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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor K G Basson (Chairman)
Councillor P M Harman (Vice-Chairman)
Councillor Mrs A E D Barham
Councillor Ms L M Cross
Councillor Ms L M Hall
Councillor J A Hayes
Councillor Ms L C Howes
Councillor Mrs M B Kelly
Councillor D J Mote
Councillor Mrs L D McFadden
Councillor B R Parry
Councillor B E Read

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 31 March 2016 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

Graham Blew

Graham Blew
Town Clerk

Dated: 24 March 2016

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849



Recreation, Leisure & Amenities Committee

- Councillor K G Bason (Chairman)
- Councillor P M Hannan (Vice-Chairman)
- Councillor Mrs A E D Barham
- Councillor Ms J M Cross
- Councillor Ms L M Hall
- Councillor J A Hayes
- Councillor Ms J C Howes
- Councillor Mrs M B Kelly
- Councillor D J Mote
- Councillor Mrs J D McFadden
- Councillor B R Pany

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To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 21 March 2016 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

Graham Biew

Graham Biew
Town Clerk

Dated: 24 March 2016

Should any member have any questions regarding the content of the agenda or attached reports, please put them to the clerk's office 24 hours in advance of the meeting.

AGENDA

1. To receive Apologies for Absence.
2. Substitutes.
3. Declarations of Interest in Items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 4 February 2016 (*Town Council 18 February 2016*).
6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: To discuss and advise accordingly.

7. **TOWN CLERK'S REPORT.**

7.1 **CHILDREN'S SUMMER ENTERTAINMENT – 2016 (p).**

Please find attached details regarding the option of 3 packages for children's summer entertainment. The budget agreed in the estimates (Cost Centre 9, Cost Code 121) for this item was £2,000.00.

Recommended: To select which of the 3 options to use for the Summer Entertainment - 2016.

7.2. **PILOT LOCAL WARDEN SUPPORT OFFICER SCHEME.**

Further to minutes 25/15-16, 83/15-16, 224/15-16 and 355/15-16 the Kent Association of Local Councils (KALC) have informed that KCC has completed the recruitment process and have selected 2 Volunteer Support Wardens for the pilot in our area. All the volunteers will now be undertaking training.

Recommended: To note.

7.3 UNAUTHORISED USE OF KNOCKHALL RECREATION GROUND (p).

Further to minutes 410/14-15, 517/14-15 and 351/15-16 the following has been witnessed by our Parks Department on Saturdays between approximately 10.30am to 1.00pm:-

Saturday 14 November 2015	No-one using the marked out areas.
Saturday 21 November 2015	No-one using the marked out areas.
Saturday 28 November 2015	No-one using the marked out areas.
Saturday 5 December 2015	No-one using the marked out areas.
Saturday 12 December 2015	No-one using the marked out areas.
Saturday 2 January 2016	6 men using the un-marked areas.
Saturday 9 January 2016	No-one using the marked out areas.
Saturday 16 January 2016	5 men using the un-marked areas.
Saturday 3 October 2015	5 men using the area. Approx. 12.15pm
Saturday 23 January 2016	8 men using the marked areas. When asked to stop they ignored the request.
Saturday 30 January 2016	Tigers FC reported they had seen 5 men playing in the marked areas.
Friday 5 February 2016	Attached letter recorded delivery Came back "addressee gone away"
Saturday 6 February 2016	Attached letter hand delivered by Town Clerk in unmarked envelope.
Saturday 6 February 2016	No-one using the area.
Saturday 13 February 2016	No-one using the area.
Saturday 20 February 2016	No-one using the area.
Saturday 27 February 2016	No-one using the area.
Saturday 5 March 2016	No-one using the area.
Saturday 12 March 2016	No-one using the area.
Saturday 19 March 2016	No-one using the area.

NB. To date no correspondence has been received from anyone regarding this matter except the previously mentioned letter from the MP.

Recommended: To discuss and advise accordingly.

7.4 CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS (p).

Members are asked to consider suitable/appropriate projects for this year's scheme; attached is a copy of the Guidance Notes provided by Dartford Borough Council.

Recommended: To discuss and advise accordingly.

7.5. HERITAGE COMMUNITY HALL AND GROVE HALL WOODEN DOORS.

Further to minute 476/15-16, quotes have been sought for the replacement of these doors in both wood and UPVC. Although several attempts were made to source further UPVC quotes, only 1 company were prepared to quote for the commercial project.

The following quotes have been obtained:

Quote / Type.	Specification.	Price.
A - Wood	3 double doors, 2 single doors & wooden cover for third door	£7399.62 + VAT
B – Wood	3 double doors, 2 single doors & wooden cover for third door	£2995 + VAT
C – UPVC	3 double doors & 3 single doors	£7708.34 + VAT

Recommended: To discuss and advise accordingly

EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.6. GROVE CAR PARK (p).

Please see the confidential report.

Recommended: To discuss and advise accordingly.

7.7. OPERATION OF COMMUNITY CAFÉ (p).

Please see the confidential report.

Recommended: To discuss and advise accordingly.

7.8 PAVILION – REPAIR/REPLACEMENT OF SMALLER AREA OF ROOF (ABOVE MAIN BOILER AREA ETC.) (p).

Please see the confidential report.

Recommended: To select which quotation the works are to proceed with.

7.5 HERITAGE COMMUNITY HALL AND GROVE HALL WOODEN DOORS

Further to minute 47015-18, quotes have been sought for the replacement of these doors in both wood and UPVC. Although wood doors were made to source further UPVC quotes have been made for the commercial project.

INFORMATION AVAILABLE IN THE OFFICE:

- Wild Kent – The magazine of Kent Wildlife Trust – winter 2015/16.

Quote / Type	Specification	Price
A - Wood	3 double doors, 2 single doors & wooden cover for third door	£7389.82 + VAT
B - Wood	3 double doors, 2 single doors & wooden cover for third door	£2995 + VAT
C - UPVC	3 double doors & 3 single doors	£7708.34 + VAT

Recommended: To discuss and advise accordingly.

EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE: Pursuant to section 1 (5) of the Public Bodies (Admission to Meetings) Act 1980 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.6 GROVE CAR PARK (p)

Please see the confidential report.

Recommended: To discuss and advise accordingly.

7.7 OPERATION OF COMMUNITY CAFE (p)

Please see the confidential report.

Recommended: To discuss and advise accordingly.

7.8 PAVILION - REPAIR/REPLACEMENT OF SMALLER AREA OF ROOF (ABOVE MAIN BOILER AREA ETC.) (p)

Please see the confidential report.

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>

Recommended: To select which quotation the works are to proceed with.