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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)
Councillor P M Harman (Vice-Chairman)
Councillor Mrs A E D Barham
Councillor Mrs S P Butterfill
Councillor Ms L M Cross
Councillor Ms L M Hall
Councillor J A Hayes
Councillor Ms L C Howes
Councillor Mrs M B Kelly
Councillor D J Mote
Councillor B R Parry
Councillor B E Read

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 30 March 2017 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

Graham Blew
Town Clerk

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

Dated: 23 March 2017

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849

AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 24 November 2016 (*Town Council 15 December 2016*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the item be noted.

7. **TOWN CLERK'S REPORT.**

7.1 **CHILDREN'S SUMMER ENTERTAINMENT – 2017 (p).**

Please find attached details regarding the option of 3 packages for children's summer entertainment. The budget agreed in the estimates (Cost Centre 9, Cost Code 121) for this item was £2,000.00 with the Administration Team having successfully obtained an additional £500 (KCC Members Grant) and £230.00 (Asda Community Champion) external funding.

Recommended: To select which of the 3 options to use for the Summer Entertainment - 2017.

7.2 **ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).**

Please find attached the results of the Annual Playground Safety Inspection. Members will see that most of the risk criteria ratings are L (low) or VL (very low) and that the "highest" risk criteria rating contained in the report is M (*Medium – items require appropriate action within resources and individual site assessment. The equipment should be safe to use, but you must consider this in relation to your detailed knowledge of the site.*)

Funding streams may be available during the year and alternative (cheaper) quotations may also be obtained from those that are quoted in the report. Members are therefore asked to consider delegating responsibility to the Town Clerk to have

the highlighted works undertaken during the forthcoming financial year as and where budgets allow.

To help reduce the costs of some of the issues raised the Senior Groundsman/Gardener has agreed to arrange for a lot of the labour / manual element of the works to be undertaken "in-house".

Recommended: To note the Annual Playground Safety Inspection Report and to delegate responsibility to the Town Clerk to have the highlighted works undertaken during the forthcoming year as and where budgets allow.

7.3 BUS SHELTER IN BODLE AVENUE.

The Town Council and the Kent County Councillor for Swanscombe and Greenhithe both received reports that the bus shelter in Bodle Avenue had been damaged and was dangerous. When contacted Kent Highways advised that they would not take any action as the shelter was not a danger to the road users. The Town Councils Parks Dept. placed warning signs and warning tape on and around the shelter. After assessing the shelter the Town Clerk took the decision, on the grounds of health and safety, to have the Parks Dept. remove and dispose of the shelter. (14 March 2017).

This shelter was one of the x4 old green metal shelters which the Town Council recently replaced x3 of with the new shelters.

Members are asked to consider whether the removed shelter should be replaced by the Town Council and if so when and how they wish to undertake this.

Recommended: To decide whether the Town Council should replace the bus shelter in Bodle Avenue.

7.4. ST PETER & ST PAULS CHURCH FOOTPATH (SIDE ENTRANCE) (p).

Please see the attached report.

Recommended: To select which quote to use to have the works undertaken.

7.5 CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS.

Further to minutes 385/16-17. 420/16-17. 451/16-17 and 508/16-17 Members are asked to consider suitable/appropriate projects for this year's scheme.

One option members may wish to agree is the conversion of the Town Councils lighting to LED in the Leisure Centre Car Park and the Grove Car Park.

Recommended: To discuss and advise accordingly.

7.6 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following items.

7.7 INGRESS PARK COMMUNITY CENTRE WORKING GROUP – UPDATE.

A verbal update on the current situation will be given.

Recommended: To note.

7.8 GROVE CAR PARK WORKING GROUP – UPDATE.

A verbal update on the current situation will be given.

Recommended: To note.

7.9 CAFÉ WORKING GROUP – UPDATE.

A verbal update on the current situation will be given.

Recommended: To note.

7.10 EAGLES ROAD PLAY AREA.

A verbal update on the current situation will be given.

Recommended: To note.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 1, 217



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

