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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## SUMMONS & AGENDA

**A Meeting of the Swanscombe and  
Greenhithe Town Council will be held  
on**

**WEDNESDAY 10 July 2013 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe, DA10 0GA.**

*Graham Blew*

Graham Blew  
Town Clerk

Dated: 5 July 2013

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA  
Tel: (01322) 385513 Fax: (01322) 385849

## A G E N D A

### A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive apologies for absence.
2. Declarations of interest in items on the Agenda.

***At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.***

3. To approve the Minutes of the Meeting held on 16 May 2013 and the Special Meeting held on 22 May 2013.
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).

**5. TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE:**

- Planning, Major Developments, Transportation & the Environment Committee – 1 May 2013, 22 May 2013 and 12 June 2013
- Recreation, Leisure & Amenities Committee – 27 June 2013.
- Finance & General Purposes Committee – 6 June 2013.
- Anti-Social Behaviour & Crime Sub-Committee – 5 June 2013.
- Leases & Legal Sub-Committee – 17 June 2013.

**6. CASUAL VACANCY.**

Following the disqualification of a Town Councillor on 6 March 2013 a public Notice of Casual Vacancy was displayed. This notice of vacancy was advertised between 8 March 2013 and 2 April 2013, providing electors from the Swanscombe Ward with 14 days to write to request a by-election be held to fill the vacancy. Dartford Borough Council (DBC) Electoral Services Department confirmed that no such requests were forthcoming within the 14 day period, entitling the Town council to now fill the vacancy by co-option.

Further to minute 546/12-13 an invitation for written Expressions of Interest was displayed on the council notice boards, website etc.

Standing Order 17 states:-

**17. VOTING ON APPOINTMENTS.**

*Where more than two persons have been nominated for any position to be filled by the Council and of the votes given there is not an absolute majority in favour of one person, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken, and so on until a majority of votes is given in favour of one person.*

If required the Town Clerk will count the votes from the first round and announce votes per candidate. Following any number of required rounds of voting, the candidate with a majority vote will be declared by the Town Mayor duly co-opted to the Town Council as a member for Swanscombe Ward.

The co-opted candidates will be required to sign a declaration of acceptance of office confirming his/her status as a Town Councillor. This should take place at the meeting, if present, or as soon as practicable afterward.

2 Expressions of Interest were received by close of business on 2 July 2013 (deadline for receipt) and these are attached as Appendix A and B:-

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*Unfortunately both applicants have had to submit apologies; applicant A may not be able to attend the meeting and if he is able to, he may not be able to be there for 7.00pm due to work commitments. Applicant B has informed that he cannot attend the meeting due to a prior commitment.*

<b>Swanscombe Ward</b>
A) Danialu Olayemi Luqman
B) Jeffery Harvey

**Recommended:** To consider the Expressions of Interest received from third parties and, by way of a majority vote, to fill the vacancy accordingly.

## 7. VACANCIES ON COMMITTEES, SUB-COMMITTEES.

There is currently a vacancy on each of the following Committees, Sub-Committee :-

- Recreation, Leisure & Amenities Committee
- Planning, Major Developments, Transportation & the Environment Committee
- Regeneration & Quality Sub – Committee

Members previously agreed, minute 337/12-13, for vacancies to be considered once all the recent co-options had taken place.

**Recommended:** That the vacancies, as listed, be filled.

## 8. CONSULTATION ON THE LOCATION OF NEW THAMES CROSSING.

The Department of Transport put forward 3 options for tackling congestion and capacity issues in the lower Thames Area (21 May 2013).

The 3 options are:-

- a) At the site of the existing A282 Dartford –Thurrock crossing
- b) Connecting the A2 Swanscombe Peninsula with the A1089

- c) Connecting the M2 with the A13 and the M25 between junctions 29 and 30 (a variant for this option would additionally widen the A229 between the M2 and M20).

The documents and online response forms are available via the following web link:-

<https://www.gov.uk/government/consultations/options-for-a-new-lower-thames-crossing>

Responses have to be submitted on the format enclosed with the deadline for responses being Tuesday 16 July 2013.

Further to Planning, Major Developments, Transportation & the Environment Committee 12 June 2013 minute 68/13-14, attached, members are asked to consider formulating a response from the Town Council, in the format provided by the Department of Transport.

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*Individual responses to the consultation can also be made.*

**Recommended:** To formulate a response from the Town Council.

#### 9. **ISTEAD RISE BOWLS CLUB (IRBC).**

Further to minutes 558/12-13 and 80/13-14 the Leases & Legal Sub-Committee have recommended that full council be asked to consider setting the rental figure for the bowls pavilion (previously used by SwanscombeDowns Bowls Club) at £2,820.00 / year with a bond of £1,000.00 being required. As per minute 80/13-14, a Tenancy at Will was signed by both parties on 25 June 2016.

In addition IRBC have requested permission to replace the current signage for the previous club with their own.

**Recommended:**

1. That a rental figure of £2,820.00 / year and a £1,000.00 bond be agreed.
2. That permission be granted for IRBC to replace the current signage for the previous club with their own.

#### 10. **KENT ASSOCIATION OF LOCAL COUNCILS (KALC) – PARISH NEWS.**

Please find attached for your information, issue 370 (June 2013) of the Parish News.

**Recommended:** To note.

**11. KENT COUNTY COUNCIL (KCC) – CONSULTATION – VARIATION IN THE SERVICE USE OF TRACS COMMUNITY DAY SERVICE.**

The Head of Service, Learning Disability West Kent, KCC has written regarding the future of TRACS Community Day Service for people with learning disabilities based at Brickfield Farm, Longfield. The consultation period runs for 12 weeks from 21 May 2013.

**Recommended:** To discuss and advise accordingly.

**12. KENT COUNTY COUNCIL (KCC) MEMBER COMMUNITY GRANTS.**

The Community Engagement Officer for Dartford District has notified that they are now accepting applications for KCC member community grants.

Members are asked to consider if there are any projects/items that they wish the Town Council to submit an application for.

**Recommended:** To discuss and advise accordingly.

**CORRESPONDENCES.**

**13. *Project to commemorate WW1 in Swanscombe and Greenhithe.***

The attached request for a letter of support from the Town Mayor has been received regarding a bid for Heritage Lottery Funding towards a project to commemorate WW1 in Swanscombe and Greenhithe.

**Recommended:** To note and agree for a letter of support to be sent by the Town Mayor.

**14. *Footpath in Broomfield Recreation Ground.***

The Town Council has received correspondence from the parents of a little girl who fell on the footpath that runs alongside the children's play area at Broomfield and slopes down on to DS 13. This is the first and only issue of this type that the Town Council have received regarding this area.

Whilst awaiting clarification of what exactly happened, and where, quotations have been obtained for the taking up, and relaying, of the sloped area in the attached photographs. Two quotes were received with the cheapest being for £473.00.

**Recommended:** To discuss and advise accordingly.

## **15. KENT COUNTY COUNCIL (KCC) CONSULTATION – CHILDREN’S CENTRES OPERATIONS.**

KCC have put together a proposal for how Kent’s Children’s Centres can operate in a sustainable manner in the future. A consultation on this proposal is taking place from 4 July to 4 October 2013.

The documents and survey can be accessed via the following web page:-

[www.kent.gov.uk/childrenscentres](http://www.kent.gov.uk/childrenscentres).

**Recommended:** To discuss and advise accordingly.

## **16. REPORTS OF OUTSIDE REPRESENTATIVES.**

This provides an opportunity for Members’ appointed as representatives on outside bodies to provide a report at the Meeting.

### **16.1 Dartford Association of Parish and Town Councils (DAPTC).**

The Town Mayor (voting) and the Town Clerk (non-voting) are the Town Council’s representatives on the DAPTC. As previously agreed the notes of the meeting held on 9 April 2013 are available in the Chamber for inspection.

### **16.2 Bluewater Forum (BF).**

The Town Mayor, or agreed substitute, is the Town Council’s representative on the BF. As previously agreed the notes from the 28 March 2013 and 23 May 2013 meetings are available in the Chamber for inspection.

### **16.3 Dartford Youth Advisory Group (DYAG)**

Councillor Ms L C Howes is the Town Council’s representative on the DYAG. As previously agreed the agenda and notes from the 16 May 2013 meeting and the agenda for the 16 July 2013 meeting are available in the Chamber for inspection.

### **16.4 Ingress Park (Greenhithe) Management Limited (IPGM).**

Councillors’ P M Harman and P C Harris are the Council’s representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

## **17. REPORT FROM KENT COUNTY COUNCILLOR.**

This item gives Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

## **18. REPORT FROM DARTFORD BOROUGH COUNCILLORS.**

This item gives Dartford Borough Councillors the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

## 19. SEALING OF DOCUMENTS.

The following documents (x2) require signing and sealing:

- Gravesham Community Leisure Limited (GCLL) – Management Agreement.
- The Pavilion Community Sports & Social Clubs – Lease.

**Recommended:** To sign and seal the above documents, in accordance with Standing Order 21, a) and b).

## 20. TOWN MAYOR'S ANNOUNCEMENTS.

## 21. QUESTIONS.

Please note that questions do not form part of the Meeting. They are merely the opportunity for Members to exchange information.

## 22. DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor and Chairmen of the main committees, if appropriate. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

**Recommended:** That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

INFORMATION IN THE OFFICE.

- Local Councils Update – Issue 163 (June 2013).
- Clerks and Councils Direct –July 2013, Issue 88.
- LCR, The Voice of Local Councils – summer 2013.
- Action with Communities in Rural Kent – Rural News – Issues 129 and 130.
- DGSM yourChoice – spring 2012/13 newsletter.
- The valley, newsletter from Darent Valley Hospital – spring/summer 2013.
- Oast to Coast (Action with Communities in Rural Kent) - summer 2013.

Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetc.kentparishes.gov.uk/>