

MINUTES of the MEETING of the EXECUTIVE & EMERGENCY COMMITTEE held at THE COUNCIL OFFICES, THE GROVE, SWANSCOMBE on THURSDAY 24 JUNE 2025 at 11.00AM

PRESENT: Councillor Dawn Johnston – Chairman
Councillor Peter Harris – Vice-Chairman
Councillor Lorna Cross (substituting for Councillor Paul Parsons)
Councillor Graham Taylor

ALSO PRESENT: Graham Blew – Town Clerk

ABSENT: Councillor Emma Ben Moussa

70/25-26. ARRANGEMENTS AND CONSTRAINTS REGARDING FILMING OR RECORDING THE MEETING.

The Chairman explained the arrangements and constraints relating to the filming or recording of the meeting.

71/25-26. APOLOGIES FOR ABSENCE.

An apology for absence was received from Councillor Ann Duke, due to other commitments.

An apology for absence was received from Councillor Lesley Howes, due to other commitments.

An apology for absence was received from Councillor Paul Parsons, due to other commitments.

An apology for absence was received from Councillor Elizabeth Wickham, due to other commitments.

Recommended: That the reasons for absence, for the Councillor(s) listed, be formally accepted, and approved.

72/25-26. SUBSTITUTES.

Councillor Lorna Cross substituted for Councillor Paul Parsons.

73/25-26. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

There were none

The Chairman gave the opportunity for the meeting to be adjourned at this point to accept questions from the public.

74/25-26. TO RECEIVE ITEMS DEEMED URGENT BY THE CHAIRMAN / MATTERS ARISING FROM PREVIOUS MINUTES.

There were none.

75/25-26. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 10 APRIL 2025.

Recommended: The Minutes of the meeting held on 10 April 2025 were confirmed and signed as a true record.

76/25-26. COMMUNITY RESILIENCE PLAN.

The Terms of Reference of the Executive / Emergency Committee includes:

To assist, in an emergency, the population of Swanscombe and Greenhithe in overcoming any extreme or unusual conditions caused by natural or accidental means.

To co-operate with other Agencies, Statutory or Voluntary, to assist in the above.

To enlist the support of any other Organisations or individuals to assist in the above, as may be necessary.

To prepare contingency plans to meet any of the situations as described above.

Further to minutes 469 – 24/25 (Town Council 27 March 2025) and 503/24-25 (E&E Committee 10 April 2025) publicity was released on social media, website, community café, notice boards etc. requesting volunteers.

Despite this request for volunteers having been pushed and re-published several times there had been no responses at all.

After discussion it was proposed, duly seconded and agreed:

Recommended:

1. That the Town Council keep promoting the request for volunteers.
2. That contact be made with the Emergency Planning Officer at Dartford Borough Council to ascertain how the Town Council fitted in with the Borough Community Resilience Plan, were there any “gaps” that the Town Council could help fill and whether Dartford Borough Council held data on vulnerable people and their locations within the borough.
3. That this item be placed on the agenda for the next Town Council meeting (24 July 2025).

There being no further business, the Meeting closed at 11.25am

Signed: _____

(Chairman)

Date: _____