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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)  
Councillor P M Harman (Vice-Chairman)

Councillor Ms L C Howes  
Councillor Ms L M Hall  
Councillor Mrs J M Harman  
Councillor Mrs A R Harvey  
Councillor J B Harvey  
Councillor J A Hayes  
Councillor B R Parry  
Councillor B E Read  
Councillor P A Read  
Councillor P J Scanlan

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 10 April 2014 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.**

Graham Blew  
Town Clerk

Dated: 3 April 2014

## **A G E N D A**

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 6 February 2014 (*Town Council 27 February 2014*).

### **6. SENIOR GROUNDSMAN/GARDENER'S REPORT.**

Please see the attached report.

**Recommended:** To discuss and advise accordingly.

### **7. TOWN CLERK'S REPORT.**

#### **7.1 ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT.**

Please find attached the results of the Annual Playground Safety Inspection. The Town Clerk has gone through the report with the Senior Groundsman/Gardener and added comments where appropriate.

To help reduce the costs of some of the issues raised the Senior Groundsman/Gardener has agreed to arrange for a lot of the labour / manual element of the works to be undertaken "in-house". Items that are unable to be completed this way will need to be carried out by the contractor, the cost of which is a budgeted expense; a full breakdown of this has been included with the report.

- \* *It should be noted that the contents of the annual inspection report have significantly decreased over recent years and that this is due to the investment the council have made in this area and also the amount of remedial work undertaken by the council's parks department.*

**Recommended:** To note the Annual Playground Safety Inspection Report and approve the actions/items, as indicated in the report (yellow) to be carried out.

## **7.2 BALL GAMES IN BROOMFIELD PARK.**

The attached email has been received regarding children playing ball games in the park. The Senior Groundsman/Gardener has been made aware of this correspondence but is unable to see a solution to the issues raised.

**Recommended:** To discuss and advise accordingly.

## **7.3 SKATE PARK - REQUEST.**

The attached email has been received regarding the possible provision of a skate park.

**Recommended:** To discuss and advise accordingly.

## **7.4 SECURITY MEASURES AT SWANSCOMBE PARK – SECURITY MEASURES (LIGHTING).**

Further to the break in we have had the security measures previously agreed, minute 364/13-14 undertaken. A quotation for the re-instatement of the 3 floodlights attached to the unused telegraph pole next to the mess room has also been obtained. The cost for this work would be approximately £600.00.

**Recommended:** To discuss and advise accordingly.

## **7.5 REQUEST FROM CYGNETS - SANDPIT.**

The attached request has been received from Cygnets Pre-School regarding the installation of a sand pit. At the time of printing no further details had been supplied.

**Recommended:** To discuss and advise accordingly.

## **7.6 GCLL – SWANSCOMBE LEISURE CENTRE – OPENING TIMES.**

The Head of Facility Management, GCLL, has requested permission to amend the opening times, as detailed in the attached email, to meet the demands of the public and centre users.

**Recommended:** To discuss and advise accordingly.

### 7.7 DOG BIN EMPTYING.

Members are informed that the Town Clerk has arranged for the emptying of the dog bins to be carried out under Dartford Borough Councils contract. This *should* have no adverse effect but will save the Town Council money.

**Recommended:** To note and endorse the Town Clerks actions in dealing with this matter.

### 7.8 HERITAGE COMMUNITY HALL – RADIATORS / FLOOR.

Please see the attached report.

**Recommended:** To note.

### 7.9 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: That, under Section 100A (4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

### 7.10 COMMUNITY CAFÉ WORKING GROUP – UPDATE.

The Working Group have met on 21 February 2014 and 26 March 2014. Members of the Working Group will give a verbal update at the meeting.

**Recommended:** To note.

### INFORMATION AVAILABLE IN THE OFFICE:

- Allotment and Leisure Gardens – Issue 1 2014

Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>