014		Current Account	DD	Pension Eee	KCC - LGPS	Z	45.84	0.00	45.84
515	07/08/2014		Current Account	DD	Pension Eer	KCC - LGPS	Z	99.19	0.00	99.19
516	07/08/2014		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52
539	15/08/2014		Current Account	DD	Wages	SGTC	Z	1,568.39	0.00	1,568.39
Subtotal for Code: Wages £2,009.32 £0.00 £2,009.32										
Code Number	Date	381 Food/Supplies	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.		Minute								
506	07/08/2014		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
540	20/08/2014		Current Account	713373	Food Supplies	99p Store	Z	9.90	0.00	9.90
541	20/08/2014		Current Account	713373	Food Supplies	Asda Stores Ltd	Z	42.50	0.00	42.50
542	20/08/2014		Current Account	713373	Food Supplies	Co-Operative Stores	Z	9.01	0.00	9.01
543	20/08/2014		Current Account	713373	Food Supplies	Costco	S	104.44	4.56	109.00

SGTC

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(Between 01/08/2014 to 31/08/2014)

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
545	20/08/2014	Current Account	713373	Food Supplies	Farmfoods	Z	3.63	0.00	3.63
546	20/08/2014	Current Account	713373	Food Supplies	Corner Shop	Z	1.99	0.00	1.99
547	20/08/2014	Current Account	713373	Food Supplies	Nila	Z	87.90	0.00	87.90
548	20/08/2014	Current Account	713373	Food Supplies	Superdeal	Z	20.00	0.00	20.00
549	20/08/2014	Current Account	713373	Newspapers	Corner Shop	Z	19.00	0.00	19.00
Subtotal for Code: Food/Supplies									£363.37

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
500	01/08/2014	Current Account	DD	NNDR	DBC	Z	144.00	0.00	144.00
555	20/08/2014	Current Account	DD	NNDR	DBC	Z	144.00	0.00	144.00
Subtotal for Code: Rates									£288.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
528	15/08/2014	Current Account	DD	Phone Bill - Cafe Internet	British Telecom	S	145.81	29.16	174.97
561	20/08/2014	Current Account	DD	Phone Bill - Cafe Internet	British Telecom	S	98.97	19.79	118.76
Subtotal for Code: Telephone / Internet									£244.78

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
484	07/08/2014	Current Account		Hygiene Services	Cannon	S	59.16	11.83	70.99
521	15/08/2014	Current Account	713369	Waste Bin Collection	Viridor Waste Kent Ltd	S	73.50	14.70	88.20
544	20/08/2014	Current Account	713373	Stationery	Rymans	S	33.32	6.67	39.99
565	28/08/2014	Current Account	713378	Health Referral - M Howard	Preventative Health Care Compar	S	26.75	5.35	32.10
Subtotal for Code: Miscellaneous Expenditure									£192.73
Subtotal for Cost Centre: Old Fire Station Cafe									3,098.20

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
475	07/08/2014	Current Account	713352	Summer Entertainment	Animal Magic	Z	770.00	0.00	770.00
476	07/08/2014	Current Account		Summer Entertainment	Kinetic Circus	Z	350.00	0.00	350.00
525	15/08/2014	Current Account	713372	Summer Entertainment	Mrs Back to Front	Z	110.00	0.00	110.00
Subtotal for Code: General Projects (inc. Surr									£1,230.00
Subtotal for Cost Centre: Other Projects									1,230.00

Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
494	07/08/2014	Current Account	713367	PAYE	Inland Revenue	Z	726.40	0.00	726.40
498	07/08/2014	Current Account	713367	NI	Inland Revenue	Z	811.43	0.00	811.43
508	07/08/2014	Current Account	DD	Pension E'ee	KCC - LGPS	Z	272.88	0.00	272.88
509	07/08/2014	Current Account	DD	Pension E'er	KCC - LGPS	Z	559.88	0.00	559.88

SGTC
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 (Between 01/08/2014 to 31/08/2014)

510	07/08/2014	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	805.56	0.00	805.56
536	15/08/2014	Current Account	DD	Wages	SGTC	Z	5,448.33	0.00	5,448.33
537	15/08/2014	Current Account	DD	Park Keeper Cover	SGTC	Z	105.32	0.00	105.32
							Subtotal for Code: Wages	£0.00	£8,729.80
41 Equipment/Materials									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
478	07/08/2014	Current Account	713355	Weed Killing - Broomfield/Knockhal	Weed Management	S	987.53	188.10	1,175.63
480	07/08/2014	Current Account	713357	Flags for Flag Pole Swanscombe P	J W Plant & Co Ltd	S	58.00	11.60	69.60
481	07/08/2014	Current Account	713358	Mower Repairs	FL Machinery	Z	526.85	0.00	526.85
488	07/08/2014	Current Account	713364	Skip Hire	Pindlen Ltd	S	200.00	40.00	240.00
489	07/08/2014	Current Account	713365	Parks Clothing	Ernest Doe & Sons Ltd	S	116.58	23.32	139.90
490	07/08/2014	Current Account	713365	General Maintenance Supplies	Ernest Doe & Sons Ltd	S	93.28	18.66	111.94
568	28/08/2014	Current Account	713381	Skip Hire	Pindlen Ltd	S	200.00	40.00	240.00
							Subtotal for Code: Equipment/Materials	£321.68	£2,503.92
43 Fuel									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
529	15/08/2014	Current Account	DD	Diesel	Asda Stores Ltd (Alistar)	S	73.96	14.79	88.75
530	15/08/2014	Current Account	DD	Diesel	Asda Stores Ltd (Alistar)	S	81.68	16.34	98.02
573	28/08/2014	Current Account	DD	Diesel	Asda Stores Ltd (Alistar)	S	99.50	19.90	119.40
							Subtotal for Code: Fuel	£255.14	£306.17
45 Telephone									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
574	28/08/2014	Current Account	DD	Parks Mobile Phone	O2	S	9.41	1.88	11.29
							Subtotal for Code: Telephone	£1.88	£11.29
47 Water Rates									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
563	20/08/2014	Current Account	DD	Water Rates - Swanscombe Park	Thames Water	Z	182.49	0.00	182.49
							Subtotal for Code: Water Rates	£0.00	£182.49
54 Trees									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
520	15/08/2014	Current Account	713368	Tree Works - S Park/Manor Park	SL Tree Care Ltd	S	340.00	68.00	408.00
							Subtotal for Code: Trees	£68.00	£408.00
							Subtotal for Cost Centre: Parks Establishment	442.59	12,141.67
Cost Centre Public Lighting									
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
507	07/08/2014	Current Account	DD	Electricity - Street Lighting	E-on	L	73.18	3.66	76.84
							Subtotal for Code: Supply & Maintenance	£3.66	£76.84
							Subtotal for Cost Centre: Public Lighting	3.66	76.84

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/08/2014 to 31/08/2014)

Cost Centre Town Council Offices Community Hall

Code Number 360 Wages				Code Number 363 Cleaning Materials						
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
517	07/08/2014		Current Account	DD	Pension E'ee	KCC - LGPS	Z	24.16	0.00	24.16
518	07/08/2014		Current Account	DD	Pension E'er	KCC - LGPS	Z	52.28	0.00	52.28
519	07/08/2014		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52
534	15/08/2014		Current Account	DD	Wages	SGTC	Z	467.34	0.00	467.34
Subtotal for Code: Wages								£812.30	£0.00	£812.30
Code Number 551				Code Number 551						
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
551	20/08/2014		Current Account	713374	Cleaning Materials	KCC - KCS	S	22.88	4.58	27.46
Subtotal for Code: Cleaning Materials								£22.88	£4.58	£27.46
Subtotal for Cost Centre: Town Council Offices Comm								835.18	4.58	839.76
TOTALS								£43,194.87	£1,622.29	£44,817.16

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SGTC
Listing of Receipts in each Code for All Cost Centres
 (Between 01/09/2014 to 30/09/2014)

Cost Centre Administration			271 Miscellaneous Income			272 Precept			273 Section 136			274 Bank Interest			276 Government CTax Grant								
Code Number	Date	Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Code Number	Date	Vchr.	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
93	25/09/2014			Current Account		Charity Mayoral Event Payment	Various	Z	48.00	0.00	48.00	108	29/09/2014			Active Saver 1	DC	Precept	DBC	Z	244,495.00	0.00	244,495.00
98	25/09/2014			Current Account		TC Pin	Clir Ms S P Butterfill	Z	5.00	0.00	5.00					Active Saver 1	DC	Payment for Charity Event transferr	Various	Z	-48.00	0.00	-48.00
100	25/09/2014			Current Account		Capital Building Fund Grant	DBC	Z	6,000.00	0.00	6,000.00					Active Saver 1	DC	Capital Building Fund Grant	DBC	Z	6,000.00	0.00	6,000.00
111	29/09/2014			Active Saver 1	DC				£6,005.00	£0.00	£6,005.00							Subtotal for Code: Miscellaneous Income				£0.00	£6,005.00
Code Number			272 Precept			273 Section 136			274 Bank Interest			276 Government CTax Grant											
108	29/09/2014			Active Saver 1	DC	Precept	DBC	Z	244,495.00	0.00	244,495.00	109	29/09/2014			Active Saver 1	DC	Section 136 Contribution	DBC	Z	11,754.00	0.00	11,754.00
				Active Saver 1	DC				£244,495.00	£0.00	£244,495.00					Active Saver 1	DC	Section 136 Contribution	DBC	Z	11,754.00	0.00	11,754.00
				Active Saver 1	DC				£11,754.00	£0.00	£11,754.00					Active Saver 1	DC	Section 136 Contribution	DBC	Z	11,754.00	0.00	11,754.00
Code Number			274 Bank Interest			276 Government CTax Grant																	
104	08/09/2014			Active Saver 1	DC	Bank Interest	Barclays	Z	30.74	0.00	30.74	110	29/09/2014			Active Saver 1	DC	Government CTax Grant Funding	DBC	Z	24,350.00	0.00	24,350.00
112	08/09/2014			Active Saver 2	DC	Bank Interest	Barclays	Z	38.42	0.00	38.42					Active Saver 1	DC	Government CTax Grant			£24,350.00	£0.00	£24,350.00
				Active Saver 2	DC				£69.16	£0.00	£69.16					Active Saver 1	DC	Government CTax Grant			286,673.16	0.00	286,673.16
				Active Saver 1	DC				24,350.00	0.00	24,350.00					Active Saver 1	DC	Government CTax Grant			£24,350.00	£0.00	£24,350.00
Code Number			276 Government CTax Grant			276 Government CTax Grant																	
110	29/09/2014			Active Saver 1	DC	Government CTax Grant Funding	DBC	Z	24,350.00	0.00	24,350.00					Active Saver 1	DC	Government CTax Grant			£24,350.00	£0.00	£24,350.00
				Active Saver 1	DC				£24,350.00	£0.00	£24,350.00					Active Saver 1	DC	Government CTax Grant			286,673.16	0.00	286,673.16
				Active Saver 1	DC				286,673.16	0.00	286,673.16					Active Saver 1	DC	Government CTax Grant			286,673.16	0.00	286,673.16
Code Number			218 Rent Income			295 Hire Income																	
88	25/09/2014			Current Account		Allotment Rent	Various	Z	62.90	0.00	62.90	90	25/09/2014			Current Account		Hall Hire					
94	25/09/2014			Current Account		Allotment Rent	Christie	Z	21.50	0.00	21.50	106	15/09/2014			Active Saver 1	DC	Hall Hire					
				Current Account					£84.40	£0.00	£84.40					Active Saver 1	DC	Hall Hire					
				Current Account					84.40	0.00	84.40					Active Saver 1	DC	Hall Hire					
Code Number			295 Hire Income			295 Hire Income																	
90	25/09/2014			Current Account		Hall Hire	Family Fellowship	Z	56.00	0.00	56.00	106	15/09/2014			Active Saver 1	DC	Hall Hire					
106	15/09/2014			Active Saver 1	DC	Hall Hire	Irish Dancers	Z	100.00	0.00	100.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				£156.00	£0.00	£156.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				56.00	0.00	56.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				100.00	0.00	100.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				£156.00	£0.00	£156.00					Active Saver 1	DC	Hall Hire					
Code Number			295 Hire Income			295 Hire Income																	
90	25/09/2014			Current Account		Hall Hire	Family Fellowship	Z	56.00	0.00	56.00	106	15/09/2014			Active Saver 1	DC	Hall Hire					
106	15/09/2014			Active Saver 1	DC	Hall Hire	Irish Dancers	Z	100.00	0.00	100.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				£156.00	£0.00	£156.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				56.00	0.00	56.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				100.00	0.00	100.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				£156.00	£0.00	£156.00					Active Saver 1	DC	Hall Hire					
Code Number			295 Hire Income			295 Hire Income																	
90	25/09/2014			Current Account		Hall Hire	Family Fellowship	Z	56.00	0.00	56.00	106	15/09/2014			Active Saver 1	DC	Hall Hire					
106	15/09/2014			Active Saver 1	DC	Hall Hire	Irish Dancers	Z	100.00	0.00	100.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				£156.00	£0.00	£156.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				56.00	0.00	56.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				100.00	0.00	100.00					Active Saver 1	DC	Hall Hire					
				Active Saver 1	DC				£156.00	£0.00	£156.00					Active Saver 1	DC	Hall Hire					

SGTC
Listing of Receipts in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Heritage Community Hall										
Subtotal for Cost Centre: Church Road Hall 156.00 0.00 156.00										
Code Number	335	Hire Income								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
86	04/09/2014		Current Account	DD	Refund of Returnable Deposit	Inform Health	Z	-100.00	0.00	-100.00
91	25/09/2014		Current Account		Hall Hire	Various	Z	1,749.63	0.00	1,749.63
102	02/09/2014		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	17.50	0.00	17.50
103	08/09/2014		Active Saver 1	DC	Hall Hire	Little Kickers	Z	157.50	0.00	157.50
Subtotal for Code: Hire Income								£1,824.63	£0.00	£1,824.63
Subtotal for Cost Centre: Heritage Community Hall 1,824.63 0.00 1,824.63										
Cost Centre Knockhall Playing Field										
Code Number	85	Football								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
92	25/09/2014		Current Account		Football Pitch Hire	Swanscombe Tigers FC	Z	705.00	0.00	705.00
Subtotal for Code: Football								£705.00	£0.00	£705.00
Subtotal for Cost Centre: Knockhall Playing Field 705.00 0.00 705.00										
Cost Centre Old Fire Station Cafe										
Code Number	395	Cafe Income								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
99	25/09/2014		Current Account		Food Sales	Old Fire Station Cafe	S	378.71	75.74	454.45
Subtotal for Code: Cafe Income								£378.71	£75.74	£454.45
Subtotal for Cost Centre: Old Fire Station Cafe 378.71 75.74 454.45										
Cost Centre Parks Establishment										
Code Number	65	Miscellaneous Income								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
87	25/09/2014		Current Account	DC	Contribution to Heritage Park Costs	Natural England	Z	500.00	0.00	500.00
96	25/09/2014		Current Account		Football Pitch Hire	Swanscombe Tigers FC	Z	500.00	0.00	500.00
Subtotal for Code: Miscellaneous Income								£1,000.00	£0.00	£1,000.00
Subtotal for Cost Centre: Parks Establishment 1,000.00 0.00 1,000.00										
Cost Centre Sports Pavilion										
Code Number	350	Rent Income								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
95	25/09/2014		Current Account		Pavilion Rent	The Pavilion	Z	1,368.00	0.00	1,368.00
Subtotal for Code: Rent Income								£1,368.00	£0.00	£1,368.00
Subtotal for Cost Centre: Sports Pavilion 1,368.00 0.00 1,368.00										
Cost Centre Swanscombe Park										
Code Number	75	Bowls Income								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Subtotal for Code: Bowls Income										
Subtotal for Cost Centre: Swanscombe Park										

SGTC

Listing of Receipts in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

89	25/09/2014	Current Account	Bowls Income	Parks Department	Z	45.00	0.00	45.00		
				Subtotal for Code: Bowls Income		£45.00	£0.00	£45.00		
				Subtotal for Cost Centre: Swanscombe Park		45.00	0.00	45.00		
Cost Centre Town Council Offices Community Hall										
Code Number	370	Hire Income								
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
97	25/09/2014		Current Account		Hall Hire	Various	Z	230.25	0.00	230.25
101	02/09/2014		Active Saver 1	DC	Hall Hire	North Kent Karate	Z	280.00	0.00	280.00
105	12/09/2014		Active Saver 1	DC	Hall Hire	DBC	Z	105.00	0.00	105.00
					Subtotal for Code: Hire Income			£615.25	£0.00	£615.25
					Subtotal for Cost Centre: Town Council Offices Comm			615.25	0.00	615.25
TOTALS						£292,850.15	£75.74	£292,925.89		

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SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

Cost Centre Administration

Code Number 230 Wages

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
592	04/09/2014		Current Account	713397	PAYE	Inland Revenue	Z	629.60	0.00	629.60
593	04/09/2014		Current Account	713397	NI	Inland Revenue	Z	817.39	0.00	817.39
604	04/09/2014		Current Account	DD	Pension E'ee	KCC - LGPS	Z	380.33	0.00	380.33
605	04/09/2014		Current Account	DD	Pension E'er	KCC - LGPS	Z	717.32	0.00	717.32
606	04/09/2014		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	1,074.07	0.00	1,074.07
613	04/09/2014		Current Account	DD	Pensions Transfer Incorrect	KCC - LGPS	Z	-0.50	0.00	-0.50
635	11/09/2014		Current Account	DD	Wages	SGTC	Z	4,852.25	0.00	4,852.25
Subtotal for Code: Wages								£8,470.46	£0.00	£8,470.46

Code Number 232 Photocopier

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
654	18/09/2014		Current Account	713415	Photocopier Usage	KCC - KCS	S	50.65	10.13	60.78
Subtotal for Code: Photocopier								£50.65	£10.13	£60.78

Code Number 233 Stationery, Advertising & Postage

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
634	11/09/2014		Current Account	DD	Smartstamp Monthly Top Up	Royal Mail	Z	60.00	0.00	60.00
646	18/09/2014		Current Account	713409	Stationery	Viking Direct	S	11.89	2.38	14.27
649	18/09/2014		Current Account	713412	Payroll Stationery	Sage	S	27.24	5.45	32.69
653	18/09/2014		Current Account	713415	Stationery	KCC - KCS	S	13.85	2.77	16.62
674	25/09/2014		Current Account	DD	Smartstamp Monthly Top Up	Royal Mail	Z	60.00	0.00	60.00
Subtotal for Code: Stationery, Advertising & P								£172.98	£10.60	£183.58

Code Number 234 Telephone / Internet

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
637	11/09/2014		Current Account	DD	Use of Personal Mobiles - TC and F	SGTC	S	20.83	4.17	25.00
Subtotal for Code: Telephone / Internet								£20.83	£4.17	£25.00

Code Number 235 Mileage Allowance

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
636	11/09/2014		Current Account	DD	Mileage	SGTC	L	24.69	0.66	25.35
Subtotal for Code: Mileage Allowance								£24.69	£0.66	£25.35

Code Number 238 Town Mayor's Allowance

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
575	03/09/2014		Current Account	DD	Mayoral Allowance Claim	Cllr Mrs S P Butterfill	Z	23.73	0.00	23.73
584	04/09/2014		Current Account	713391	Mayoral Function	Cllr Ms S P Butterfill	Z	60.00	0.00	60.00
585	04/09/2014		Current Account	713392	Mayoral Function	Cllr Mrs S P Butterfill	Z	88.00	0.00	88.00
586	04/09/2014		Current Account	713392	Mayoral Function	Cllr Mrs S P Butterfill	Z	110.00	0.00	110.00
587	04/09/2014		Current Account	713392	Mayoral Function	Cllr Mrs S P Butterfill	Z	50.00	0.00	50.00
600	04/09/2014		Current Account	DD	Mayoral Allowance Claim	Cllr Mrs S P Butterfill	Z	2.50	0.00	2.50

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

626	11/09/2014	Current Account	713402	Mayoral Engagement	Cllr Ms S P Butterfill	Z	90.00	0.00	90.00
					Subtotal for Code: Town Mayor's Allowance		£424.23	£0.00	£424.23
Code Number 244 Section 137 Donations									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
628	11/09/2014	Current Account	713405	Section 137 Donation	Dartford Citizens Advice Bureau	Z	500.00	0.00	500.00
					Subtotal for Code: Section 137 Donations		£500.00	£0.00	£500.00
Code Number 249 IT Services									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
629	11/09/2014	Current Account	713406	IT Support & Maintenance	ABC ICT Ltd	S	227.00	45.40	272.40
					Subtotal for Code: IT Services		£227.00	£45.40	£272.40
Code Number 251 Council Offices Building Maintena									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
577	04/09/2014	Current Account	713398	Remedial Electrical Works - TC Hal	Focus Electrical	S	2,100.00	420.00	2,520.00
578	04/09/2014	Current Account	713398	Electrical Inspection Test	Focus Electrical	S	800.00	160.00	960.00
589	04/09/2014	Current Account	713396	ARC Energy Certificate	Future By Energy Ltd	Z	400.00	0.00	400.00
655	18/09/2014	Current Account	713415	Lightbulbs	KCC - KCS	S	95.88	19.18	115.06
659	25/09/2014	Current Account	713417	Replacement of Faulty Detectors	Fireout Protection Ltd	S	160.00	32.00	192.00
					Subtotal for Code: Council Offices Building M		£3,555.88	£631.18	£4,187.06
Code Number 253 Gas									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
598	04/09/2014	Current Account	DD	Gas	KCC - Laser	S	457.89	91.58	549.47
					Subtotal for Code: Gas		£457.89	£91.58	£549.47
Code Number 255 Rates									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
673	25/09/2014	Current Account	DD	NNDR	DBC	Z	2,205.00	0.00	2,205.00
					Subtotal for Code: Rates		£2,205.00	£0.00	£2,205.00
Code Number 274 Bank Interest									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
665	25/09/2014	Current Account	DD	Payflow Charges	Barclays	Z	18.68	0.00	18.68
					Subtotal for Code: Bank Interest		£18.68	£0.00	£18.68
					Subtotal for Cost Centre: Administration		16,128.29	793.72	16,922.01
Cost Centre Allotments									
Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
661	25/09/2014	Current Account	713419	Licence for Water - NBGA	licotments DBC	Z	142.00	0.00	142.00
					Subtotal for Code: Rents / Licences		£142.00	£0.00	£142.00
					Subtotal for Cost Centre: Allotments		142.00	0.00	142.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

Cost Centre		Heritage Community Hall		320 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total			
Vchr.	Date	Minute	Bank	Account	DD	713397															
596	04/09/2014		Current Account					PAYE	Inland Revenue	Z	98.80	0.00	98.80								
639	11/09/2014		Current Account					Wages	SGTC	Z	360.13	0.00	360.13								
Subtotal for Code: Wages																			£458.93	£0.00	£458.93
Cost Centre		321 Repairs & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD	713383															
576	04/09/2014		Current Account					Urinal Repairs	LW Burt & Son Ltd	S	270.95	54.19	325.14								
651	18/09/2014		Current Account					Water Chlorination Works	All Clear Water Solutions Ltd	S	740.00	148.00	888.00								
658	25/09/2014		Current Account					Repairs to Leaking Urinals	LW Burt & Son Ltd	S	293.17	58.63	351.80								
Subtotal for Code: Repairs & Maintenance																			£1,304.12	£260.82	£1,564.94
Cost Centre		322 Gas & Electricity		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD																
620	04/09/2014		Current Account					Electricity	Southern Electric (KCC Laser)	L	127.58	6.37	133.95								
Subtotal for Code: Gas & Electricity																			£127.58	£6.37	£133.95
Cost Centre		325 Rates		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD																
670	25/09/2014		Current Account					NNDR	DBC	Z	210.00	0.00	210.00								
Subtotal for Code: Rates																			£210.00	£0.00	£210.00
Cost Centre		327 Miscellaneous Expenditure		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD	713407															
631	11/09/2014		Current Account					Hygiene Services	Cannon	S	4.51	0.90	5.41								
Subtotal for Code: Miscellaneous Expenditure																			£4.51	£0.90	£5.41
Cost Centre		Heritage Park		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD																
623	11/09/2014		Current Account					Heritage Park Rent	Land Securities	S	12.50	2.50	15.00								
Subtotal for Code: Maintenance/Rent																			£12.50	£2.50	£15.00
Subtotal for Cost Centre: Heritage Community Hall																			2,105.14	268.09	2,373.23
Cost Centre		Leisure Centre		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD	713399															
664	25/09/2014		Current Account					Leisure Centre Insurance	DBC	L	1,430.26	95.68	1,525.94								
671	25/09/2014		Current Account					NNDR	DBC	Z	2,314.00	0.00	2,314.00								
Subtotal for Code: Rates & Insurance Rent - I																			£3,744.26	£95.68	£3,839.94
Subtotal for Cost Centre: Heritage Park																			12.50	2.50	15.00
Code Number		146 Rates & Insurance Rent - DBC		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD	713422															
664	25/09/2014		Current Account					Leisure Centre Insurance	DBC	L	1,430.26	95.68	1,525.94								
671	25/09/2014		Current Account					NNDR	DBC	Z	2,314.00	0.00	2,314.00								
Subtotal for Code: Rates & Insurance Rent - I																			£3,744.26	£95.68	£3,839.94
Code Number		155 Management Fee		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total					
Vchr.	Date	Minute	Bank	Account	DD																
								cription													

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

Code Number	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
583	04/09/2014		Current Account	713390	Management Fee	GCLL	S	15,325.00	3,065.00	18,390.00
Subtotal for Code: Management Fee										£15,325.00
Subtotal for Cost Centre: Leisure Centre										£3,065.00
Subtotal for Cost Centre: Old Fire Station Cafe										19,069.26
Subtotal for Cost Centre: Old Fire Station Cafe										3,160.68
Subtotal for Cost Centre: Old Fire Station Cafe										22,229.94
380 Wages										
594	04/09/2014		Current Account	713397	NI	Inland Revenue	Z	61.87	0.00	61.87
607	04/09/2014		Current Account	DD	Pension E'ee	KCC - LGPS	Z	52.61	0.00	52.61
608	04/09/2014		Current Account	DD	Pension E'er	KCC - LGPS	Z	113.83	0.00	113.83
609	04/09/2014		Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52
643	11/09/2014		Current Account	DD	Wages	SGTC	Z	702.80	0.00	702.80
Subtotal for Code: Wages										£1,199.63
381 Food/Supplies										
599	04/09/2014		Current Account	DD	Coffee Machine Monthly Rental	Tchibo Coffee International Ltd	S	65.00	13.00	78.00
644	11/09/2014		Current Account	DD	Costs to go to Costco	SGTC	S	11.46	2.29	13.75
648	18/09/2014		Current Account	813411	Coffee Machine Supplies	Tchibo Coffee International Ltd	S	98.32	4.00	102.32
Subtotal for Code: Food/Supplies										£174.78
384 Rates										
668	25/09/2014		Current Account	DD	NNDR	DBC	Z	144.00	0.00	144.00
Subtotal for Code: Rates										£144.00
385 Electricity & Water										
619	04/09/2014		Current Account	DD	Electricity	Southern Electric (KCC Laser)	L	280.79	14.03	294.82
Subtotal for Code: Electricity & Water										£280.79
390 Miscellaneous Expenditure										
647	18/09/2014		Current Account	713410	Waste Bin Collection	Viridor Waste Kent Ltd	S	29.40	5.88	35.28
663	25/09/2014		Current Account	713421	Insurance - Old Fire Station Cafe	DBC	L	199.05	14.64	213.69
Subtotal for Code: Miscellaneous Expenditure										£228.45
Subtotal for Cost Centre: Old Fire Station Cafe										53.84
Subtotal for Cost Centre: Old Fire Station Cafe										2,027.65
Subtotal for Cost Centre: Old Fire Station Cafe										2,081.49
121 General Projects (inc. Summer En										
580	04/09/2014		Current Account	713386	Summer Entertainment	Micky The Magician	Z	110.00	0.00	110.00
588	04/09/2014		Current Account	713395	Summer Entertainment	Mrs Roundabout	Z	90.00	0.00	90.00
675	18/09/2014		Active Saver 1	DC	Refund for Cancelled Summer Ent	Animal Magic	Z	-385.00	0.00	-385.00
Subtotal for Code: General Projects (inc. Summer En										£-185.00
Subtotal for Code: General Projects (inc. Summer En										£-185.00

SGTC
Listing of Payments in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

Cost Centre		Parks Establishment		Other Projects			
Subtotal for Cost Centre:		Other Projects					
Code Number	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
40 Wages							
Vchr.							
590	04/09/2014	Current Account	713397	PAYE	Inland Revenue	Z	886.80
581	04/09/2014	Current Account	713397	NI	Inland Revenue	Z	996.35
601	04/09/2014	Current Account	DD	Pension E'ee	KCC - LGPS	Z	312.60
602	04/09/2014	Current Account	DD	Pension E'er	KCC - LGPS	Z	641.37
603	04/09/2014	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	805.56
640	11/09/2014	Current Account	DD	Wages	SGTC	Z	5,184.42
641	11/09/2014	Current Account	DD	Park Keeper Cover	SGTC	Z	31.97
Subtotal for Code: Wages							£8,859.07
Subtotal for Cost Centre: Other Projects							-185.00
Subtotal for Cost Centre: Other Projects							0.00
Subtotal for Cost Centre: Other Projects							-185.00
41 Equipment/Materials							
Vchr.							
579	04/09/2014	Current Account	713385	Goal Posts for Junior Teams	BG Sports International	S	210.48
582	04/09/2014	Current Account	713389	Cleaning Materials	KCC - KCS	S	114.38
614	04/09/2014	Current Account	713380	Sports Grounds Maintenance Supp	Eden Park (STMS) Ltd	S	224.96
624	11/09/2014	Current Account	713400	General Maintenance Supplies	Forestrail Ltd	S	23.76
627	11/09/2014	Current Account	713403	New Padlock - Knockhall Gate	Locks N Tools	S	107.96
650	18/09/2014	Current Account	713413	Skip Hire	Pinden Ltd	S	200.00
662	25/09/2014	Current Account	713420	General Maintenance Supplies	Discount Builders Merchants	S	21.47
Subtotal for Code: Equipment/Materials							£903.01
Subtotal for Cost Centre: Equipment/Materials							£1,089.20
43 Fuel							
Vchr.							
632	11/09/2014	Current Account	DD	Diesel	Asda Stores Ltd (Allistar)	S	129.86
657	18/09/2014	Current Account	DD	Diesel - Transaction Fee	Asda Stores Ltd (Allistar)	S	2.00
667	25/09/2014	Current Account	DD	Diesel	Asda Stores Ltd (Allistar)	S	69.36
Subtotal for Code: Fuel							£201.22
Subtotal for Cost Centre: Fuel							£241.46
45 Telephone							
Vchr.							
666	25/09/2014	Current Account	DD	Parks Mobile Phone	O2	S	9.66
Subtotal for Code: Telephone							£9.66
Subtotal for Cost Centre: Telephone							£11.59
46 Vehicles							
Vchr.							
645	18/09/2014	Current Account	713408	Road Fund Tax - Vans	Post Office Ltd	Z	450.00
660	25/09/2014	Current Account	713418	Van Repairs - Starter Motor	SMC Ford	S	250.00
Subtotal for Code: Vehicles							£700.00
Subtotal for Cost Centre: Vehicles							£50.00
48 Gas/Electricity							
Vchr.							
Subtotal for Cost Centre: Gas/Electricity							£750.00

SGTC

Listing of Payments in each Code for All Cost Centres
(Between 01/09/2014 to 30/09/2014)

615	04/09/2014	Current Account	DD	Electricity - Mess Room	Southern Electric (KCC Laser)	L	42.93	2.14	45.07
616	04/09/2014	Current Account	DD	Electricity - Toilet Block	Southern Electric (KCC Laser)	L	18.67	0.93	19.60
617	04/09/2014	Current Account	DD	Electricity - Bowls Pavilion	Southern Electric (KCC Laser)	L	60.97	3.04	64.01
621	04/09/2014	Current Account	DD	Electricity - Knockhall Changing Ro	Southern Electric (KCC Laser)	L	22.30	1.11	23.41
Subtotal for Code: Gas/Electricity							£144.87	£7.22	£152.09

Code Number 49 **Playground Equipment & Mainteni:**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
625	11/09/2014	Current Account	713401	Replacement Boiler and Radiators	GKS Plumbing	S	7,595.00	1,519.00	9,114.00
Subtotal for Code: Playground Equipment & M							£7,595.00	£1,519.00	£9,114.00
Subtotal for Cost Centre: Parks Establishment							18,412.83	1,804.58	20,217.41

Cost Centre Public Lighting

Code Number 1 **Supply & Maintenance**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
633	11/09/2014	Current Account	DD	Electricity - Street Lighting	E-on	L	73.18	3.66	76.84
Subtotal for Code: Supply & Maintenance							£73.18	£3.66	£76.84
Subtotal for Cost Centre: Public Lighting							73.18	3.66	76.84

Cost Centre Sports Pavilion

Code Number 342 **Maintenance & Cleaning Contribu**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
581	04/09/2014	Current Account	713388	Cleaning Contribution	The Pavilion	Z	350.00	0.00	350.00
Subtotal for Code: Maintenance & Cleaning C							£350.00	£0.00	£350.00
Subtotal for Cost Centre: Sports Pavilion							350.00	0.00	350.00

Cost Centre Town Council Offices Community Hall

Code Number 360 **Wages**

Vchr.	Date	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
595	04/09/2014	Current Account	713397	NI	Inland Revenue	Z	-0.68	0.00	-0.68
610	04/09/2014	Current Account	DD	Pension Eee	KCC - LGPS	Z	27.20	0.00	27.20
611	04/09/2014	Current Account	DD	Pension Eler	KCC - LGPS	Z	58.84	0.00	58.84
612	04/09/2014	Current Account	DD	Pension Employer Secondary Cont	KCC - LGPS	Z	268.52	0.00	268.52
638	11/09/2014	Current Account	DD	Wages	SGTC	Z	425.56	0.00	425.56
Subtotal for Code: Wages							£779.44	£0.00	£779.44
Subtotal for Cost Centre: Town Council Offices Comm							779.44	0.00	779.44

TOTALS **£60,628.40** **£5,244.34** **£66,872.74**

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SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Balanced to: **389114**
 By the Responsible
 Financial Officer (RFO)

AGENDA ITEM 7
FGP 6/11/14

Cost Centre Public Lighting

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
1	Supply & Maintenance				2,375.00	1,079.99	1,295	1,295
2	All Night Lighting							
3	Christmas Lighting				2,550.00	-21.65	2,572	2,572
4	Repairs				1,100.00		1,100	1,100
5	Long Term Financial Risks				1,450.00		1,450	1,450
6	Income	1.15		-1				-1
7	Long Term Maintenance				500.00		500	500
SUB TOTAL		1.15		-1	7,975.00	1,058.34	6,917	6,916

Cost Centre Grove Car Park

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
20	Rates				3,450.00	2,342.10	1,108	1,108
21	Repairs & Maintenance				50.00		50	50
22	Long Term Financial Risks				6,340.00		6,340	6,340
23	Long Term Maintenance				200.00		200	200
SUB TOTAL					10,040.00	2,342.10	7,698	7,698

Cost Centre Craylands Lane Car Park

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
30	Rates							
31	Repairs & Maintenance							
32	Long Term Financial Risks							
SUB TOTAL								

Cost Centre Parks Establishment

Code	Title	Receipts			Payments			Net Position +/- under/over spend
		Estimated	Actual	Var	Estimated	Actual	Var	
40	Wages				101,000.00	49,058.60	51,941	51,941
41	Equipment/Materials				38,160.00	12,711.15	25,449	25,449
42	New Grounds Maintenance Ex							
43	Fuel				4,675.00	1,710.97	2,964	2,964
44	Fencing				5,000.00	8.33	4,992	4,992
45	Telephone				525.00	189.60	335	335
46	Vehicles				2,725.00	6,882.85	-4,158	-4,158
47	Water Rates				2,650.00	-495.97	3,146	3,146
48	Gas/Electricity				2,850.00	977.36	1,873	1,873
49	Playground Equipment & Mair				11,000.00	8,340.10	2,660	2,660
50	Staff Training				500.00		500	500
51	Knockhall Changing Rooms				300.00	47.58	252	252
52	Parks Works Area				800.00	475.00	325	325
53	Vandalism				600.00		600	600
54	Trees				5,065.00	-1,055.00	6,120	6,120
55	New Recreational Facilities							
56	Unexpected/Emergency Work				3,000.00	500.00	2,500	2,500
57	Long Term Financial Risks				9,725.00		9,725	9,725
58	Basketball Court							
59	Long Term Maintenance							
65	Miscellaneous Income	1,000.00	1,000.00					
66	Reserve Fund							
SUB TOTAL		1,000.00	1,000.00		188,575.00	79,350.57	109,224	109,224

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre		Swanscombe Park						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
70	Bowls Pavilion Maintenance							
71	Long Term Financial Risks				3,680.00		3,680	3,680
75	Bowls Income	2,218.00	2,984.32	766				766
76	Tennis Income							
77	Five-a-Side Income							
78	Hire Charges							
79	Long Term Maintenance				650.00		650	650
SUB TOTAL		2,218.00	2,984.32	766	4,330.00		4,330	5,096
Cost Centre		Knockhall Playing Field						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
80	Rates				132.00	127.17	5	5
81	Long Term Financial Risks				6,050.00		6,050	6,050
85	Football	2,800.00	2,825.00	25				
SUB TOTAL		2,800.00	2,825.00	25	6,182.00	127.17	6,055	6,060
Cost Centre		Broomfield Sports Ground						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
90	Long Term Financial Risks				7,160.00		7,160	7,160
95	Football Income	5,280.00	6,360.00	1,080				1,080
96	Cricket Income	1,790.00	1,800.00	10				10
97	Miscellaneous Income							
98	Long Term Maintenance				500.00		500	500
SUB TOTAL		7,070.00	8,160.00	1,090	7,660.00		7,660	8,750
Cost Centre		Heritage Park						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
100	Maintenance/Rent				500.00	25.00	475	475
101	Water Supply							
102	Fencing							
103	Changing Facilities							
104	Long Term Financial Risks				1,250.00		1,250	1,250
SUB TOTAL					1,750.00	25.00	1,725	1,725
Cost Centre		St Peter & St Paul's Churchyard						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
110	Maintenance				1,500.00		1,500	1,500
SUB TOTAL					1,500.00		1,500	1,500
Cost Centre		Other Projects						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
121	General Projects (inc. Summe				1,500.00	1,045.00	455	455
123	Long Term Financial Risks							
128	Miscellaneous Income							
SUB TOTAL					1,500.00	1,045.00	455	455

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre		Leisure Centre						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
140	Wages							
141	Wages - Cleaners							
142	Administration							
143	Advertising							
144	Maintenance							
145	Cleaning Equipment & Materis							
146	Rates & Insurance Rent - DBC				23,745.00	17,624.26	6,121	6,121
147	Water, Gas & Electricity							
148	Insurance							
149	Telephone							
150	Miscellaneous							
151	Equipment							
152	Coaching Fees							
153	Staff Training							
154	Leases - Fitness Equipment							
155	Management Fee				61,300.00	30,650.00	30,650	30,650
165	General Income							
166	Sports Hall Income							
167	Fitness Suite Income							
168	Membership Income							
169	Function Deposits							
170	Miscellaneous Income							
SUB TOTAL					85,045.00	48,274.26	36,771	36,771

Cost Centre		Thames Bar						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
180	Wages - Cleaners							
181	Supplies							
182	Food							
183	Leased Equipment							
184	Miscellaneous							
190	Bar Sales							
191	Food Sales							
192	Miscellaneous							
SUB TOTAL								

Cost Centre		Squash Courts						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
200	Maintenance				1,500.00		1,500	1,500
201	Long Term Financial Risks				965.00		965	965
205	Squash Income							
SUB TOTAL					2,465.00		2,465	2,465

Cost Centre		Allotments						
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
210	Rents / Licences				200.00	142.00	58	58
211	Repairs / Maintenance				150.00	114.84	35	35
212	Water Supply							
213	Long Term Financial Risks				2,135.00		2,135	2,135
218	Rent Income	1,540.00	1,713.10	173				173

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

SUB TOTAL		1,540.00	1,713.10	173	2,485.00	256.84	2,228	2,401
Cost Centre Administration								
Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
230	Wages				116,858.90	50,135.04	66,724	66,724
231	Furniture, Fixtures & Fittings				5,241.10	448.33	4,793	4,793
232	Photocopier				1,525.00	1,036.34	489	489
233	Stationary, Advertising & Post				1,775.00	809.97	965	965
234	Telephone / Internet				2,800.00	1,453.28	1,347	1,347
235	Mileage Allowance				700.00	214.64	485	485
236	Insurance				14,950.00	13,780.73	1,169	1,169
237	Subscriptions / Publications				3,450.00	3,142.75	307	307
238	Town Mayor's Allowance				1,400.00	712.27	688	688
239	Civic Reception				1,400.00	769.46	631	631
240	Chairs of Office				250.00	244.00	6	6
241	Legal Fees				4,000.00		4,000	4,000
242	External Audit Fees				1,300.00	1,300.00		
243	Internal Audit Fees				250.00	125.00	125	
244	Section 137 Donations				1,700.00	950.00	750	750
245	Miscellaneous Expenditure				1,500.00	173.28	1,327	1,327
246	Election Expenses				3,000.00		3,000	3,000
247	Staff Training				500.00	280.00	220	220
248	Member Training				200.00		200	200
249	IT Services				3,150.00	3,662.00	-512	-512
250	Handyman (incl. seasonal par				1,000.00	94.78	905	905
251	Council Offices Building Maint				12,000.00	11,396.58	603	603
252	Water Rates				700.00	676.33	24	24
253	Gas				2,350.00	1,366.69	983	983
254	Electricity				4,000.00	1,994.78	2,005	2,005
255	Rates				22,630.00	15,436.50	7,194	7,194
256	Long Term Financial Risks				36,758.00		36,758	36,758
270	Photocopier Income							
271	Miscellaneous Income		7,015.00	7,015				7,015
272	Precept	488,991.00	488,991.00					
273	Section 136	23,508.00	23,508.00					
274	Bank Interest	425.00	209.94	-215		76.52	-77	-292
275	Long Term Maintenance				7,875.00		7,875	7,875
276	Government CTax Grant	48,701.00	48,701.00					
SUB TOTAL		561,625.00	568,424.94	6,800	253,263.00	110,279.27	142,984	149,784

Cost Centre Church Road Hall

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
280	Wages				4,850.00	2,322.08	2,528	2,528
281	Repairs & Maintenance				1,500.00	1,892.61	-393	-393
282	Gas & Electricity				1,325.00	471.18	854	854
283	Cleaning Materials				85.00	20.49	65	65
284	Furniture, Fixtures & Fittings				50.00		50	50
285	Rates				1,120.00	759.30	361	361
287	Miscellaneous Expenditure				80.00	29.10	51	51
288	Long Term Financial Risks				3,240.00		3,240	3,240
295	Hire Income	1,000.00	2,098.75	1,099				1,099
299	Long Term Maintenance				1,945.00		1,945	1,945
SUB TOTAL		1,000.00	2,098.75	1,099	14,195.00	5,494.76	8,700	9,799

SGTC

Summary of Receipts and Payments

All Cost Centres and Codes

Cost Centre Grove Hall

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
300	Wages							
301	Repairs & Maintenance				100.00	5.00	95	95
302	Gas & Electricity				235.00	94.21	141	141
303	Cleaning Materials							
304	Furniture, Fixtures & Fittings							
305	Rates							
306	Water Rates							
307	Miscellaneous Expenditure							
308	Long Term Financial Risks							
315	Hire Income							
SUB TOTAL					335.00	99.21	236	236

Cost Centre Heritage Community Hall

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
320	Wages				5,550.00	2,710.78	2,839	2,839
321	Repairs & Maintenance				1,500.00	3,109.00	-1,609	-1,609
322	Gas & Electricity				2,310.00	1,100.90	1,209	1,209
323	Cleaning Materials				275.00	57.70	217	217
324	Furniture, Fixtures & Fittings				3,500.00		3,500	3,500
325	Rates				2,160.00	1,465.95	694	694
326	Water Rates				375.00	209.47	166	166
327	Miscellaneous Expenditure				325.00	608.68	-284	-284
328	Long Term Financial Risks				1,975.00		1,975	1,975
329	Long Term Maintenance Requ				2,350.00		2,350	2,350
335	Hire Income	17,320.00	6,571.00	-10,749				-10,749
SUB TOTAL		17,320.00	6,571.00	-10,749	20,320.00	9,262.48	11,058	309

Cost Centre Sports Pavilion

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
340	Gas & Electricity				250.00	501.42	-251	-251
	Water Rates				425.00		425	425
342	Maintenance & Cleaning Cont				1,250.00	1,150.00	100	100
343	Rates							
344	Building Insurance				1,950.00	1,856.51	93	93
345	Miscellaneous Expenditure				9,500.00		9,500	9,500
346	Long Term Financial Risks							
350	Rent Income	16,416.00	8,208.00	-8,208				-8,208
SUB TOTAL		16,416.00	8,208.00	-8,208	13,375.00	3,507.93	9,867	1,659

Cost Centre Town Council Offices Community

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
360	Wages				7,250.00	4,452.92	2,797	2,797
361	Repairs & Maintenance				400.00	10.00	390	390
362	Furniture, Fixtures & Fittings				75.00		75	75
363	Cleaning Materials				255.00	68.21	187	187
364	Miscellaneous Expenditure				50.00		50	50
365	Long Term Financial Risks				19,050.00		19,050	19,050
370	Hire Income	25,200.00	14,210.87	-10,989				-10,989
SUB TOTAL		25,200.00	14,210.87	-10,989	27,080.00	4,531.13	22,549	11,560

SGTC
Summary of Receipts and Payments
All Cost Centres and Codes

Cost Centre Old Fire Station Cafe

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
380	Wages				16,750.00	7,825.22	8,925	8,925
381	Food/Supplies				4,000.00	1,790.98	2,209	2,209
382	Furniture, Fixtures & Equipme				500.00	324.15	176	176
383	Advertising				100.00		100	100
384	Rates				1,485.00	1,004.55	480	480
385	Electricity & Water				1,900.00	246.37	1,654	1,654
386	Cleaning Materials				100.00	44.00	56	56
387	DBC Maintenance Service Ch				2,000.00	1,268.06	732	732
388	Telephone / Internet				900.00	486.69	413	413
389	Maintenance				500.00	52.50	448	448
390	Miscellaneous Expenditure				1,325.00	659.92	665	665
391	Long Term Financial Risks				2,950.00		2,950	2,950
392	Rent DBC							
393	Long Term Maintenance				500.00		500	500
395	Cafe Income	6,800.00	2,868.60	-3,931				-3
	SUB TOTAL	6,800.00	2,868.60	-3,931	33,010.00	13,702.44	19,308	15,376

Cost Centre Bus Shelters

Code	Title	Receipts			Payments			Net Position
		Estimated	Actual	Var	Estimated	Actual	Var	+/- under/over spend
400	Maintenance							
401	Long Term Financial Risks							
405	Miscellaneous Income							
	SUB TOTAL							
NET TOTAL		642,990.15	619,064.58	-23,926	681,085.00	279,356.50	401,729	377,803
V.A.T.			20,344.96			20,247.55		
GROSS TOTAL			639,409.54			299,604.15		

Kent County Council

Community warden service

consultation
document

AGENDA ITEM

FGP 4/19/14

From ASB 8/10/14



29 September - 9 November 2014
kent.gov.uk/communitywardenconsultation



Kent County Council
**Community
warden service**
consultation
document

29 September - 9 November 2014

This publication is available in other formats and
can be explained in a range of languages

24 hour helpline: 03000 41 41 41

Text Relay: 18001 03000 41 41 41

Foreword

Since 2002 our Community Warden service has been making Kent's communities safer places in which to live, work and play.

Accredited by Kent Police, our wardens work with residents and partner agencies to tackle a wide range of risks including bogus callers, fly tipping, graffiti and vandalism. They are the eyes, ears and instigators for local communities, working with young people, older community members and vulnerable individuals to increase confidence, reassurance and cohesion on the streets of Kent.

Originally, wardens operated in local parish districts, spending much of their time in specific geographic areas. In the past three years we have adapted the service to make it more flexible and cost effective. We have the freedom to better deploy wardens where they are needed most. This approach has increased the overall coverage of the Community Warden service across Kent.

However, the financial landscape continues to be challenging and there are still communities in Kent that do not benefit from the service. As a result we have the responsibility to look again at how we deliver our Community Warden service, to ensure it:

- best meets the needs of as many people in Kent as possible
- delivers financial savings.

We believe that the proposal outlined in this document is the best way to achieve this, and we want to know what you think. We are consulting on the proposal from 29th September to 9th November 2014. No formal decisions have been taken and your views will be instrumental in the final decision taken by council members.

You can register your views online: kent.gov.uk/communitywardenconsultation, or complete the questionnaire at the end of this booklet. If you have any queries, want further information or have alternative suggestions, we want to hear from you.



What community wardens do in Kent

There are currently 79 uniformed supervisors and community wardens on the ground in Kent, working with residents, local groups and partner agencies to help keep communities safe and connected. They:

- tackle low-level crime and antisocial behaviour
- can control traffic
- are a reassuring uniformed presence
- promote community solidarity and encourage communities and neighbourhoods to work together to identify and solve problems
- work closely with Kent Police, local authorities and other professional agencies
- talk with local residents, offering information and advice
- take part in local community activities.

Authoritative and approachable

Every warden is accredited by Kent Police under the Community Safety Accreditation Scheme (CSAS) in accordance with Home Office & Association of Chief Police Officers guidance. They are required to pass high level police vetting and a Disclosure Barring Service.

Allied to this is an open, approachable ethos. Our wardens care deeply about the communities they serve and are on-hand every day, 7.30am-10pm, to listen to residents and resolve issues.

Mission

Our mission is very simple and clear. We will:

- ensure that every community in Kent can benefit from the services outlined above
- be flexible enough to quickly focus resources on communities that need it the most
- make savings by changing the way the service is delivered, so it is as efficient as possible.

Why we need to change

Despite the improvements made since 2011, there are still communities in Kent that do not benefit from our Community Warden service. We also need to make considerable savings. Every council in England is responding to reduced funding from central government and in the case of our Community Warden service, we must save £1.28m from April 2015.

What we are consulting on

We have explored a number of ways to both save money and address the geographic reach of the service. These have included:

- the creation of a centralised service, with no distinct district responsibilities, that responds to community needs as and when they occur across the county. This would provide an opportunity to focus resources in high priority areas but would deny many communities access to the service.
- a reduction in the number of staff, without changing how the service is delivered. This would mean that some parishes would receive no service, flexible deployment would not be possible and the opportunity to broaden the geographic coverage of wardens would also be reduced.

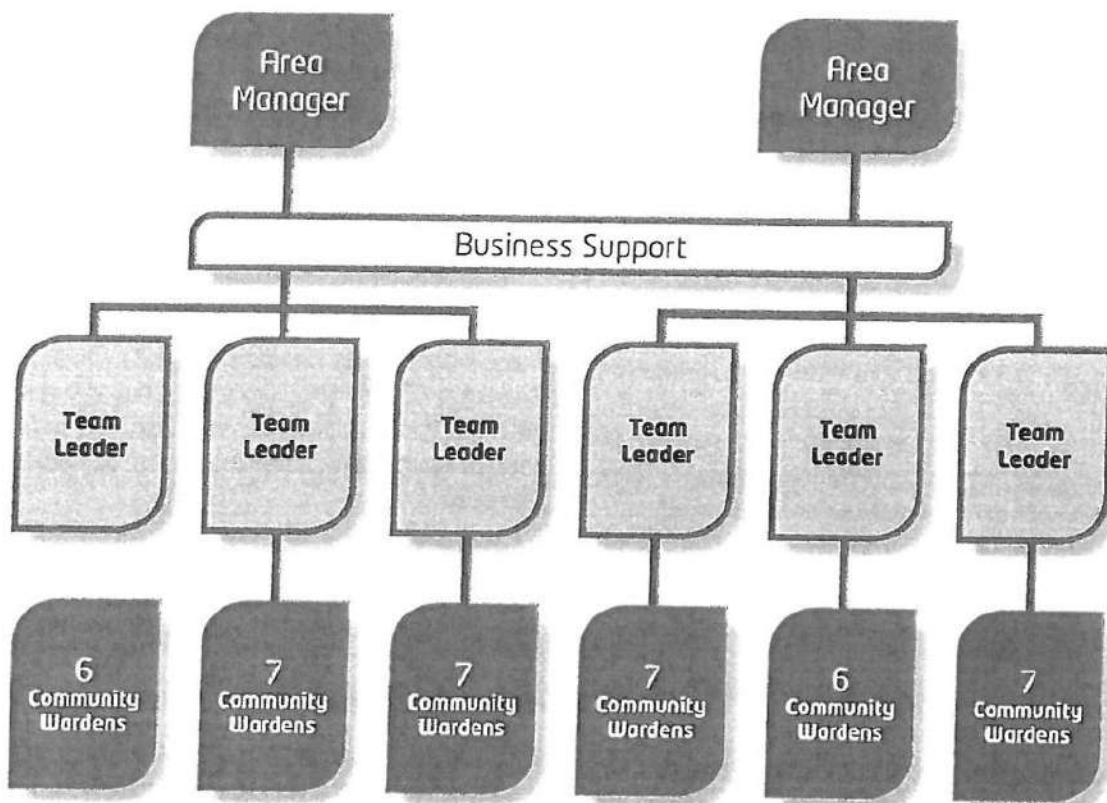
We are also exploring the possibility of external funding for community warden posts in some areas and looking at ways to support the work of wardens through volunteers. This would mean more resources to support the proposed team of 46 uniformed officers.

Our preferred model, which is described in detail over the following pages, delivers the following:

- warden services will still be delivered in existing parishes
- partnership working with Neighbourhood Policing Teams and district Community Safety Units will be maintained and enhanced
- the flexibility to better identify and respond to issues in specific communities.

The proposal at a glance

Warden Service Plan 2015/16



The new proposal does mean a reduction in posts:

- area manager posts: from three to two
- administration posts: from four to one
- supervisor posts: from 12 to six
- wardens: from 79 to 40

- more flexibility so that wardens spend time with the communities who need their help the most
- easier to cover urban and extreme rural locations that do not currently receive a regular warden service
- greater partnership working with external agencies to best identify communities and individuals that need help the most
- a more cost-effective way to run the service.

Key benefits

- far more Kent residents will have access to our Community Warden service
- less time working on process and administrative work, which means more focus on delivering local and Kent-wide priorities

Proposed roles and responsibilities in detail

Area managers

We have already reduced the area manager roles from three to two, who will each be responsible for six districts in Kent. They will set the strategy for the service and have overall operational management. The area managers will work with external partners, senior council managers and elected members to ensure the service resources are deployed effectively and that the highest quality service is delivered to Kent residents.

Savings: this change will save approximately £37,000.

Team leaders

We propose that six team leaders will each be responsible for two districts; replacing the 12 current supervisory roles. Each team leader will manage six or seven community wardens, deploying them across the two districts.

These new roles have been designed to benefit the service in a number of ways:

- reduced admin responsibilities means more time to get hands on and identify community priorities
- a greater focus on delivering frontline activities; this includes working with Kent Police on its predictive policing programme, which is helping officers and partners to prevent crime before it happens
- team leaders will have day-to-day responsibility for their community wardens, making sure that they are in the right place at the right time
- in the case of a county emergency, team leaders will report to the Kent Resilience Team and be a key point of contact on the ground.

Savings: this change will save approximately £168,000

Community wardens

We propose that we reduce to 40 the number of community wardens. As they do now, wardens will continue to work with communities in Kent to make them safe places

in which to live, work and play. Key responsibilities will remain as they are (see page 04).

Although there will no longer be permanent wardens for specific parishes, parishes will still be served by wardens on a regular basis. The key benefit of this proposed new model is the way in which wardens are managed and deployed. The structure is more efficient and flexible, which means:

- it's easier to identify community issues and quicker to deploy wardens to where they are needed most
- because wardens are not constricted by geographical boundaries, more residents in Kent will have the opportunity to access community wardens.

It is proposed that wardens will still provide core cover between 7.30am and 10pm and they will continue to help with the Troubled Families agenda; Trading Standards serious scam project, Restorative Justice and other priority projects.

Savings: this change will save approximately £1,014,000

Business support

It is proposed that the business support function is reduced from four posts to one. Less wardens means less administration and the one officer will be responsible for the whole team. Key responsibilities will include: completing trading standards reports; collating team diary sheets and all admin support work.

Savings: this change will save approximately £72,000

In summary



What we do

Our Community Warden service makes Kent's communities safer places in which to live, work and play.

Why we need to change

As it stands our community warden service cannot meet the needs of some of Kent's communities. The service also needs to save more than £1.2m, as part of extensive savings across the whole council.

The proposal and key benefits

We propose changing the way the service is delivered, so that less staff can better meet the needs of more of Kent's communities:

- less focus on geographic boundaries, so that wardens can be quickly and easily deployed to where they're needed most
- less processes and admin, so that team leaders and area managers can get more hands on, working closely with districts and professional agencies to better understand and respond to the community safety needs of specific communities.

What this means for your local community

If this proposal is agreed then in the future you may not see as many community wardens on the streets of Kent. However, the proposed new structure means we will be able to serve more communities than we do currently. On top of this we will be better placed to respond quickly and easily to issues as they arise.

How to get involved and have your say

No decisions have been taken and we want to hear what you think of this proposal. Please let us know by visiting www.kent.gov.uk/communitywardenconsultation and completing the online consultation questionnaire. Alternatively, complete the consultation questionnaire on page 08 and return to: **FREEPOST RTKS-UABE-USGJ, Community Warden Service, Invicta House, Maidstone, ME141XX**

What happens next?

We will be consulting on this proposal from 29th September to 9th November 2014. Your responses, along with the Equality Impact Assessment, will be presented to Kent County Council's Transport and Environment Cabinet Committee on the 5th December 2014. We will then consider all of the responses and update people on the results. If the proposal is agreed it will be implemented on 1 April 2015.



Community warden service

Consultation questionnaire

If you require more space to respond please continue your answers on an additional piece of A4 paper.

You can either fill in this form and return by freepost:
**FREEPOST RTKS-UABE-USGJ, Community Warden Service,
Invicta House, Maidstone, ME141XX**
Or alternatively, fill in the questionnaire online:
kent.gov.uk/communitywardenconsultation

Q1. Are you completing this questionnaire on behalf of :

Yourself (as an individual) A District/Town/Parish Council An organisation (as the official representative)

If you are responding as an individual please go to Q2. If you are responding on behalf of a District/Town/Parish Council or an organisation please answer Q1a, Q1b and if appropriate Q1c.

Q1a. Please tell us the name of the organisation you are responding on behalf of :

.....

Q1b. Is your organisation actively involved with the Community Warden Service :

Yes No

Q1c. If you answered Yes, please give details :

.....

.....

Q2. Do you / have you received a service from Kent County Council Community Wardens :

Yes No

Q2a. If you answered Yes, was this a single occurrence or more often?

A single occurrence More often

Please give details :

Q3. Do you support the proposal as set out in the Consultation Document :

Yes No

Q3a. If you answered 'No', please tell us why :

Q4. Do you support the proposal for less focus on geographic boundaries, so that Wardens can be quickly and easily deployed to where they're needed most?

Yes No

Q4a. If you answered 'No', please tell us why :

Q5. If there are any other options that you would like to be considered, please provide details below :

Q6. If these proposals were implemented what could be the impact upon you / your organisation ?

A major impact A minor impact No impact Don't know

Q6a. If you have answered Major or Minor impact please specify what the impact may be :

Q7. If you would like to make any other comments regarding this proposal please use the box below :

Q8. We have completed an Equality Impact Assessment to see if this service change could affect anyone unfairly. We welcome your views on the assumptions we have made and the conclusions we have drawn.

The Equality Impact Assessment can be downloaded from www.kent.gov.uk/communitywardenconsultation or copies can be requested by email CommunityWardens-CCCS@kent.gov.uk or telephone: 03000 41 41 41

Q9. In the future, do you think volunteers could be used to supplement the Community Warden Service (a service similar to Special Constables)?

Yes No

Only respond to Q10 if you are answering on behalf of a District/Town/Parish Council or organisation. If you are responding as an individual please go to Q11.

Q10. Would your organisation, either individually or collectively with others, consider the option of funding a dedicated Community Warden for your area ?

Yes No

If you have answered 'Yes' and would be like to discuss this further please supply your contact details (this does not commit you to anything):

name
.....
email
.....
telephone
.....

About you

Only answer these questions if you have responded as an individual. It is not necessary to answer these questions if you are responding on behalf of a District/Town/Parish Council or an organisation.

About You... We want to make sure that everyone is treated fairly and equally, and that no one gets left out. That's why we are asking you these questions. We won't share the information you give us with anyone else. We'll use it only to help us make decisions, and improve our services. If you would rather not answer any of these questions, you don't have to.

Q11. Are you...? Male Female I prefer not to say

Q12 How old are you ?
.....

Q13. What is your postcode ?
.....

Q14. To which of these ethnic groups do you feel you belong ? (Source: 2011 census)

- | | | | |
|--|--|--------------------------------------|--|
| <input type="checkbox"/> British | <input type="checkbox"/> White & Black Caribbean | <input type="checkbox"/> Indian | <input type="checkbox"/> Caribbean |
| <input type="checkbox"/> Irish | <input type="checkbox"/> White & Black African | <input type="checkbox"/> Pakistani | <input type="checkbox"/> African |
| <input type="checkbox"/> Gypsy/Roma | <input type="checkbox"/> White & Asian | <input type="checkbox"/> Bangladeshi | <input type="checkbox"/> Other* |
| <input type="checkbox"/> Irish Traveller | <input type="checkbox"/> Other* | <input type="checkbox"/> Other* | |
| <input type="checkbox"/> Other* | <input type="checkbox"/> Arab | <input type="checkbox"/> Chinese | <input type="checkbox"/> I prefer not to say |

*Other Ethnic Group - if your ethnic group is not specified in the list, please describe it here:
.....

The Equality Act 2010 describes a person as disabled if they have a longstanding physical or mental condition that has lasted, or is likely to last, at least 12 months; and this condition has a substantial adverse effect on their ability to carry out normal day-to-day activities. People with some conditions (cancer, multiple sclerosis and HIV/AIDS, for example), are considered to be disabled from the point that they are diagnosed.

Q15. Do you consider yourself to be disabled as set out in the Equality Act 2010 ?

Yes No I prefer not to say

Q15a. If you answered Yes to Q15, please tell us which type of impairment applies to you.

You may have more than one type of impairment, so please select all the impairments that apply to you. If none of these applies to you, please select Other, and write in the type of impairment you have.

Physical impairment Mental health condition Sensory impairment (hearing, sight or both)

Learning disability

Long standing illness or health condition, such as cancer, HIV/AIDS, heart disease, diabetes or epilepsy

Other, please specify: I prefer not to say

Q16. Do you regard yourself as belonging to any particular religion or belief ?

Yes No I prefer not to say

Q16a. If you answered Yes to Q16, which of the following applies to you ?

Christian Hindu Muslim Any other religion, please specify:

Buddhist Jewish Sikh

Q17. Are you...?

Bi/Bisexual Gay woman/Lesbian Other

Heterosexual/Straight Gay man I prefer not to say

Kent County Council (KCC) collects and processes personal information in order to provide a range of public services. KCC respects the privacy of individuals and endeavours to ensure personal information is collected fairly, lawfully, and in compliance with the Data Protection Act 1998.

Thank you for taking part
in this consultation.

The results will be published on www.kent.gov.uk/communitywardensconsultation

193/14-15. **TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 2 JULY 2014.**

Recommended: That the Minutes of the Meeting held on 2 July 2014 be confirmed and signed as a true record.

194/14-15. **ANTI-SOCIAL BEHAVIOUR, CRIME AND POLICING ACT 2014: COMMUNITY TRIGGER.**

Members were provided with a copy of the Anti-social Behaviour, Crime and Police Act 2014, Community Trigger.

Recommended: That the item be noted.

195/14-15. **KENT COUNTY COUNCIL'S (KCC) CONSULTATION ON COMMUNITY WARDENS.**

Steve Tyler, the KCC Community Warden Supervisor for the Dartford District apprised members on KCC's consultation for the proposed changes to the community warden service. He gave members an overview of the service from its inception in 2002 to where it was today and gave more detail on KCC's proposals. Members were very pleased with the service provided by the KCC Community Wardens and felt it was invaluable. Members did not wish to see any changes to the service and felt that more wardens were required, rather than fewer, particularly in the Dartford area because of the major developments planned and the large increase in population. It was agreed that the Town Council would formulate a response at the Financial and General Purposes Committee on 4 November 2014. The Chairman also urged members to respond to the consultation individually.

Recommended: That the consultation be submitted to the Finance and General Purposes Committee being held on 4 November 2014 for a response from the council to be formulated and that Steve Tyler be thanked for attending the meeting.

196/14-15. **TOWN COUNCIL'S PROBLEM LOG.**

Members were provided with a copy of the incidents reported to the Town Council since the last meeting. Members were reminded that the Town Council should be made aware of any incidents reported to the police, in order for them to be added to the problem log. The RFO advised that the problem log was emailed monthly to the CSU at DBC and also to the Police.

Recommended: That the incident log be noted.

197/14-15. **BEAT OFFICER AND POLICE COMMUNITY SUPPORT OFFICERS (PCSO) REPORT.**

Sgt Sarah Tyler provided members with a report from PC Robert Payne. His team had had a productive few months. An operation had been ran that specifically targeted burglaries and shed break-ins. This had been very successful and a lot of intelligence had been gained. The team had also been undertaking stop checks

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FGP 6/11/14

Budget consultation - quick questions

Over the next three years we estimate we will have to save around £206million out of the total annual spend of £1.4billion (based on increasing Council Tax by 1.99% per year). This is as a result of reductions in government grants and the need to fund unavoidable spending increases.

Question 1: council tax

To preserve the most valued services (especially those we aren't required to provide by law) we are planning to raise additional income through council tax (note this would not entirely remove the need for savings as this would require a 19% increase in council tax). What would you prefer? Please select one option only:

To preserve the most valued services (especially those we aren't required to provide by law) we are planning to raise additional income through council tax (note this would not entirely remove the need for savings as this would require a 19% increase in council tax). What would you prefer? Please select one option only:

- a) I don't want an increase in council tax and the council should make more savings to balance the budget.
- b) I'd accept a minimal increase of 1.99% (1.99% would increase band C charge by £19 a year –the maximum increase allowed without a referendum).
- c) I'd accept a rise between 2% to 5% rise in order to protect more services from the reductions in funding (this would require a referendum and each 1% would increase band C charge by £9.50 a year).
- d) I'd accept an increase in excess of 5% to provide greater protection for council services.

Please go to the bottom to submit your answer, although we would be grateful if you could also answer the following two questions about how to make savings.

Question 2: savings over the next three years

What approaches should we adopt to making these savings? Please tick one or more options:

What approaches should we adopt to making these savings? Please tick one or more options:

- a) Find more efficient ways to deliver the same level of service at a lower cost e.g. by buying in more services from the private and voluntary sectors, sharing services with other public agencies, etc.
- b) Transform services so they are delivered in a different way with the same or better outcomes at reduced cost e.g. rely more on digital services rather than telephone or face to face contact, support social care clients so they can avoid residential care.
- c) Remove or stop services which are least valued by Kent residents as identified through evidence-based research.
- d) Restrict access to services to only the most needy
- e) None of the above

consultation closes on
28/11/2014

<http://www.kent.gov.uk/about-the-council/have-your-say/budget-consultation>

Question 3: balance of savings for 2015/16

We have yet to identify around £7.5m of the savings estimated to be needed to balance the 2015/16 budget. What approach do you think the council should take to close this gap? Please select one option only:

We have yet to identify around £7.5m of the savings estimated to be needed to balance the 2015/16 budget. What approach do you think the council should take to close this gap? Please select one option only:

- a) Increase council tax by a further 1.5% (in addition to the 1.99% already mentioned). Note – this would require a formal and binding referendum which could cost in the region of £1.5m.
- b) Use money held in the council's reserves. Note – our level of reserves is low compared with other similar councils.
- c) Raise additional income from other sources e.g. charges for services, tackling council tax avoidance, etc.
- d) Deliver more savings from the areas identified in question 2.
- e) Introduce a pay / price freeze for KCC staff / suppliers.
- f) Other (please specify)

Graham Blew

From: administrator <administrator@kentalc.gov.uk>
Sent: 13 October 2014 14:32
Subject: Kent County Council Budget Consultation

Dear Member Councils

As you may have already picked up, on 9 October Kent County Council launched a consultation on its draft Budget Plans for the next 3 years. KCC estimate that they will need to find £206m of savings due to reduced levels of government funding and additional spending demands on services. KCC advise that they saved around £269m from 2011/12 to 2013/2014 by changing the way they worked. KCC's deadline for responses to the Consultation is **1700 on 28 November 2014**.

KCC has published the following:

- Press release - <http://www.kent.gov.uk/about-the-council/news/news-and-press-releases/about-the-council-news/kcc-faces-unprecedented-financial-challenges>
- Budget Consultation - <http://www.kent.gov.uk/about-the-council/have-your-say/budget-consultation> - this includes KCC's draft plans, 3 consultation questions, Budget 2014/2015, medium term financial plan and an online budget modelling tool where you can identify your spending priorities.

The 3 Consultation questions cover the following:

- Question 1 – Council Tax – KCC are planning to raise additional income through council tax to preserve the most valued services. There are a number of options for respondents to choose.
- Question 2 – Savings over the next 3 years – What approaches should KCC adopt to make these savings? There are a number of options for respondents to choose.
- Question 3 – Balance of savings for 2015/2016 – KCC has yet to identify £7.5m of the savings estimated to be needed to balance the 2015/2016 Budget. KCC have set out a number of approaches for respondents to choose to close the gap.

If your council does respond to KCC please let us know, as KALC will be considering its response before the deadline.

Kind Regards

Terry Martin
County Secretary
Kent Association of Local Councils
Tel 01304 820173
Website: www.kentalc.gov.uk

emailed to all members 9/10 and 13/10/14.

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EXTRACT
OF MINUTES

TOWN COUNCIL
16 OCTOBER 2014

AGENDA ITEM 10
CGP 6/11/14

238/14-15. **CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) 2014 – 2015.**

Members were pleased to receive confirmation from the Leader of DBC that both the applications submitted by the Town Clerk had been approved and that the full amounts Applied For awarded.

The Town Clerk requested that Members give serious consideration to proposing appropriate projects for future funding applications to the Capacity Building Fund. After discussion members agreed that an item should be included on future committee agendas to give members the chance to propose and consider possible projects for submission to the scheme.

RESOLVED:

That an item be included on future committee agendas to give members the chance to propose and consider possible projects for submission to the scheme.

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GUIDANCE NOTE FOR THE PARISH AND TOWN COUNCIL CAPACITY BUILDING FUND

The Council has earmarked £25,000 in 2014/15 for grants to parish and town councils.

There are no strict criteria for awarding grants except that grants are not designed to simply replace reduced section 136 contributions.

The Council particularly wishes to encourage joint and innovative working between parish and town councils, or projects that will make a real difference to the local community.

It is not essential that the grant is match funded by the applicant but it would be an advantage.

Normally grants will be for maximum of £3,000 but more will be available for joint applications.

Applications are invited (in your own format) explaining what is proposed, the estimated cost and the amount of grant requested.

Applications will be reviewed by a panel consisting of the Leader and Deputy Leader of Dartford Borough Council, the Chairman of the Parish Forum plus another parish Member. The parish Members would not be able to consider applications from their own parish.

The panel will make recommendations to the Managing Director for final decision.

The first round of applications are invited by 31 May. Please send them by email to Tim Sams (Financial Services Manager) at tim.sams@dartford.gov.uk. Applications will be considered in June and applicants notified of the results by the end of June.

THE PARISH AND TOWN COUNCIL CAPACITY BUILDING FUND - UPDATE

The Council has earmarked £25,000 in 2014/15 for grants to parish and town councils.

The Council particularly wished to encourage joint and innovative working between parish and town councils, or projects that will make a real difference to the local community.

It was indicated that grants will normally be for maximum of £3,000 but that more will be available for joint applications.

Applications were invited by 31 May and were required to explain the proposal, the estimated cost and the amount of grant requested.

Individual bids have been received from:

- Darenth Parish Council.
- Swanscombe & Greenhithe Town Council
- Longfield and New Barn Parish Council
- Stone Parish Council
- Wilmington Parish Council

A joint bid was received from Darenth Parish Council, Bean Parish Council & Sutton-at-Hone & Hawley Parish Council.

Expressions of interest to be on the panel were requested on the 21st May and it can now be confirmed that the panel will consist of:

The Leader and Deputy Leader of Dartford Borough Council, Councillor Noreen Salway and Councillor Richard Lees. Please note The Leader / Deputy Leader will not take part in any discussion affecting a Parish on which they sit.

It is hoped that the 1st meeting of the Panel will be held in early to mid-July.



AGENDA ITEM

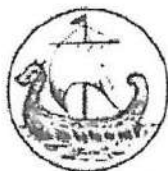
FGP 6/11/14

12

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.


(Please complete using BLACK INK).

1. Name and full address of Organisation:	Esther Osborn Kent County Council Trading Standards 8 Abbey Wood Road Kings Hill West Malling Kent ME19 4YT
2. Amount of funding requested.	£514 (25% of the £2056 required)
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences):	As above
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	Swanscombe Community Alcohol Partnership (CAP) will be launching on the 17th November 2014. The CAP is a partnership between KCC, Kent Police, Dartford Borough Council, Swanscombe Town Council, Youth Groups, retailers and the local community to tackle underage drinking and associated anti-social behaviour in the Town. The partnership aims to tackle underage drinking, decrease anti-social behaviour, improve perceptions of youths and decrease burdens on businesses by educating, enforcing, tackling perception, providing diversionary activities for youths and then evaluating the project using robust methods to demonstrate its worth to the community.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	N/A
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.	As a significant part of the diversionary side of the Swanscombe CAP the Play Place Scheme will reduce underage drinking by supplying youths in the area with a fun activity to get involved with, whilst decreasing anti-social behaviour levels in Swanscombe. As a result it will make people in the community feel safer and hopefully improve the long term wellbeing of those involved. It should also help the local retailers as they will not be targeted to



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK).

	sell alcohol to youths or by proxy as much as before.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	The costing of Play Place has been attached to this e-mail. I am requesting 25% of the total cost which is £514. CAP is also funding 25% with Dartford BC funding 50%.
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	N/A
9. Name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Play Place
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed:  Dated: 24.10.2014

Please use a separate sheet if necessary clearly numbering the relevant section.

Community Alcohol Partnership / Swanscombe Bus Sessions

6 sessions @ 2 hour session

Option A Bus
3 staff

Network and planning	£	70
Lead Staff Member	£	195
Support staff	£	330
Driver	£	240
On Costs	£	109
Logistics and Fuel	£	420
Insurance	£	150
Equipment and activities	£	200
Mgt Support	£	343

Total Cost	£	2,056
------------	---	-------

Graham Blew

From: Esther.Osborn@kent.gov.uk
Sent: 24 October 2014 15:48
To: Graham Blew
Subject: FW: Message from KMBT_C284
Attachments: SKMBT_C28414102415590.pdf; play place quote.xlsx

From: KonicaBCU005111@kent.gov.uk [mailto:KonicaBCU005111@kent.gov.uk]
Sent: 24 October 2014 17:00
To: Osborn, Esther - GT EPE
Subject: Message from KMBT_C284