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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

A Meeting of the Swanscombe and
Greenhithe Town Council will be held on:

Thursday 25 July 2024 at 7.00pm

at: **The Council Offices, The Grove, Swanscombe, DA10 0GA.**

Graham Blew

Graham Blew
Town Clerk

Dated: 19 July 2024

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 22 onwards.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.

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AGENDA

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL.

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Town Council Meetings held on 18 April 2024 (AGM 15 May 2024), and 15 May 2024 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*)
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**
(*Local Government Act 1972, Sch 12, Para 41(1)*):
 - Planning, Major Developments, Transportation and Environment Committee – 22 May 2024, 12 June 2024 and 10 July 2024.
 - Recreation, Leisure, and Amenities Committee – 27 June 2024.
 - Finance and General Purposes Committee – 19 June 2024.
 - Community Safety Committee – 17 April 2024 and 3 July 2024.
 - Personnel Committee – 14 May 2024.
 - Heritage Sub-Committee – 30 April 2024.

6. **AMENDMENT TO STANDING ORDER 22 (p).**

As per minute 18/24-25 the proposed amendment to Standing Order 22 is attached for members consideration.

Recommended: To adopt the amendment, as detailed, to Standing Order 22.

7. CLOSURE OF SWANSCOMBE METHODIST CHURCH AND HALL / SWANSCOMBE FOOD CELLAR (p).

The North Kent Methodist Circuit have taken the decision to close the Swanscombe Methodist Church and Hall on 25 August 2024. The Methodist Church has been at the site on Milton Road since 1888. Correspondence was sent to the Superintendent, North Kent Methodist Circuit and the response received detailing why this decision was made is attached.

Members are asked to consider what, if any, action the Town Council can take regarding this issue.

Recommended: To discuss and advise accordingly.

8. TRAFFIC CONGESTION SWANSCOMBE AND GREENHITHE (p).

Further to minute 500/23-24 attached are the correspondences/responses received from the various agencies.

Recommended: To discuss and advise accordingly.

9. COMMUNITY EVENT WORKING GROUP – UPDATE (p).

Attached for members consideration are the notes from the Working Group meeting held on 27 June 2024.

Recommended:

1. To note the update.
2. To agree that the event be Summer / Flower themed and to be held in Swanscombe Park on Saturday 7 June 2025 from 12 noon to 4pm.

10. PAVILION WORKING GROUP – UPDATE (p).

Further to minute 501/23-24 the Working Group met on 16 April 2024 and the notes from this meeting are attached for members consideration.

Recommended: That the item be noted.

11. ENVIRONMENTAL ACTION PLAN WORKING GROUP (p).

The Working Group met on 3 July 2024 and the notes from that meeting, including a recommendation, are attached for members consideration.

Recommended:

1. That the item be noted.
2. That the draft Environmental Action Plan be adopted.

12. YOUTH SERVICES – UPDATE – CAS TRAINING (p).

Further to minute 499/23-24. and as required by the contract, the attached Interim Impact Report from CAS Training is enclosed for members information.

Recommended: That the item be noted.

13. EXTERNAL FUNDING – SUCCESSFUL APPLICATIONS.

The Town Council has successfully applied to the Sport England – The Movement Fund. This scheme is designed to help projects that encourage people to become more active. The Town Council are required to use this funding for its Summer of Sport 2024 programme which is providing x11 sessions for children to receive professional coaching covering x11 different sports.

The Town Council has also successfully applied to the KCC Combined Members Grant Scheme and has received funding towards this year's x2 Open Air Cinemas.

Recommended: That the item be noted.

14. STAFF / MEMBER TRAINING – UPDATE.

The following training has been scheduled / undertaken: -

Cllr Dawn Johnston	Mastering Planning Application Responses – Training for Local Councils – 12 September 2024	KALC - Online
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Recommended: That the item be noted.

15. ESTIMATES 2025 – 2026.

The Estimates for 2025 – 2026 will be presented to members at the Town Council meeting on 5 December 2024, along with the Financial Risk Assessments (FRA) for review. These will then be placed on the agenda for endorsement at the Special Town Council Meeting on the 9 January 2025.

Given the current financial climate, and position of the Town Council, a report will be placed on the agenda for the meeting on the 24 October 2024 to enable a discussion to be held on the current financial risks and options available for members to consider and feed into the Estimates process as detailed above.

Recommended: That the item be noted.

16. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

- 16.1 London Resort Company Holdings Ltd. Community Liaison Group (LRCHCLG)
Councillor Peter Harman is the Town Councils representatives on the LRCHCLG.

NB. In response to an enquiry, LRCHCLG have confirmed that they are happy to accept a substitute representative, if the current cannot attend, but this must be done in advance, with the substitute members contact details being provided.

- 16.2 Ingress Park (Greenhithe) Management Limited (IPGM).
Councillors' Peter Harman and Peter Harris are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

- 16.3 Kent Association of Local Councils Dartford Area Committee (KALCDAC).
The Town Mayor and Town Clerk are the Town Councils representatives on the KALCDAC). As previously agreed, the agenda for the 15 July 2024 meeting is available for inspection.

- 16.4 Bluewater Forum (BF)
The Town Mayor is the Town Councils representatives on the BF. The last meeting was scheduled to take place on 30 May 2024.

- 16.5 Whitecliffe Community Liaison Group (WCLG).
Councillor Peter Harman is the Town Councils representatives on the WCLG. As previously agreed, the Agenda and Minutes from the 28 May 2024 meeting and the agenda for the 16 July 2024 meeting are available for inspection.

- 16.6 Joint Transportation Board, Dartford Borough Council (JTB).
Councillor Lesley Howes is one of the x2 Parish Representatives on the JTB. The last meeting was held on 11 June 2024.

17. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Peter M Harman the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

18. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

19. SEALING OF DOCUMENTS.

There are none.

20. TOWN MAYOR'S ANNOUNCEMENTS.

20(A). DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended:

That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business of the Council during the recess period.

21. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

22. CONSOLIDATED ALMSHOUSE CHARITY OF SWANSCOMBE (CACOS) – PRESENTATION ON FUTURE PROPOSALS (p).

CACOS have contacted the Town Council and requested the opportunity to give a presentation on possible future proposals.

Recommended:

To discuss and advise accordingly

23. INGRESS PARK COMMUNITY CENTRE – UPDATE (p).

Further to the update provided at the 27 June 2024 Recreation, Leisure and Amenities Committee meeting (minute 79/24-25) officers were made aware on 11 July 2024 that a new set of revised drawings had been submitted to EDC by Crest Nicholson for the provision of the car park at the Ingress Park Community Centre.

Details of these can be viewed via the EDC Planning webpage using the following link:

<https://applications.ebbsfleetdc.org.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RRWU4PUALP700>

The Technical Director & Deputy Managing Director Eastern Crest Nicholson has advised that “the works to the car parking will need to be tendered post planning and then works booked in. I agree need to be carried out ASAP but only after planning can this be agreed / programme of works issued.”

Crest also need to discharge the conditions, relating to the sound limiting device, to Dartford Borough Council Planning and correspondences regarding this are enclosed.

Recommended: That the update be noted.

INFORMATION IN THE OFFICE.

- KALC News – June and July 2024.
- Local Councils Update – Issue 281, March 2024.
- The Clerk – July 2024.
- Clerks & Councils Direct – July 2024, issue 154.
- Road Safety & Active Travel Newsletter (KCC) – Issue 1 (April – June 2024)



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Swanscombe and Greenhithe Town Council Website
<http://www.swanscombeandgreenhithe town council.gov>

