

**Swanscombe and Grays Heath Town Council  
TRANSFERS - OCTOBER 2024**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
25/10/2024	Bank to Bank Transfer	Active Saver 1	Current Account	42,351.85
			<b>Total.....</b>	<b>42,351.85</b>

**Swanscombe and Greenhithe Town Council  
TRANSFERS - NOVEMBER 2024**

<b>Date</b>	<b>Desc</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
11/11/2024	Bank to Bank Transfer	Active Saver 1	Current Account	24,557.57
25/11/2024	Bank to Bank Transfer	Active Saver 1	Current Account	23,855.41
			<b>Total.....</b>	<b>48,412.98</b>

### Swanscombe and Gravesham Town Council TRANSFERS - DECEMBER 2024

Date	Desc	From	To	Amount
12/12/2024	Bank to Bank Transfer	Active Saver 1	Current Account	25,000.00
19/12/2024	Bank to Bank Transfer	Active Saver 1	Current Account	28,000.00
24/12/2024	Bank to Bank Transfer	Active Saver 1	Current Account	10,000.00
			<b>Total.....</b>	<b>63,000.00</b>

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**Swaincombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-10-2024 and 31-10-2024)

FGP 9/1/25

Cost Centre				Knockhall Playing Field				Knockhall Playing Field			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>85 Football</b>											
Vchr.											
282	11/10/2024	2024-2025/624		Active Saver 1		Football Pitch Hire	Ebbsfleet FC (VETS)	Z	98.00		98.00
284	18/10/2024	2024-2025/625		Active Saver 1		Football Pitch Hire	Ebbsfleet FC (VETS)	Z	98.00		98.00
319	31/10/2024	2024-2025/643		Active Saver 1		Football Pitch Hire - Knockhall	Ebbsfleet FC (VETS)	Z	98.00		98.00
							Subtotal for Code: Football		£294.00		£294.00
							Subtotal for Cost Centre: Knockhall Playing Field		294.00		294.00
Cost Centre				Administration				Administration			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
290	10/10/2024			Current Account		VAT Repayment	HMRC	R	11,531.26		11,531.26
							Subtotal for Code: Miscellaneous Income		£11,531.26		£11,531.26
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
289	07/10/2024			Current Account		Loyalty Reward	Barclays	Z	7.74		7.74
							Subtotal for Code: Bank Interest		£7.74		£7.74
							Subtotal for Cost Centre: Administration		7.74	11,531.26	11,539.00
Cost Centre				Church Road Hall				Church Road Hall			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
234	02/10/2024	2024-2025/62C		Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z	114.00		114.00
237	03/10/2024	2024-2025/61E		Current Account		Hall Hire	Cake and Computer Club	Z	114.00		114.00
280	09/10/2024	2024-2025/607		Active Saver 1		Hall Hire	Christ Apostolic Church Wonders Asse	Z	114.00		114.00
283	17/10/2024	2024-2025/62E		Active Saver 1		Hall Hire	Swanscombe Tigers	Z	40.00		40.00
285	18/10/2024	2024-2025/61E		Active Saver 1		Hall Hire	1st Swanwscombe Rainbows	Z	95.00		95.00
287	24/10/2024	2024-2025/62E		Active Saver 1		Hall Hire	Swanscombe Tigers	Z	40.00		40.00
294	04/10/2024			Active Saver 1		Hall Hire	Various	Z	140.00		140.00
316	23/10/2024			Active Saver 1		Hall Hire	Various	Z	90.00		90.00
318	31/10/2024	2024-2025/64C		Active Saver 1		Hall Hire	Fountain of Praise	Z	228.00		228.00
320	30/10/2024			Active Saver 1		Hall Hire	Various	Z	38.00		38.00
							Subtotal for Code: Hire Income		£1,013.00		£1,013.00
							Subtotal for Cost Centre: Church Road Hall		1,013.00		1,013.00
Cost Centre				Heritage Community Hall				Heritage Community Hall			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
278	04/10/2024	2024-2025/617		Active Saver 1		Hall Hire	Walk Tail	Z	1,149.50		1,149.50

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2024 and 31-10-2024)**

Subtotal for Code: Hire Income	£1,149.50	£1,149.50
Subtotal for Cost Centre: Heritage Community Hall	1,149.50	1,149.50

**Cost Centre Town Council Offices Community Hall**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
235	02/10/2024	2024-2025/613		Active Saver 1		Hall Hire	North Kent Karate	Z	483.00		483.00
279	04/10/2024	2024-2025/616		Active Saver 1		Hall Hire	Cygnets	Z	2,856.00		2,856.00
281	11/10/2024	2024-2025/615		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	X	57.50		57.50
286	18/10/2024	2024-2025/614		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	425.50		425.50
291	02/10/2024			Active Saver 1		Hall Hire	Various	Z	48.00		48.00
292	14/10/2024			Active Saver 1		Hall Hire	Various	Z	204.00		204.00
293	15/10/2024			Active Saver 1		Hall Hire	Various	Z	67.50		67.50
317	31/10/2024	2024-2025/623		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	276.00		276.00
317	31/10/2024	2024-2025/623		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	333.50		333.50
Subtotal for Code: Hire Income									£4,751.00		£4,751.00
Subtotal for Cost Centre: Town Council Offices Communi									4,751.00		4,751.00

**Cost Centre Old Fire Station Cafe**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
288	29/10/2024			Current Account		Food Sales	Old Fire Station Cafe	S	1,343.63	268.72	1,612.35
295	01/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	72.10		72.10
296	02/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	31.10		31.10
297	03/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	33.90		33.90
298	04/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	41.40		41.40
299	07/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	52.70		52.70
300	08/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	42.30		42.30
301	09/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	10.50		10.50
302	10/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	19.60		19.60
303	11/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	29.00		29.00
304	14/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	51.00		51.00
305	15/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	55.30		55.30
306	16/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	74.30		74.30
307	17/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	18.80		18.80
308	18/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	17.10		17.10
309	21/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	57.20		57.20
310	22/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	22.10		22.10
311	23/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	14.50		14.50
312	24/10/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	43.30		43.30

**Swancombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-10-2024 and 31-10-2024)**

313	25/10/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	24.70	24.70
314	28/10/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	43.80	43.80
315	29/10/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	30.30	30.30
321	30/10/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	37.40	37.40
322	31/10/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	86.50	86.50
				Subtotal for Code: Cafe Income		£2,252.53	£2,252.53
				Subtotal for Cost Centre: Old Fire Station Cafe		268.72	268.72
<b>TOTALS</b>						<b>£9,467.77</b>	<b>£11,799.98</b>
							<b>£21,267.75</b>

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**Swarcombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2024 and 31-10-2024)

Cost Centre		Grove Car Park		20 Rates		40 Wages		41 Equipment/Materials		42 New Grounds Maintenance Equipment	
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	764	24/10/2024	Nov	Current Account		NNDR	DBC	Z	212.00		212.00
							Subtotal for Code: Rates		£212.00		£212.00
							Subtotal for Cost Centre: Grove Car Park		212.00		212.00

Cost Centre		Parks Establishment		40 Wages		41 Equipment/Materials		42 New Grounds Maintenance Equipment			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	727	23/10/2024		Current Account		Pension E'ee	KCC - LGPS	Z	158.36		158.36
	728	23/10/2024		Current Account		Pension E'er	KCC - LGPS	Z	540.85		540.85
	735	23/10/2024		Current Account		Pension E'ee	Digital Wealth	Z	209.11		209.11
	736	23/10/2024		Current Account		Pension E'er	Digital Wealth	Z	125.46		125.46
	737	23/10/2024		Current Account		PAYE	HMRC	Z	770.60		770.60
	738	23/10/2024		Current Account		NI	HMRC	Z	1,091.61		1,091.61
	748	23/10/2024		Current Account		Wages	SGTC	Z	7,037.65		7,037.65
							Subtotal for Code: Wages		£9,933.64		£9,933.64

Code Number		Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	686	02/10/2024	957961		Current Account		Parks - Blades & Materials	Ernest Doe & Sons Ltd	S	396.69	79.35	476.04
	688	02/10/2024	922026		Current Account		Parks Equipment - Mower parts	Ernest Doe & Sons Ltd	S	248.12	49.63	297.75
	689	02/10/2024	922529		Current Account		Parks Equipment - Chains	Ernest Doe & Sons Ltd	S	59.04	11.80	70.84
	690	02/10/2024	922027		Current Account		Parks - Blades & Materials	Ernest Doe & Sons Ltd	S	110.20	22.04	132.24
	691	02/10/2024	921964		Current Account		Parks - Carriage	Ernest Doe & Sons Ltd	S	15.00	3.00	18.00
	692	02/10/2024	922085		Current Account		Parks - General repairs	Ernest Doe & Sons Ltd	S	105.60	21.12	126.72
	701	04/10/2024	241328		Current Account		Parks Equipment - Flowers & Shrubs	Provender Nurseries	S	306.97	61.37	368.34
	703	04/10/2024	10422		Current Account		Portaloob Hire	Lav Hire	S	100.00	20.00	120.00
	711	11/10/2024	200008101		Current Account		Parks Uniform - Work boots	Trade UK	Z	54.99		54.99
	712	11/10/2024	9/10/24		Current Account		Bedding Plants	DTG Elliott & Son Ltd	Z	351.00		351.00
	723	17/10/2024	15397907		Current Account		Cleaning Materials	KCC - KCS	S	3.49	0.69	4.18
	724	18/10/2024	2000010522		Current Account		Parks - General repairs	Trade UK	S	2.49	0.50	2.99
	724	18/10/2024	242639		Current Account		Parks - Bulbs	Provender Nurseries	S	36.67	7.33	44.00
	753	24/10/2024	3757		Current Account		New Goal Posts	Pettitt Sports	S	995.00	199.00	1,194.00
	755	24/10/2024	719121		Current Account		Skip Hire	Pinden Ltd	S	280.00	56.00	336.00
	765	25/10/2024	719121		Current Account		parks - Landscape Materials/Equipment	Bourne Amenity	S	277.50	55.50	333.00
	770	29/10/2024	237062		Current Account		Equipment/Materials		S	£3,342.76	£587.33	£3,930.09
							Subtotal for Code: Equipment/Materials					

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	766	25/10/2024	211638	Current Account		Gang Mowing	KCC Landscape Services	S			

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2024 and 31-10-2024)**

767	25/10/2024	211638	Current Account	Gang Mowing	KCC Landscape Services	S	6,232.45	1,246.49	7,478.94
					New Grounds Maintenance Eq		£6,232.45	£1,246.49	£7,478.94
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		43 Fuel							
684	01/10/2024	E2019353626		Parks Fuel	Allistar	S	191.56	37.32	228.88
					Fuel		£191.56	£37.32	£228.88
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		46 Vehicles							
694	03/10/2024	1248		Signage - Magnetic Vehicle Signs	Signs Express	S	247.59	49.52	297.11
					Vehicles		£247.59	£49.52	£297.11
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		47 Water Rates							
758	24/10/2024	6243752		Water Rates	Business Stream	Z	34.41		34.41
					Water Rates		£34.41		£34.41
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		48 Gas/Electricity							
710	10/10/2024	4D500C42		Electricity - Bowls Pavilion	EDF Energy	L	18.91	0.95	19.86
					Gas/Electricity		£18.91	£0.95	£19.86
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		49 Playground Equipment & Maintenance							
756	24/10/2024	57804		Parks Repairs - Work from Playground	Playdate Playgrounds Ltd	S	1,819.73	363.95	2,183.68
					Playground Equipment & Maint		£1,819.73	£363.95	£2,183.68
					Parks Establishment		21,821.05	2,285.56	24,106.61
<b>Cost Centre</b>	<b>Other Projects</b>								
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		121 General Projects (inc. Summer Enterta							
751	23/10/2024	157683		Christmas Lighting - First Instalment	Blachere Illumination	S	2,118.50	423.70	2,542.20
					General Projects (inc. Summer		£2,118.50	£423.70	£2,542.20
					Other Projects		2,118.50	423.70	2,542.20
<b>Cost Centre</b>	<b>Leisure Centre</b>								
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.		146 Rates & Insurance Rent - DBC							
762	24/10/2024	Nov		NNDR	DBC	Z	3,413.00		3,413.00
					Rates & Insurance Rent - DBC		£3,413.00		£3,413.00
					Leisure Centre		3,413.00		3,413.00

**Swaombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2024 and 31-10-2024)

Code Number		230 Wages		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Invoice No	Minute	Bank				Description									
721	15/10/2024	343		Current Account				parks security		Night & Day Security		Z	1,693.57	1,693.57			
722	15/10/2024	344		Current Account				parks sites		Night & Day Security		Z	1,515.49	1,515.49			
729	23/10/2024			Current Account				Pension E'ee		KCC - LGPS		Z	335.01	335.01			
730	23/10/2024			Current Account				Pension E'er		KCC - LGPS		Z	1,095.16	1,095.16			
733	23/10/2024			Current Account				Pension E'ee		Digital Wealth		Z	283.33	283.33			
734	23/10/2024			Current Account				Pension E'er		Digital Wealth		Z	170.00	170.00			
739	23/10/2024			Current Account				PAYE		HMRC		Z	1,478.47	1,478.47			
740	23/10/2024			Current Account				NI		HMRC		Z	1,774.59	1,774.59			
746	23/10/2024			Current Account				Wages		SGTC		Z	9,498.84	9,498.84			
775	29/10/2024			Current Account				Pension Adjustment		Intelligent Money		Z	-0.01	-0.01			
										Wages		Z	£17,844.45	£17,844.45			
										Subtotal for Code:							

Code Number		232 Photocopier		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Invoice No	Minute	Bank				Description									
781	30/10/2024	1202195149		Current Account				Photocopier Usage		Konica Minolta		S	21.66	21.66	4.33	25.99	
782	30/10/2024	1202188231		Current Account				Photocopier Rental		Konica Minolta		S	22.53	22.53	4.51	27.04	
783	30/10/2024	1202188232		Current Account				Photocopier Rental		Konica Minolta		S	22.53	22.53	4.51	27.04	
										Subtotal for Code:			£86.72	£86.72	£13.35	£80.07	

Code Number		233 Stationary, Advertising & Postage		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Invoice No	Minute	Bank				Description									
723	17/10/2024	15397907		Current Account				Cleaning Materials		KCC - KCS		S	21.94	21.94	4.39	26.33	
757	24/10/2024	358845		Current Account				Franking Machine Rental		Francoctyp Postalia Ltd		S	60.00	60.00	12.00	72.00	
771	03/10/2024			Current Account				Franking Machine Rental		Francoctyp Postalia Ltd		Z	49.91	49.91		49.91	
										Subtotal for Code:			£131.85	£131.85	£16.39	£148.24	

Code Number		234 Telephone / Internet		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Invoice No	Minute	Bank				Description									
707	09/10/2024	T207360		Current Account				Phone Bill		Overline		S	513.91	513.91	102.78	616.69	
708	10/10/2024	71769		Current Account				Parks Mobile Phone		MPR IT Solutions		S	20.00	20.00	4.00	24.00	
773	14/10/2024			Current Account				Phone System - Lease Rental		BNP Paribas		Z	955.20	955.20		955.20	
										Subtotal for Code:			£1,489.11	£1,489.11	£106.78	£1,595.89	

Code Number		242 External Audit Fees		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Invoice No	Minute	Bank				Description									
685	01/10/2024	2415618		Current Account				External Audit		Mazars		S	1,680.00	1,680.00	336.00	2,016.00	
										Subtotal for Code:			£1,680.00	£1,680.00	£336.00	£2,016.00	

Code Number		245 Miscellaneous Expenditure		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.	Date	Invoice No	Minute	Bank				Description									
752	23/10/2024	23/10/24		Current Account				Wreaths for Remembrance Services		Chris West		Z	100.00	100.00		100.00	
										Subtotal for Code:			£100.00	£100.00		£100.00	

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2024 and 31-10-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
<b>247 Staff Training</b>											
Vchr. 713	11/10/2024	10361617439		Current Account		Staff Training	KALC	S	70.00	14.00	84.00
Vchr. 726	18/10/2024	10213056349		Current Account		Staff Training	KALC	S	70.00	14.00	84.00
							Subtotal for Code: Staff Training		£140.00	£28.00	£168.00
<b>249 IT Services</b>											
Vchr. 706	07/10/2024	GB41AU1GAB		Current Account		Mobile Phone Case	Amazon UK	S	45.06	9.00	54.06
Vchr. 779	30/10/2024	Oct 2024		Current Account		PDF Software	Barclaycard	Z	34.99		34.99
Vchr. 784	30/10/2024	72026		Current Account		IT Support & Maintenance	MPR IT Solutions	S	302.00	60.40	362.40
							Subtotal for Code: IT Services		£382.05	£69.40	£451.45
<b>251 Council Offices Building Maintenance</b>											
Vchr. 718	15/10/2024	778		Current Account		Window Cleaning	NVB Windows	S	45.00	9.00	54.00
Vchr. 776	30/10/2024	1799		Current Account		Hygiene Services	VR Sani	S	16.40	3.28	19.68
							Subtotal for Code: Council Offices Building Maintenance		£61.40	£12.28	£73.68
<b>252 Water Rates</b>											
Vchr. 717	14/10/2024	6228164		Current Account		Water Rates	Business Stream	Z	146.75		146.75
Vchr. 772	10/10/2024			Current Account		Water Rates	Business Stream	Z	527.47		527.47
							Subtotal for Code: Water Rates		£674.22		£674.22
<b>253 Gas</b>											
Vchr. 715	14/10/2024	G9564054		Current Account		Gas	KCC Laser	L	306.03	15.30	321.33
							Subtotal for Code: Gas		£306.03	£15.30	£321.33
<b>254 Electricity</b>											
Vchr. 705	07/10/2024	11631728		Current Account		Unmetered Street Lighting	NPower	L	172.44	8.62	181.06
Vchr. 719	15/10/2024	E9567426		Current Account		Electricity	KCC Laser	S	1,406.61	281.32	1,687.93
							Subtotal for Code: Electricity		£1,579.05	£289.94	£1,868.99
<b>255 Rates</b>											
Vchr. 761	24/10/2024	Nov		Current Account		NNDR	DBC	Z	1,759.00		1,759.00
							Subtotal for Code: Rates		£1,759.00		£1,759.00
<b>274 Bank Interest</b>											
Vchr. 774	18/10/2024			Current Account		Card Fee	Elavon	Z	7.46		7.46
Vchr. 780	30/10/2024	Oct 2024		Current Account		Bank Charges	Barclays	Z	20.92		20.92
							Subtotal for Code: Bank Interest		£28.38		£28.38

**Swaileombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2024 and 31-10-2024)**

Cost Centre	Church Road Hall	Administration	26,242.26	887.44	27,129.70
<b>Code Number</b>	<b>280 Wages</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
745	23/10/2024			Current Account	PAYE
749	23/10/2024			Current Account	Wages
					<b>Supplier</b>
					HMRC
					SGTC
					<b>Subtotal for Code:</b> Wages
					24.60
					466.40
					£491.00
					<b>Vat Type</b>
					Z
					Z
					<b>Net</b>
					24.60
					466.40
					£491.00
					<b>Vat</b>
					0.82
					0.82
					£4.92
					£4.92
					<b>Total</b>
					24.60
					466.40
					£491.00
					<b>Subtotal for Cost Centre:</b> Administration
					887.44
					27,129.70
<b>Code Number</b>	<b>281 Repairs &amp; Maintenance</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
777	30/10/2024	1800		Current Account	Hygiene Services
					<b>Supplier</b>
					VR Sani
					<b>Subtotal for Code:</b> Repairs & Maintenance
					4.10
					0.82
					£0.82
					£4.92
					<b>Total</b>
					4.10
					0.82
					£0.82
					£4.92
<b>Code Number</b>	<b>282 Gas &amp; Electricity</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
714	14/10/2024	G9558946		Current Account	Gas
					<b>Supplier</b>
					KCC Laser
					<b>Subtotal for Code:</b> Gas & Electricity
					64.49
					3.22
					£67.71
					<b>Total</b>
					64.49
					3.22
					£67.71
<b>Code Number</b>	<b>285 Rates</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
763	24/10/2024	Nov		Current Account	NNDR
					<b>Supplier</b>
					DBC
					<b>Subtotal for Code:</b> Rates
					117.00
					£117.00
					<b>Total</b>
					117.00
					£117.00
					<b>Subtotal for Cost Centre:</b> Church Road Hall
					676.59
					4.04
					680.63
<b>Code Number</b>	<b>301 Repairs &amp; Maintenance</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
725	18/10/2024	1839		Current Account	Roof Repair - Grove Hall
					<b>Supplier</b>
					Kent Fire Extinguisher Services Ltd
					<b>Subtotal for Code:</b> Repairs & Maintenance
					40.00
					8.00
					£48.00
					<b>Total</b>
					40.00
					8.00
					£48.00
<b>Code Number</b>	<b>302 Gas &amp; Electricity</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
716	14/10/2024	G9558945		Current Account	Gas
					<b>Supplier</b>
					KCC Laser
					<b>Subtotal for Code:</b> Gas & Electricity
					6.00
					0.30
					£6.30
					<b>Total</b>
					6.00
					0.30
					£6.30
					<b>Subtotal for Cost Centre:</b> Grove Hall
					46.00
					8.30
					54.30
<b>Code Number</b>	<b>340 Utilities</b>				
<b>Vchr.</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Bank</b>	<b>Description</b>
693	03/10/2024	8146620247		Current Account	Gas
704	07/10/2024	828916515		Active Saver 1	Gas - Sports Pavilion
					<b>Supplier</b>
					British Gas
					<b>Subtotal for Code:</b> Utilities
					36.59
					1.82
					£38.41
					<b>Total</b>
					36.59
					1.82
					£38.41
					<b>Subtotal for Cost Centre:</b> Sports Pavilion
					25.23
					1.26
					£26.49
					<b>Total</b>
					£61.82
					£3.08
					£64.90

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-10-2024 and 31-10-2024)

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 759	24/10/2024	Nov		Current Account		NNDR	DBC	Z	426.00		426.00
							Subtotal for Code: Rates		£426.00		£426.00
							Subtotal for Cost Centre: Sports Pavilion		487.82	3.08	490.90

**Cost Centre Town Council Offices Community Hall**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 743	23/10/2024			Current Account		PAYE	HMRC	Z	154.60		154.60
Vchr. 744	23/10/2024			Current Account		NI	HMRC	Z	2.13		2.13
Vchr. 747	23/10/2024			Current Account		Wages	SGTC	Z	590.64		590.64
							Subtotal for Code: Wages		£747.37		£747.37

**Code Number 363 Cleaning Materials**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
723	17/10/2024	I5397907		Current Account		Cleaning Materials	KCC - KCS	S	42.88	8.58	51.46
							Subtotal for Code: Cleaning Materials		£42.88	£8.58	£51.46
							Subtotal for Cost Centre: Town Council Offices Communi		790.25	8.58	798.83

**Cost Centre Old Fire Station Cafe**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 731	23/10/2024			Current Account		Pension E'ee	KCC - LGPS	Z	61.59		61.59
Vchr. 732	23/10/2024			Current Account		Pension E'er	KCC - LGPS	Z	248.59		248.59
Vchr. 741	23/10/2024			Current Account		PAYE	HMRC	Z	1.80		1.80
Vchr. 742	23/10/2024			Current Account		NI	HMRC	Z	81.23		81.23
Vchr. 750	23/10/2024			Current Account		Wages	SGTC	Z	2,179.88		2,179.88
							Subtotal for Code: Wages		£2,573.09		£2,573.09

**Code Number 381 Food/Supplies**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
695	03/10/2024	13695		Current Account		Cafe - Supplies	Amazon UK	Z	6.62		6.62
696	03/10/2024	22420		Current Account		Cafe - Supplies	Amazon UK	S	9.43	1.89	11.32
697	03/10/2024	TABEY		Current Account		Cafe - Supplies	Amazon UK	S	30.17	6.03	36.20
754	24/10/2024	3541604		Current Account		Cafe - Supplies	Bookers	S	407.15	11.70	418.85
769	29/10/2024			Current Account		Food Supplies	Petty Cash	Z	152.41		152.41
							Subtotal for Code: Food/Supplies		£605.78	£19.62	£625.40

**Code Number 382 Furniture, Fixtures & Equipment (Incl. I**

Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
720	15/10/2024	PZ4955793		Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00
768	29/10/2024	490600003061		Current Account		Coffee Machine Monthly Rental	Matthew Algie	S	83.13	16.63	99.76

**Swancombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-10-2024 and 31-10-2024)**

Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
<b>384 Rates</b>													
Vchr. 760	24/10/2024	Nov		Current Account		NDR	DBC	Z	248.00		248.00		
									£248.00		£248.00		
Subtotal for Code: Furniture, Fixtures & Equipment											£108.13	£21.63	£129.76
Subtotal for Code: Rates													
<b>389 Maintenance</b>													
Vchr. 687	02/10/2024	026c74199		Current Account		Waste Bin Collection	Bilfa	S	141.47	28.29	169.76		
Vchr. 778	30/10/2024	1801		Current Account		Hygiene Services	VR Sani	S	11.71	2.34	14.05		
Subtotal for Code: Maintenance											£153.18	£30.63	£183.81
<b>390 Miscellaneous Expenditure (incl. DBC i</b>													
Vchr. 709	10/10/2024	016366900924		Current Account		Cafe - Card fees	Barclaycard	Z	20.00		20.00		
Subtotal for Code: Miscellaneous Expenditure (incl											£20.00		£20.00
Subtotal for Cost Centre: Old Fire Station Cafe											3,708.18	71.88	3,780.06
<b>TOTALS .....</b>										<b>£59,515.65</b>	<b>£3,692.58</b>	<b>£63,208.23</b>	

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**Swancombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-11-2024 and 30-11-2024)**

Cost Centre	Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Cost Centre Grove Car Park	421 Income	Vchr. 332	15/11/2024	2024-2025/627	Active Saver 1		Car Park Income	KCC	Z	3,430.37		3,430.37
							Income			£3,430.37		£3,430.37
							Subtotal for Cost Centre: Grove Car Park				3,430.37	
Cost Centre Knockhall Playing Field	85 Football	Vchr. 335	22/11/2024	2024-2025/644	Active Saver 1		Football Pitch Hire - Knockhall	Ebbsifleet FC (VETS)	Z	98.00		98.00
							Football			£98.00		£98.00
							Subtotal for Cost Centre: Knockhall Playing Field				98.00	
Cost Centre Administration	238 Civic Budget	Vchr. 340	13/11/2024		Current Account		Mayoral Engagement	Town Mayor	Z	185.00		185.00
							Civic Budget			£185.00		£185.00
							Subtotal for Cost Centre: Civic Budget				185.00	
Cost Centre Administration	241 Legal Fees	Vchr. 337	13/11/2024		Current Account		Legal Fees	Hatten Wyatt	Z	67.60		67.60
							Legal Fees			£67.60		£67.60
							Subtotal for Cost Centre: Legal Fees				67.60	
Cost Centre Administration	271 Miscellaneous Income	Vchr. 338	13/11/2024		Current Account		Donation from MacMillan Coffee Mornir	Old Fire Station Cafe	Z	187.00		187.00
		Vchr. 344	08/11/2024		Active Saver 1		Payment Adjustment	GCLL	Z	180.00		180.00
							Miscellaneous Income			£367.00		£367.00
						Subtotal for Cost Centre: Administration				619.60		619.60
Cost Centre Church Road Hall	295 Hire Income	Vchr. 323	04/11/2024	2024-2025/63C	Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z	114.00		114.00
		Vchr. 326	08/11/2024	2024-2025/621	Active Saver 1		Hall Hire	Fountain of Praise	Z	171.00		171.00
		Vchr. 328	08/11/2024	2024-2025/632	Current Account		Hall Hire	Cake and Computer Club	Z	114.00		114.00
Vchr. 330	11/11/2024	2024-2025/628	Active Saver 1		Hall Hire	Cement Fields	Z	104.50		104.50		
Vchr. 333	22/11/2024	2024-2025/631	Active Saver 1		Hall Hire	1st Swanwscombe Rainbows	Z	71.25		71.25		
Vchr. 334	22/11/2024	2024-2025/622	Active Saver 1		Hall Hire	Christ Apostolic Church Wonders Asse	Z	114.00		114.00		
Vchr. 336	26/11/2024	2024-2025/642	Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	190.00		190.00		
							Subtotal for Cost Centre: Church Road Hall			1140.00		1140.00

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
 (Between 01-11-2024 and 30-11-2024)

Subtotal for Code: Hire Income	£878.75
Subtotal for Cost Centre: Church Road Hall	878.75
	£878.75

Code Number	Date	Invoice No	Minute	Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
324	04/11/2024	2024-2025/633			Active Saver 1		Hall Hire	Walk Tall	Z	1,149.50		1,149.50
Subtotal for Code: Hire Income										£1,149.50		£1,149.50
Subtotal for Cost Centre: Heritage Community Hall										1,149.50		1,149.50

Code Number	Date	Invoice No	Minute	Hire Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
325	01/11/2024	2024-2025/637			Active Saver 1		Hall Hire	North Kent Karate	Z	575.00		575.00
327	08/11/2024	2024-2025/634			Active Saver 1		Hall Hire	Cygnets	Z	2,601.00		2,601.00
329	11/11/2024	2024-2025/636			Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	442.75		442.75
331	13/11/2024	2024-2025/635			Active Saver 1		Hall Hire	Darford Borough Council - Why Weig	X	258.75		258.75
336	26/11/2024	2024-2025/642			Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	57.50		57.50
345	05/11/2024				Active Saver 1		Hall Hire	Various	Z	51.00		51.00
Subtotal for Code: Hire Income										£3,986.00		£3,986.00
Subtotal for Cost Centre: Town Council Offices Communit										3,986.00		3,986.00

Code Number	Date	Invoice No	Minute	Cafe Income	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
339	13/11/2024				Current Account		Food Sales	Old Fire Station Cafe	S	1,158.43	231.68	1,390.11
346	01/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	42.44		42.44
347	04/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	71.40		71.40
348	05/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	41.80		41.80
349	06/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	67.20		67.20
350	07/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	35.70		35.70
351	08/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	38.00		38.00
352	11/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	51.70		51.70
353	12/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	35.70		35.70
354	13/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	10.80		10.80
355	14/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	13.60		13.60
356	15/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	19.90		19.90
357	18/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	20.50		20.50
358	19/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	50.85		50.85
359	20/11/2024				Active Saver 1		Food Sales	Old Fire Station Cafe	Z	28.90		28.90

**Swancombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-11-2024 and 30-11-2024)**

360	21/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	57.10	57.10
361	22/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	60.45	60.45
362	25/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	43.70	43.70
363	26/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	23.30	23.30
364	27/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	25.60	25.60
365	28/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	21.80	21.80
366	29/11/2024	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	40.60	40.60
				Subtotal for Code: Cafe Income		£231.68	£231.68
				Subtotal for Cost Centre: Old Fire Station Cafe		1,959.47	231.68
				<b>TOTALS .....</b>		<b>£12,121.69</b>	<b>£231.68</b>
							<b>£12,353.37</b>

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**Swadlowcombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2024 and 30-11-2024)

Cost Centre		Public Lighting		1 Supply & Maintenance					
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	799	05/11/2024	14943	Current Account		Street Lighting Maintenance	Streelightings	Z	893.18
							Subtotal for Code:		£893.18
							Subtotal for Cost Centre:		£893.18

Cost Centre		Parks Establishment		40 Wages					
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	820	20/11/2024		Current Account		Pension Eee	KCC - LGPS	Z	158.36
	821	20/11/2024		Current Account		Pension E'er	KCC - LGPS	Z	540.85
	828	20/11/2024		Current Account		Pension Eee	Digital Wealth	Z	209.11
	829	20/11/2024		Current Account		Pension E'er	Digital Wealth	Z	125.46
	830	20/11/2024		Current Account		PAYE	HMRC	Z	770.20
	831	20/11/2024		Current Account		NI	HMRC	Z	1,091.61
	839	20/11/2024		Current Account		Wages	SGTC	Z	7,037.85
	846	21/11/2024	347	Current Account		parks sites	Night & Day Security	Z	1,515.49
	847	21/11/2024	346	Current Account		parks security	Night & Day Security	Z	1,693.57
							Subtotal for Code:		£13,142.50

Code Number		41 Equipment/Materials							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	787	04/11/2024	57024	Current Account		Padlocks and Keys	Locks N Tools	S	66.81
	794	04/11/2024	922733	Current Account		Parks - General repairs	Ernest Doe & Sons Ltd	S	20.32
	795	04/11/2024	243289	Current Account		Parks Equipment - Plants and Compos	Provender Nurseries	S	300.71
	802	06/11/2024	243464	Current Account		parks - Landscape Materials/Equipmen	Provender Nurseries	S	96.00
	807	08/11/2024	200047320	Current Account		Parks Equipment - Paint	Trade UK	S	23.99
	808	08/11/2024	57050	Current Account		New Padlocks and Keys	Locks N Tools	S	24.00
	816	19/11/2024	721397	Current Account		Skip Hire	Pinden Ltd	S	336.00
	845	21/11/2024	2000221948	Current Account		General Equipment/Materials	Trade UK	S	11.36
	848	21/11/2024	831	Current Account		Safety Signs	Bazzar Printing Solutions	S	96.00
	856	25/11/2024		Current Account		Parks Equipment - Fence Repair Supp	Orchard Fencing Ltd	S	87.60
							Subtotal for Code:		£1,062.79

Code Number		43 Fuel							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	786	04/11/2024	E2019513840	Current Account		Fuel	All Star	X	276.77
							Subtotal for Code:		£276.77

Code Number		46 Vehicles							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
							Subtotal for Code:		£45.11

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-11-2024 and 30-11-2024)**

796	04/11/2024	KV18 BFK	Current Account	Vehicle Repair - Battery	Monarch Autos	S	113.10	22.62	135.72
				Subtotal for Code: Vehicles			£113.10	£22.62	£135.72
<b>Code Number 47 Water Rates</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
869	27/11/2024	6513605		Water Rates	Business Stream	Z	527.48		527.48
875	27/11/2024	6472429		Water Rates	Business Stream	X	35.31		35.31
				Subtotal for Code: Water Rates			£562.79		£562.79
<b>Code Number 48 Gas/Electricity</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
814	19/11/2024	K1-4D500C42-1		Electricity - Bowls Pavilion	EDF Energy	L	36.79	1.84	38.63
855	22/11/2024	E9620555		Electricity	KCC Laser	L	4.16	0.21	4.37
859	27/11/2024	E9648642		Electricity	KCC Laser	L	137.15	6.86	144.01
860	27/11/2024	E9648658		Electricity	KCC Laser	L	602.90	30.15	633.05
861	27/11/2024	E9648664		Electricity	KCC Laser	L	51.55	2.58	54.13
862	27/11/2024	E9648663		Electricity	KCC Laser	L	69.82	3.49	73.31
				Subtotal for Code: Gas/Electricity			£902.37	£45.13	£947.50
<b>Code Number 50 Staff Training</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
819	20/11/2024			Staff Training - Horticulture	Kingswood Training	Z	540.00		540.00
				Subtotal for Code: Staff Training			£540.00		£540.00
<b>Code Number 54 Trees</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
878	28/11/2024	2739/2740/274		Tree Works	SWS Countryside Ltd	S	7,955.00	1,591.00	9,546.00
				Subtotal for Code: Trees			£7,955.00	£1,591.00	£9,546.00
				Subtotal for Cost Centre: Parks Establishment			24,333.07	1,881.00	26,214.07
<b>Cost Centre Leisure Centre</b>									
<b>Code Number 155 Management Fee</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
815	19/11/2024	swa03		Management Fee	GCLL	S	14,500.00	2,900.00	17,400.00
				Subtotal for Code: Management Fee			£14,500.00	£2,900.00	£17,400.00
				Subtotal for Cost Centre: Leisure Centre			14,500.00	2,900.00	17,400.00
<b>Cost Centre Administration</b>									
<b>Code Number 230 Wages</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
822	20/11/2024			Pension E'ee	KCC - LGPS	Z	367.05		367.05
823	20/11/2024			Pension E'er	KCC - LGPS	Z	1,067.71		1,067.71
826	20/11/2024			Pension E'ee	Digital Wealth	Z	278.16		278.16
827	20/11/2024			Pension E'er	Digital Wealth	Z	166.90		166.90

**Swale Home and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2024 and 30-11-2024)

832	20/11/2024	Current Account	PAYE	HMRC	Z	1,414.46	1,414.46	
833	20/11/2024	Current Account	NI	HMRC	Z	1,739.77	1,739.77	
837	20/11/2024	Current Account	Wages	SGTC	Z	9,525.39	9,525.39	
874	27/11/2024	Current Account	Bank Charges - Payflow	Barclays	X	12.15	12.15	
			Subtotal for Code: Wages			£14,571.59	£14,571.59	
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
231	22/11/2024	Current Account	Radio Controlled Clock & Screwdriver	Amazon UK	S	12.17	2.44	14.61
			Subtotal for Code: Furniture, Fixtures & Fittings			£12.17	£2.44	£14.61
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
232	04/11/2024	Current Account	Photocopier Usage	Konica Minolta	S	68.59	13.72	82.31
867	27/11/2024	Current Account	Photocopier Rental	Konica Minolta	S	112.26	22.45	134.71
868	27/11/2024	Current Account	Photocopier Usage	Konica Minolta	S	204.76	40.95	245.71
			Subtotal for Code: Photocopier			£385.61	£77.12	£462.73
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
233	08/11/2024	Current Account	Cleaning Materials	KCC - KCS	S	25.94	5.19	31.13
809	11/11/2024	Current Account	Stationary	KCC - KCS	S	18.99	3.81	22.80
880	06/11/2024	Current Account	Postage	Frantotyp Postalia Ltd	Z	100.00		100.00
			Subtotal for Code: Stationary, Advertising & Postage			£144.93	£9.00	£153.93
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
234	12/11/2024	Current Account	Phone Bill	Overline	S	469.10	93.81	562.91
			Subtotal for Code: Telephone / Internet			£469.10	£93.81	£562.91
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
237	27/11/2024	Current Account	Subscription Renewal	Barclaycard - Survey Monkey	Z	348.00		348.00
			Subtotal for Code: Subscriptions / Publications			£348.00		£348.00
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
238	08/11/2024	Current Account	Donation Christmas Tree	Marys Child Kent	Z	25.00		25.00
			Subtotal for Code: Civic Budget			£25.00		£25.00
<b>Code Number</b>	<b>Date</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
245	04/11/2024	Current Account	Football Pitch Hire Refund	Ebbfleet FC (VETS)	Z	98.00		98.00
870	27/11/2024	Current Account	BarclayCard - McMillan Donation	Barclaycard - MacMillan	Z	187.00		187.00
883	20/11/2024	Current Account	Payments Refund	GCLL	Z	180.00		180.00
			Subtotal for Code: Miscellaneous Expenditure			£465.00		£465.00

### Swanscombe and Greenhithe Town Council Listing of Payments in each Code for All Cost Centres (Between 01-11-2024 and 30-11-2024)

Code Number		249 IT Services		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
Vchr.	Date	Invoice No	Minute																			
790	04/11/2024	INV-2020		Current Account				IT Support & Maintenance + Website H	Qwerty IT Services		S		70.00	14.00	84.00							
810	11/11/2024	72162		Current Account				IT Support & Maintenance	MPR IT Solutions		S		20.00	4.00	24.00							
850	22/11/2024	GB41EYLCAB		Current Account				IT Equipment	Amazon UK		S		27.40	5.48	32.88							
872	27/11/2024			Current Account				IT Support & Maintenance	BarclayCard - Digital Goods		Z		34.99		34.99							
877	28/11/2024	72514		Current Account				IT Support & Maintenance	MPR IT Solutions		S		302.00	60.40	362.40							
															Subtotal for Code: IT Services		£454.39		£83.88		£538.27	
Code Number		251 Council Offices Building Maintenance		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
Vchr.	Date	Invoice No	Minute																			
789	04/11/2024	2395		Current Account				Chlorination of Water Tanks and Water	A1 Water Treatment Ltd		S		1,075.00	215.00	1,290.00							
791	04/11/2024	10534		Current Account				Portaloos Hire	Lav Hire		S		100.00	20.00	120.00							
806	08/11/2024	14627		Current Account				Cleaning Materials	KCC - KCS		S		34.87	6.97	41.84							
817	19/11/2024	10770		Current Account				Boiler and Plumbing Service	LW Burt & Son Ltd		S		3,992.79	798.55	4,791.34							
854	22/11/2024	GB41EYLMAB		Current Account				Admin - Tools	Amazon UK		S		9.15	1.83	10.98							
866	27/11/2024	2304/2305/230		Current Account				Hygiene Services	VR Sani		S		16.40	3.28	19.68							
876	27/11/2024	16240		Current Account				PAT Testing	Compliance Group		S		325.00	65.00	390.00							
															Subtotal for Code: Council Offices Building Mainte		£5,553.21		£1,110.63		£6,663.84	
Code Number		252 Water Rates		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
Vchr.	Date	Invoice No	Minute																			
881	08/11/2024			Current Account				Water Rates	Business Stream		Z		512.18		512.18							
															Subtotal for Code: Water Rates		£512.18		£512.18			
Code Number		253 Gas		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
Vchr.	Date	Invoice No	Minute																			
844	21/11/2024	G9607473		Current Account				Gas	KCC Laser		S		373.27	74.65	447.92							
															Subtotal for Code: Gas		£373.27		£74.65		£447.92	
Code Number		254 Electricity		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
Vchr.	Date	Invoice No	Minute																			
803	07/11/2024	11856951		Current Account				Electricity - Street Lighting	NPower		L		184.44	9.22	193.66							
858	25/11/2024			Current Account				Electricity	KCC Laser		S		1,337.94	267.59	1,605.53							
															Subtotal for Code: Electricity		£1,522.38		£276.81		£1,799.19	
Code Number		274 Bank Interest		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total				
Vchr.	Date	Invoice No	Minute																			
882	20/11/2024			Current Account				Card Fee	Elavon		Z		11.84		11.84							
															Subtotal for Code: Bank Interest		£11.84		£11.84			
															Subtotal for Cost Centre: Administration		24,848.67		1,728.34		26,577.01	

### Cost Centre Church Road Hall

Code Number 280 Wages  
Vchr. Date Invoice No Minute Bank Cheq. No. Description



**Swacombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2024 and 30-11-2024)

20 December 2024 (2024-2025)

Code Number	Date	Invoice No	Minute	Bank	Current Account	Wages	SGTC	Subtotal for Code:	Vat Type	Net	Vat	Total
840	20/11/2024								Z	513.04		513.04
										£513.04		£513.04
<b>Code Number 281 Repairs &amp; Maintenance</b>												
Vchr.	Date	Invoice No	Minute	Bank	Current Account	Description	Supplier		Vat Type	Net	Vat	Total
788	04/11/2024	2396		Current Account		Chlorination of Water Tanks and Water	A1 Water Treatment Ltd		S	1,075.00	215.00	1,290.00
866	27/11/2024	2304/2305/230		Current Account		Hygiene Services	VR Sani		S	4.10	0.82	4.92
								Subtotal for Code:		£1,079.10	£215.82	£1,294.92
<b>Code Number 282 Gas &amp; Electricity</b>												
Vchr.	Date	Invoice No	Minute	Bank	Current Account	Description	Supplier		Vat Type	Net	Vat	Total
842	21/11/2024	G9603064		Current Account		Gas	KCC Laser		L	68.94	3.45	72.39
864	27/11/2024	E9648452		Current Account		Electricity	KCC Laser		L	140.12	7.01	147.13
								Subtotal for Code:		£209.06	£10.46	£219.52
<b>Code Number 295 Hire Income</b>												
Vchr.	Date	Invoice No	Minute	Bank	Current Account	Description	Supplier		Vat Type	Net	Vat	Total
849	21/11/2024	30/11/24		Current Account		Hall Hire Refund	Cement Fields		Z	38.00		38.00
								Subtotal for Code:		£38.00		£38.00
								Subtotal for Cost Centre:		1,839.20	226.28	2,065.48
<b>Cost Centre Grove Hall</b>												
<b>Code Number 302 Gas &amp; Electricity</b>												
Vchr.	Date	Invoice No	Minute	Bank	Current Account	Description	Supplier		Vat Type	Net	Vat	Total
843	21/11/2024	G9603063		Current Account		Gas	KCC Laser		L	7.44	0.37	7.81
865	27/11/2024	E9648472		Current Account		Electricity	KCC Laser		L	49.18	2.46	51.64
								Subtotal for Code:		£56.62	£2.83	£59.45
								Subtotal for Cost Centre:		56.62	2.83	59.45
<b>Cost Centre Sports Pavilion</b>												
<b>Code Number 340 Utilities</b>												
Vchr.	Date	Invoice No	Minute	Bank	Current Account	Description	Supplier		Vat Type	Net	Vat	Total
798	05/11/2024	809927057		Current Account		Electricity	British Gas		L	37.80	1.89	39.69
800	06/11/2024	808300259		Active Saver 1		Gas	British Gas		L	26.07	1.30	27.37
								Subtotal for Code:		£63.87	£3.19	£67.06
								Subtotal for Cost Centre:		63.87	3.19	67.06
<b>Cost Centre Town Council Offices Community Hall</b>												
<b>Code Number 360 Wages</b>												
Vchr.	Date	Invoice No	Minute	Bank	Current Account	Description	Supplier		Vat Type	Net	Vat	Total
836	20/11/2024			Current Account		PAYE	HMRC		Z	147.80		147.80
838	20/11/2024			Current Account		Wages	SGTC		Z	590.84		590.84
								Subtotal for Code:		£738.64		£738.64

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2024 and 30-11-2024)

Code Number		361 Repairs & Maintenance		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Current Account				Focus Electrical	S		90.00	18.00	108.00			
857	25/11/2024			Current Account			Electrical Repairs					£90.00	£18.00	£108.00			
Subtotal for Code: Repairs & Maintenance																	

Code Number		363 Cleaning Materials		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Current Account				KCC - KCS	S		65.87	13.17	79.04			
806	08/11/2024	14627		Current Account			Cleaning Materials					£65.87	£13.17	£79.04			
Subtotal for Code: Cleaning Materials																	
Subtotal for Cost Centre: Town Council Offices Communit 894.51 31.17 925.68																	

**Cost Centre Old Fire Station Cafe**

Code Number		380 Wages		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Current Account				KCC - LGPS	Z		69.60		69.60			
824	20/11/2024			Current Account			Pension E'ee					280.94		280.94			
825	20/11/2024			Current Account			Pension E'er					29.40		29.40			
834	20/11/2024			Current Account			PAYE		HMRC	Z		125.08		125.08			
835	20/11/2024			Current Account			NI		HMRC	Z		1,963.23		1,963.23			
841	20/11/2024			Current Account			Wages		SGTC	Z		£2,468.25		£2,468.25			
Subtotal for Code: Wages																	

**Code Number 381 Food/Supplies**

Code Number		381 Food/Supplies		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Current Account				Bookers	X		382.50	3.44	385.94			
797	04/11/2024	3542335		Current Account			Cafe - Supplies					241.63		241.63			
801	06/11/2024	49060003090		Current Account			Coffee Machine Supplies		Matthew Algje	Z		288.60		288.60			
804	07/11/2024	3542585		Current Account			Cafe - Supplies		Bookers	Z		294.12	6.60	300.72			
818	20/11/2024	3543070		Current Account			Cafe - Supplies		Bookers	S		194.13		194.13			
879	13/11/2024			Current Account			Food Supplies		Petty Cash	Z		£1,400.98	£10.04	£1,411.02			
Subtotal for Code: Food/Supplies																	

**Code Number 382 Furniture, Fixtures & Equipment (incl. I**

Code Number		382 Furniture, Fixtures & Equipment (incl. I		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Current Account				Barclaycard	Z <th></th> <th>20.00</th> <th></th> <th>20.00</th> <th></th> <th></th> <th></th>		20.00		20.00			
811	12/11/2024	Oct 2024		Current Account			Cafe - Card fees					25.00	5.00	30.00			
813	14/11/2024	15080679		Current Account			Cafe - Card Terminal		Takepayments	S		489.00		489.00			
852	22/11/2024	FM7H JW9V		Current Account			Microwave		Amazon UK	Z		489.00		489.00			
853	22/11/2024	FM7H JW9V		Current Account			Microwave		Amazon UK	Z		11.71	2.34	14.05			
866	27/11/2024	2304/2305/230		Current Account			Hygiene Services		VR Sani	S		£1,034.71	£7.34	£1,042.05			
Subtotal for Code: Furniture, Fixtures & Equipment																	

**Code Number 385 Electricity**

Code Number		385 Electricity		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date	Invoice No	Minute	Bank	Current Account				KCC Laser	L		904.36	45.22	949.58			
863	27/11/2024	E9648614		Current Account			Electricity					£904.36	£45.22	£949.58			
Subtotal for Code: Electricity																	

**Swancombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-11-2024 and 30-11-2024)

Code Number	Date	Invoice No	Minute	Maintenance	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
792	04/11/2024	026c78269			Current Account		Waste Bin Collection	Biffa	S	141.65	28.33	169.98
								Subtotal for Code: Maintenance		£141.65	£28.33	£169.98
Code Number	Date	Invoice No	Minute	Miscellaneous Expenditure (incl. DBC i	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
873	27/11/2024				Current Account		chatty cafe	BarclayCard - Chatty Cafe	Z	30.00		30.00
								Subtotal for Code: Miscellaneous Expenditure (incl		£30.00		£30.00
								Subtotal for Cost Centre: Old Fire Station Cafe		5,979.95	90.93	6,070.88
<b>TOTALS .....</b>										<b>£73,409.07</b>	<b>£6,863.74</b>	<b>£80,272.81</b>

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**Swarcombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

Cost Centre		Administration		274 Bank Interest		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Invoice No	Minute	Bank																
	376	02/12/2024			Active Saver 1					Bank Interest		Barclays		Z		394.51				394.51	
	396	02/12/2024			Active Saver 2					Bank Interest		Barclays		Z		693.47				693.47	
												Subtotal for Code:				£1,087.98				£1,087.98	
												Subtotal for Cost Centre:				1,087.98				1,087.98	

Cost Centre		Church Road Hall		295 Hire Income		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Invoice No	Minute	Bank																
	341	03/12/2024	2024-2025/64E		Active Saver 1					Hall Hire		Cake and Computer Club		Z		142.50				142.50	
	368	06/12/2024	2024-2025/64I		Active Saver 1					Hall Hire		Christ Embassy		Z		-237.50				-237.50	
	369	06/12/2024	2024-2025/64E		Active Saver 1					Hall Hire		2nd Swanwscombe Brownies		Z		114.00				114.00	
	373	23/12/2024	2024-2025/65E		Active Saver 1					Hall Hire		Christ Embassy		Z		427.50				427.50	
	374	23/12/2024	2024-2025/65E		Active Saver 1					Hall Hire		Fountain of Praise		Z		266.00				266.00	
												Subtotal for Code:				£712.50				£712.50	
												Subtotal for Cost Centre:				712.50				712.50	

Cost Centre		Heritage Community Hall		335 Hire Income		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Invoice No	Minute	Bank																
	370	11/12/2024	2024-2025/65Z		Active Saver 1					Hall Hire		Walk Tall		Z		1,149.50				1,149.50	
												Subtotal for Code:				£1,149.50				£1,149.50	
												Subtotal for Cost Centre:				1,149.50				1,149.50	

Cost Centre		Town Council Offices Community Hall		370 Hire Income		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Code Number	Vchr.	Date	Invoice No	Minute	Bank																
	342	02/12/2024	2024-2025/63E		Active Saver 1					Hall Hire		Gateway Salvation Church		Z		207.00				207.00	
	342	02/12/2024	2024-2025/63E		Active Saver 1					Hall Hire		Gateway Salvation Church		Z		333.50				333.50	
	343	03/12/2024	2024-2025/64E		Active Saver 1					Hall Hire		North Kent Karate		Z		523.25				523.25	
	367	06/12/2024	2024-2025/65I		Active Saver 1					Hall Hire		Rosie's Groovy Movers		Z		460.00				460.00	
	368	06/12/2024	2024-2025/64I		Active Saver 1					Hall Hire		Christ Embassy		Z		368.00				368.00	
	371	12/12/2024	2024-2025/64E		Active Saver 1					Hall Hire		Cygnets		Z		2,584.00				2,584.00	
	372	12/12/2024	2024-2025/65E		Active Saver 1					Hall Hire		DBC		Z		368.00				368.00	
	373	23/12/2024	2024-2025/65E		Active Saver 1					Hall Hire		Christ Embassy		Z		276.00				276.00	
	377	05/12/2024			Active Saver 1					Hall Hire		Various		Z		48.00				48.00	
	378	17/12/2024			Active Saver 1					Hall Hire		Various		Z		168.00				168.00	
	395	11/12/2024			Active Saver 1					Hall Hire		Various		Z		403.00				403.00	

**Swanscombe and Greenhithe Town Council**  
**Listing of Receipts in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

Cost Centre		Old Fire Station Cafe		395 Cafe Income		Subtotal for Code: Hire Income		Subtotal for Cost Centre: Town Council Offices Communt			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
379	02/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	54.10		54.10
380	03/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	43.85		43.85
381	05/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	35.30		35.30
382	06/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	23.20		23.20
383	09/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	59.70		59.70
384	10/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	19.30		19.30
385	12/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	23.20		23.20
386	13/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	23.40		23.40
387	16/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	65.70		65.70
388	17/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	45.15		45.15
389	18/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	51.20		51.20
390	19/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	48.20		48.20
391	20/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	13.20		13.20
392	23/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	65.15		65.15
393	24/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	9.70		9.70
394	27/12/2024			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	10.20		10.20
Subtotal for Code: Cafe Income									£590.55		£590.55
Subtotal for Cost Centre: Old Fire Station Cafe									590.55		590.55

**TOTALS** ..... **£9,279.28**

**Swaombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

Cost Centre	Public Lighting	1 Supply & Maintenance		Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Current Account				
913	11/12/2024	12071078			Electricity - Street Lighting	NPower	L	212.44	10.62	223.06
Subtotal for Code: Supply & Maintenance								£212.44	£10.62	£223.06
Subtotal for Cost Centre: Public Lighting								212.44	10.62	223.06
Cost Centre	Grove Car Park	20 Rates		Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Current Account				
900	04/12/2024	December			NNDR	DBC	Z	212.00		212.00
953	19/12/2024	Jan			NNDR	DBC	Z	212.00		212.00
Subtotal for Code: Rates								£424.00		£424.00
Subtotal for Cost Centre: Grove Car Park								424.00		424.00
Cost Centre	Parks Establishment	40 Wages		Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Current Account				
888	03/12/2024	000350			parks security	Night & Day Security	Z	1,693.57		1,693.57
889	03/12/2024	000349			parks sites	Night & Day Security	Z	1,515.49		1,515.49
925	18/12/2024				Pension E'ee	KCC - LGPS	Z	158.36		158.36
926	18/12/2024				Pension E'er	KCC - LGPS	Z	540.85		540.85
933	18/12/2024				Pension E'ee	Digital Wealth	Z	209.11		209.11
934	18/12/2024				Pension E'er	Digital Wealth	Z	125.46		125.46
935	18/12/2024				PAYE	HMRC	Z	770.00		770.00
936	18/12/2024				NI	HMRC	Z	1,091.61		1,091.61
944	18/12/2024				Wages	SGTC	Z	7,040.05		7,040.05
Subtotal for Code: Wages								£13,144.50		£13,144.50
Cost Centre	Equipment/Materials	41 Equipment/Materials		Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Current Account				
903	05/12/2024	20000516395			Parks Equipment - Various	Trade UK	S	27.39	5.49	32.88
905	06/12/2024	141277			Parks Equipment - Line Marking Machi	Landscape Supply	S	180.98	36.19	217.17
919	17/12/2024	31381			Cleaning Materials	KCC - KCS	S	43.74	8.75	52.49
920	17/12/2024	723837			Skip Hire	Pinden Ltd	S	280.00	56.00	336.00
955	20/12/2024	00028174			Parks - General repairs	Discount Builders Merchants	S	71.60	14.32	85.92
956	20/12/2024	00028177			Parks - General repairs	Discount Builders Merchants	S	119.78	23.96	143.74
Subtotal for Code: Equipment/Materials								£723.49	£144.71	£868.20
Code Number	Vchr.	Date	Invoice No	Minute	Bank	Current Account				
887	03/12/2024	E2019640912			Fuel	Allstar	X	266.44	51.61	318.05

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

Code Number	Date	Invoice No	Minute	Water Rates	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
956	23/12/2024	6706832			Current Account		Water Rates	Business Stream	Z	34.41	0.87	34.41
Subtotal for Code: Fuel										£266.44	£51.61	£318.05
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Gas/Electricity</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
947	19/12/2024	E9700966			Current Account		Electricity	KCC Laser	L	17.45	0.87	18.32
Subtotal for Code: Gas/Electricity										£17.45	£0.87	£18.32
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Parks Works Area</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
911	11/12/2024	422664			Current Account		Light Bulbs	Gurney & White	S	36.60	7.71	46.31
Subtotal for Code: Parks Works Area										£36.60	£7.71	£46.31
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Unexpected/Emergency Works</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
957	23/12/2024	SI-109706			Current Account		Alarm Repairs - Parks Mess Room	Astra Security Systems Ltd	S	185.00	37.00	222.00
Subtotal for Code: Unexpected/Emergency Works										£185.00	£37.00	£222.00
Subtotal for Cost Centre: Parks Establishment										14,409.89	241.90	14,651.79
<b>Cost Centre</b>	<b>Leisure Centre</b>											
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Rates &amp; Insurance Rent - DBC</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
898	04/12/2024	December			Current Account		NNDR	DBC	Z	3,413.00		3,413.00
951	19/12/2024	Jan			Current Account		NNDR	DBC	Z	3,413.00		3,413.00
Subtotal for Code: Rates & Insurance Rent - DBC										£6,826.00		£6,826.00
Subtotal for Cost Centre: Leisure Centre										6,826.00		6,826.00
<b>Cost Centre</b>	<b>Administration</b>											
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Wages</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
927	18/12/2024				Current Account		Pension Ee	KCC - LGPS	Z	327.05		327.05
928	18/12/2024				Current Account		Pension Ee	KCC - LGPS	Z	1,067.71		1,067.71
931	18/12/2024				Current Account		Pension Ee	Digital Wealth	Z	278.16		278.16
932	18/12/2024				Current Account		Pension Ee	Digital Wealth	Z	166.90		166.90
937	18/12/2024				Current Account		PAYE	HMRC	Z	1,424.47		1,424.47
938	18/12/2024				Current Account		NI	HMRC	Z	1,739.77		1,739.77
942	18/12/2024				Current Account		Wages	SGTC	Z	9,452.19		9,452.19
Subtotal for Code: Wages										£14,456.25		£14,456.25
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Minute</b>	<b>Stationary, Advertising &amp; Postage</b>	<b>Bank</b>	<b>Cheq. No.</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>



**Swa. ombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

909	11/12/2024	5148641	Current Account	Stationary	Viking Direct	S	104.45	20.89	125.34
923	18/12/2024	GB41QIUOABI	Current Account	leaflet dispenser	Amazon UK	S	21.87	4.37	26.24
972	12/12/2024		Current Account	Postage	Franco typ Postalia Ltd	Z	50.00		50.00
976	16/12/2024		Current Account	Stationary	Amazon UK	Z	134.74		134.74
Subtotal for Code: Stationary, Advertising & Postage									
£311.06 £25.26 £336.32									
<b>234 Telephone / Internet</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
912	11/12/2024	208505	Current Account	Phone Bill	Overline	S	489.36	97.87	587.23
Subtotal for Code: Telephone / Internet									
£489.36 £97.87 £587.23									
<b>237 Subscriptions / Publications</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
973	16/12/2024		Current Account	Subscription Renewal	Barclaycard - Survey Monkey	Z	384.00		384.00
Subtotal for Code: Subscriptions / Publications									
£384.00									
<b>238 Civic Budget</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
977	03/12/2024		Active Saver 1	Refund for Town Mayor Donation	Town Mayor's Charity Fund	Z	185.00		185.00
Subtotal for Code: Civic Budget									
£185.00									
<b>245 Miscellaneous Expenditure</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
891	03/12/2024	131323	Current Account	Pre-employment Health Questionnaire	Preventative Health Care Company LI	S	52.00	10.40	62.40
907	06/12/2024	131646	Current Account	Pre-employment Health Questionnaire	Preventative Health Care Company LI	S	125.00	25.00	150.00
908	06/12/2024	131645	Current Account	Pre-employment Health Questionnaire	Preventative Health Care Company LI	S	125.00	25.00	150.00
Subtotal for Code: Miscellaneous Expenditure									
£302.00 £60.40 £362.40									
<b>247 Staff Training</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
904	05/12/2024	10191166389	Current Account	Staff Training	KALC	S	70.00	14.00	84.00
Subtotal for Code: Staff Training									
£70.00 £14.00 £84.00									
<b>248 Member Training</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
922	18/12/2024	10829678373	Current Account	Member Training	KALC	S	8.00	1.60	9.60
Subtotal for Code: Member Training									
£8.00 £1.60 £9.60									
<b>249 IT Services</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									
910	11/12/2024	72627	Current Account	IT Support & Maintenance	MPR IT Solutions	S	20.00	4.00	24.00
959	24/12/2024	72854	Current Account	IT Support & Maintenance	MPR IT Solutions	S	302.00	60.40	362.40
971	16/12/2024		Current Account	Digital Goods	BarclayCard - Digital Goods	Z	£322.00	£64.40	£386.40
Subtotal for Code: IT Services									
£322.00 £64.40 £386.40									
<b>251 Council Offices Building Maintenance</b>									
<b>Code Number</b>	<b>Date</b>	<b>Invoice No</b>	<b>Bank</b>	<b>Description</b>	<b>Supplier</b>	<b>Vat Type</b>	<b>Net</b>	<b>Vat</b>	<b>Total</b>
Vchr.									

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

885	03/12/2024	10900	Current Account	Boiler Service	LW Burt & Son Ltd	S	1,007.46	201.49	1,208.95
886	03/12/2024	10901	Current Account	Boiler Service	LW Burt & Son Ltd	S	1,171.22	234.24	1,405.46
890	03/12/2024	10826	Current Account	Portalo Hire	Lav Hire	S	100.00	20.00	120.00
906	06/12/2024	790	Current Account	Window Cleaning	NVB Windows	S	45.00	9.00	54.00
921	17/12/2024	NSSE-SINC24	Current Account	Maintenance	Scutum South East Ltd	S	23.62	4.72	28.34
954	20/12/2024	362484081	Current Account	Lift Maintenance Contract - Quarterly P. Schindler Ltd	Scutum South East Ltd	S	602.75	120.55	723.30
Subtotal for Code: Council Offices Building Mainte									
							<b>£2,950.05</b>	<b>£590.00</b>	<b>£3,540.05</b>
<b>Code Number 253 Gas</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
916	17/12/2024	G9679683		Gas	KCC Laser	S	552.85	110.57	663.42
Subtotal for Code: Gas							<b>£552.85</b>	<b>£110.57</b>	<b>£663.42</b>
<b>Code Number 254 Electricity</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
914	13/12/2024	E9668960		Electricity	KCC Laser	S	1,397.10	279.42	1,676.52
Subtotal for Code: Electricity							<b>£1,397.10</b>	<b>£279.42</b>	<b>£1,676.52</b>
<b>Code Number 255 Rates</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
897	04/12/2024	December		NNDR	DBC	Z	1,759.00		1,759.00
950	19/12/2024	Jan		NNDR	DBC	Z	1,759.00		1,759.00
Subtotal for Code: Rates							<b>£3,518.00</b>		<b>£3,518.00</b>
<b>Code Number 274 Bank Interest</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
974	18/12/2024			Card Fee	Elavon	Z	7.20		7.20
975	16/12/2024			Card Fee	Barclaycard	Z	20.00		20.00
Subtotal for Code: Bank Interest							<b>£27.20</b>		<b>£27.20</b>
Subtotal for Cost Centre: Administration							<b>24,972.87</b>	<b>1,243.52</b>	<b>26,216.39</b>
<b>Cost Centre Church Road Hall</b>									
<b>Code Number 280 Wages</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
945	18/12/2024			Wages	SGTC	Z	413.04		413.04
Subtotal for Code: Wages							<b>£413.04</b>		<b>£413.04</b>
<b>Code Number 282 Gas &amp; Electricity</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
918	17/12/2024	G9674468		Gas	KCC Laser	L	88.96	4.45	93.41
Subtotal for Code: Gas & Electricity							<b>£88.96</b>	<b>£4.45</b>	<b>£93.41</b>
<b>Code Number 285 Rates</b>									
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
899	04/12/2024	December		NNDR	DBC	Z	117.00		117.00
952	19/12/2024	Jan		NNDR	DBC	Z	117.00		117.00

**Swale Home and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
**(Between 01-12-2024 and 31-12-2024)**

Cost Centre		Grove Hall		Rates		Church Road Hall		Subtotal for Code: £234.00		Subtotal for Cost Centre: £234.00			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
917	17/12/2024	G9674467		Current Account		Gas	KCC Laser	L	7.20	0.36	7.56		
Subtotal for Code: Gas & Electricity											£7.56		
Subtotal for Cost Centre: Grove Hall											7.20	0.36	7.56
Cost Centre		Sports Pavilion		Utilities		Rates		Sports Pavilion		Subtotal for Code: £852.00			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
893	04/12/2024	806753798		Active Saver 1		Gas	British Gas	L	25.23	1.26	26.49		
894	04/12/2024	803552820		Current Account		Electricity	British Gas	L	36.59	1.82	38.41		
Subtotal for Code: Utilities											£61.82		
Subtotal for Cost Centre: Sports Pavilion											913.82	3.08	916.90
Cost Centre		Town Council Offices Community Hall		Wages		Town Council Offices Communi		Subtotal for Code: £738.44		Subtotal for Cost Centre: £738.44			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
941	18/12/2024			Current Account		PAYE	HMRC	Z	147.60		147.60		
943	18/12/2024			Current Account		Wages	SGTC	Z	590.84		590.84		
Subtotal for Code: Wages											£738.44		
Subtotal for Cost Centre: Town Council Offices Communi											738.44		738.44
Cost Centre		Old Fire Station Cafe		Wages		Wages		Subtotal for Code: £2,035.85		Subtotal for Cost Centre: £2,459.47			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
929	18/12/2024			Current Account		Pension E'ee	KCC - LGPS	Z	64.79		64.79		
930	18/12/2024			Current Account		Pension E'er	KCC - LGPS	Z	261.54		261.54		
939	18/12/2024			Current Account		PAYE	HMRC	Z	13.00		13.00		
940	18/12/2024			Current Account		NI	HMRC	Z	84.29		84.29		
946	18/12/2024			Current Account		Wages	SGTC	Z	2,035.85		2,035.85		
Subtotal for Code: Wages											£2,459.47		

**Swanscombe and Greenhithe Town Council**  
**Listing of Payments in each Code for All Cost Centres**  
 (Between 01-12-2024 and 31-12-2024)

Code Number			381 Food/Supplies			382 Furniture, Fixtures & Equipment (incl. I			384 Rates			389 Maintenance											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
902	05/12/2024	3543522		Current Account		Cafe - Supplies	Bookers	S	231.94	0.56	232.50	892	03/12/2024	111113		Current Account		Cafe Equipment - New grill	Amazon UK	S	65.83	13.17	79.00
924	18/12/2024	3544023		Current Account		Cafe - Supplies	Bookers	S	320.73	2.93	323.66	901	04/12/2024	552962		Current Account		Coffee Machine Monthly Rental	Matthew Algie	S	83.13	16.63	99.76
							Subtotal for Code:		£552.67	£3.49	£556.16	915	13/12/2024	15199994		Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00
							Subtotal for Code:		£173.96	£34.80	£208.76							Furniture, Fixtures & Equipment					
							Subtotal for Code:		248.00		248.00							NNDR	DBC	Z	248.00		248.00
							Subtotal for Code:		248.00		248.00							NNDR	DBC	Z	248.00		248.00
							Subtotal for Code:		£496.00		£496.00								Rates				
							Subtotal for Code:		175.52	35.10	210.62							Waste Bin Collection	Biffa	S	175.52	35.10	210.62
							Subtotal for Code:		£175.52	£35.10	£210.62							Maintenance					
							Subtotal for Cost Centre:		3,857.62	73.39	3,931.01							Old Fire Station Cafe					

**TOTALS** ..... £53,098.28    £1,577.32    **£54,675.60**

**Sainscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

Cost Centre	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Public Lighting</b>					
1 Supply & Maintenance			3,150.00	2,362.50	392.47
3 Christmas Lighting			4,170.00	3,127.50	3,127.50
4 Repairs			500.00	374.99	374.99
5 Long Term Financial Risks					
6 Income	1.00	0.76			-0.76
<b>Sub Total for Public Lighting</b>	<b>1.00</b>	<b>0.76</b>	<b>7,820.00</b>	<b>5,864.99</b>	<b>3,894.20</b>
<b>Grove Car Park</b>					
20 Rates			2,100.00	1,575.00	-545.75
21 Repairs & Maintenance			500.00	374.99	374.99
22 Long Term Financial Risks					
421 Income	1,000.00	750.01			
<b>Sub Total for Grove Car Park</b>	<b>1,000.00</b>	<b>750.01</b>	<b>2,600.00</b>	<b>1,949.99</b>	<b>2,680.36</b>
<b>Parks Establishment</b>					
40 Wages			108,250.00	81,187.51	-27,409.06
41 Equipment/Materials			31,000.00	23,250.01	3,225.60
42 New Grounds Maintenance Equipm					
43 Fuel					
44 Fencing			2,000.00	1,499.99	-6,232.45
45 Telephone			3,000.00	2,250.00	-1,108.79
46 Vehicles			250.00	187.51	2,250.00
47 Water Rates			2,000.00	1,499.99	187.51
48 Gas/Electricity			2,575.00	1,931.26	-1,793.74
49 Playground Equipment & Maintenan			3,000.00	2,250.00	-290.89
50 Staff Training			5,000.00	3,749.99	-4,987.82
51 Knockhall Changing Rooms			2,000.00	1,499.99	-1,139.51
52 Parks Works Area			500.00	374.99	419.99
53 Vandalism			750.00	562.50	254.99
54 Trees			500.00	374.99	562.50
55 New Recreational Facilities			3,000.00	2,250.00	-235.01
<b>Sub Total for Parks Establishment</b>			<b>160,000.00</b>	<b>116,080.00</b>	<b>-13,830.00</b>

AGENDA ITEM 9  
 FGP 9/1/25

**Swanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
56 Unexpected/Emergency Works			750.00	562.50	377.50
57 Long Term Financial Risks				3,749.99	3,749.99
58 New Community Facility					
65 Miscellaneous Income	500.00	374.99			-374.99
<b>Sub Total for Parks Establishment</b>	<b>500.00</b>	<b>374.99</b>	<b>169,575.00</b>	<b>127,181.22</b>	<b>-46,374.18</b>
<b>Cost Centre Swanscombe Park</b>					
70 Bowls Pavilion Maintenance			328.00		298.00
71 Long Term Financial Risks					
75 Bowls Income	4,246.00	3,184.51	4,272.00		1,087.49
78 Hire Charges					
<b>Sub Total for Swanscombe Park</b>	<b>4,246.00</b>	<b>3,184.51</b>	<b>4,600.00</b>	<b>30.00</b>	<b>1,385.49</b>
<b>Cost Centre Knockhall Playing Field</b>					
80 Rates			153.00	114.75	-32.46
81 Long Term Financial Risks					
85 Football	6,240.00	4,680.00	6,201.00		1,521.00
<b>Sub Total for Knockhall Playing Field</b>	<b>6,240.00</b>	<b>4,680.00</b>	<b>153.00</b>	<b>114.75</b>	<b>1,488.54</b>
<b>Cost Centre Broomfield Sports Ground</b>					
90 Long Term Financial Risks					
95 Football Income	8,600.00	6,449.99	9,373.00	4.00	2,919.01
96 Cricket Income			657.00		657.00
97 Miscellaneous Income					
<b>Sub Total for Broomfield Sports Ground</b>	<b>8,600.00</b>	<b>6,449.99</b>	<b>10,030.00</b>	<b>4.00</b>	<b>3,576.01</b>
<b>Cost Centre Heritage Park</b>					
100 Maintenance/Rent			500.00	374.99	3,374.99
104 Long Term Financial Risks					
<b>Sub Total for Heritage Park</b>			<b>500.00</b>	<b>374.99</b>	<b>3,374.99</b>

**S. Onscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
<b>Cost Centre</b> St Peter & St Paul's Churchyard					
110 Maintenance			2,000.00	1,499.99	949.99
<b>Sub Total for</b> St Peter & St Paul's Churchyard			<b>2,000.00</b>	<b>1,499.99</b>	<b>949.99</b>
<b>Cost Centre</b> Other Projects					
121 General Projects (inc. Summer Entk		6,850.00	10,000.00	7,500.01	-6,080.38
<b>Sub Total for</b> Other Projects		<b>6,850.00</b>	<b>10,000.00</b>	<b>7,500.01</b>	<b>-6,080.38</b>
<b>Cost Centre</b> Leisure Centre					
146 Rates & Insurance Rent - DBC		2,494.56	32,500.00	24,375.01	-9,750.99
155 Management Fee			58,000.00	43,500.01	0.01
<b>Sub Total for</b> Leisure Centre		<b>2,494.56</b>	<b>90,500.00</b>	<b>67,875.02</b>	<b>-9,750.98</b>
<b>Cost Centre</b> Allotments					
210 Rents / Licences			245.00	183.74	-33.26
211 Repairs / Maintenance		7,000.00	250.00	187.51	7,187.51
212 Water Supply					
213 Long Term Financial Risks					
218 Rent Income	5,230.00	3,922.51			1,552.16
<b>Sub Total for</b> Allotments	<b>5,230.00</b>	<b>3,922.51</b>	<b>495.00</b>	<b>371.25</b>	<b>8,706.41</b>
<b>Cost Centre</b> Administration					
230 Wages			142,750.00	107,062.51	-33,585.04
231 Furniture, Fixtures & Fittings			750.00	562.50	521.18
232 Photocopier			1,000.00	750.01	-1,502.11
233 Stationary, Advertising & Postage			1,600.00	1,200.01	22.50
234 Telephone / Internet			3,700.00	2,775.01	-4,845.75
235 Mileage Allowance			200.00	149.99	149.99
236 Insurance			14,000.00	10,499.99	-5,328.90
237 Subscriptions / Publications		1,228.00	5,000.00	3,749.99	-3,917.04
238 Civic Budget			1,500.00	1,125.00	119.40
239 Civic Reception			1,500.00	1,125.00	782.41

**Swanscombe and Greenhithe Town Council  
Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
240 Chains of Office				250.00	187.51		187.51
241 Legal Fees			67.60	3,000.00	2,250.00	2,449.51	-131.91
242 External Audit Fees				1,400.00	1,049.99	1,680.00	-630.01
243 Internal Audit Fees				350.00	262.49	210.00	52.49
244 Local Funding				2,000.00	1,499.99	1,000.00	499.99
245 Miscellaneous Expenditure				6,000.00	4,500.00	6,254.75	-1,754.75
246 Election Expenses				2,000.00	1,499.99	16,943.21	-15,443.22
247 Staff Training				1,500.00	1,125.00	292.82	832.18
248 Member Training				1,500.00	1,125.00	58.00	1,067.00
249 IT Services			119.88	4,000.00	3,000.01	7,846.41	-4,726.52
250 Handyman (incl. seasonal park staff				500.00	374.99		374.99
251 Council Offices Building Maintenan				12,000.00	9,000.00	19,553.33	-10,553.33
252 Water Rates				2,000.00	1,499.99	4,349.22	-2,849.23
253 Gas				2,750.00	2,062.49	4,374.15	-2,311.66
254 Electricity				6,500.00	4,874.99	15,017.11	-10,142.12
255 Rates				17,500.00	13,125.01	17,589.75	-4,464.74
256 Long Term Financial Risks							
270 Photocopier Income							
271 Miscellaneous Income	1,000.00	750.01	572.30				-177.71
272 Precept	440,713.00	330,534.76	440,713.00				110,178.24
274 Bank Interest	3,000.00	2,250.00	3,164.57			642.73	271.84
276 Government CTax Grant	14,435.00	10,826.24	14,435.00				3,608.76
422 CIL			87,671.65				87,671.65
<b>Sub Total for Administration</b>	<b>459,148.00</b>	<b>344,361.01</b>	<b>547,972.00</b>	<b>235,250.00</b>	<b>176,437.46</b>	<b>276,072.36</b>	<b>103,976.09</b>
<b>Cost Centre Church Road Hall</b>							
280 Wages				5,800.00	4,350.01	5,142.61	-792.60
281 Repairs & Maintenance				500.00	374.99	1,942.28	-1,567.29
282 Gas & Electricity				850.00	637.51	2,151.14	-1,513.63
283 Cleaning Materials				100.00	75.01	67.21	7.80
284 Furniture, Fixtures & Fittings				100.00	75.01		75.01
285 Rates				1,172.00	878.99	1,172.65	-293.66



**Svanscombe and Greenhithe Town Council**  
**Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
287 Miscellaneous Expenditure			125.00	93.74	93.74
288 Long Term Financial Risks					
295 Hire Income	6,500.00	4,874.99			3,548.75
406 Telephone Broadband			100.00	75.01	75.01
423 Water Rates					-335.82
<b>Sub Total for Church Road Hall</b>	<b>6,500.00</b>	<b>4,874.99</b>	<b>8,747.00</b>	<b>6,560.27</b>	<b>-702.69</b>
<b>Cost Centre Grove Hall</b>					
301 Repairs & Maintenance			500.00	374.99	304.99
302 Gas & Electricity			100.00	75.01	-234.23
305 Rates					
306 Water Rates					
308 Long Term Financial Risks					
<b>Sub Total for Grove Hall</b>			<b>600.00</b>	<b>450.00</b>	<b>70.76</b>
<b>Cost Centre Heritage Community Hall</b>					
320 Wages					
321 Repairs & Maintenance					
322 Gas & Electricity					
323 Cleaning Materials					
324 Furniture, Fixtures & Fittings					
325 Rates					
326 Water Rates					
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income	13,796.00	10,346.99			-1.49
<b>Sub Total for Heritage Community Hall</b>	<b>13,796.00</b>	<b>10,346.99</b>	<b>10,345.50</b>	<b>10,345.50</b>	<b>-1.49</b>
<b>Cost Centre Sports Pavilion</b>					
340 Utilities					
341 Water Rates					
342 Maintenance & Cleaning Contributic					
			1,124.23		-1,124.23

**Swanscombe and Greenhithe Town Council  
Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

	Budget Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Total for Year	Year to Date	Act. Payments	Year to Date
343 Rates					4,623.28	-4,623.28
344 Building Insurance						
345 Miscellaneous Expenditure					242.76	-242.76
346 Professional Fees						
350 Income						
425 Construction Costs						
426 Grant Income						
<b>Sub Total for Sports Pavilion</b>			<b>5,990.27</b>		<b>5,990.27</b>	<b>-5,990.27</b>
<b>Cost Centre Town Council Offices Community I</b>						
360 Wages			8,750.00	6,562.49	6,962.27	-399.78
361 Repairs & Maintenance			420.00	315.00	215.70	149.30
362 Furniture, Fixtures & Fittings		50.00	100.00	75.01		75.01
363 Cleaning Materials			260.00	194.99	220.12	-25.13
364 Miscellaneous Expenditure			75.00	56.25		56.25
365 Long Term Financial Risks						
370 Hire Income	47,500.00	35,625.01				1,006.49
<b>Sub Total for Town Council Offices Communi</b>	<b>47,500.00</b>	<b>35,625.01</b>	<b>9,605.00</b>	<b>7,203.74</b>	<b>7,398.09</b>	<b>862.14</b>
<b>Cost Centre Old Fire Station Cafe</b>						
380 Wages			20,800.00	15,600.01	22,578.05	-6,978.04
381 Food/Supplies			4,000.00	3,000.01	10,109.59	-7,109.58
382 Furniture, Fixtures & Equipment (inc			500.00	374.99	1,688.25	-1,313.26
383 Advertising			100.00	75.01		75.01
384 Rates			2,250.00	1,687.50	2,478.29	-790.79
385 Electricity			1,500.00	1,125.00	5,194.31	-4,069.31
386 Cleaning Materials			120.00	90.00	92.32	-2.32
387 DBC Maintenance Service Charge			1,500.00	1,125.00	1,558.33	-433.33
388 Telephone / Internet			500.00	374.99		374.99
389 Maintenance			500.00	374.99	1,477.48	-1,102.49
390 Miscellaneous Expenditure (incl. DE			500.00	374.99	674.10	-299.11
391 Long Term Financial Risks						

**Sonscombe and Greenhithe Town Council.**  
**Receipts and Payments compared with Flexed Budget (01/04/2024 to 31/12/2024)**

	Budget Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Total for Year	Year to Date	Year to Date	Year to Date
392 Rent DBC			5,600.00	4,199.99		4,199.99
395 Cafe Income	20,500.00	15,375.01				1,779.55
424 Water Rates				530.54		-530.54
<b>Sub Total for Old Fire Station Cafe</b>	<b>20,500.00</b>	<b>15,375.01</b>	<b>37,870.00</b>	<b>28,402.48</b>		<b>-16,199.23</b>
<b>Cost Centre Bus Shelters</b>						
400 Maintenance			250.00	187.51		187.51
<b>Sub Total for Bus Shelters</b>			<b>250.00</b>	<b>187.51</b>		<b>187.51</b>
<b>Cost Centre Ingress Park Community Centre</b>						
407 Wages			6,000.00	4,500.00		4,500.00
408 Repairs & Maintenance			500.00	374.99		374.99
409 Gas & Electricity			1,500.00	1,125.00		1,125.00
410 Cleaning Materials			500.00	374.99		374.99
411 Furniture & Fittings			500.00	374.99		374.99
412 Rates (NNDR)			1,600.00	1,200.01		1,200.01
413 Water Rates			600.00	450.00		450.00
414 Key Holder Security			600.00	450.00		450.00
415 Misc Expenditure			100.00	75.01		75.01
416 Long Term Financial Risks						
418 Hire Income			14,000.00	10,499.99		10,499.99
419 Computed Sum			6,000.00	4,500.00		4,500.00
420 Contingency Fund			10,000.00	7,500.01		7,500.01
<b>Sub Total for Ingress Park Community Centre</b>			<b>41,900.00</b>	<b>31,424.99</b>		<b>31,424.99</b>

<b>GRAND TOTALS</b>	<b>£573,261.00</b>	<b>£429,945.78</b>	<b>£617,865.00</b>	<b>£463,398.66</b>	<b>£632,280.28</b>	<b>£77,307.50</b>
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**APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.**

(Please complete using BLACK INK please type the details or complete in legible block capitals.

F60 9/1/25

<p>1. Name and full address of Organisation:</p>	<p>GATEWAY SALVATION CHURCH- (GSC) REGISTERED OFFICE- (68 PHOENIX COURT BLACK EAGLE DRIVE NORTHFLEET DA11 9AW.) USING SWANSCOMBE TOWN HALL FOR SUNDAY SERVICE AND COMMUNITYACTIVITIES</p>
<p>2. Amount of funding requested.</p>	<p>£500</p>
<p>3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:</p>	<p>LIONEL IGHODARO HIGH STREET SWANSCOMBE DA10 0AB @GSCENGLAND.ORG</p>
<p>4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):</p>	<p>GSC WAS FORMED IN 2023 AND AS A CHURCH, OUR MAIN OBJECTIVE IS TO SHOWCASE THE CHARACTERISTICS OF JESUS CHRIST SUCH AS LOVE, PEACE, JOY, HUMBLENESS ETC. TO ALSO WALK IN THE MANTRA OF "LOVING THY NEIGHBOUR", WITH NEIGHBOUR NOT NECESSARILY MEANING A FELLOW CHRISTIAN BUT JUST A FELLOW HUMAN BEING.</p> <p><b>AIMS &amp; OBJECTIVES OF GSC:</b></p> <ul style="list-style-type: none"> <li>•MEETING THE NEEDS OF THE LOCAL COMMUNITY</li> <li>•IMPROVING THE PHYSICAL AREA</li> <li>•TACKLING POVERTY/SUPPORTING THE MARGINALISED</li> </ul>
<p>5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.</p>	<p>THE CHURCH HAS 47 MEMBERS AND 20 OF THOS MEMBERS RESIDE IN THE SWANSCOMBE &amp; GREENHITHE AREA.</p>
<p>6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe.</p> <p>Please provide the number of local residents who will benefit from this award.</p>	<p>IN 2024 WE WORKED CLOSELY WITH DARTFORD COUNCIL AND SWANSCOMBE &amp; GREENHITHE TOWN COUNCIL IN CONDUCTING TWO COMMUNITY CLEANING DAYS, WHERE MEMBERS CONDUCTED THE FOLLOWING.</p> <ul style="list-style-type: none"> <li>•LITTER PICKING/RECYCLING</li> <li>•SWEEPING TRAIN STATION</li> <li>•CLEANING BUS STOPS/ TRAIN SEATING AREA</li> <li>•CLEANING ROAD SIGNS</li> </ul> <p>WE ARE HOPING TO BE ABLE TO SERVE BETWEEN 30-50 HOUSEHOLDS WITH A BREAKFAST MEAL OR HOT DINNER.THEREFORE THIS AWARD WILL SUPPORT A MINIMUM OF 30 LOCAL RESIDENT</p>

# APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.).

No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.

GSC WOULD USE THE AWARD TO FACILITATE A BREAKFAST CLUBS/COMMUNITY DINNERS IN THE HEART OF SWANSCOMBE. THE COMMUNITY BREAKFAST CLUB WOULD FOSTER A SAFE AND NURTURING ENVIRONMENT WHERE EITHER BREAKFAST OR A HOT DINNER IS PROVIDED FREELY FOR SWANSCOMBE & GREENHITHE RESIDENTS. ONE OF GSC'S DESIRES IS TO MAKE FOOD POVERTY, LONELINESS AND FOOD WASTE A THING OF THE PAST FOR THE SWANSCOMBE & GREENHITHE REGION AND ULTIMATELY THE DARTFORD BOROUGH. THE PROJECT AIMS TO CONNECT COMMUNITIES, REDUCE LONELINESS AND FOOD POVERTY BY CREATING WELCOMING SPACES FOR PEOPLE FROM ALL FAITH& RELIGIONS, FROM ALL WALKS OF LIFE TO MEET, EAT AND HAVE CONVERSATIONS. HAVING ACCESS TO GRANT WOULD ALLOW GSC TO PILOT THIS PROPOSAL.

THE AIM WOULD BE TO START OFF WITH THE BREAKFAST CLUB AND THEN EVENTUALLY PILOT THE COMMUNITY DINNERS, LATER IN 2025. GATEWAY SALVATION HAS ALWAYS WANTED TO SUPPORT VULNERABLE INDIVIDUALS/FAMILIES IN RELATION TO FOOD INSECURITY HENCE WHY WE WORK VERY CLOSELY WITH THE LOCAL FOOD BANKS, HOWEVER IT WAS NECESSARY FOR US TO FIND A GAP, AN AREA WHERE THERE IS CURRENTLY NO PROVISION IN SWANSCOMBE & GREENHITHE AND WE CONCLUDED THAT, CURRENTLY THERE ARE NO PROVISIONS WHERE RESIDENTS COULD OBTAIN FREE HOT MEALS. WE ARE AWARE OF THE GREAT WORK CONDUCTED BY THE SWANSCOMBE SENIOR LUNCH CLUB, HOWEVER GSC WOULD LIKE TO HAVE A SERVICE OPEN TO ALL AGES. WE BELIEVE THAT THIS PROJECT WILL GO BEYOND PROVING HOT MEALS FOR VULNERABLE INDIVIDUALS/FAMILIES BUT


## APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

	ALSO WILL SUPPORT PEOPLE'S HEALTH AND MENTAL WELLBEING.  PLEASE SEE SEPARATE SPREADSHEET ATTACHED FOR FULL PROJECTED COSTING OF PROPOSAL
--	--

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	GSC HAS NOT OBTAINED ANY FUNDING FROM SWANSCOMBE AND GREENHITHE TOWN COUNCIL. THIS IS OUR FIRST APPLICATION
---	---

9. Please provide the bank details for the Organisation for payment.  Alternatively provide the name of the organisation that cheques should be made out (cheques are unable to be made to individuals)	<b>Account Name:</b> Gateway Salvation Church  <b>Sort code-</b> <del>200000</del>  <b>Account Number -</b> <del>12345678</del> <b>Organisation Name-</b> Gateway Salvation Church
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10. Declaration:  I declare that the information given is, to the best of my knowledge, accurate and true.	Signed:   Dated: 31.12.2024
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Please use a separate sheet, if necessary, clearly numbering the relevant section.

02 JAN 2025

ITEM	COST	QUN	TOTAL
Cereal Bundle 300g-500g	£2.50	7	£17.50
Quaker Oats So Simple Original Microwaveable 27g Sachets X 60	£12.99	1	£12.99
Taylor & Brown Triple Cereal Dispenser Classic Dry Food	£24.99	2	£49.98
MILK	£1.80	5	£9
FRESH FRUITS	£50.00	N/A	£50
DISPOSABLE PLATES/ CUTLERY	£20.00	N/A	£20
Heinz Beans, 2.62 kg Single Pack	£9.99	1	£9.99
180 FREE RANGE Large Eggs	£49.99	1	£49.99
MUSHROOMS	£10.00		£10
SAUSAGES 5k	£32.00	N/A	£32
BREAD	£1.55	5	£8
Quest 4 Slice Toaster Black	£25.00	2	£50
Oypla Electrical 30L Catering Hot Water	£75.00	1	£75
TEA/COFFEE/ CHOCOLATE	£15.00	N/A	£15
SUGAR	£5.00	N/A	£5
Russell Hobbs 800W Standard Microwave RHM2061 -	£60.00	1	£60
SELECTION OF JUICE	£1.60	8	£13
Kirkland Still Water 40 x 500ml Bottles	£5.99	2	£11.98
			£498.98



**SWANSCOMBE AND GREENHITHE TOWN COUNCIL**  
**GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed, **please type the details or complete in legible block capitals.**
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
  - Publicly acknowledge the Town Council for providing funding.
  - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
  - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
  - Private organisations operated as a business or a profit making concern
  - Organisations intending to support or oppose political or religious groups
10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

**SWANSCOMBE AND GREENHITHE TOWN COUNCIL  
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE  
TOWN COUNCIL.**

12. Funding awarded must be used for the purpose it was applied for and within the timescales agreed (unless stated by the Town Council this will be within 12 months of the funding being agreed).
13. Any funding not used as per 12 (above) must be returned to the Town Council no later than 12 months from the date it was awarded.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513



FGP 9/1/25

## ESTIMATES 2025 - 2026

### Background.

At the Town Council meeting on 24 October 2024 a Financial Review report was considered and the following minute approved.

#### *228/24-25. FINANCE REVIEW – ESTIMATES 2025 – 2026.*

*As per minute 123/24-25 Members considered the report regarding the current financial position of the Town Council.*

*The RFO detailed the report and the financial position of the Council. Members acknowledged that the Town Council had worked very hard to attempt to keep its demands on residents to a minimum but the current pressures the council were under meant that this was no longer sustainable and, as disappointing as it was, the recommendations in the report were reasonable and proportional.*

*After discussion it was proposed, duly seconded and agreed unanimously:*

#### **RESOLVED:**

- 1. That the current financial position of the Town Council be noted.*
- 2. That the proposed timeline for the setting of the budget, including the review of the FRAs, be noted and endorsed.*
- 3. That the precept be increased by a figure of 7% to enable the Town Council to cover the potential shortfall, begin increasing reserves and add resilience to its budget.*
- 4. That the provision of youth services be re-assigned for the 2025 – 2026 financial year directly from the budget. But that funding is sought to try and still commission this service, and that the money allocated for youth provision be redirected to the maintenance of both the Church Road and Grove Halls to resolve the leaking roofs, with Church Road Hall being the priority.*
- 5. That the increase to fees and charges for the 2025 – 2026 be set to 3% across all areas to support the financial stability of the Town Council and to mitigate the increased costs of providing these facilities.*
- 6. That the recommendation of an initial pay rise of 2.5% be set for the 2025 – 2026 financial year be agreed, subject to a review by the Personnel Committee at its meeting in May 2025.*

Incorporating these recommendations the resulting Annual Estimates were provided, in draft format, to the Town Council meeting on 5 December 2024 and the following minute approved.

*299/24-25. ESTIMATES 2025 – 2026*

*Further to minute 228/24-25 (Town Council 24 October 2024) members discussed the summary report of key points along with the draft Estimates for 2025 – 2026.*

**RESOLVED:**

*That the draft Estimates 2025 – 2026, in line with minute 228/24-25, be noted*

**Draft Estimates**

As part of the key points highlighted to members at the 5 December meeting was that the Town Council were still awaiting the final Council Tax Base figures from Dartford Borough Council, these were subsequently provided on Friday 6 December 2024.

The attached report shows the change in Council Tax Base for 2025 – 2026 from 4663.91 to 4742.69, an increase of 78.78 billable properties.

The attached draft Estimates take this into account and have resulted in a reduction in the expected increase for the Town Council proportion of the Council Tax from 6.86% to 5% (£4.72 per year, 39p per month or 9p per week).

This increase in the number of billable properties has created a reduction in our precept demand of £8,060.

## Options

Members now need to consider what Estimates to take forward for approval at the Special Town Council meeting that follows this Finance & General Purposes Committee.

Option 1:	To endorse the Estimates as attached with an increase in Council Tax of 5%.
Option 2:	To evenly attribute the £8,060 of additional income across the variable / fluctuating budget areas (Utilities, supplies etc) to add resilience to the Town Councils finances and retain the overall increase at 6.86% (£6.49 per year, 54p per month or 12p per week).
Option 3:	To attribute the £8,060 of additional expenditure across the salary areas of the Town Councils budget to assist with both the statutory increase in National Insurance for Employers and to support any potential salary uplift for staff.
Option 4:	To attribute £5,000 of the additional expenditure back into the Miscellaneous section of the Town Councils budget to allow for the continued commissioning of external services such as Youth Provision. This would result in an increase in Council Tax from 5% to 6.11% (£5.77 per year, 48p per month or 11p per week).
Option 5:	To attribute the £8,060 of additional expenditure to the Town Councils reserves to improve our overall resilience and ability to manage future changes and events and retain the overall increase at 6.86%.
Option 6:	Any combination of the above.

### **Recommended:**

To select and finalise which option to take forward as the recommended estimates for endorsement by the Special Town Council meeting on the rising of this committee.

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**CALCULATION OF COUNCIL TAX 2025/26 AS REQUIRED BY  
SWANSCOMBE & GREENHITHE TOWN COUNCIL**

Balance at Bank 1st April 2024	170,498	170498
Plus Precept - 2024/25	440,713	
Plus Section 136 - 2024/25	0	
Plus Government Grant 2024/25	14,435	
	<u>625,646</u>	

Less probable expenditure 2024/25	459,891
Less reserve account	157,000
Less working balance	25,000
Less Earmarked from 2024/25 Balances	0
Available Balance	<u>-16,245</u>

Estimated expenditure 2025/26	468,812
Less available balance	<u>-16,245</u>
	<u>485,057</u>

Less Section 136	0
Less Government Grant	14,435

Total amount Required	<u>470,622</u>
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**COUNCIL TAX CALCULATION**

Basic rate for calculation as provided by Dartford Borough Council	<b>2024/2025</b>
4743.69 properties	4663.91

<b>Band</b>	<b>2025/26</b>				
A	£66.14				
B	£77.16				
C	£88.19				
D	£99.21	<b>£94.49</b>	<b>£4.72</b>	Percentage	5.00
E	£121.26				
F	£143.30				
G	£165.35				
H	£198.42				

	2023/24 ACTUAL	2024/25 EST	2024/25 PROB	2025/26 EST	2026/27 FORE	2027/28 FORE
<b>Cost Centre 1 Public Lighting</b>						
<b>Cod\Description</b>						
1 Supply & Maintenance	1450	3150	2850	3200	3296	3395
3 Christmas Lighting	3600	4170	4000	4200	4326	4456
4 Repairs	500	500	500	500	515	530
5 Long Term Financial Risks	0	0	0	0	500	500
<b>Total Expenditure</b>	<b>5550</b>	<b>7820</b>	<b>7350</b>	<b>7900</b>	<b>8637</b>	<b>8881</b>
7 Miscellaneous Income	1	1	1	1	1	1
<b>Total Income</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Total to Public Lighting Summary</b>	<b>5549</b>	<b>7819</b>	<b>7349</b>	<b>7899</b>	<b>8636</b>	<b>8880</b>
<b>Cost Centre 2 Grove Car Park</b>						
<b>Cod\Description</b>						
20 Rates	4571	2100	2100	2500	2600	2704
21 Repairs & Maintenance	500	500	250	500	515	530
22 Long Term Financial Risks	0	0	0	0	655	655
<b>Total Expenditure</b>	<b>5071</b>	<b>2600</b>	<b>2350</b>	<b>3000</b>	<b>3770</b>	<b>3889</b>
7 Miscellaneous Income	1000	1000	3500	1000	800	800
<b>Total Income</b>	<b>1000</b>	<b>1000</b>	<b>3500</b>	<b>1000</b>	<b>800</b>	<b>800</b>
<b>Total to Car Parks Summary</b>	<b>4071</b>	<b>1600</b>	<b>-1150</b>	<b>2000</b>	<b>2970</b>	<b>3089</b>
<b>Cost Centre 4 Parks Establishment</b>						
<b>Cod\Description</b>						
40 Wages	102500	106250	102750	112000	114800	117670
41 Equipment/Materials	32000	31000	28500	31000	31775	32728
42 New Grounds Maintenance Ec	0	0	0	0	0	0
43 Fuel	2350	2000	2000	2200	2255	2323
44 Fencing	2500	3000	3000	3000	3075	3167
45 Telephone	400	250	100	250	256	264
45 Vehicles	2500	2000	2000	2000	2050	2112
47 Water Rates	2000	2060	2500	3000	3075	3167
48 Gas / Electricity	2500	3000	3200	3500	3588	3695
49 Playground Equipment & Maint	5000	5000	4000	5000	5000	5150
50 Training	1000	2000	1500	2000	2050	2112
51 Knockhall Changing Rooms	500	500	500	500	513	528
52 Parks Works Area	750	750	750	750	769	792
53 Vandalism	500	500	500	500	513	528
54 Trees	7000	3000	3000	3000	3000	3000
55 New Recreational Facilities	0	0	0	0	0	0
56 Unexpected/Emergency Work:	1000	750	500	750	769	792
57 Long Term Financial Risks	5000	5000	5000	7000	10500	10500
58 New Community Facility	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>167500</b>	<b>167060</b>	<b>159800</b>	<b>176450</b>	<b>183986</b>	<b>188527</b>
66 Miscellaneous Income	500	500	500	500	500	500
<b>Total Income</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total to Parks Summary</b>	<b>167000</b>	<b>166560</b>	<b>159300</b>	<b>175950</b>	<b>183486</b>	<b>188027</b>



	2023/24 ACTUAL	2024/25 EST	2024/25 PROB	2025/26 EST	2026/27 FORE	2027/28 FORE
<b>Cost Centre 5 Swanscombe Park</b>						
<b>Code Description</b>						
70 Bowls Pavilion Maintenance	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
75 Bowls	3700	4246	4272	4382	4373	4505
<b>Total Income</b>	<b>3700</b>	<b>4246</b>	<b>4272</b>	<b>4382</b>	<b>4373</b>	<b>4505</b>
<b>Total to Parks Summary</b>	<b>-3700</b>	<b>-4246</b>	<b>-4272</b>	<b>-4382</b>	<b>-4373</b>	<b>-4505</b>
<b>Cost Centre 6 Knockhall Playing Field</b>						
<b>Code Description</b>						
80 Rates	158	153	147	160	165	170
<b>Total Expenditure</b>	<b>158</b>	<b>153</b>	<b>147</b>	<b>160</b>	<b>165</b>	<b>170</b>
85 Football	5740	6240	6103	6500	6695	6896
<b>Total Income</b>	<b>5740</b>	<b>6240</b>	<b>6103</b>	<b>6500</b>	<b>6695</b>	<b>6896</b>
<b>Total to Parks Summary</b>	<b>-5582</b>	<b>-6087</b>	<b>-5956</b>	<b>-6340</b>	<b>-6530</b>	<b>-6726</b>
<b>Cost Centre 7 Broomfield Sports Ground</b>						
<b>Code Description</b>						
95 Football	7300	8600	9373	8875	9141	9415
96 Cricket	2000	0	660	0	0	2000
97 Miscellaneous Income	0	0	0	0	0	0
<b>Total Income</b>	<b>9300</b>	<b>8600</b>	<b>10033</b>	<b>8875</b>	<b>9141</b>	<b>11415</b>
<b>Total to Parks Summary</b>	<b>9300</b>	<b>8600</b>	<b>10033</b>	<b>8875</b>	<b>9141</b>	<b>11415</b>
<b>Cost Centre 8 Churchyard - SP &amp; SP</b>						
<b>Code Description</b>						
110 Maintenance	1000	2000	500	2000	2060	2122
<b>Total Expenditure</b>	<b>1000</b>	<b>2000</b>	<b>500</b>	<b>2000</b>	<b>2060</b>	<b>2122</b>
<b>Total to Parks Summary</b>	<b>1000</b>	<b>2000</b>	<b>500</b>	<b>2000</b>	<b>2060</b>	<b>2122</b>
<b>Cost Centre 9 Other Projects</b>						
<b>Code Description</b>						
121 General Projects (inc Sum Etn)	10000	10000	10000	11000	11330	11670
<b>Total Expenditure</b>	<b>10000</b>	<b>10000</b>	<b>10000</b>	<b>11000</b>	<b>11330</b>	<b>11670</b>
128 Miscellaneous Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total to Parks Summary</b>	<b>10000</b>	<b>10000</b>	<b>10000</b>	<b>11000</b>	<b>11330</b>	<b>11670</b>
<b>Cost Centre 10 Bus Shelters</b>						
<b>Code Description</b>						
130 Maintenance	250	250	250	250	300	300
<b>Total Expenditure</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>300</b>	<b>300</b>
128 Miscellaneous Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total to Parks Summary</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>300</b>	<b>300</b>
<b>Cost Centre 19 Heritage Park</b>						
<b>Code Description</b>						
100 Maintenance / Rent	500	500	500	500	500	500
101 Water Supply	0	0	0	0	0	0
102 Fencing	0	0	0	0	0	0
103 Changing Rooms	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total to Parks Summary</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>

	2023/24 ACTUAL	2024/25 EST	2024/25 PROB	2025/26 EST	2026/27 FORE	2027/28 FORE
<b>Cost Centre 11 Leisure Centre</b>						
<b>Code Description</b>						
146 Rates & Ins Rent - DBC	28000	32500	32500	35000	36050	37132
155 GCLL Management Fee	58000	58000	58000	58000	57000	57000
<b>Total Expenditure</b>	<b>86000</b>	<b>90500</b>	<b>90500</b>	<b>93000</b>	<b>93050</b>	<b>94132</b>
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total To Leisure Centre Summary</b>	<b>86000</b>	<b>90500</b>	<b>90500</b>	<b>93000</b>	<b>93050</b>	<b>94132</b>

<b>Cost Centre 14 Allotments</b>						
<b>Code Description</b>						
210 Rents / Licences	245	245	245	245	252	260
211 Repairs / Maintenance	250	250	250	250	258	265
212 Water Supply	0	0	0	0	0	0
213 Long Term Financial Risks	0	0	0	0	1000	0
<b>Total Expenditure</b>	<b>495</b>	<b>495</b>	<b>495</b>	<b>495</b>	<b>1510</b>	<b>525</b>
218 Rent	3551	5230	4755	5230	6015	6917
<b>Total Income</b>	<b>3551</b>	<b>5230</b>	<b>4755</b>	<b>5230</b>	<b>6015</b>	<b>6917</b>
<b>Total To Allotment Summary</b>	<b>-3056</b>	<b>-4735</b>	<b>-4260</b>	<b>-4735</b>	<b>-4505</b>	<b>-6392</b>

<b>Cost Centre 15 Administration</b>						
<b>Code Description</b>						
230 Wages	132500	138500	133500	150000	154500	159135
231 Furn (F&F) & Equipment	500	750	500	750	773	796
232 Photocopier	750	1000	1000	1000	1030	1061
233 Stationery, Advertising, Postage	2300	1600	1600	2000	2060	2122
234 Telephone / Internet	3700	3700	3700	3700	3811	3925
235 Mileage Allowance	200	200	200	200	206	212
236 Insurance	13000	14000	15000	15000	15450	15914
237 Subscriptions / Publications	5000	5000	5000	5000	5150	5305
238 Civic Budget	1500	3000	3000	3000	3090	3183
240 Chains of Office	250	250	250	250	258	265
241 Legal Fees	2500	3000	2500	3000	3090	3183
242 External Audit Fees	1300	1400	1400	1400	1442	1485
243 Internal Audit Fees	250	350	200	350	361	371
244 Local Funding	2000	2000	2000	2000	2000	2000
245 Miscellaneous	6000	6000	6000	6000	6180	6365
246 Election Expenses	2000	2000	12000	2000	2000	2000
247 Training	1000	1500	1000	1500	1545	1591
248 Member Training	1000	1500	1000	1500	1545	1591
249 IT Services	3950	4000	4500	4500	4635	4774
250 Handyman (including seasonal)	500	500	500	500	515	530
251 Council Offices Building Maint	13350	12000	11000	12000	12360	12731
252 Water Rates	1700	2000	2000	2500	2575	2652
253 Gas	2400	2750	2750	3500	3605	3713
254 Electricity	5750	6500	6500	7500	7725	7957
255 Rates (NNDR)	22000	17500	17500	18000	18540	19096
256 Long Term Financial Risks	0	0	0	2000	2000	2000
<b>Total Expenditure</b>	<b>225400</b>	<b>231000</b>	<b>234600</b>	<b>249150</b>	<b>256445</b>	<b>263958</b>
270 Photocopier Income	0	0	0	0	0	0
271 Miscellaneous	3500	1000	1500	1000	0	0
274 Bank Interest	2500	3000	3000	3000	3090	3183
<b>Total Income</b>	<b>6000</b>	<b>4000</b>	<b>4500</b>	<b>4000</b>	<b>0</b>	<b>0</b>
<b>Total to Administration Summary</b>	<b>219400</b>	<b>227000</b>	<b>230100</b>	<b>245150</b>	<b>256445</b>	<b>263958</b>

	2023/24 ACTUAL	2024/25 EST	2024/25 PROB	2025/26 EST	2026/27 FORE	2027/28 FORE
<b>Cost Centre 16 Church Road Hall</b>						
<b>Code Description</b>						
280 Wages	4975	5500	4950	7500	7725	7957
281 Repairs & Maintenance	500	500	500	500	515	530
282 Gas & Electricity	700	850	1400	2000	2060	2122
283 Cleaning Materials	100	100	100	100	103	106
284 Furniture & Fittings	100	100	100	100	103	106
285 Rates (NNDR)	1439	1172	1172	1172	1207	1243
287 Misc Expenditure	125	125	125	125	129	133
288 Long Term Financial Risks	0	0	0	500	0	0
290 Telephone / Broadband	400	100	100	100	400	400
<b>Total Expenditure</b>	<b>8339</b>	<b>8447</b>	<b>8447</b>	<b>12097</b>	<b>12242</b>	<b>12597</b>
295 Hire Income	5500	6500	7370	6500	6695	3000
<b>Total Income</b>	<b>5500</b>	<b>6500</b>	<b>7370</b>	<b>6500</b>	<b>6695</b>	<b>3000</b>
<b>Total To Community Halls Summary</b>	<b>2839</b>	<b>1947</b>	<b>1077</b>	<b>5597</b>	<b>5547</b>	<b>9597</b>

<b>Cost Centre 17 Grove Hall</b>						
<b>Code Description</b>						
301 Repairs & Maintenance	500	500	500	500	-85	-88
302 Gas & Electricity	100	100	200	300	309	318
<b>Total Expenditure</b>	<b>610</b>	<b>610</b>	<b>710</b>	<b>810</b>	<b>234</b>	<b>241</b>
315 Hire Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total To Community Halls Summary</b>	<b>610</b>	<b>610</b>	<b>710</b>	<b>810</b>	<b>234</b>	<b>241</b>

<b>Cost Centre 18 Heritage Community Hall</b>						
<b>Code Description</b>						
320 Wages	0	0	0	0	0	0
321 Repairs & Maintenance	0	0	0	0	0	0
322 Gas & Electricity	0	0	0	0	0	0
323 Cleaning Materials	0	0	0	0	0	0
324 Furniture & Fittings	0	0	0	0	0	0
325 Rates (NNDR)	0	0	0	0	0	0
326 Water Rates	0	0	0	0	0	0
327 Misc Expenditure	0	0	0	0	0	0
328 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
335 Hire Income	13000	13796	13525	14072	14494	14929
<b>Total Income</b>	<b>13000</b>	<b>13796</b>	<b>13525</b>	<b>14072</b>	<b>14494</b>	<b>14929</b>
<b>Total To Community Halls Summary</b>	<b>-13000</b>	<b>-13796</b>	<b>-13525</b>	<b>-14072</b>	<b>-14494</b>	<b>-14929</b>

<b>Cost Centre 20 Sports Pavilion</b>						
<b>Code Description</b>						
340 Utilities	700	0	700	2000	0	0
343 Rates	0	0	4000	4000	0	0
345 Misc Expenditure	0	0	0	0	0	0
346 Professional Fees	0	0	0	0	0	0
425 Construction Costs	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>700</b>	<b>0</b>	<b>4700</b>	<b>6000</b>	<b>0</b>	<b>0</b>
350 Rent	10500	0	0	0	0	0
426 Grant Income	0	0	0	0	0	0
<b>Total Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total To Community Halls Summary</b>	<b>700</b>	<b>0</b>	<b>4700</b>	<b>6000</b>	<b>0</b>	<b>0</b>

	2023/24 ACTUAL	2024/25 EST	2024/25 PROB	2025/26 EST	2026/27 FORE	2027/28 FORE
<b>Cost Centre 21 Town Council Offices Community Hall</b>						
<b>Cod: Description</b>						
360 Wages (Caretaker)	8278	8500	8100	10000	10300	10609
361 Repairs & Maintenance	400	420	420	420	433	446
362 Furniture, Fixtures and Fittings	100	100	100	100	103	106
363 Cleaning Materials	260	260	260	260	268	276
364 Miscellaneous	75	75	75	75	77	80
365 Long Term Financial Risks	0	0	0	500	5185	4540
<b>Total Expenditure</b>	<b>9113</b>	<b>9355</b>	<b>8955</b>	<b>11355</b>	<b>16366</b>	<b>16056</b>
370 Rent	40500	47500	50000	48925	48925	50393
<b>Total Income</b>	<b>40500</b>	<b>47500</b>	<b>50000</b>	<b>48925</b>	<b>48925</b>	<b>50393</b>
<b>Total To Community Halls Summary</b>	<b>-31387</b>	<b>-38145</b>	<b>-41045</b>	<b>-37570</b>	<b>-32559</b>	<b>-34337</b>

<b>Cost Centre 22 Old Fire Station Café</b>						
<b>Cod: Description</b>						
380 Wages	18500	19800	21000	24000	24720	25462
381 Food/Supplies	4000	4000	6000	6000	6180	6365
382 F, F & Equipment (including le	500	500	500	500	500	500
383 Advertising	100	100	100	100	103	106
384 Rates (NNDR)	1916	2250	2250	2500	2575	2652
385 Electricity & Water	1300	1500	1500	2500	2575	2652
386 Cleaning Materials	130	130	130	130	134	138
387 DBC Maintenance Service Ch:	1500	1500	1500	1500	1545	1591
388 Telephone / Internet	500	500	500	500	515	530
389 Maintenance	500	500	500	500	515	530
390 Miscellaeous (and DBC Insura	500	500	500	500	515	530
391 Long Term Financial Risks	0	0	0	0	0	0
392 Rent DBC	5600	5600	5600	5600	5768	5941
<b>Total Expenditure</b>	<b>35046</b>	<b>36880</b>	<b>40080</b>	<b>44330</b>	<b>45645</b>	<b>46999</b>
395 Café Income	14500	20500	25000	25000	20000	20000
<b>Total Income</b>	<b>14500</b>	<b>20500</b>	<b>25000</b>	<b>25000</b>	<b>20000</b>	<b>20000</b>
<b>Total To Community Café Summary</b>	<b>20546</b>	<b>16380</b>	<b>15080</b>	<b>19330</b>	<b>25645</b>	<b>26999</b>

<b>Cost Centre 23 Ingress Park Community Centre</b>						
<b>Cod: Description</b>						
400 Wages	0	6000	0	6000	6180	6365
401 Repairs & Maintenance	0	500	0	500	515	530
402 Gas & Electricity	0	1500	0	2000	2060	2122
403 Cleaning Materials	0	500	0	500	515	530
404 Furniture & Fittings	0	500	0	500	515	530
405 Rates (NNDR)	0	1600	0	2000	2060	2122
406 Water Rates	0	600	0	600	618	637
407 Key Holder Security	0	600	0	600	618	637
408 Misc Expenditure	0	100	0	100	103	106
409 Long Term Financial Risks	0	0	0	0	0	0
<b>Total Expenditure</b>	<b>0</b>	<b>11900</b>	<b>0</b>	<b>12800</b>	<b>13184</b>	<b>13580</b>
415 Hire Income	0	1400	0	14000	14000	14000
416 Commuted Sum	0	6000	0	13500	6000	6000
417 Contingency Fund	0	10000	0	10000	0	0
<b>Total Income</b>	<b>0</b>	<b>17400</b>	<b>0</b>	<b>37500</b>	<b>20000</b>	<b>20000</b>
<b>Total To Community Halls Summary</b>	<b>0</b>	<b>-5500</b>	<b>0</b>	<b>-24700</b>	<b>-6816</b>	<b>-6420</b>

	2023/24 ACTUAL	2024/25 EST	2024/25 PROB	2025/26 EST	2026/27 FORE	2027/28 FORE
<b>SUMMARY</b>						
Street Lighting	5549	7819	7349	7899	8636	8880
Car Parks	4071	1600	-1150	2000	2970	3089
Parks	178768	177577	170355	170103	195914	202803
Leisure Centre	86000	90500	90500	93000	93050	94132
Allotments	-3056	-4735	-4260	-4735	-4505	-6392
Administration	219400	227000	230100	245150	256445	263958
Community Halls	-40238	-54884	-48083	-63935	-48088	-45848
Community Café	20546	16380	15080	19330	25645	26999
	<u>471040</u>	<u>461257</u>	<u>459891</u>	<u>468812</u>	<u>530066</u>	<u>547622</u>
<b>Total Expenditure</b>	<b>471040</b>	<b>461257</b>	<b>459891</b>	<b>468812</b>	<b>530066</b>	<b>547622</b>

**Reserve Account - Earmarked Funds**

General Reserves	FRA Reserves
£115,000 CIL Balance	£157,000 FRA Balance

<u>£115,000</u>	<u>£157,000</u>
<b>Total in Reserve Account</b>	<b><u>£272,000</u></b>

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