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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor Peter Harman - Chairman  
Councillor Emma Ben Moussa - Vice-Chairman  
Councillor Lorna Cross  
Councillor Ann Duke  
Councillor Peter Harris  
Councillor Lesley Howes  
Councillor Dawn Johnston  
Councillor Elizabeth Wickham

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 21 March 2024 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe,  
Kent, DA10 0GA.**

Graham Blew

Graham Blew  
Town Clerk

Dated: 14 March 2024

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
Tel: (01322) 385513 Fax: (01322) 385849



## AGENDA

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the of the Minutes of the Meeting held on 17 January 2024 (*full Council 8 February 2024*). (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **TREE IN BROOMFIELD RECREATION GROUND (NEXT TO DARTFORD BOROUGH COUNCIL HOUSING - O'DELL PLACE) (p).**

The Vice-Chairman requested that this item be placed on the agenda to enable members to consider whether any action is required.

To assist members the following are attached:

- Request from Vice-Chairman
- Photographs taken on the day after high winds.
- Extract of the last tree survey
- Diagram showing location of the tree.
- Copy of the Town Councils Tree Management/Planting Policy

**Recommended:** To discuss and advise accordingly.

## 7.2 PERIODIC TREE SURVEY (p).

At the 8 February 2024 full Council meeting (minute 411/23-24) members requested that the Recreation, Leisure and Amenities Committee be asked to consider the level of risk of the areas included in the periodic tree survey undertaken by the Town Council (every 5 years).

Advice has been sought from a tree consultant as well as the Town Councils insurers and is attached, along with a list of the site locations, for members information.

Members should also take into account that x2 of the Parks Department staff have attended a Lantra Basic Tree Survey and Inspection course (this is also being arranged for the remaining Parks Department Staff)

<https://www.lantra.co.uk/about/about-lantra>

The periodic tree survey currently being undertaken is costing £3,200.00 and obviously any works highlighted will have further costs (as yet unknown).

**Recommended:** To discuss and advise accordingly.

## 7.3 NORTH WEST KENT CITIZENS ADVICE BUREAU (NWK CAB) – VIDEO ADVICE KIOSKS (p).

Further to minute 416/23-24 contact has been made with the Operations Manager (NWK CAB) regarding the possibility/suitability of having a Video Kiosk operating from The Old Fire Station Community Café.

Whilst the Video Kiosks are free (they have been funded by UK Power Networks) once the kiosk is working well and demand is established NWK CAB would like the opportunity of requesting a contribution, from the Town Council towards the cost of providing the advisers (probably £1000 for a year).

**Recommended:** To discuss and advise accordingly.

## 7.4. INGRESS PARK COMMUNITY CENTRE – UPDATE (p).

Further to the update provided at the 17 January 2024 Recreation, Leisure and Amenities Committee meeting (minute 384/23-24) the Technical Director & Deputy Managing Director, Crest Nicholson Eastern provided the attached information, email dated 13 February 2024.

The Town Council have also received an email from him, dated 5 March 2024 indicating confirmation of the previously agreed commuted sum.

**Recommended:** That the update be noted.

## INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 1, 2024



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithe town council.gov.uk>

