

**PARKS REPORT  
RLA – 18 September 2025****Broomfield:**

Gate repairs (welding) have been undertaken by a contractor.

Uneven slabs in the footpath by the play area have been re-set.

Garage has been cleared and brackets fitted for goal post storage.

Football pitches have been set out and marked.

Net on the basketball hoop has been replaced.

The hedges at the offices have been trimmed.

Broken window above kitchen door at the Pavilion has been removed.

**Eagles Road:**

Broken latch on the entrance gate has been replaced.

**Heritage Park:**

Gate repairs (welding) undertaken by contractor.

Steps at Child Crescent taken up and re-laid to reduce any trip hazards.

Fence at Craylands Allotments repaired and fence at recycling bins repaired.

Fallen tree at pond cleared.

Knee rail fence at Swanscombe Centre repaired.

Shrubs and branches cut back at Craylands Allotments.

DS6 and other footpaths have been cut back.

**Knockhall:**

Football pitches set and marked out.

**Manor Park:**

Tree guards were replaced.

Shrubs in St Paul's Close cut back.

**Swanscombe Park:**

Garage doors repaired.

Cradle swing replaced in children's play area

Cold water tap installed in mess room.

Leak in ladies toilet repaired.

Damaged fence in picnic area repaired.

**Saxon Court:**

Trees and shrubs cut back.

**Valley View:**

Trees and shrubs cut back.

**Equipment / Staffing:**

New finishing deck purchased.

Tractor serviced and cable replaced.

New cricket roller purchased.

x2 Groundsman/Gardeners passed online Level 1 Cricket Course.

**Miscellaneous:**

Bird boxes prepped and assembled on DSTC Community Day.

Annual Playground Safety Inspection undertaken by contractor.

Town Council bus stop at Alkerden Lane cut back and cleared.

Missing gulley drain cover in access way by Swanscombe Centre replaced.

Adopted red phone box in Greenhithe secured and posters displayed.

**Recommended:**

**To note.**


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# AGENDA ITEM

## Risk Assessment Matrix

OLA 18/9/25

7.1

			Scores in the report are multiplication factors of Likelihood x Severity					
			Severity>>					
Likelihood	Very High probability, if the situation is not addressed an accident is almost certain.	5	Very High	VL (5)	L (10)	M (15)	H (20)	VH (25)
	High probability an accident is probable without any added factor.	4	High	VL (4)	L (8)	M (12)	H (16)	H (20)
	Moderate probability an incident is foreseeable.	3	Moderate	VL (3)	L (6)	L (9)	M (12)	M (15)
	Some probability, requires a combination of factors to take place.	2	Low	VL (2)	VL (4)	L (6)	L (8)	L (10)
	No significant probability; lightning strike, freak accident.	1	Very Low	VL (1)	VL (2)	VL (3)	VL (4)	VL (5)
			Very Low	Low	Moderate	High	Very High	
			1	2	3	4	5	
			No injury likely e.g. damaged or soiled clothing, minor bruising, grazes	Minor injury, laceration or bruising requiring first aid only	Injury requiring medical intervention e.g. cuts requiring stitches	Serious injury including concussions or fracture of long bones	Severe injury involving a potential life changing injury or fatality	
			Severity>>					
<p>Note 1: The total risk scores included within our reports are a multiplication factor of the calculated Likelihood and Severity of each finding. Both Likelihood and Severity are given a number between 1 - 5 as shown on the matrix above and these two numbers are then multiplied together to give the total risk score that is shown against defects on the report. Total risk scores can be divided in both directions, i.e. a total risk score of 12 could be a Likelihood (3) x Severity (4) or Likelihood (4) x Severity (3).</p> <p>Note 2: When we inspect we only see a snapshot of the current condition of the equipment. It is the operators responsibility to ensure that there is a continuing level of maintenance to keep the equipment in good working order and the site fit for use.</p>								

### Equipment has been assessed to the following standards where relevant:

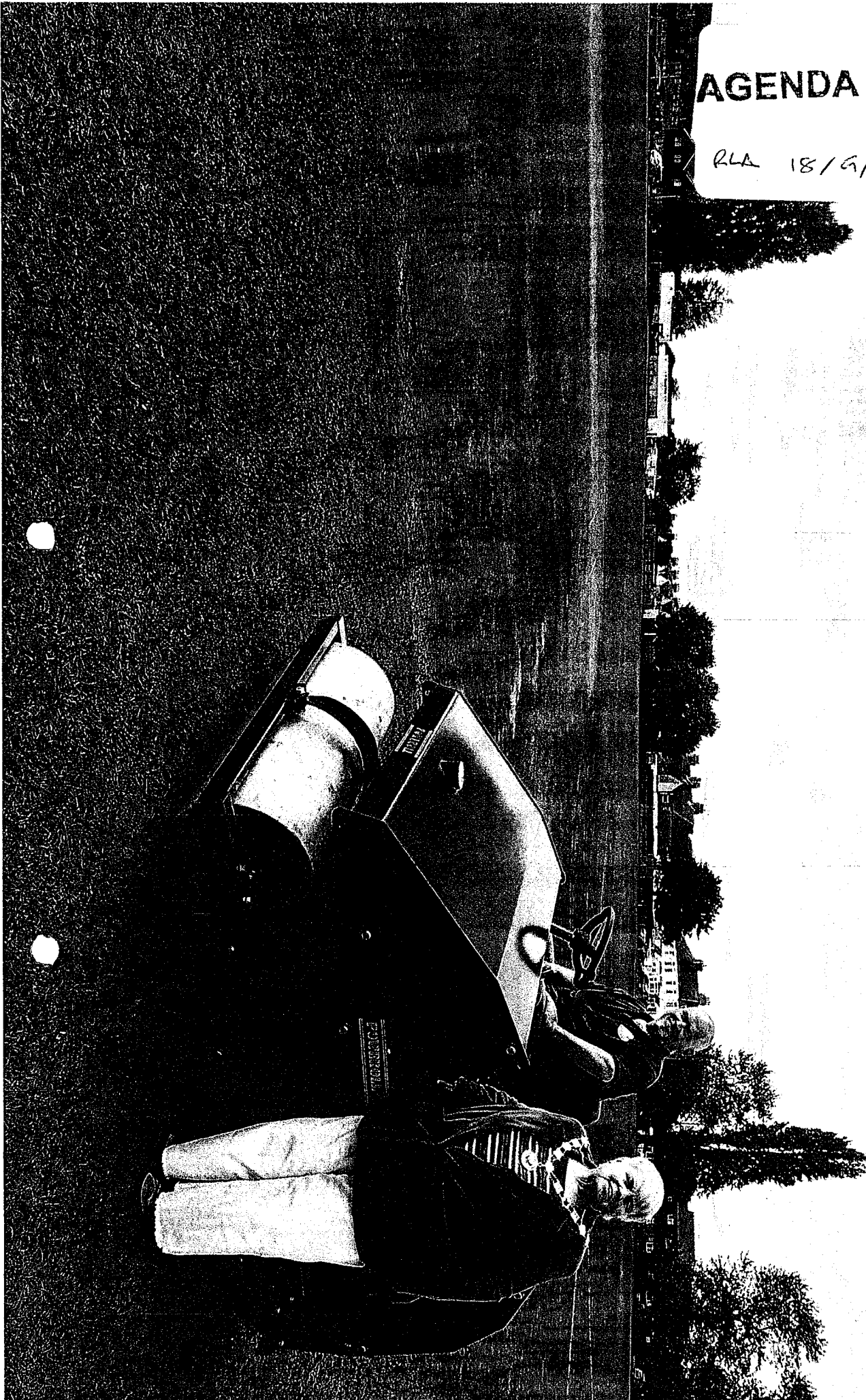
- BS EN 1176 Parts 1-11 (Playground equipment and surfacing)
- BS EN 14974 (Facilities for users of roller sports equipment)
- BS EN 15312 (Free access multi-sports equipment)
- BS EN 16899 (Parkour Equipment)
- BS EN 16630 (Outdoor Fitness Equipment).

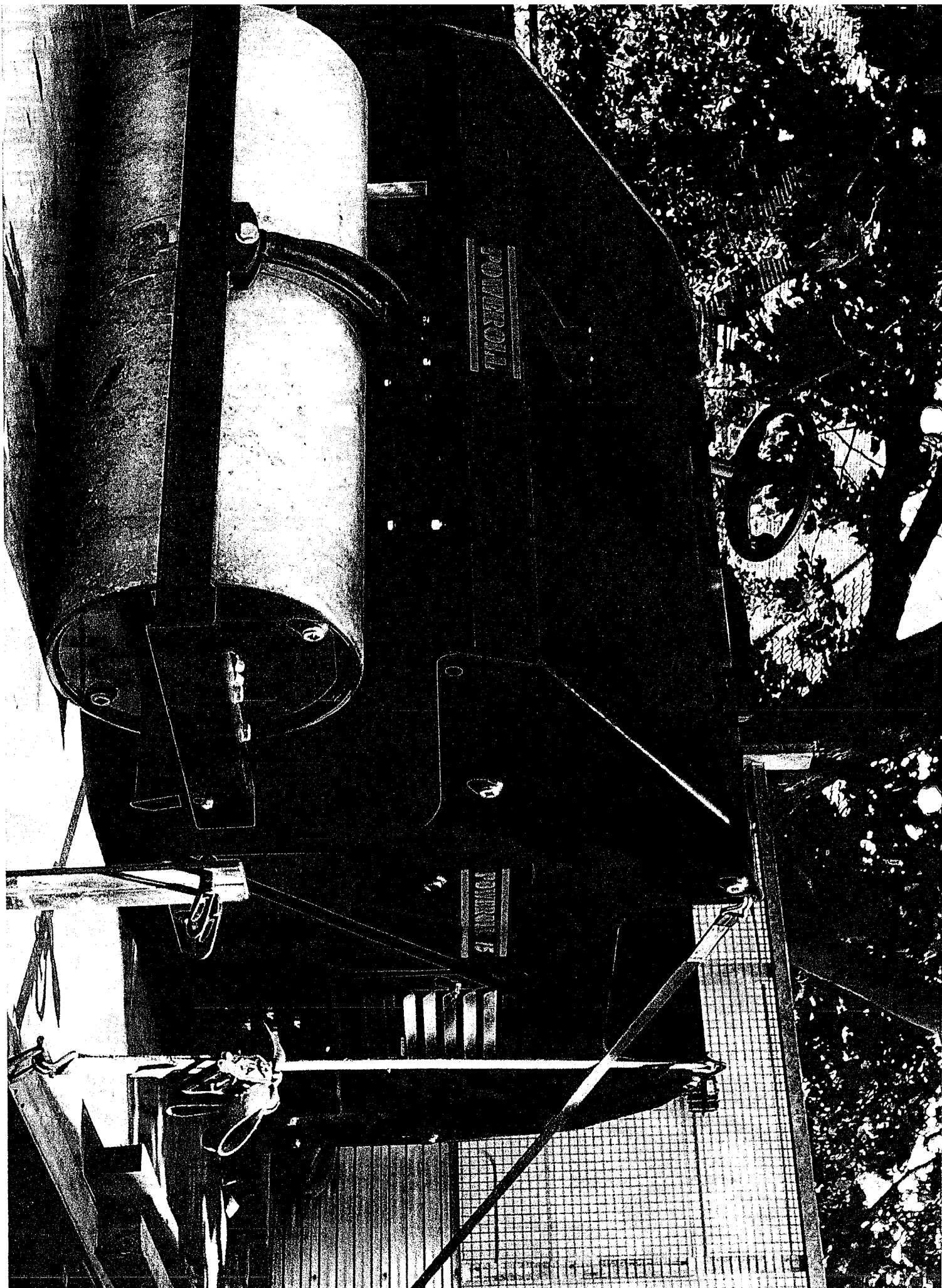
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AGENDA ITEM

7.2

RLA 18/9/25







ANNUAL GENERAL MEETING  
14 MAY 2025

EXTRACT OF MINUTES

33/25-26. **EXTERNAL FUNDING – SUCCESSFUL APPLICATIONS 2024 – 2025.**

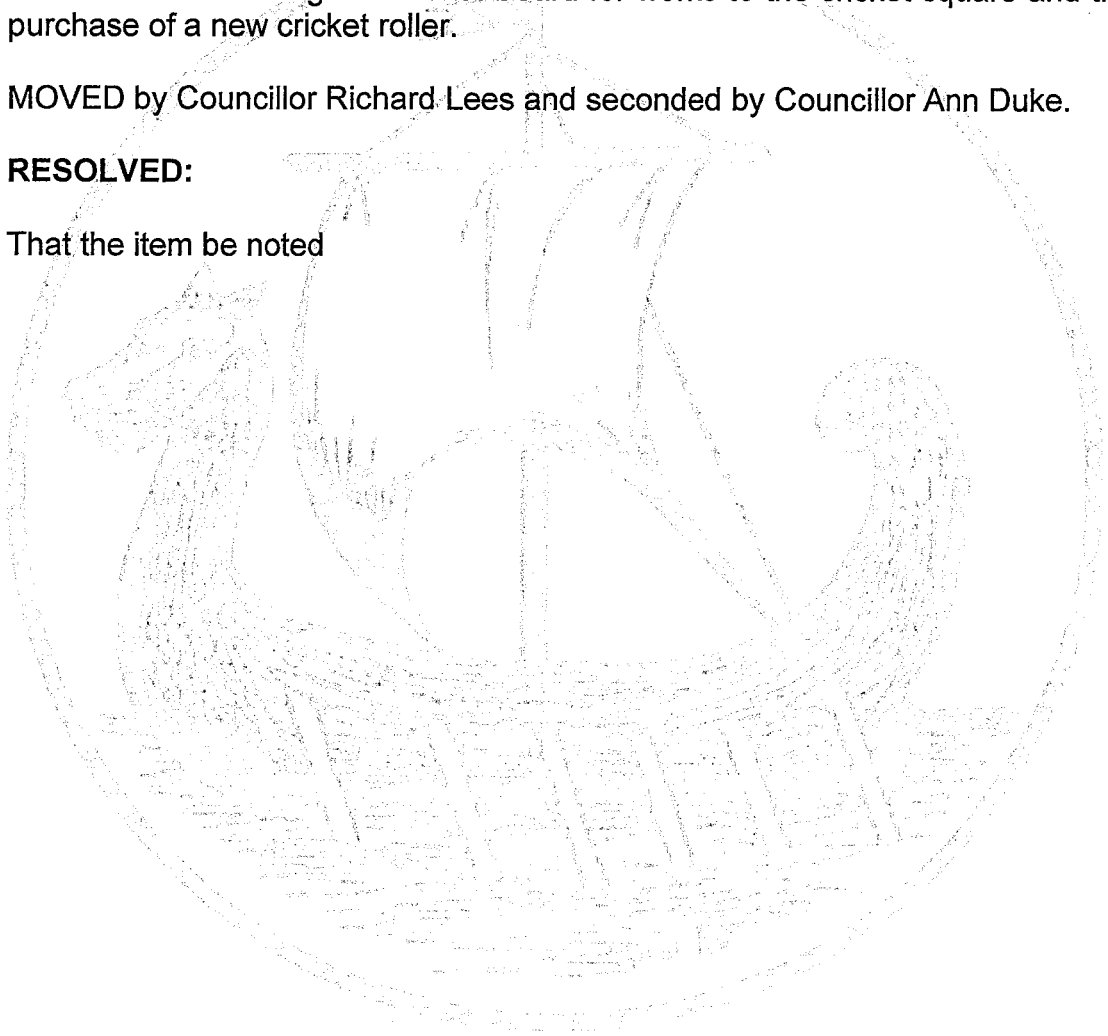
Members were sent a detailed report outlining the successful applications that have been made during the 2024 – 2025 financial year.

Officers updated members that a grant of £1,500 had been successfully secured from Groundwork UK for summer activities, and a grant of £20,035 had been obtained from the English Cricket Board for works to the cricket square and the purchase of a new cricket roller.

MOVED by Councillor Richard Lees and seconded by Councillor Ann Duke.

**RESOLVED:**

That the item be noted



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The following is a summary of the FREE events and activities that the Town Council hosted throughout the summer of 2025.

### **Children's Summer Entertainment**

x8 events / activities were held over July and August for families in the Town and these ranged from the very popular Multi-Sports and Laser Tag through to the new Outdoor Party Fun.

With the exception of the Outdoor Party Fun, which was a pre-booked event, all were drop in sessions available to all and were well attended this year.

Attached is the publicity poster for the events and pictures from both the Laser Tag and Stay and Play Soft Play sessions.

### **Summer of Sports**

Now in its 7<sup>th</sup> year, these events prove to be as popular as ever with x14 activities to choose from, the sessions catered for all. This year, for the first time, we included dance sessions delivered by Rosies Groovy Movers and Grove Irish Dancers as well as a boxing session from Sport on your Doorstep.

The x14 sessions offered 306 spaces to local children, with 230 bookings made. As always, the sessions towards the end of the summer had lower attendances with parents preparing for the return to school but 165 children took part with very positive feedback from every session.

Attached is the publicity information along with pictures from the boxing and tennis events.

Going forward officer's hope to be able to further expand the sessions on offer for both Children's Entertainment and Summer of Sport to ensure all age groups and interests are catered for.

**Recommended:**

To note.

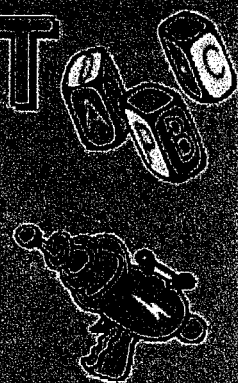
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# CHILDREN'S SUMMER ENTERTAINMENT



## 2025



DATE	TIME	EVENT	PLACE
Wednesday 30 July 2025	10am – 12pm	Multisports	Knockhall Park
Thursday 31 July 2025	2pm – 4pm	Mini Golf	Broomfield Park
Wednesday 6 August 2025	2pm - 4pm	Outdoor Party Fun (Bookable Event)	Town Council Hall Outside Area
Wednesday 13 August 2025	10am – 12pm	Stay and Play Soft Play U5's only	Swanscombe Leisure Centre
Thursday 14 August 2025	2pm – 4pm	Laser Tag ages 6 and over	Broomfield Park
Wednesday 20 August 2025	10am -12pm	Multisports	Swanscombe Park
Thursday 21 August 2025	2pm – 3.30pm	Mrs Roundabout	Knockhall Park
Wednesday 27 August 2025	2pm – 4pm	Laser Tag ages 6 and over	Knockhall Park



Supported by Tesco Community Grant  
<https://www.tescopl.com/sustainability/stronger-starts>

**Stronger  
Starts.**

All events are free to attend and are unlimited, except for the Outdoor Party Fun which is limited to 40 children, ages 4 -11, spaces will need to be reserved, prior to attending, by phoning 01322 385618. In the

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EVENT	LOCATION	DATE/TIME
Dodgeball	Knockhall Park, Greenhithe	28 July 10am to 12noon
Irish Dancing	Town Council Offices Hall , Swanscombe	4 August 10am to 12noon
Pickleball	Swanscombe Centre, Craylands Lane	4 August 10am to 12noon
Martial Arts	Town Council Offices Hall , Swanscombe	5 August 10am to 12noon
Badminton	Swanscombe Centre, Craylands Lane	6 August 10am to 12noon
Tennis	Swanscombe Park, Park Road	8 August 10am to 12noon
Athletics	Knockhall Park, Greenhithe	11 August 10am to 12noon
Football	Broomfield Park, The Grove	12 August 10am to 12noon
Dance	Town Council Offices Hall , Swanscombe	15 August 10am to 12noon
Rugby	Knockhall Park, Greenhithe	18 August 10am to 12noon
Gymnastics	Town Council Offices Hall , Swanscombe	19 August 10am to 12noon
Boxing	Broomfield Park, The Grove	22 August 10am to 12noon

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