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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)
Councillor P M Harman (Vice-Chairman)
Councillor Mrs A E D Barham
Councillor Ms L M Cross
Councillor Ms L M Hall
Councillor P C Harris
Councillor J A Hayes
Councillor Ms L C Howes
Councillor Mrs M B Kelly
Councillor D J Mote
Councillor B R Parry
Councillor B E Read

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 2 February 2017 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

Graham Blew
Town Clerk

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

Dated: 26 January 2017

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849

A G E N D A

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 24 November 2016 (*Town Council 15 December 2016*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the item be noted.

7. TOWN CLERK'S REPORT.

7.1 REPLACEMENT FENCING – MANOR PARK, SWANSCOMBE & SAXON COURT, GREENHITHE PLAY AREAS (p).

At the Financial Risk Assessment (FRA) Working Group meeting held on 22 June 2016, it was identified that funds were now available to replace fencing within the Town Councils parks and play areas. This follows the successful completion of replacement fencing at Knockhall Park, Greenhithe.

The attached pictures show the existing iron and wooden fencing at both sites. The specification has requested that bow top fencing, matching that installed at Knockhall Park. All the quotes have been obtained on a like for like basis with all 3 quotations from local fencing companies:-

Quote:	Specification:	Price:
A	To fit 107m of bow top railings at 1.2m high across both sites, including removal and all labour costs, powder coated green.	Saxon Court £6,120 Manor Park £3,510 Total £9,630 (not VAT registered) £8,667 with 10% discount for both sites.
B	To fit 107m of bow top railings at 1.2m high across both sites, including removal and all labour costs, powder coated green.	Saxon Court £6,153 Manor Park £3,447 Total £9,490 + VAT.
C	To fit 110m (measurement different as site visit undertaken) of bow top railings at 1.2m high across both sites, including removal and all labour costs, powder coated green.	Saxon Court £5,754 Manor Park £2,980 Total £8,734 + VAT.

Recommended: To select which quote to use to have the works undertaken.

7.2 EAGLES ROAD PLAY AREA (p).

Further to minutes 77/16-17, 199/16-17 and 288/16-17 the Leader of Dartford Borough Council has formally written to the Town Mayor requesting the financial support of the Town Council, alongside their own, towards the “Eagles Park” project.

Recommended: To discuss and advise accordingly.

7.3 RECREATION FACILITY CHARGES 2017 – 2018 (p).

Please find attached the proposed price increases; the Responsible Financial Officer (RFO) has increased them by 2.5% overall and rounded up appropriately. As previously agreed, the allotments have been increased by 15% to include the staged recovery of the administration costs of the Allotment Association.

All of these figures were taken into account when members previously agreed that Estimates for the forthcoming 2017 – 2018 financial year (minute 384/16 – 17 *Finance and General Purposes Committee* and minute 388/16-17 *full Council*, 12 January 2017).

Recommended: To approve the Recreation Facility Charges 2017 – 2018.

7.4 **GANG MOWING.**

Further to minutes 293/14-15, 353/15-16 and in accordance with Financial Regulation 11.1 (iv) and after consulting with the Senior Groundsman/Gardener, a continuation of the contract for gang mowing in 2017 has been signed.

Recommended: That, in accordance with Financial Regulation 11.1 (iv), the contract for the gang mowing of the Town Councils areas for 2017 be approved.

7.5 **CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS.**

Members are asked to begin considering suitable/appropriate projects for this year's scheme.

Recommended: To note.

7.6 **EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following items.

7.7 **INGRESS PARK COMMUNITY CENTRE WORKING GROUP – UPDATE (p).**

The Working Group met on 6 December 2016 and the confidential notes from this meeting are included for members' information.

Nb. At the time of printing the Town Council were awaiting, and actively seeking, the information contained in the Action Points of the confidential notes.

Recommended: To note.

7.8 **CAFÉ WORKING GROUP – UPDATE (p).**

The Working Group met on 214 November 2016 and the confidential notes from this meeting are included for members' information.

Recommended: To note.