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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

**A Meeting of the Swanscombe and
Greenhithe Town Council will be held
on**

Thursday 26 February 2015 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

Graham Blew

**Graham Blew
Town Clerk**

Dated: 19 February 2015

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA
Tel: (01322) 385513 Fax: (01322) 385849

A G E N D A

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive apologies for absence.
2. Declarations of interest in items on the Agenda.

At the Chairman's discretion the meeting will be adjourned at this point to accept questions from the public.

3. To approve the Minutes of the Meeting held on 18 December 2014 and the Special Meeting held on 15 January 2015.
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*).
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE:**
 - Planning, Major Developments, Transportation & the Environment Committee – 21 January 2015.
 - Recreation, Leisure & Amenities Committee – 5 February 2015.
 - Finance & General Purposes Committee – 15 January 2015.
 - Allotments & Cemeteries Sub-Committee – 12 February 2015.
 - Anti-Social Behaviour & Crime Sub-Committee – 28 January 2015.
6. **SWANSCOMBE AND GREENHITHE TOWN COUNCIL RECOGNITION AWARD (p).**

Further to minute 239/147-15, the Working Group have met and submitted the following report for members' consideration.

Recommended: To discuss and advise accordingly.

7. **BUDGET STATEMENT 2015 – 2016 (p).**

Councillor Ms L C Howes has requested that, following the setting of the Council Tax at the 15 January 2015 meeting, members consider formulating/composing a Budget Statement.

To assist members a draft has been provided but obviously it is for members to decide what, if anything, they wish to produce.

Recommended: To discuss and advise accordingly.

8. TRAINING / LEARNING AND DEVELOPMENT POLICY (p).

As part of its ongoing commitment to improve levels of performance and standards the Town Clerk, in consultation with the Kent Association of Local Councils (KALC) has drafted the attached Training / Learning and Development Policy for members' consideration.

Recommended: To adopt the Training / Learning and Development Policy.

9. KENT COUNTY COUNCIL (KCC) CONSULTATION ON FUTURE DELIVERY OF LIBRARY, REGISTRATION AND ARCHIVE SERVICES IN KENT (p).

The KCC Cabinet Member for Community Services has advised that the attached public consultation will be running from 12 January 2015 to 8 April 2015. Details of the consultation can be viewed at www.kent.gov.uk/lraconsultation as well as in all Kent libraries and Registry Offices. This item was deferred from the 5 February 2015 Recreation, Leisure & Amenities Committee.

Recommended: To discuss and advise accordingly.

10. THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND (LGBCE) - ELECTORAL REVIEW OF KENT (p).

The LGBCE has advised that they are carrying out an electoral review of Kent County Council. Details and interactive maps are available at: www.consultation.lgbce.org.uk or www.lgbce.org.uk with the consultation ending on 2 March 2015. Members were sent notice of this consultation on 11 December 2014 and 17 January 2015.

The review would draw new electoral division boundaries across Kent and it was proposed to reduce the number of KCC Members from the current 84 to 81.

Recommended: To discuss and advise accordingly.

11. KENT ASSOCIATION OF LOCAL COUNCILS (KALC) – PARISH NEWS (p).

Please find attached for your information the December 2014 and February 2015 issues of the Parish News.

Recommended: To note.

11(a). CAPACITY BUILDING FUND (DARTFORD BOROUGH COUNCIL (DBC)) – FUTURE APPLICATIONS (p).

Members are asked to consider suitable/appropriate projects for any future funding opportunities under this scheme; the funds available to the 8 parishes within the

borough are likely to be £50,000 in total. This item has been on the agenda of the following meetings:-

Town Council 16 October 2014

Finance and General Purposes Committee 6 November 2014

Recreation, Leisure & Amenities Committee 27 November 2014

Town Council 18 December 2014

Recommended: To discuss and advise accordingly.

12. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members' appointed as representatives on outside bodies to provide a report at the Meeting.

12.1 Dartford Youth Advisory Group (DYAG)

Councillor Ms L C Howes is the Town Council's representative on the DYAG. As previously agreed the minutes from the 8 December 2014 meeting are available in the Chamber for inspection.

12.2 Advice Service Dartford (ASD).

As previously agreed the minutes of the partners meeting held on 13 January 2015 are available in the Chamber for inspection.

12.3 Borough and Parish Councils Forum (BPCF).

The Town Mayor and the Town Clerk are the Town Council's representatives on BPCF. As previously agreed the agenda for the 13 January 2015 meeting, including the presentation materials for "Development Policies Plan – Public Consultation (DBC) and "Future Strategy" (Darent Valley Hospital) are available in the Chamber for inspection.

12.4 Bluewater Forum (BF).

The Town Mayor, or agreed substitute, is the Town Council's representative on BF. As previously agreed the minutes from the 27 November 2014 meeting are available in the Chamber for inspection.

12.5 Ingress Park (Greenhithe) Management Limited (IPGM).

Councillors' P M Harman and P C Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

13. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

14. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives Dartford Borough Councillors the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

15. SEALING OF DOCUMENTS.

There are none.

16. TOWN MAYOR'S ANNOUNCEMENTS.

17. QUESTIONS.

Please note that questions do not form part of the Meeting. They are merely the opportunity for Members to exchange information.

18. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: That, under Section 100A (4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information.

19. THE GROVE CAR PARK – UPDATE (p).

Further to minutes 303/14-15 and 348/14-15 the Working Group met on 12 February 2015. Please see the attached confidential notes of that meeting. Members need to agree if they wish to take any action and if so how they wish to proceed.

Recommended: To discuss and advise accordingly.

20. THE PAVILION – UPDATE.

The Pavilion Working Group are scheduled to meet with representatives from The Pavilion on 19 February 2015. An update will be given on the outcome/contents of this meeting.

Recommended: To discuss and advise accordingly.

INFORMATION IN THE OFFICE.

- Clerks and Councils Direct – January 2015, Issue 97.
- The valley – Dartford & Gravesham NHS Trust – Autumn/Winter 2014.
- The Clerk Magazine (Society of Local Council Clerks (SLCC) – Vol.46, No.1, January 2015).

Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe.kentparishes.gov.uk/>