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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)  
Councillor P M Harman (Vice-Chairman)

Councillor Ms L C Howes  
Councillor Ms L M Hall  
Councillor J M Harman  
Councillor A Harvey  
Councillor Mrs A R Harvey  
Councillor J B Harvey  
Councillor J A Hayes  
Councillor B R Parry  
Councillor B E Read  
Councillor P J Scanlan

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 26 June 2014 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.**

Graham Blew  
Town Clerk

Dated: 19 June 2014

## **A G E N D A**

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 10 April 2014 (*Town Council 1 May 2014*).

### **6. SENIOR GROUNDSMAN/GARDENER'S REPORT.**

Please see the attached report.

**Recommended:** To discuss and advise accordingly.

### **7. TOWN CLERK'S REPORT.**

#### **7.1 SKATE PARK – REQUEST.**

Further to minute 431/13-14 the person that submitted the request has indicated that they will attend the meeting for discussion with Members.

**Recommended:** To discuss and advise accordingly.

#### **7.2 BALL GAMES IN BROOMFIELD PARK.**

Further to minute 430/13-14 the resident emailed the Town Council on 3 May 2014 and informed that at 2pm there were children playing football in the area of the park, the email also states that at 3pm the area was clear.

The Vice-Chairman met with the resident on 4 June 2014 and his comments are attached. Photographs of the area are attached to assist members in their deliberation/s.

**Recommended:** To discuss and advise accordingly.

### 7.3 DISPOSAL OF OLD TRACTOR.

As members are aware the Town Council have purchased a more suitable second hand tractor (minute 355/13-14). Attempts have been made to get a value for the old tractor but this has proven to be very difficult. Enquiries have been made with a number of "tractor/farming clubs" and members are asked to consider agreeing to the sale of the tractor by a sealed bid method. Interested parties would be asked to submit sealed bids which would then be opened by the Town Clerk, in the presence of the Chairman or Vice-Chairman and the one offering the Town Council best value would be selected.

The Town Clerk has met and discussed the old tractor with two interested parties who have subsequently submitted sealed bids. The publishers of newsletter for The Garden of England Vintage Machinery Club have also featured the old tractor on the cover of and in their June/July Newsletter.

**Recommended:** To authorise the sale of the old tractor. In accordance with S/O 14.2 and for this to be done by sealed bid.

### 7.4 SECURITY MEASURES AT SWANSCOMBE PARK – SECURITY MEASURES (LIGHTING AND ALARM MONITORING).

Further to minute 432/13-14, members are informed that 3 attempted break-ins have been experienced (1/2 May, 5/6 May and 8/9 May). Members need to consider both the possibility of re-instating the floodlights by the mess room and also the monitoring of the alarm system for the old toilet block and mess room.

**Recommended:** To discuss and advise accordingly.

### 7.5 FOOTBALL PITCH ALLOCATION.

Please find attached a copy of the suggested football pitch allocations for the 2014 - 2015 football season.

**Recommended:** To discuss and approve the pitch allocations for 2014 – 2015.

### 7.6 GRAVESHAM COMMUNITY LEISURE CENTRE (GCLL) – ANNUAL REPORT 2013.

GCLL have supplied their Annual Report for 2013 and to save on resources this was emailed to all members on 98 May 2014. A hard copy is available in the office for any members that wish to read it prior to or after the meeting.

**Recommended:** To note.

**7.7 COMPLAINT TO DARTFORD BOROUGH COUNCIL – BIN CORRALS IN GILBERT CLOSE.**

The attached letter was copied in to the Town Council.

**Recommended:** To note.

**7.8 REQUEST TO USE SWANSCOMBE PARK – WALK TALL.**

The attached request to use Swanscombe Park on Friday 8 August at 1.00pm for 1 hour.

**Recommended:** To discuss and advise accordingly.

**7.9 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.**

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Chairman and Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:** That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated to conduct the normal business of the Council during the recess period.

**7.10 EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: That, under Section 100A (4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

**7.11 RIGHT OF ACCESS TO REAR OF HERITAGE COMMUNITY HALL AND CRAYLANDS LANE ALLOTMENTS – UPDATE.**

Please see the attached confidential report.

**Recommended:** To note the current situation and to discuss and advise accordingly.

**7.12 COMMUNITY CAFÉ – UPDATE/REVIEW.**

Please see the attached confidential report.

The Working Group have met on 21 February 2014, 26 March 2014 with the 24 April 2014 meeting being cancelled.

**Recommended:** To note.

**INFORMATION AVAILABLE IN THE OFFICE:**

- Allotment and Leisure Gardens – Issue 2 2014
- Celebrations (EllenorLions Hospices) – Spring 2014
- Wild Kent (Kent Wildlife Trust) – Spring 2014

Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>