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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## SUMMONS & AGENDA

A Meeting of the Swanscombe and  
Greenhithe Town Council will be held on:

**Thursday 8 February 2024 at 7.00pm**

at: **The Council Offices, The Grove, Swanscombe, DA10 0GA.**

Graham Blew

Graham Blew  
Town Clerk

Dated: 2 February 2024

**Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 18 onwards.**

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
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## AGENDA

### A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL.

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Special Town Council Meeting held on 17 January 2024 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**  
(*Local Government Act 1972, Sch 12, Para 41(1)*):
  - Recreation, Leisure, and Amenities Committee – 17 January 2024.
6. **BUDGET STATEMENT 2023 - 2024.**

Further to minute 412/22-23 Members are asked to agree the draft Budget Statement 2023 – 2024 which will be produced digitally, in the same way as in 2022 - 2023, with hard copies made available to members for distribution and placed at the Community Café and at Swanscombe Surgery.

\* A hard copy will be available at the meeting.

**Recommended:** To agree the draft Budget Statement 2023 – 2024.
7. **BRITISH HEART FOUNDATION – DEFIBRILATOR.**

Further to minute 377/23-24 (*RLA 17 January 2024*) on behalf of the community groups the Town Council has successfully applied to the British Heart Foundation Defibrillator Scheme and a new defibrillator (in an unlocked heated external cabinet), has been delivered, and will shortly be installed in Swanscombe Park.

**Recommended:** That the item be noted.

## 8. GANG MOWING.

Further to minutes 460/22-23 and 377/23-24 and in accordance with Financial Regulation 11.1 (iv) (and in consultation with the Chairman of Finance and General Purposes Committee) a continuation contract for gang mowing in 2024 has been signed.

**Recommended:** That, in accordance with Financial Regulation 11.1 (iv), the action in agreeing the contract for gang mowing of the Town Councils areas for 2024 be endorsed.

## 9. TREE SURVEY 2024 – SPRING VALE (p).

As members are aware we are currently arranging for our periodic tree survey to be undertaken. Further to minute 381/23-24 the survey for Spring Vale was arranged to be completed as a priority.

Attached is a copy of the survey for Spring Vale highlighting the trees that require work. The works are marked in order of priority (ASAP, within 3 months, within 6 months).

Quotes are currently being sought to have the works undertaken and members are asked to delegate authority to the Town Clerk to have **all** the highlighted works undertaken using the best value quote received (subject to this being within the budget available).

**Recommended:**

1. That the results of the periodic tree survey 2024 for Spring Vale be noted.
2. That, in accordance with Financial Regulation 4.1, the Town Clerk be delegated authority to have **all** the highlighted works undertaken using the best value quote received subject to this being within the budget available from the Financial Risk Assessments allocated to the periodic tree survey.

## 10. EXTERNAL FUNDING – SUCCESSFUL APPLICATION

The Town Council has successfully applied to the Parish Council Winter Support Grant which is funded by Kent County Council (KCC) and administered by the Kent Association of Local Councils (KALC). The scheme is designed to support a diverse range of low-income households, including families with children, older individuals, unpaid caregivers, and those living with a disability.

Once the payment has been received by the Town Council these funds will be donated equally between the Mary Child Kent, Swanscombe Food Cellar, CAS Community Solutions (for their Warm Hub) and the Swanscombe Senior Lunch Club.

**Recommended:** That the item be noted.

## 11. PAVILION PROJECT – UPDATE.

Further to minute 392/23-24 the Youth Investment Fund (YIF) panel were due to meet on 25 January 2024. Unfortunately, this meeting was postponed and is now scheduled to take place on 6 February 2024.

A report along with any relevant verbal update will be tabled to members at the meeting.

**Recommended:** To discuss and advise accordingly.

## 12. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

### 12.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG) Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

### 12.2 Ingress Park (Greenhithe) Management Limited (IPGM). Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

### 12.3 Dartford Young People's Partnership Conversation (DYPPC). Councillor Lesley Howes is the Town Councils representatives on the DYPPC. The last meeting was scheduled to take place on 24 January 2024.

### 12.4 Bluewater Forum (BF) Councillor Peter Harman is the Town Councils representatives on the BF. The last meeting was scheduled to take place on 25 January 2024.

### 12.5 Whitecliffe Community Liaison Group (WCLG). Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the Agenda and Planning and Progress Report from the 17 January 2024 meeting are available for inspection.

### 12.6 Dartford Children's Partnership Conversation (DCPC). Councillor Emma Ben-Moussa is the Town Councils representatives on the DCPC. As previously agreed, the Agenda from the 30 January 2024 meeting is available for inspection.

### **13. REPORT FROM KENT COUNTY COUNCILLOR.**

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

### **14. REPORT FROM DARTFORD BOROUGH COUNCILLORS.**

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

### **15. SEALING OF DOCUMENTS.**

The following documents have been received from the Solicitor's acting on behalf of Persimmon's and require signing and sealing:

- Deed of Easement – Land to rear of No. 4 Orchard Road, Swanscombe.

To ensure the remaining Deeds of Easements can be signed and completed as soon as possible members are asked to resolve that these can be signed, in accordance with Standing Order 21, a) and b) as and when they are received.

#### **Recommended:**

1. To sign and seal the above documents, in accordance with Standing Order 21, a) and b).
2. To resolve that the remaining Deeds of Easements can be signed and completed as soon as possible members are asked to resolve that these can be signed, in accordance with Standing Order 21, a) and b) as and when they are received.

### **16. TOWN MAYOR'S ANNOUNCEMENTS.**

### **17. EXCLUSION OF THE PRESS AND PUBLIC.**

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

## 18. REQUEST REGARDING CHURCH ROAD HALL (p).

We have received the attached proposition for the future use of the facility.

The last response to the request advised the correspondent that “the Town Council does not currently have any plans to Lease the Church Road Hall but, should this situation change in the future please be assured that we would contact you.”

**Recommended:** To discuss and advise accordingly.



### INFORMATION IN THE OFFICE.

- KALC News – December 2023, January 2024, February 2024.
- Local Councils Update – Issue 280, January / February 2024.
- The Clerk – January 2024.



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Swanscombe and Greenhithe Town Council Website  
<http://www.swanscombeandgreenhithe town council.gov>



