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SWANSCOMBE & GREENHITHE TOWN COUNCIL

Recreation, Leisure & Amenities Committee

Councillor Emma Ben Moussa - Chairman
Councillor Peter Harris – Vice-Chairman
Councillor Lorna Cross
Councillor Ann Duke
Councillor Lesley Howes
Councillor Dawn Johnston
Councillor Hazel Stephens
Councillor Elizabeth Wickham

To all other Councillors: For information only

A Meeting of the above Committee will be held on

Thursday 18 September 2025 at 7.00pm

**at: The Council Offices, The Grove, Swanscombe,
Kent, DA10 0GA.**

Graham Blew
Town Clerk

Dated: 12 September 2025

Due to the confidential nature of the business to be transacted the Press and Public will be excluded from the meeting for item 7.5.

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849



A G E N D A

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 26 June 2025 (Full Council 24 July 2025). (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

Recommended: That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **ANNUAL SAFETY INSPECTION OF PLAYGROUND EQUIPMENT (p).**

The Annual Playground Safety Inspection was undertaken at the end of May 2025 by a RPII (Register of Playground Inspectors International) / ROSP (Royal Society for the Prevention of Accidents) Certified Playground Specialist. Due to its size the full report has not been reproduced (although it is available should anyone wish to view it). As members will see from the Inspection Finding Summary all but x11 of the risk criteria ratings are L (low) or VL (very low) with the x11 being M (Moderate).

When the report was received, a copy was passed to the Senior Groundsman/Gardener who will/is going through each item to ensure any action required is taken.

The cost of the Annual Safety Inspection, and any subsequent works are covered in the budget from Cost Centre 4 Cost Code 49.

To assist members the following have been supplied:

- A. The Risk Assessment Matrix used by the Inspector
- B. Inspection Finding Summary

It is acknowledged that some of the play equipment is becoming quite old and the RFO is investigating funding streams to look at updating equipment.

Recommended: To note the Annual Playground Safety Inspection Report.

7.2 NEW CRICKET ROLLER (p).

Further to minute 33/25-26 the new cricket roller obtained from a successful funding bid from the English Cricket Board (ECB) has been delivered and a promotional release issued on the Town Council social media feeds.

Recommended: That the item be noted.

7.3 SUMMER ACTIVITY REPORT (p).

A report is attached to update/debrief members on the free summer activities provided by the Town Council.

Recommended: That the item be noted.

7.4 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

7.5 THE SWANSCOMBE CENTRE – PERFORMANCE OF SERVICES UPDATE (p).

Further to minutes 433/24-25 and 86/25-26 the Finance Director GCLL has provided the latest Performance of Services Report for May, June and July, which includes details for Finance and Attendances.

Recommended: That the item be noted.

INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 3 2025.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithe town council.gov.uk>

