

# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## SUMMONS & AGENDA

A Special Meeting of the Swanscombe  
and Greenhithe Town Council will be  
held on

**Thursday 9 January 2025 at 7.15pm**

or on the rising of the Finance & General Purposes  
Committee meeting starting at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

*Graham Blew*

Graham Blew  
Town Clerk

Dated: 3 January 2025

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
Tel: (01322) 385513 Fax: (01322) 385849

## AGENDA

### A SPECIAL MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- \* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Town Council Meeting held on 5 December 2024 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*)
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p)**  
(*Local Government Act 1972, Sch 12, Para 41(1)*):
  - Planning, Major Developments, Transportation & the Environment Committee – 18 December 2024.
  - Community Safety Committee – 4 December 2024.
  - Leases & Legal Sub-Committee – 11 December 2024
  - Personnel Committee – 28 November 2024
6. **ANNUAL ESTIMATES 2025 – 2026.**

Further to minute 299/24-25 (*full Council 5 December 2024*) please find attached the proposed Annual Estimates for the 2025 - 2026 financial year (*Annual Estimates provided with the preceding Finance & General Purposes Committee meeting paperwork*).

**Recommended:** Members to approve and accept the Annual Estimates for the 2025 – 2026 financial year.
7. **COUNCIL TAX BASE & PRECEPT 2025 – 2026.**

To set the Council Tax Base for Band D properties and the precept figure for 2025 – 2026.

**Recommended:** Members to approve Council Tax Base for Band D as detailed in the Annual Estimates for the 2025 – 2026 financial year along with a precept figure for 2025 - 2026.

## 8. PAVILION PROJECT UPDATE – FUNDING (p).

Attached for members information is a report on the outcome of the bid to the Community Ownership Fund.

**Recommended:** To note the outcome of the bid to the Community Ownership Fund.

## 9. VACANCIES ON COMMITTEES, SUB-COMMITTEES, WORKING GROUPS, BANK SIGNATORIES AND SWANSCOMBE AND GREENHITHE RECOGNITION AWARD PANEL (p).

Further to minute 214/24-25 and following the co-option of x2 new members to the Town Council.

Members are asked to consider filling the highlighted vacancies, as proposed, for:

- Committees
- Sub-Committees
- Working Groups
- Bank Signatories
- Swanscombe & Greenhithe Recognition Award Panel

**Recommended:** To consider the proposed list to fill the current vacancies as detailed.

## 10. SEALING OF DOCUMENTS.

Further to minute 317/24-25, the following document has been received from Dartford Borough Council and requires signing and sealing:

- Renewal Management and Operational Agreement in reference to – The Grove Car Park, The Grove, Swanscombe, DA10 0AD

**Recommended:** To sign and seal the above document, in accordance with Standing Order 21, a) and b).



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

