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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor K G Basson  
Councillor Mrs A E D Barham  
Councillor Ms L M Cross  
Councillor Ms L M Hall  
Councillor P M Harman  
Councillor J A Hayes  
Councillor Ms L C Howes  
Councillor Mrs M B Kelly  
Councillor D J Mote  
Councillor Mrs L D McFadden  
Councillor B R Parry  
Councillor B E Read

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 25 June 2015 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.**

Graham Blew  
**Town Clerk**

Dated: 18 June 2015

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
Tel: (01322) 385513 Fax: (01322) 385849

## AGENDA

1. To elect a Chairman for the forthcoming year (2015 – 2016).
2. To elect a Vice-Chairman for the forthcoming year (2015 – 2016).
3. To receive Apologies for Absence.
4. Substitutes.
5. Declarations of Interest in Items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

6. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
7. To confirm the Minutes of the Meeting held on 9 April 2015 (*Town Council 30 April 2015*).
8. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** To discuss and advise accordingly.

### 9. **TOWN CLERK'S REPORT.**

#### 9.1 **SURFACING IN BROOMFIELD PLAY AREA.**

Further to minute 520/14-15 quotations were sought and obtained to resurface the areas within the Broomfield play area.

There is currently £6,875.00 in the Financial Risk Assessments for the replacement of safety surfacing.

£10,000.00 was included in the 2015 – 2016 budget for a piece of new equipment or the replacement of the swings at Knockhall and Saxon Court which could be used.

The quotations received are for:-

Quote A	Remove 98 m2 existing and relay with SUDS BOND rubber surface	£9,593.00
Quote B	Remove existing and relay with either tarmac or concrete	£5,980.00
Quote C	Remove 72 m2 and relay with tarmac	£7,326.67
Quote D	Remove 50 m2 and relay with Flexipave	£9,455.00

**Recommended:** To select a quotation to have the works carried out.

## 9.2 PLANNED PLAY AREA SURFACING REPLACEMENT/UPGRADE.

As result of the annual safety inspection quotations were obtained for the highlighted areas at Manor Park and at Valley View. Both these area's were a Medium Risk Rating with a recommendation that they be monitored therefore members are asked to be aware of the approximate/probable costs involved and to take this into account when setting future estimates :-

Manor Park - £5,000.00

Valley View - £5,200.00

**Recommended:** To note.

## 9.3 FOOTBALL PITCH ALLOCATION (p).

Please find attached a copy of the suggested football pitch allocations for the 2015 - 2016 football season.

**Recommended:** To approve the pitch allocations for 2015 – 2016.

## 9.4 REQUEST TO HOLD CHARITY FOOTBALL MATCH IN BROOMFIELD (p).

The attached request has been received to hold a charity football match in Broomfield. The Senior Groundsman/Gardener has no objections to the request subject to agreeing a mutually convenient date/time.

**Recommended:** To agree to the request, subject to the Senior Groundsman / Gardeners agreeing a mutually convenient date/time.

## 9.5 VEGETATION CLEARANCE FROM PROW – RAMBLERS ASSOCIATION (p).

The Ramblers Association has advised that, in consultation with Kent County Council (KCC), they are willing and able to undertake some of the work to supplement the contractor vegetation clearance.

The Ramblers Association are requesting that they be informed of any Public Rights of Way that need clearing so that they can check with KCC and if required, arrange for their volunteers to carry out the work.

**Recommended:** To note.

## 9.6 COMMUNITY CAFÉ – UPDATE (p).

Further to the previous update, minute 416/14-15 (5 February 2015) the attached figures show the takings of the café from 2010 - 2011 to date.

**Recommended:** To note.

#### 9.7 ST PETER & ST PAULS CHURCHYARD WALL (p).

The churchyard has been damaged (photo attached) and this is now the subject of an insurance claim (ref: 27/15/00/00289/Z). The Church have been made aware and are involved in obtaining the necessary approvals for the repair works.

Unfortunately the repairs required to the wall will necessitate the rebuilding of a section of the wall that has been “damaged” by a tree root and this will not be covered by the insurance claim and will result in a cost of approximately £3,000.00 to the council. This amount will be subject to the budgeted maintenance costs included in the 2015 – 2016 estimates and is also subject to an ongoing funding application. If a virement is required this will be notified to the Council in the normal manner.

**Recommended:** To note.

#### 9.8 WAR MEMORIAL ENHANCEMENT (p).

Further to minute 31/15-16 the Recreation, Leisure & Amenities Committee are asked to begin consideration of how they would like to deliver the proposal of enhancing the War Memorial. Attached is an example of a possible design were members to agree that the addition of monuments/memorials is how they wished to proceed.

**Recommended:** To discuss and advise accordingly.

#### 9.9 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Chairman and Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:** That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

#### INFORMATION AVAILABLE IN THE OFFICE:

- Allotment & Leisure Gardener – Issue 2, 2015.
- Wild Kent – Kent Wildlife Trust – spring 2015.

Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>