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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor Peter Harman - Chairman
Councillor Emma Ben Moussa - Vice-Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Peter Harris
Councillor Lesley Howes
Councillor Dawn Johnston
Councillor Elizabeth Wickham

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 27 June 2024 at 7.00pm

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA.**

Graham Blew

Graham Blew
Town Clerk

Dated: 20 June 2024

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849



AGENDA

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the of the Minutes of the Meeting held on 21 March 2024 (*full Council 18 April 2024*). (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **PERIODIC TREE SAFETY SURVEY 2024 (p).**

Further to minute 107/19-20, and the previous periodic tree safety survey being undertaken in 2019, the attached periodic tree safety survey (2024) has been completed and quotations have been obtained for the works highlighted in the survey.

The purpose of the tree safety survey is to assess the trees for defects, decay, dead trees and other matters that concern the health and safety of the trees.

The cost for the tree safety survey, and subsequent works, is within the Financial Risk Assessment (FRA) budget and have been allocated over the last 3 years.

Quote A	£8,675.00
Quote B	£10,715.00
Quote C	£11,880.00

Recommended: To note the contents of the periodic tree safety survey 2024 and to select a quotation to have the works that are highlighted undertaken.

7.2 ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).

The Annual Playground Safety Inspection was undertaken at the end of February 2024 by a RPII (Register of Playground Inspectors International) / ROSPA (Royal Society for the Prevention of Accidents) Certified Playground Specialist. Due to its size the full report has not been reproduced (although it is available should anyone wish to view it). As members will see from the Inspection Finding Summary all but x10 of the risk criteria ratings are L (low) or VL (very low).

When the report was received, a copy was passed to the Senior Groundsman/Gardener who will/is going through each item to ensure any action required is undertaken.

The cost of the Annual Safety Inspection, and any subsequent works, are covered in the budget from Cost Centre 4 Cost Code 49.

To assist members the following have been supplied:

- A. The Inspection Finding Summary
- B. The Risk Assessment Matrix used by the Inspector.

Recommended: To note the Annual Playground Safety Inspection Report.

7.3 DAMAGE AT MANOR PARK.

Unfortunately, on 10/11 June 2024 there was some ASB at Manor Park which resulted in the x3 new trees recently planted there being snapped/broken so severely that they had to be removed and disposed of. A section of metal railing on the Swanscombe Street side of the park was also badly damaged and required re-instating by a contractor.

We have been made aware that after these incidents the students at Manor Community School were reminded at one of their assembly's.

Recommended: That the item be noted.

7.4 FOX FENCE DETERRENT (p).

Further to minute 474/23-24 the Senior Groundsman/Gardener has provided the attached report and photographs regarding the need for a fox fence deterrent at the bowls green.

Recommended: To agree to the purchase and installation of an electric fox fence deterrent.

7.5. INGRESS PARK COMMUNITY CENTRE – UPDATE (p).

Further to the update provided at the 18 April 2024 Full Council meeting (minute 504/23-24) a verbal update will be provided by officers.

Attached are the Consultee Responses taken from the EDC Website for Planning Application: EDC/23/0031. Provision of an additional area for car parking consisting of: 7no. parking spaces for community centre; 6no. visitor parking and; 2no. van parking spaces.

Recommended: That the update be noted.

7.6 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended: That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 2, 2024



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<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

