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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)  
Councillor P M Harman (Vice-Chairman)  
Councillor Mrs A E D Barham  
Councillor Ms L M Cross  
Councillor Ms L M Hall  
Councillor J A Hayes  
Councillor Ms L C Howes  
Councillor Mrs M B Kelly  
Councillor D J Mote  
Councillor B R Parry  
Councillor B E Read  
Vacancy

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Wednesday 21 September 2016 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.**

Graham Blew  
Town Clerk

Dated: 15 September 2016

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
Tel: (01322) 385513 Fax: (01322) 385849

## AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 23 June 2016 (*Town Council 7 July 2016*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** To discuss and advise accordingly.

### 7. **TOWN CLERK'S REPORT.**

#### 7.1 **ADDITIONAL DOG BIN AT SWANSCOMBE HERITAGE PARK (p).**

Councillor A S Reach has asked if the Committee would consider the installation and ongoing emptying of an additional dog bin at Swanscombe Heritage Park, at the end of the path that leads onto the training area.

The Town Council currently supplies, and pays for weekly emptying, of 22 dog bins.

The cost of installing a new dog bin and post would be approximately £200 and the ongoing emptying would currently be £52 / year.

**Recommended:** To discuss and advise accordingly.

#### 7.2 **REQUEST FROM ISTEAD RISE BOWLS CLUB – ELECTRONIC FENCE (WIRE) TO DETER FOX DAMAGE TO BOWLS GREEN (p).**

The attached request has been received from Istead Rise Bowls Club regarding the installation of an electronic fence (wire) to deter foxes who persistently damage the bowls green surface.

**Recommended:** To discuss and advise accordingly.

### 7.3 TREE WORKS.

During the recess period, and in consultation with the Chairman of the Recreation, Leisure & Amenities Committee (Financial Regulation 4.1) the following tree works were undertaken/authorised. Both these issues were raised as a result of communications with residents:-

- a) Top boundary of Spring Vale (back of Hasted Close/Saxon Court – approximately £1,000.
- b) Tree 38 from survey (large Poplar in Broomfield at rear of offices) cut back to boundary and 50% reduction – approximately £2,000.00

£3,000.00 was placed in the 2016 – 2017 estimates for Cost Code 54 – Trees.

NB. We are also currently attempting to obtain quotations for some cutting back required at Madden Close (this was reported to KCC who then forwarded a request to the Town Council as the overhanging/encroachment is from the Town Councils land (Heritage Site). This is not envisaged to be overly expensive and funds will be available from within the budgets).

**Recommended:** To note and endorse the actions of the Town Clerk in having these works undertaken.

### 7.4 SURFACING AT BROOMFIELD PLAY AREA (p).

Previous Minutes: 520/14-15, 101/15-16 and 220/15-16.

Further to issues with the original repairs, and in consultation with the Vice-Chairman of the Recreation, Leisure & Amenities Committee, it was agreed to have additional remedial work undertaken as indicated in the photographs attached. These works incurred a cost of £1,672.00 which is within the budget that was originally agreed to be used.

**Recommended:** To endorse the actions taken by the Town Clerk in dealing with this matter.

### 7.5 REPLACEMENT FENCING – KNOCKHALL PARK (p).

At the Financial Risk Assessment (FRA) Working Group meeting held on 22 June 2016, it was identified that funds were now available to complete the previously identified project to replace the existing mesh fencing running across the front of Knockhall Park.

The attached pictures show the existing mesh fencing and also the bow top fencing currently used at the Heritage Hall. This specification has been used to obtain quotes for the replacement fencing.

All the quotes have been obtained on a like for like basis. All 3 quotations are from local fencing companies.

Quote:	Specification:	Price:
A	To fit 95m of bow top railings at 1.2m high, including removal and all labour costs, powder coated green.	£9,500 (not VAT registered)
B	To fit 95m of bow top railings at 1.2m high, including removal and all labour costs, powder coated green.	£7,444.18 + VAT
C	To fit 95m of bow top railings at 1.2m high, including removal and all labour costs, powder coated green.	£6,955 + VAT

**Recommended:** To select which quote to use to have the works undertaken.

#### 7.6 REPAIRS TO CHURCHYARD FOOTPATH (p).

Councillor Ms L M Cross reported that the slabs at the St Peter & St Pauls Church footpath had become uneven/broken.

Attempts were made to obtain quotes for replacing these slabs but due to the nature of the materials only 2 quotes were received (attached).

There is currently £5,000.00 in the budgets for churchyard maintenance (Cost Centre 8, Cost Code 110).

Quote:	Price:
A	£1,950.00 + VAT
B	£964.00 + VAT

**Recommended:** To select which quote to use to have the works undertaken.

**7.7 REQUEST BY PAVILION TO USE PART OF BROOMFIELD PARK FOR FUN DAY ON SUNDAY 28 MAY 2017 (p).**

As in previous years the Pavilion have requested permission to use part of Broomfield Park (FOC) to hold a fun day on Sunday 28 May 2017.

The Town Clerk has already obtained agreement from the Pavilion to the attached conditions *should* permission be granted.

**Recommended:** To discuss and advise accordingly.

**7.8 AGREEMENT WITH DARTFORD BOROUGH COUNCIL (DBC) – SECTION 77-78 CRIMINAL JUSTICE AND PUBLIC ORDER ACT 1998 (p).**

Further to minute 290/13-14 notification has been received from the Licensing Enforcement Officer (DBC), that a cost of £205.00 is now required for all applications for removal of property, persons or vehicles from land. The Town Clerk has advised DBC that the Town Council are happy to proceed with the agreement at the cost indicated.

**Recommended:** To note the costs involved and to endorse the actions of the Town Clerk with regards to the agreement.

**7.9 MANAGEMENT OF OPEN SPACES IN INGRESS PARK (p).**

Further to the Town Council meeting 7 July 2016 (minute 123/16-17) Members are asked to consider the issue of the management of the open spaces at Ingress Park, Greenhithe.

Although not specific to this item the following information is attached:

- A. Kent County Council Environment & Transport Cabinet Committee report supplied by KCC Member Peter Harman, dated 4 December 2015.
- B. Information regarding other local councils and the decisions they have made regarding maintenance of grass verges on highways.

**Recommended:** To discuss and advise accordingly.

**EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following items.

**7.10 GROVE CAR PARK WORKING GROUP – UPDATE (p).**

The Working Group met on 21 July 2016 to consider the results of the recent consultation.

Please see the confidential report, information and recommendations from the Working Group.

**Recommended:** To agree to the proposals of the Working Group for the future management of the car park, dependent on agreement with Dartford Borough Council.

**7.11 PAVILION WORKING GROUP – UPDATE (p).**

Please see the notes from the Working Groups 29 June 21016 meeting which contain 5 recommendations that the Recreation, Leisure & Amenities Committee are asked to agree to.

**Recommended:** That the 5 recommendations submitted by the Working Group be agreed.

**INFORMATION AVAILABLE IN THE OFFICE:**

- Wild Kent – The magazine of Kent Wildlife Trust – summer 2016.
- Allotment & Leisure Gardener – Issue 2 2016.