

Parks Report: 28 November 2013

- **Swanscombe Park:**

Autumn reparations have been completed on the Town Green. Trimming and cutting of hedges and shrubs has been completed. The memorial was cleaned and the memorial flower beds planted with winter bedding. All other beds in the park have also been replanted with winter bedding. The tennis nets have been taken down for the winter. We are currently busy clearing leaves. Planned maintenance of play equipment will take place in the coming months as will refurbishment of park benches.

- **Manor Park:**

Hedge cutting and leaf clearing are being undertaken. Planned maintenance to play equipment and refurbishment to benches will be carried out over the winter months.

- **Broomfield:**

The Cricket Square renovations have been completed. All the football pitches are holding up well (there have been 45 matches so far this season with only 1 game having to be cancelled). A number of branches fell down during the high winds last month but these were cleared and there was no major damage. There are works planned on the shrub beds in the Neptune Park area during the winter months. Maintenance to play equipment is due to be undertaken.

- **Knockhall:**

There is some minor maintenance to carry out on play equipment. The new mini-football pitch is settling in well and being utilized. Pruning of some of the lower branches on the row of conifers will shortly be undertaken.

- **Heritage Park:**

The problem with motorbikes is still ongoing, particularly around the football pitch area. This has been reported to the Police and highlighted to the Rural Partnership officer. Shrub pruning is due to be carried out.

- **Valley View:**

Shrub pruning is underway. Painting of play equipment will be carried out during the winter.

- **Saxon Court:**

Shrub pruning has been done. Eroded areas will be topped up with soil and seed and renovations to the safety surface are scheduled to be carried out.

As previously agreed by the committee a new dog waste bin has been installed on Alkerden Lane (between the bus stop and the Saxon Court fence).

- **Equipment:**

Both of the vans have been serviced. Services on the tractor and ride on mower are due to be carried out.

EXTRACT OF
MINUTESRECREATION, LEISURE & AMENITIES COMMITTEE
26 SEPTEMBER 2013**163/13-14. REGISTRATION OF PRESCRIPTIVE EASEMENT – RIGHT OF ACCESS TO REAR OF HERITAGE COMMUNITY HALL AND CRAYLANDS LANE ALLOTMENTS – UPDATE.**

Further to minutes 527/12-13 and 84/13-14 Members were advised that Land Registry had confirmed that the objection to the Council's application (by the purchaser of the former Stanley Ackers Hall) had been found to be groundless and that the Council's application had been completed. There is no right of appeal in respect of the Land Registry's decision although the objector could consider challenging the decision by applying to the court for judicial review which has strict time-limits applicable.

The Town Clerk informed members that 2 letters had been sent to the land owner requesting that a key for the gate be supplied to the Town Council but, thus far, no reply had been received.

Recommended:

That the item be noted and that the Council's appreciation for the Administration Teams efforts in obtaining this outcome be recorded.



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SWANSCOMBE AND GREENHITHE TOWN COUNCIL

COUNCIL OFFICES
THE GROVE
SWANSCOMBE
KENT, DA10 0GA

Tel: 01322 385513
Fax: 01322 385849

RECORDED DELIVERY

Mr K Collins
K C Car Sales (Kent) Limited
97 The Brent
Dartford
Kent DA1 1YH

29 October 2013

Dear Mr Collins

Access to the Heritage Community Hall and Craylands Lane Allotments

I am writing to thank you for supplying the Town Council with a key to the gate in order for access to be gained to the Heritage Community Hall and the Craylands Lane allotments.

The Town Council has tried to get further keys cut for the padlock but has been told by its locksmith that it is not possible because of the type of padlock that it is. Obviously, this is not ideal and therefore the Town Council would like to suggest that it purchases a new padlock for the gate and issues you with a key.

I do hope that this is acceptable and look forward to hearing from you as soon as possible.

Yours sincerely

Mrs Sara Stapleton
RESPONSIBLE FINANCIAL OFFICER

EXTRACT OF
MINUTES

RECREATION, LEISURE & AMENITIES COMMITTEE
26 SEPTEMBER 2013

167/13-14. **POSSIBLE PLANTING OF NEW TREES IN BROOMFIELD AND SWANSCOMBE PARKS.**

The Town Clerk apprised members of the recent meeting with The Conservation Volunteers (TCV).

Members thanked the Town Clerk for pursuing this matter and were happy for the Town Clerk to continue with the project.

Recommended: That the item be noted.

168/13-14 **THE SWANSCOMBE LEISURE CENTRE (GRAVESHAM COMMUNITY LEISURE LIMITED (GCLL)) – UPDATE.**

Members were informed of the recent request to use the council's logo on the glass doors at the entrance to the Leisure Centre, as part of the recent refurbishment project.

Recommended: That the actions of the Town Clerk in agreeing to the request be endorsed.

169/13-14. **PROJECT TO COMMEMORATE WW1 IN SWANSCOMBE AND GREENHITHE.**

Further to minute 112/13-14 the committee were asked to consider possible ways that the Town Council could commemorate the Centenary of WW1. After discussion it was agreed that the Town Clerk should attempt to explore the options/costs, from local builders, regarding the possibility of re-instating the old flag pole in Swanscombe Park. It was also agreed that the option of installing a new flag pole at the Council Offices be explored and reported back to the Committee.

Recommended: That the Town Clerk obtain and report back the information as detailed above.

There being no further business to transact, the Meeting closed at 8.05 pm.

Signed: _____ Date: _____
(Chairman)

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FLAG POLE REPAIR – SPECIFICATION 2013

- 1.0 Heras fence around base of flag pole
- 1.1 Lower flagpole and prepare for decoration
- 1.2 Decorate pole complete
- 1.3 Pole to be raised at the end of each working day
- 1.4 Supply and fit new finial
Type dependant on the tip diameter of the pole
- 1.5 Supply and fit new pulley wheel
- 1.6 Supply new Halyard (rope) and halyard clips
- 1.7 Fit new halyard tie cleat at high level to allow the halyard to be tied off at high level when not in use
- 1.8 Height to be agreed but would suggest high enough that a ladder would be required to access.
- 1.9 Replace securing pins within base unit
- 1.10 As the pole has not been inspected at high level the quote assumes that the pole is sound and suitable for refurbishment.

QUOTE A - £ 1,635 - 50

From: [REDACTED]
Sent: 10 October 2013 19:19
To: Graham Blew
Subject: Regarding Flag Pole Repair in Park Road Park

10/10/13

Quote:

Specification received so to carry out the work the total would be

£489.50

P.S if the flag pole is badly rusty that it is unsafe, i would not carry out work on it, i would then cut it down and dispose of it for the sum of

£100.00

Then a new quote would need to raised for new flag pole

[REDACTED]

Quote B

info

From: [REDACTED]

Sent: 31 October 2013 13:36

To: Parks

Subject: flagpole maintenance

Quote C

Hi Dan

As per [REDACTED] site visit please find quotations for flagpole maintenance and removal

Option 1

Attend site

Supply all labour and materials

Carry out all works as per your flagpole repair specification 1.0 to 1.9

Flagpole will then be left in full working order

Price carry out the above works £6800+VAT

Option 2

Attend site

Supply all labour and materials

Remove flagpole

Flagpole will then be removed back to our yard

Flagpole will then have repairs specification 1.4 to 1.9 carried out

Tabernacle will be then rubdown painted with suitable rust inhibitor applied on site

Flagpole then be returned when maintenance has been carried out and installed back onto existing tabernacle

The flagpole then be left in full working order

Price to carry out the above works £4650+VAT

Option 3

Attend site

Supply all labour and materials

Supply cherrypicker

Use cherrypicker to carry out maintenance work on flagpole

Specification 1.4 to 1.9 will be carried out on site with suitable rust inhibitor (subject to the weather)

The flagpole then be left in full working order

Price to carry out the above works £4025+ VAT

Option 4

Attend site

Supply all labour and materials

Remove existing flagpole and dispose of

04/11/2013

Remove existing tabernacle and dispose of
Supply and fit new 8 m anti-vandal fibreglass flagpole

Price to carry out the above works £3025+VAT

Please note option 1-2-3 will be subject to the flagpole being found in sound condition

Please note option 3 will be subject to weather conditions

kind regards

A blacked-out signature, likely a name, used to redact the sender's identity.

Flagpole specialist team

Graham Blew**From:** nalc@nalc.gov.uk [nalc=nalc.gov.uk@createsend5.com] on behalf of nalc@nalc.gov.uk**Sent:** 21 November 2013 16:42**To:** Graham Blew**Subject:** A message from the NALC Chairman to all member councils - Council Tax Benefit Support Grant

Chairman Briefing

21 November 2013

Council Tax Benefit Support Grant

- To** All Town and Parish Councils
- To** National Council Members
- To** County Associations

Dear Colleagues

I am writing to keep you informed of our work to address the continuing and very serious problem with Council Tax Benefit Support Grant.

I am very conscious that our member councils need to make decisions very soon on their budgets, precept and, through precept, their council tax level.

It is now clear that very many principal authorities are now indicating that they will not be passing on the grant in the forthcoming financial year.

If principal authorities do not pass on the grant, councils will have to either reduce their spending; or increase council tax levels to support their budgets.

Many of our councils are already setting budgets and precepts on the assumption that the grant will not be forthcoming. This will be a once-off change and would of course restore the previous position where primary income was generated via the precept.

The risk however is that ministers may then criticise the consequent increased levels of town and parish council tax; and may well consider capping any such increases.

This is a very unsatisfactory position.

We are meeting CLG Minister Brandon Lewis MP again next Tuesday, (26 November 2013) at CLG to see what progress we can make.

As soon as we have had the meeting with the CLG minister I will write to you again.

Yours faithfully

Councillor Ken Browse
Chairman
National Association of Local Councils



folder

AGENDA ITEM

7.6

RLA 28/11/13

Dear Graham,

SCALE OF CHARGES 2014

Attached the proposed 'core' activity charges for 2014 which are compared with the current 2013 charges.

The revised charges have been compared with other similar local providers and GCLL continue to be price-competitive, which is extremely important in the leisure market.

Any questions please come back to me.

Thanks

Wayne Pedrick
Facility Development Manager

GRAVESHAM COMMUNITY LEISURE LIMITED

THE SWANSCOMBE CENTRE - SCALE OF CHARGES 2014

<u>ACTIVITY</u>		2013	2013	2014	2014
		<u>Adult</u>	<u>Junior*/50+</u>	<u>Adult</u>	<u>Junior*/50+</u>
Admission Charge	Per entry	1.50	1.00	1.70	1.20
Sports Hall					
5-a-side Football	Per 55 mins	36.00	20.50	37.50	37.50
Badminton	Per hour	7.60	4.85	7.30	6.00
Volley Ball	Per 55 mins	36.00	20.50	37.50	37.50
Table Tennis	Per 45 mins	7.60	4.85	4.70	3.50
Outdoor Court	Per hour	30.00	18.50	32.50	21.00
Committee Room/Lounge -Clubs	10am – 1pm	14.00		11.50	
	2pm – 5.30 pm	14.00		11.50	
	6.30pm – 10.30pm	17.00		13.50	
Dance Studio	Per hour			50.00	
Commercial Organisation	Per hour	45.00		50.00	
Aerobic/Yoga	Per Session	5.60	5.60	6.00	6.00
Junior Coaching					
Trampoline – Football etc	Per Session		3.80		3.90
Bouncing Tots	Per Session		2.50		2.60
Smarty Party					
Activity/Food	Per Child		10.00		10.00
Outline Studio	<u>Annual Fee</u>	<u>Joining Fee</u>	<u>Monthly Fee</u>	<u>Start Up Fee</u>	<u>Monthly Fee</u>
Single	450.45	30.00	38.95	50.00	40.95
Joint (delete)	delete	45.00	68.95	delete	delete
Saver	329.45	25.00	27.95	20.00	29.95
Saver+	373.45		31.95	45.00	33.95
Teen	252.45		22.00	15.00	22.95
Fit Kid	197.45		17.00	20.00	17.95
Corporate	395.45		33.95	50.00	35.95
Student	362.45		30.95	45.00	32.95
	Per Session	5.60	5.60	6.20	4.80
Induction	Per Session	25.50	22.50	22.00	22.00
Induction Fit Kid	Per Session				12.00
Centre Membership					
Local Residents		13.00	9.00	14.00	10.00
Active Leisure		21.50	12.50	40.00	25.00
Hall Hire - Functions					
Each hour until midnight		64.50		65.00	
Concessionary Charges**					
Badminton		4.50		6.00	
Outline Studio		4.60		4.80	
Table Tennis		4.50		3.50	

* Junior is Under 18's

** Concessions are for a person who is unemployed or on income support or any similar benefit on the production of appropriate evidence. Charges apply Monday to Friday until 5.00pm.

Badminton										
Junior/50+ (off peak)	4.40	Delete	4.00	5.90	3.25	5.40	6.20			
Adult (off peak)	6.00	Delete	9.30	5.90	10.50	10.80	6.20			
Junior/50+ (peak)	7.20	Delete	5.90	7.80	3.25	5.40	6.20			
Adult (peak)	7.20	Delete	9.30	7.80	10.50	10.80	6.20			
Junior/50+		6.00								
Adult		7.30								
Squash										
Junior/50+ (off peak)	4.20	Delete	2.80	5.30	NA	NA				
Adult (off peak)	5.50	Delete	5.30	5.30	NA	NA				
Junior/50+ (peak)	6.00	Delete	6.70	6.50	NA	NA				
Adult (peak)	6.00	Delete	6.70	6.50	NA	NA				
Junior/50+		4.30								
Adult		6.00								
Table Tennis										
Junior/50+	3.50	3.50	2.80	7.80		3.50				
Adult	4.70	4.70	5.90	7.80		7.00				
Sports Court										
5-a-side Soccer etc	37.50	37.50	67.20	28.8 (1/2)		50.00	29.5/40.5			
Health and Fitness										
Induction	22.00	22.00			30.00	15.00	13J 18A			
Junior/50+ (casual use)	4.50	4.80	2.50	2.50	4.75	4.20	4.50			
Adult (casual use)	5.80	6.20	5.65	5.65	8.15	8.80	6.10			

Aerobic Classes	5.60	6.00	0.40	7.14	5.25	5.25	7.65	5.30	6.10
Monthly Direct Debit									
Single	38.95	40.95	2.00	5.13	40.00	40.00	42.20	43.00	39.95
Joint	68.95	72.95	4.00	5.80	62.00	62.00			
Saver (Concessionary)	27.95	29.95	2.00	7.16	30.00	30.00			
Saver+ (50+)	31.95	33.95	2.00	6.26	15.00	15.00	29.95	34.00	34.95
Teen (16 - 17 yrs)	22.00	22.95	0.95	4.32				15.00	
Fit Kid (12 - 15 yrs)	17.00	17.95	0.95	5.59		10.00		15.00	
Corporate	33.95	35.95	2.00	5.89					
Student	30.95	32.95	2.00	6.46	20.00	20.00		34.00	
Swim Only		20.00			21.95	21.95	23	NA	
Single Swim & Health Suite	24.00	25.00	1.00	4.17	NA	NA	NA	32.00	
Joint Swim & Health Suite	38.00	39.00	1.00	2.63	NA	NA	NA	56.00	
Coaching									
50+ Clubs/Ladies Only	3.00	3.00	0.00	0.00	2.90			3.10	
Tumble Tots	2.50	2.60	0.10	4.00			2.60	4.70	
Swimming Lessons	5.00	5.20	0.20	4.00	5.80		5.40	6.80	
Dry Coaching Sessions	3.90	4.00	0.10	2.56			NA	5.00	4.15-6.00
Acorn Club	18.00	18.00	0.00	0.00			20.95	22.00	14.95
Bizz Kids	5.20	5.20	0.00	0.00					
Creche	1.70	1.80	0.10	5.88	NA	NA	2.45	4.35	2.70
Smarty Party	10.00	10.00	0.00	0.00			13.10	10.25	8.10 - 13
Active Leisure Membership									
Adult	36.00	40.00	4.00	11.11	38.30	38.30	43.30	48.00	
Junior	21.00	25.00	4.00	19.05	19.90	19.90	21.00	24.00	
50+	21.00	25.00	4.00	19.05	19.90	19.90	21.10	24.00	

