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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor Emma Ben Moussa - Chairman
Councillor Peter Harris – Vice-Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Lesley Howes
Councillor Dawn Johnston
Councillor Hazel Stephens
Councillor Elizabeth Wickham

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 26 June 2025 at 7.00pm

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA.**

Graham Blew

Graham Blew
Town Clerk

Dated: 20 June 2025

Due to the confidential nature of the business to be transacted, the Press and Public will be excluded from the Meeting from item 7.8 onwards.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849



A G E N D A

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 13 March 2025 (Full Council 27 March 2025). (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. SENIOR GROUNDSMAN/GARDENER'S REPORT (p).

Please see the attached report.

Recommended: That the report be noted.

7. TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.

7.1 LARGE CONIFER HEDGE – SWANSCOMBE PARK (p).

The Senior Groundsman/Gardener has reported that the large conifer hedge alongside the bowls green (photos attached) has become the victim of disease and will eventually die off.

Members are asked to consider what course of action should be taken.

Recommended: To discuss and advise accordingly.

7.2 THE OLD FIRE STATION BUILDING CHURCH ROAD, SWANSCOMBE, DA10 0HF - ASSET OF COMMUNITY VALUE (p).

Dartford Borough Councils Solicitor has written to notify that The Old Fire Station Building has been accepted and added to the List of Assets of Community Value.

The Town Council submitted its re-application in January 2025 and the reasons for accepting the Town Councils re-application are outlined in the attached letter.

Recommended: That the item be noted.

7.3 INGRESS PARK COMMUNITY CENTRE – UPDATE (p).

Further to the previous update, minute 439/24-25, the Technical Director & Deputy Managing Director – Eastern, Crest Nicholson has advised that he believes they would be trying to handover the area Autumn/Winter 2025.

Recommended: That the update, and current position, be noted.

7.4. APPLICATION FOR A MEMORIAL (p).

The attached application for a memorial bench with plaque has been received for members consideration.

Also attached is a copy of the Town Councils Memorial Policy.

Recommended: To discuss and advise accordingly.

7.5 WOODLAND TRUST – COMMUNITY TREE PROJECT.

As per previous years, the Town Council have successfully applied to the Woodland Trust for tree whips to further the planting of wildlife hedging within our open spaces.

Woodland Trust have agreed to provide the Town Council with 426 free whips, arriving in November 2025. These will be used, in consultation with the Senior Groundsman Gardener and North West Kent Countryside Partnership, as needed between projects in Broomfield Park, Heritage Park or Swanscombe Park.

Recommended: That the item be noted.

7.6 DELEGATION TO CONDUCT NORMAL BUSINESS DURING RECESS PERIOD.

Members are requested to delegate authority to the Town Clerk, in accordance with section 101 (1) (a) of the Local Government Act 1972, to conduct the normal business of the Council during the recess period. The Town Clerk will consult with the Chairman and Town Mayor, if appropriate, before any business is transacted. If any emergencies do occur during this time the Executive & Emergency Committee would be convened.

Recommended: That, in accordance with section 101 (1) (a) of the Local Government Act 1972 the Town Clerk be delegated authority to conduct the normal business if the council during the recess period

7.7. EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.8 THE SWANSCOMBE CENTRE – PERFORMANCE OF SERVICES UPDATE (p).

Further to minute 433/24-25 the Finance Director GCLL has provided the latest Performance of Services Report which includes details for Finance and Attendances.

Recommended: That the item be noted.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 2 2025.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

