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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Heritage Park / Skull Site Sub-Committee.

Councillor B E Read (Chairman)  
Councillor Ms L C Howes (Vice-Chairman)  
Councillor Mrs S P Butterfill  
Councillor R J Lees  
Councillor D J Mote  
Councillor Mrs C K Openshaw

To all other Councillors: For information only.

**A Meeting of the above Sub-Committee will be held on**

**Tuesday 15 December 2015 at 10.00 am**

**at The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.**

**Graham Blew  
Town Clerk**

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

Dated: 10 December 2015

The Council Offices, The Grove, Swanscombe, Kent. DA10 0GA  
Tel: (01322) 385513 Fax: (01322) 385849

## HERITAGE PARK / SKULL SITE SUB-COMMITTEE

15 DECEMBER 2015

### A G E N D A

**The Quorum for Sub-Committees is one half of its Membership. If a Councillor is unable to attend, that Councillor can arrange for a substitute to attend in their place.**

1. To receive Apologies for Absence.
2. Substitutes.
3. To declare Interests in Items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes, and their position on the Agenda (*for information only, not for decision making*).
5. To confirm and sign the Minutes of the Meeting held 18 November 2015 (p).
6. **HLF BID – PROGRESS TO DATE (p).**

At the last meeting of the sub-committee on 18 November 2015 it was agreed that a meeting should be held to discuss and agree a Service Level Agreement for all partner agencies involved with the HLF bid. Please find attached a copy of the draft agreement provided by Groundwork for initial discussions.

**Recommended:** To discuss and advise on the wording of the agreement.

7. **ANY OTHER ITEMS RELATED TO THE HERITAGE PARK / SKULL SITE.**
8. **DATE OF NEXT MEETING**