

AGENDA ITEM 7

FGP 11/09/25

1 July 2025 (2025-2026)

Swanscombe and Greenhithe Town Council TRANSFERS - JUNE 2025

ate	Desc	From	To	Amount
/2025	Bank to Bank Transfer	Active Saver 1	Current Account	20,000.00
/2025	Bank to Bank Transfer	Active Saver 1	Current Account	20,000.00
/2025	Bank to Bank Transfer	Active Saver 1	Current Account	20,000.00
/2025	Bank to Bank Transfer	Active Saver 1	Current Account	40,000.00
			Total.....	100,000.00

Swanscombe and Greenhithe Town Council
TRANSFERS - JULY 2025

Date	Desc	From	To	Amount
14/07/2025	Bank to Bank Transfer	Active Saver 1	Current Account	20,000.00
22/07/2025	Bank to Bank Transfer	Active Saver 1	Current Account	40,000.00
			Total.....	60,000.00

Listing of Receipts in each Code for All Cost Centres

(Between 01-06-2025 and 30-06-2025)

Parks Establishment												
tre number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	13/06/2025	65		Miscellaneous Income Bank		Purchase of old Roller	Ludlow	Z	200.00		200.00	
				Current Account			Subtotal for Code:	Miscellaneous Income	£200.00		£200.00	
							Subtotal for Cost Centre:	Parks Establishment	200.00		200.00	
Heritage Park												
tre number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	13/06/2025	100		Maintenance/Rent Bank		Heritage Park - Donation	L Keys	Z	200.00		200.00	
				Current Account			Subtotal for Code:	Maintenance/Rent	£200.00		£200.00	
							Subtotal for Cost Centre:	Heritage Park	200.00		200.00	
Other Projects												
tre number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	02/06/2025	121		General Projects (inc. Summer Entertainment) Bank		Summer Fair 2025	Various	Z	10.00		10.00	
	02/06/2025			Active Saver 1		Summer Fair 2025	Various	Z	10.00		10.00	
	09/06/2025			Active Saver 1		Summer Fair 2025	Coyne Ice Creams	Z	100.00		100.00	
							Subtotal for Code:	General Projects (inc. Summer	£120.00		£120.00	
							Subtotal for Cost Centre:	Other Projects	120.00		120.00	
Administration												
tre number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	13/06/2025	238		Civic Budget Bank		Mayoral Collection	Town Mayor's Charity Fund	Z	17.50		17.50	
				Current Account			Subtotal for Code:	Civic Budget	£17.50		£17.50	
Church Road Hall												
tre number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	02/06/2025	274		Bank Interest Bank		Bank Interest	Barclays	Z	262.37		262.37	
	02/06/2025			Active Saver 1		Bank Interest	Barclays	Z	128.60		128.60	
	02/06/2025			Active Saver 2		Bank Interest	CCLA	Z	91.97		91.97	
				Active Saver 2			Subtotal for Code:	Bank Interest	£482.94		£482.94	
							Subtotal for Cost Centre:	Administration	500.44		500.44	
Church Road Hall												
tre number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	04/06/2025	295		Hire Income Bank		Hall Hire	Cake and Computer Club	Z	150.00		150.00	
				2025-2026/748								

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-06-2025 and 30-06-2025)

				Heritage Community Hall				335 Hire Income							
Cost Centre	Code Number	Date	Vchr.	Invoice No	Minute	Bank	Cheq. No.	Description							
	105	11/06/2025		2025-2026/741		Active Saver 1		Hall Hire							
	106	11/06/2025		2025-2026/742		Active Saver 1		Hall Hire							
	107	25/06/2025		2025-2026/734		Active Saver 1		Hall Hire							
	109	25/06/2025		2025-2026/747		Active Saver 1		Hall Hire							
	110	30/06/2025		2025-2026/746		Active Saver 1		Hall Hire							
				Christ Apostolic Church - Wonders As:				Z				60.00			
				All Nations Revival Evangelical Minist				Z				60.00			
				Dragon Spirit Karate				Z				100.00			
				2nd Swanscombe Brownies				Z				60.00			
				1st Swanscombe Rainbows				Z				50.00			
				Subtotal for Code: Hire Income								£480.00			
				Subtotal for Cost Centre: Church Road Hall								480.00			

Cost Centre	Code Number	Date	Vchr.	Invoice No	Minute	Bank	Cheq. No.	Description							
	104	11/06/2025		2025-2026/754		Active Saver 1		Hall Hire							
					Walk Tall				Z				1,172.50		
					Subtotal for Code: Hire Income								£1,172.50		
					Subtotal for Cost Centre: Heritage Community Hall								1,172.50		

Cost Centre	Code Number	Date	Vchr.	Invoice No	Minute	Bank	Cheq. No.	Description							
	101	04/06/2025		2025-2026/739		Active Saver 1		Hall Hire							
	101	04/06/2025		2025-2026/739		Active Saver 1		Hall Hire							
	101	04/06/2025		2025-2026/739		Active Saver 1		Hall Hire							
	102	11/06/2025		2025-2026/750		Active Saver 1		Hall Hire							
	102	11/06/2025		2025-2026/750		Active Saver 1		Hall Hire							
	103	11/06/2025		2025-2026/752		Active Saver 1		Hall Hire							
	108	25/06/2025		2025-2026/751		Active Saver 1		Hall Hire							
	111	30/06/2025		2025-2026/758		Active Saver 1		Hall Hire							
	111	30/06/2025		2025-2026/758		Active Saver 1		Hall Hire							
	111	30/06/2025		2025-2026/758		Active Saver 1		Hall Hire							
	118	30/06/2025		2025-2026/753		Active Saver 1		Hall Hire							
				Gateway Salvation Church				Z				360.00			
				Gateway Salvation Church				Z				456.00			
				Gateway Salvation Church				Z				-72.00			
				Cygnets				Z				1,968.75			
				Cygnets				Z				-96.25			
				Dartford Borough Council - Why Weig				Z				216.00			
				North Kent Karate				Z				546.00			
				Gateway Salvation Church				Z				288.00			
				Gateway Salvation Church				Z				348.00			
				Gateway Salvation Church				Z				72.00			
				Rosie's Groovy Movers				Z				438.00			
				Subtotal for Code: Hire Income								£4,524.50			
				Subtotal for Cost Centre: Town Council Offices Communi								4,524.50			

Cost Centre		Old Fire Station Cafe									
Code Number		389		Maintenance							
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
114	13/06/2025			Current Account		Overpaid Invoice	Biffa	Z	192.20		192.20
							Subtotal for Code: Maintenance				£192.20

Code Number		Date	395 Cafe Income										Total
Vchr.			Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
116		06/06/2025			Current Account		Food Sales	Old Fire Station Cafe	S	913.75	182.75	1,096.50	

Listing of Receipts in each Code for All Cost Centres
(Between 01-06-2025 and 30-06-2025)

02/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	97.10	97.10
03/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	34.60	34.60
04/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	17.00	17.00
05/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	44.10	44.10
06/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	39.50	39.50
09/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	58.90	58.90
10/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	58.50	58.50
11/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	62.40	62.40
12/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	19.05	19.05
13/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	13.90	13.90
16/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	48.70	48.70
17/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	34.40	34.40
18/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	37.10	37.10
19/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	61.55	61.55
20/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	7.60	7.60
23/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	66.70	66.70
24/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	1.70	1.70
25/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	44.80	44.80
26/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	21.90	21.90
27/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	47.10	47.10
30/06/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	64.55	64.55
Subtotal for Code: Cafe Income					£1,794.90	£182.75
Subtotal for Cost Centre: Old Fire Station Cafe					1,987.10	182.75
TOTALS					£9,184.54	£182.75
						£9,367.29

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Swadlowcombe and Greenhithe Town Council

Listing of Payments in each Code for All Cost Centres

1 July 2025 (2025-2026)

(Between 01-06-2025 and 30-06-2025)

ire Grove Car Park												
umber	Date	Invoice No	20 Rates	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	25/06/2025	July			Current Account		NNDR	DBC	Z	212.00		212.00
	02/06/2025				Current Account		NNDR	DBC	Z	310.00		310.00
								Subtotal for Code: Rates		£522.00		£522.00
								Subtotal for Cost Centre: Grove Car Park		522.00		522.00
ire Parks Establishment												
umber	Date	Invoice No	40 Wages	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
	05/06/2025				Current Account		Park Keeper Contract - Site Checks	Night & Day Security	Z	1,560.95		1,560.95
	05/06/2025				Current Account		Park Keeper Contract - Day Cover	Night & Day Security	Z	1,744.38		1,744.38
	12/06/2025				Current Account		Contract Back Pay	Night & Day Security	Z	96.27		96.27
	12/06/2025				Current Account		Pension E'ee	KCC - LGPS	Z	158.36		158.36
	12/06/2025				Current Account		Pension E'er	KCC - LGPS	Z	565.21		565.21
	12/06/2025				Current Account		Pension E'ee	Digital Wealth	Z	209.11		209.11
	12/06/2025				Current Account		Pension E'er	Digital Wealth	Z	125.46		125.46
	12/06/2025				Current Account		PAYE	HMRC	Z	793.60		793.60
	12/06/2025				Current Account		NI	HMRC	Z	1,388.26		1,388.26
	12/06/2025				Current Account		Wages	SGTC	Z	8,376.55		8,376.55
								Subtotal for Code: Wages		£15,018.15		£15,018.15
41 Equipment/Materials												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	05/06/2025			Current Account		Mower Repairs	Ernest Doe & Sons Ltd	S	25.64	5.13	30.77	
	05/06/2025			Current Account		Mower Repairs	Ernest Doe & Sons Ltd	S	40.08	8.02	48.10	
	05/06/2025			Current Account		Ride on Roller	Powerroll	Z	1,800.00		1,800.00	
	05/06/2025			Current Account		Parks Equipment - General Tools	Discount Builders Merchants	S				
	05/06/2025			Current Account		Parks Equipment - General Tools	Discount Builders Merchants	S	30.00	6.00	36.00	
	05/06/2025			Current Account		Plumbing Repairs	Gurney & White	S	13.55	2.71	16.26	
	05/06/2025			Current Account		Parks Equipment - Black Bags	Amazon UK	S	116.45	23.30	139.75	
	06/06/2025	512X3ABEY		Current Account		Parks Equipment - general	Forestrall Ltd	S	82.00	16.40	98.40	
	12/06/2025			Current Account		Parks Uniform - Work boots	Trade UK	Z	49.99		49.99	
	12/06/2025	2004863883		Current Account		Skip Hire	Plinden Ltd	S	295.00	59.00	354.00	
	12/06/2025	738952		Current Account		Parks Materials	Discount Builders Merchants	S	19.98	4.00	23.98	
	12/06/2025	31345		Current Account		Parks Materials	Trade UK	S	55.09	11.02	66.11	
	13/06/2025	2004901889		Current Account		Cleaning Materials	KCC - KCS	S	29.09	5.82	34.91	
	17/06/2025	103265		Current Account		Parks Materials	Trade UK	S	12.47	2.50	14.97	
	23/06/2025	2005063685		Current Account		Parks Materials	Plinden Ltd	S	295.00	59.00	354.00	
	23/06/2025	740090		Current Account		Skip Hire	Plinden Ltd	S	360.32	32.32	392.64	
	24/06/2025	36371		Current Account		Parks Equipment - Top Soil	Binder Loans	S				

Swanscombe and Greenhithe Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-06-2025 and 30-06-2025)

1 July 2025 (2025-2026)

317	24/06/2025	31547	Current Account	Parks Materials	Discount Builders Merchants	S	80.54	16.11	96.65
332	27/06/2025	2005253967	Current Account	Parks Materials	Trade UK	S	90.66	18.14	108.80
335	30/06/2025	2470/2469/246	Current Account	Fire Extinguisher Service	Kent Fire Extinguisher Services Ltd	S	54.00	10.80	64.80
335	30/06/2025	2470/2469/246	Current Account	Fire Extinguisher Service	Kent Fire Extinguisher Services Ltd	S	30.00	6.00	36.00
336	30/06/2025	2005286975	Current Account	Parks Equipement - Various	Trade UK	S	4.32	0.87	5.19
Subtotal for Code: Equipment/Materials							£3,484.18	£287.14	£3,771.32
42 New Grounds Maintenance Equipment									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
309	17/06/2025	934695		Current Account	Parts for Mowers				
Subtotal for Code: Ernest Doe & Sons Ltd									
							2,358.00	471.60	2,829.60
Subtotal for Code: New Grounds Maintenance Eq							£2,358.00	£471.60	£2,829.60
43 Fuel									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
240	05/06/2025			Current Account	Fuel				
Subtotal for Code: Allstar							278.27	54.52	332.79
Subtotal for Code: Fuel							£278.27	£54.52	£332.79
44 Fencing									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
242	05/06/2025			Current Account	fencing supplies				
Subtotal for Code: Barclaycard - BSS							215.30		215.30
Subtotal for Code: Fencing							£215.30		£215.30
47 Water Rates									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
333	27/06/2025	8175189		Current Account	Water Rates - Swanscombe Park				
Subtotal for Code: Business Stream							131.50		131.50
Subtotal for Code: Water Rates							£131.50		£131.50
48 Gas/Electricity									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
311	18/06/2025	E9949341		Current Account	Electricity - Bowls Pavilion				
Subtotal for Code: KCC - Laser							19.21	0.96	20.17
Subtotal for Code: Gas/Electricity							£19.21	£0.96	£20.17
49 Playground Equipment & Maintenance									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
326	25/06/2025	066046		Current Account	Playground Equipment Repairs				
Subtotal for Code: Fenland Leisure Products Ltd							316.00	63.20	379.20
Subtotal for Code: Playground Equipment & Maint							£316.00	£63.20	£379.20
52 Parks Works Area									
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
290	12/06/2025	110554		Current Account	Alarm Repairs - Parks Mess Room				
Subtotal for Code: Astra Security Systems Ltd							56.26	11.25	67.51
Subtotal for Code: Parks Works Area							£56.26	£11.25	£67.51
Subtotal for Cost Centre: Parks Establishment							21,876.87	888.67	22,765.54

Cost Centre Other Projects

Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.			
Vchr.									
121					General Projects (inc. Summer Entertai				
Subtotal for Code: Parks Establishment							21,876.87	888.67	22,765.54

Listing of Payments in each Code for All Cost Centres
(Between 01-06-2025 and 30-06-2025)

Leisure Centre									
Invoice No	Invoice Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Total
146	25/06/2025	Current Account			NINDR	DBC	Z	2,081.00	2,081.00
	02/06/2025	Current Account			NINDR	DBC	Z	1,759.00	1,759.00
						Subtotal for Code:	Rates & Insurance Rent - DBC	£3,840.00	£3,840.00
						Subtotal for Cost Centre:	Leisure Centre	3,840.00	3,840.00
Administration									
Invoice No	Invoice Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Total
230	12/06/2025	Current Account			Pension E'ee	KCC - LGPS	Z	327.05	327.05
	12/06/2025	Current Account			Pension E'er	KCC - LGPS	Z	1,115.80	1,115.80
	12/06/2025	Current Account			Pension E'ee	Digital Wealth	Z	278.16	278.16
	12/06/2025	Current Account			Pension E'er	Digital Wealth	Z	166.90	166.90
	12/06/2025	Current Account			PAYE	HMRG	Z	1,413.87	1,413.87
	12/06/2025	Current Account			NI	HMRG	Z	2,047.50	2,047.50
	12/06/2025	Current Account			Wages	SGTC	Z	11,177.44	11,177.44
						Subtotal for Code:	Wages	£16,526.72	£16,526.72
Furniture, Fixtures & Fittings									
Invoice No	Invoice Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Total
231	13/06/2025	Current Account			Card Machine Fee	Takepayments	S	25.00	30.00
						Subtotal for Code:	Furniture, Fixtures & Fittings	£25.00	£30.00
Photocopier									
Invoice No	Invoice Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Total
232	05/06/2025	Current Account			Photocopier Usage	Konica Minolta	S	303.60	364.32
						Subtotal for Code:	Photocopier	£303.60	£364.32
Stationary, Advertising & Postage									
Invoice No	Invoice Date	Bank	Minute	Cheq. No.	Description	Supplier	Vat Type	Net	Total
233	17/06/2025	Current Account			Cleaning Materials	KCC - KCS	S	29.85	35.82
	12/06/2025	Current Account			Postage	Franco typ Postalia Ltd	Z	50.00	50.00

Swale Council and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-06-2025 and 30-06-2025)

Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
253 Gas											
	13/06/2025	G9924980		Current Account		Gas	KCC Laser	L	183.45	9.17	192.62
	13/06/2025	G9924985		Current Account		Gas	KCC Laser	L	177.48	8.87	186.35
	13/06/2025	G9924983		Current Account		Gas	KCC Laser	L	183.22	9.16	192.38
	17/06/2025	Various		Current Account		Gas	KCC Laser	L	182.89	9.14	192.03
	17/06/2025	Various		Current Account		Gas	KCC Laser	S	335.85	67.17	403.02
	17/06/2025	Various		Current Account		Gas	KCC Laser	S	-559.09	-111.82	-670.91
	17/06/2025	Various		Current Account		Gas	KCC Laser	L	165.07	8.25	173.32
	17/06/2025	Various		Current Account		Gas	KCC Laser	S	-387.36	-77.47	-464.83
	17/06/2025	Various		Current Account		Gas	KCC Laser	S	-563.17	-112.63	-675.80
	17/06/2025	Various		Current Account		Gas	KCC Laser	S	-557.87	-111.57	-669.44
	17/06/2025	Various		Current Account		Gas	KCC Laser	S	-664.43	-132.89	-797.32
	06/06/2025			Current Account		Gas	KCC - Laser	Z	464.83		464.83
							Subtotal for Code:		£-1,039.13	£434.62	£-1,473.75

Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
254 Electricity											
	18/06/2025	E9949358		Current Account		Electricity	KCC - Laser	S	1,197.96	239.59	1,437.55
							Subtotal for Code:		£1,197.96	£239.59	£1,437.55

Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
255 Rates											
	25/06/2025	July		Current Account		NNDR	DBC	Z	1,759.00		1,759.00
	02/06/2025			Current Account		NNDR	DBC	Z	2,081.00		2,081.00
							Subtotal for Code:		£3,840.00		£3,840.00

Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
274 Bank Interest											
	27/06/2025	13/5 to 12/6		Current Account		Bank Charges	Barclays	Z	16.17		16.17
	10/06/2025			Current Account		Card Fee	Barclaycard	Z	24.10		24.10
	18/06/2025			Current Account		Card Fee	Elavon	Z	251.29		251.29
							Subtotal for Code:		£291.56		£291.56
							Subtotal for Cost Centre:		25,097.95	558.21	25,656.16

re Church Road Hall

Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
280 Wages											
	12/06/2025			Current Account		Wages	SGTC	Z	488.40		488.40
							Subtotal for Code:		£488.40		£488.40

Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
281 Repairs & Maintenance											
	26/06/2025	6625/6626/662		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92

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Swancombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-06-2025 and 30-06-2025)

1 July 2025 (2025-2026)

02/06/2025	Active Saver 1	NNDR	DBC	Subtotal for Code: Rates	Z	636.00	£1,272.00	636.00	£1,272.00
Number	345	Miscellaneous Expenditure							
Date	Invoice No	Minute	Bank	Description	Cheq. No.				
06/06/2025	3750		Current Account	Drainage Services					
				Supplier					
				Drainage that Works Ltd					
				Subtotal for Code: Miscellaneous Expenditure	S	1,210.00	242.00	1,452.00	
						£1,210.00	£242.00	£1,452.00	
				Subtotal for Cost Centre: Sports Pavilion		2,545.87	245.19	2,791.06	
re									
Number	360	Wages							
Date	Invoice No	Minute	Bank	Description	Cheq. No.				
12/06/2025			Current Account	PAYE					
12/06/2025			Current Account	NI					
12/06/2025			Current Account	Wages					
				Supplier					
				HMRC					
				HMRC					
				SGTC					
				Subtotal for Code: Wages		147.60	48.22	147.60	
						48.22		48.22	
						618.20		618.20	
						£814.02		£814.02	
Number	361	Repairs & Maintenance							
Date	Invoice No	Minute	Bank	Description	Cheq. No.				
16/06/2025	11646		Current Account	Air Conditioning Service					
				Supplier					
				LW Burt & Son Ltd					
				Subtotal for Code: Repairs & Maintenance	S	1,918.94	383.79	2,302.73	
						£1,918.94	£383.79	£2,302.73	
Number	363	Cleaning Materials							
Date	Invoice No	Minute	Bank	Description	Cheq. No.				
17/06/2025	103265		Current Account	Cleaning Materials					
				Supplier					
				KCC - KCS					
				Subtotal for Code: Cleaning Materials	S	17.94	3.59	21.53	
						£17.94	£3.59	£21.53	
				Subtotal for Cost Centre: Town Council Offices Communit		2,750.90	387.38	3,138.28	
re									
Number	380	Wages							
Date	Invoice No	Minute	Bank	Description	Cheq. No.				
12/06/2025			Current Account	Pension E'ee					
12/06/2025			Current Account	Pension E'er					
12/06/2025			Current Account	PAYE					
12/06/2025			Current Account	NI					
12/06/2025			Current Account	Wages					
				Supplier					
				KCC - LGPS					
				KCC - LGPS					
				HMRC					
				HMRC					
				SGTC					
				Subtotal for Code: Wages		67.38	284.22	67.38	
						284.22		284.22	
						-0.40		-0.40	
						211.71		211.71	
						2,215.28		2,215.28	
						£2,778.19		£2,778.19	
Number	381	Food/Supplies							
Date	Invoice No	Minute	Bank	Description	Cheq. No.				
12/06/2025	3548588		Current Account	Cafe - Supplies					
25/06/2025	3434138		Current Account	NNDR					
06/06/2025			Current Account	Food Supplies					
				Supplier					
				Bookers					
				DBC					
				Petty Cash					
				Subtotal for Code: Food/Supplies		350.46	8.60	359.06	
						267.82		267.82	
						322.25		322.25	
						£940.53	£8.60	£949.13	

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-06-2025 and 30-06-2025)

1 July 2025 (2025-2026)

382 Furniture, Fixtures & Equipment (incl. I									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
330	26/06/2025	6625/6626/662		Current Account		Hygiene Services	VR Sani	S	11.71
337	30/06/2025	398381		Current Account		Coffee Machine Monthly Rental	Matthew Algie	S	86.87
Subtotal for Code: Furniture, Fixtures & Equipment									£19.71
									£118
384 Rates									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
323	25/06/2025	July		Current Account		NDR	DBC	Z	310.00
340	02/06/2025			Current Account		NDR	DBC	Z	212.00
Subtotal for Code: Rates									£522.00
									£522
389 Maintenance									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
239	05/06/2025			Current Account		Waste Bin Collection	Biffa	S	198.85
Subtotal for Code: Maintenance									£198.85
									£238
395 Cafe Income									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
294	12/06/2025	31 May 2025		Current Account		Barclaycard - Card Fee	Barclaycard	Z	20.41
Subtotal for Code: Cafe Income									£20.41
									£20
424 Water Rates									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
329	25/06/2025	09566573		Current Account		Water Rates	Waterplus	Z	3,358.52
Subtotal for Code: Water Rates									£3,358.52
Subtotal for Cost Centre: Old Fire Station Cafe									7,917.08
									68.08
									7,985
TOTALS									£72,213.13
									£2,876.56
									£75,089

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

18 August 2025 (2025-2026)

Parks Establishment									
Invoice No	Invoice Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
41	25/07/2025	2025-2026/773	Bank Active Saver 1		Repayment for Memorial Bench	Svetlana Konstaninova Mackey	Z	755.20	755.20
						Subtotal for Code: Equipment/Materials		£755.20	£755.20
						Subtotal for Cost Centre: Parks Establishment		755.20	755.20
Swanscombe Park									
75	28/07/2025	2025-2026/774	Bank Active Saver 1		Bowls Club Rent	Istead Rise Bowls Club	Z	4,425.00	4,425.00
						Subtotal for Code: Bowls Income		£4,425.00	£4,425.00
						Subtotal for Cost Centre: Swanscombe Park		4,425.00	4,425.00
Administration									
238	11/07/2025	2025-2026/772	Bank Active Saver 1		Mayoral Engagement	Dawn Johnston	Z	105.00	105.00
						Subtotal for Code: Civic Budget		£105.00	£105.00
251	29/07/2025		Bank Active Saver 1		Fire Extinguisher Service	Kent Fire Extinguisher Services Ltd	Z	10.80	10.80
						Subtotal for Code: Council Offices Building Maintenance		£10.80	£10.80
271	24/07/2025		Bank Current Account		Donation to Phone Kiosk	Various	Z	1,000.00	1,000.00
	11/07/2025		Bank Current Account		VAT Repayment	HMRC	R	13,109.71	13,109.71
	17/07/2025		Bank Active Saver 1		Donation to Phone Kiosk	Various	Z	300.00	300.00
						Subtotal for Code: Miscellaneous Income		£1,300.00	£14,409.71
274	02/07/2025		Bank Active Saver 2		Bank Interest	CCLA	Z	84.93	84.93
	02/07/2025		Bank Active Saver 2		Bank Interest	CCLA	Z	2.93	2.93
						Subtotal for Code: Bank Interest		£87.86	£87.86
						Subtotal for Cost Centre: Administration		1,503.66	14,613.37
Church Road Hall									
295	01/07/2025	2025-2026/76C	Bank Active Saver 1		Hall Hire	Cake and Computer Club	Z	120.00	120.00

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

Cost Centre Heritage Community Hall									
Code Number	Date	Invoice No	Minute	335 Hire Income					
Vchr.									
146	02/07/2025	2025-2026/755		Active Saver 1	Hall Hire			60.00	60.00
147	02/07/2025	2025-2026/770		Active Saver 1	Hall Hire			80.00	80.00
148	02/07/2025	2025-2026/756		Active Saver 1	Hall Hire			60.00	60.00
149	02/07/2025	2025-2026/769		Active Saver 1	Hall Hire			80.00	80.00
151	11/07/2025	2025-2026/762		Active Saver 1	Hall Hire			125.00	125.00
155	11/07/2025	2025-2026/759		Active Saver 1	Hall Hire			90.00	90.00
155	11/07/2025	2025-2026/759		Active Saver 1	Hall Hire			20.00	20.00
156	11/07/2025	2025-2026/757		Active Saver 1	Hall Hire			240.00	240.00
158	11/07/2025	2025-2026/748		Active Saver 1	Hall Hire			100.00	100.00
162	29/07/2025	2025-2026/761		Active Saver 1	Hall Hire			80.00	80.00
206	16/07/2025			Active Saver 1	Hall Hire			234.00	234.00
				Subtotal for Code: Hire Income				£1,289.00	£1,289.00
				Subtotal for Cost Centre: Church Road Hall				1,289.00	1,289.00

Cost Centre Town Council Offices Community Hall									
Code Number	Date	Invoice No	Minute	370 Hire Income					
Vchr.									
153	11/07/2025	2025-2026/764		Active Saver 1	Hall Hire			1,172.50	1,172.50
				Subtotal for Code: Hire Income				£1,172.50	£1,172.50
				Subtotal for Cost Centre: Heritage Community Hall				1,172.50	1,172.50

Cost Centre Old Fire Station Cafe									
Code Number	Date	Invoice No	Minute	390 Miscellaneous Expenditure (incl. DBC i					
Vchr.									
150	02/07/2025	2025-2026/767		Active Saver 1	Hall Hire			504.00	504.00
154	11/07/2025	2025-2026/765		Active Saver 1	Hall Hire			216.00	216.00
157	11/07/2025	2025-2026/766		Active Saver 1	Hall Hire			2,756.25	2,756.25
				Subtotal for Code: Hire Income				£3,476.25	£3,476.25
				Subtotal for Cost Centre: Town Council Offices Communi				3,476.25	3,476.25

Cost Centre Old Fire Station Cafe									
Code Number	Date	Invoice No	Minute	395 Cafe Income					
Vchr.									
177	18/07/2025			Current Account	Food Sales			974.83	1,169.8
181	01/07/2025			Active Saver 1	Food Sales			61.00	61.0
182	01/07/2025			Active Saver 1	Food Sales				
				Subtotal for Code: Miscellaneous Expenditure (incl				£184.46	£184.4
				Subtotal for Cost Centre: Old Fire Station Cafe				184.46	184.4

Swale, Combe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

18 August 2025 (2025-2026)

02/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	23.30	23.30
03/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	35.80	35.80
04/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	40.40	40.40
07/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	92.40	92.40
08/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	37.90	37.90
09/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	54.80	54.80
10/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	29.40	29.40
11/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	19.40	19.40
14/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	72.70	72.70
15/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	77.10	77.10
16/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	25.90	25.90
17/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	39.90	39.90
18/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	43.30	43.30
21/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	70.60	70.60
22/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	36.00	36.00
23/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	57.80	57.80
24/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	35.90	35.90
25/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	30.20	30.20
28/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	69.00	69.00
29/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	55.50	55.50
30/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	36.10	36.10
31/07/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	30.60	30.60
Subtotal for Code: Cafe Income					£194.97	£2,244.80
Subtotal for Cost Centre: Old Fire Station Cafe					£2,049.83	2,234.29
TOTALS					£14,855.90	£13,304.68
						£28,160.58

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Swancombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

18 August 2025 (2025-2026)

Grove Car Park									
Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
			20 Rates				DBC	Z	
30/07/2025				Current Account		NNDR	Subtotal for Code: Rates		212.00
							Subtotal for Cost Centre: Grove Car Park		212.00
									212.00
									£212.00
									£212.00

Parks Establishment									
Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
			40 Wages						
02/07/2025		370		Current Account		Park Sites	Night & Day Security	Z	1,560.95
02/07/2025		369		Current Account		Park security	Night & Day Security	Z	1,744.38
14/07/2025				Current Account		Pension E'ee	KCC - LGPS	Z	202.56
14/07/2025				Current Account		Pension E'er	KCC - LGPS	Z	722.99
14/07/2025				Current Account		Pension E'ee	Digital Wealth	Z	254.03
14/07/2025				Current Account		Pension E'er	Digital Wealth	Z	152.42
14/07/2025				Current Account		PAYE	HMRC	Z	1,144.20
14/07/2025				Current Account		NI	HMRC	Z	1,811.93
14/07/2025				Current Account		Wages	SGTC	Z	7,536.87
							Subtotal for Code: Wages		£15,130.33
									£15,130.33

41 Equipment/Materials									
Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
03/07/2025		934812		Current Account		Parks Materials	Ernest Doe & Sons Ltd	S	8.23
03/07/2025		31741		Current Account		Parks Materials	Discount Builders Merchants	S	85.30
08/07/2025		2005491579		Current Account		Parks Equipment - Various	Trade UK	S	59.98
08/07/2025		2005491579		Current Account		Parks Equipment - Various	Trade UK	Z	44.99
08/07/2025		DA431408		Current Account		Plumbing Materials	Gurney & White	S	26.40
11/07/2025		26992		Current Account		Parks Uniform	Ebsfleet Printing Solutions	S	48.60
11/07/2025		741913		Current Account		Skip Hire	Pindlen Ltd	S	354.00
15/07/2025		0001/00032011		Current Account		Parks - General repairs	Discount Builders Merchants	S	35.71
17/07/2025		36178		Current Account		Ceremonial Flags	Hampshire Flag	S	241.15
17/07/2025		068603		Current Account		Parks - Play Area Repairs	Online Playgrounds	S	257.00
17/07/2025		122689		Current Account		Cleaning Equipment	KCC - KCS	S	19.78
21/07/2025		0001/00032011		Current Account		Parks Equipment - Fence Repair Supp	Discount Builders Merchants	S	109.12
22/07/2025		0001/0003206		Current Account		Parks - General repairs	Discount Builders Merchants	S	68.17
29/07/2025		2006002839		Current Account		Parks Equipment - Drill Bits	Trade UK	S	5.79
29/07/2025		2005812186		Current Account		Parks Equipment - Boots, Pads & Cabl	Trade UK	S	6.87
29/07/2025		2005805968		Current Account		Parks - Blades & Materials	Trade UK	S	20.39
29/07/2025		36604		Current Account		Parks Equipment - Top Soil	Binder Loams	S	390.72
29/07/2025		78631		Current Account		fencing supplies	Orchard Fencing Ltd	S	79.20

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

18 August 2025 (2025-2026)

429	29/07/2025	0001-0003-214	Current Account	Parks Equipment - Line Marking Machi	Discount Builders Merchants	S	29.92	5.98	35.91
433	30/07/2025		Current Account	net bag	Barclaycard - Net World	Z	38.68		38.61
441	31/07/2025	410169	Current Account	Parks Materials	Gurney & White	S	1.63	0.33	1.91
442	31/07/2025	744044	Current Account	Skip Hire	Pinden Ltd	S	295.00	59.00	354.01
Subtotal for Code: Equipment/Materials							£1,923.88	£368.06	£2,291.9
46 Vehicles									
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Net	Vat	Total
Vchr.									
351	02/07/2025	E2020580820		Current Account	Parks Fuel		208.68	22.08	230.71
Subtotal for Code: Vehicles							£208.68	£22.08	£230.7
47 Water Rates									
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Net	Vat	Total
Vchr.									
421	29/07/2025	8406488		Current Account	Water Rates		130.26		130.21
Subtotal for Code: Water Rates							£130.26		£130.2
48 Gas/Electricity									
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Net	Vat	Total
Vchr.									
412	21/07/2025	E10009339		Current Account	Electricity - Bowls Pavilion		18.23	0.91	19.11
Subtotal for Code: Gas/Electricity							£18.23	£0.91	£19.1
56 Unexpected/Emergency Works									
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Net	Vat	Total
Vchr.									
410	18/07/2025	Heritage/ Brook		Current Account	Parks - General repairs		480.00		480.01
411	18/07/2025	Flagpole		Current Account	Parks - General repairs		280.00		280.01
Subtotal for Code: Unexpected/Emergency Works							£760.00		£760.01
Subtotal for Cost Centre: Parks Establishment							18,171.38	391.05	18,562.41
St Peter & St Paul's Churchyard									
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Net	Vat	Total
Vchr.									
416	21/07/2025	1		Current Account	St Peters & St Paul - Cemetery Wall		750.00	150.00	900.01
Subtotal for Code: Maintenance							£750.00	£150.00	£900.01
Subtotal for Cost Centre: St Peter & St Paul's Churchyard							750.00	150.00	900.01
General Projects (inc. Summer Entertai									
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Net	Vat	Total
Vchr.									
366	11/07/2025	19 June		Current Account	Summer Fair 2025		27.60		27.61
367	11/07/2025	19 June		Current Account	Summer Fair 2025		15.40		15.41
420	23/07/2025	900214219		Current Account	Load Testing and Licence Fee - Street l		514.00	95.00	609.01
Subtotal for Code: General Projects (inc. Summer							£557.00	£95.00	£652.01
Subtotal for Cost Centre: Other Projects							557.00	95.00	652.01

Listing of Payments in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

re Leisure Centre									
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	30/07/2025	146		Current Account		NNDR	DBC	Z	636.00
							Subtotal for Code:	Rates & Insurance Rent - DBC	£636.00
							Subtotal for Cost Centre:	Leisure Centre	636.00
re Allotments									
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	17/07/2025	212		Current Account		Water Rates	Business Stream	Z	81.66
		8363565					Subtotal for Code:	Water Supply	£81.66
							Subtotal for Cost Centre:	Allotments	81.66
re Administration									
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	14/07/2025	230		Current Account		Pension E'ee	KCC - LGPS	Z	411.46
	14/07/2025			Current Account		Pension E'er	KCC - LGPS	Z	1,403.80
	14/07/2025			Current Account		Pension E'ee	Digital Wealth	Z	347.13
	14/07/2025			Current Account		Pension E'er	Digital Wealth	Z	208.28
	14/07/2025			Current Account		PAYE	HMRC	Z	2,264.86
	14/07/2025			Current Account		NI	HMRC	Z	2,537.07
	14/07/2025			Current Account		Wages	SGTC	Z	9,727.69
							Subtotal for Code:	Wages	£16,900.29
re 232 Photocopier									
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	30/07/2025	1205089995		Current Account		Photocopier Usage	Konica Minolta	S	51.52
	30/07/2025	1205089995		Current Account		Photocopier Usage	Konica Minolta	S	22.53
	30/07/2025	1205089995		Current Account		Photocopier Usage	Konica Minolta	S	22.53
							Subtotal for Code:	Photocopier	£96.58
re 233 Stationary, Advertising & Postage									
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	17/07/2025	122689		Current Account		Cleaning Equipment	KCC - KCS	S	26.67
	30/07/2025	GB51KUQEAB		Current Account		Stationary	Amazon UK	S	30.72
	18/07/2025			Current Account		Postage	Francotyp Postalia Ltd	Z	50.00
							Subtotal for Code:	Stationary, Advertising & Postage	£107.39
re 234 Telephone / Internet									
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
	14/07/2025	T212304		Current Account		Phone Bill - All Mobiles	Overline	S	525.97
									105.19
									631.16

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Listing of Payments in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

15/07/2025	8346510	Current Account	Water Rates	Business Stream	Z	680.88	680.88	£680.88
				Subtotal for Code:				£680.88
14/07/2025	253 Gas	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	Gas	KCC Laser	S	453.08	90.62	543.70
	G9985880	Current Account				£453.08	£90.62	£543.70
				Subtotal for Code:				
21/07/2025	254 Electricity	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	Electricity	KCC Laser	S	1,445.99	289.20	1,735.19
	E10009203	Current Account				£1,445.99	£289.20	£1,735.19
				Subtotal for Code:				
30/07/2025	255 Rates	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	NDR	DBC	Z	1,759.00		1,759.00
		Current Account				£1,759.00		£1,759.00
				Subtotal for Code:				
30/07/2025	274 Bank Interest	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	Bank Charges	Barclays	Z	15.24		15.24
		Current Account	Bank Charges	Barclays	Z			
		Current Account	Card Fee	Elavon	Z	7.20		7.20
						£22.44		£22.44
				Subtotal for Code:				
			Bank Interest					
			Administration			26,569.64	1,016.86	27,586.50
				Subtotal for Cost Centre:				
14/07/2025	280 Wages	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	Wages	SGTC	Z	512.82		512.82
		Current Account				£512.82		£512.82
				Subtotal for Code:				
29/07/2025	281 Repairs & Maintenance	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	Hygiene Services	VR Sani	S	4.10	0.82	4.92
	71367137713	Current Account				£4.10	£0.82	£4.92
				Subtotal for Code:				
			Repairs & Maintenance					
14/07/2025	282 Gas & Electricity	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	Gas	KCC Laser	L	44.83	2.24	47.07
	G9986445	Current Account				£44.83	£2.24	£47.07
				Subtotal for Code:				
			Gas & Electricity					
30/07/2025	285 Rates	Bank	Description	Supplier	Vat Type	Net	Vat	Total
	Invoice No	Minute	NDR	DBC	Z	70.00		70.00
		Current Account				£70.00		£70.00
				Subtotal for Code:				
			Rates					

Created by
Scieo

Swanscombe and Greenhithe Town Council

18 August 2025 (2025-2026)

Listing of Payments in each Code for All Cost Centres

(Between 01-07-2025 and 31-07-2025)

Subtotal for Cost Centre: Town Council Offices Communi										888.18	14.37	902.55
e Old Fire Station Cafe												
umber	Date	380 Invoice No	Wages Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	14/07/2025			Current Account		Pension E'ee	KCC - LGPS	Z	72.08		72.08	
	14/07/2025			Current Account		Pension E'er	KCC - LGPS	Z	304.05		304.05	
	14/07/2025			Current Account		PAYE	HMRC	Z	38.00		38.00	
	14/07/2025			Current Account		NI	HMRC	Z	247.85		247.85	
	14/07/2025			Current Account		Wages	SGTC	Z	2,218.06		2,218.06	
							Subtotal for Code: Wages		£2,880.04		£2,880.04	
381 Food/Supplies												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	07/07/2025	3549483		Current Account		Food Supplies	Bookers	X	378.92	9.35	388.27	
	21/07/2025	3549995		Current Account		Cafe - Supplies	Bookers	X	297.63	12.11	309.74	
	18/07/2025			Current Account		Food Supplies	Petty Cash	Z	177.10		177.10	
	22/07/2025			Current Account		Food Supplies	Bookers	Z	271.38		271.38	
							Subtotal for Code: Food/Supplies		£1,125.03	£21.46	£1,146.49	
382 Furniture, Fixtures & Equipment (incl. I												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	02/07/2025	026C12998		Current Account		Waste Bin Collection	Biffa	S	159.99	32.00	191.99	
	11/07/2025	16038799		Current Account		Cafe - Card fees	Takepayments	S	49.00	9.80	58.80	
	14/07/2025	PZ16052580		Current Account		Cafe - Card Terminal	Takepayments	S	25.00	5.00	30.00	
	31/07/2025	410169		Current Account		Coffee Machine Monthly Rental	Matthew Algie	S	86.87	17.37	104.24	
							Subtotal for Code: Furniture, Fixtures & Equipment		£320.86	£64.17	£385.03	
384 Rates												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	30/07/2025			Current Account		NNDR	DBC	Z	310.00		310.00	
							Subtotal for Code: Rates		£310.00		£310.00	
389 Maintenance												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	29/07/2025	71367137713		Current Account		Hygiene Services	VR Sani	S	11.71	2.34	14.05	
							Subtotal for Code: Maintenance		£11.71	£2.34	£14.05	
390 Miscellaneous Expenditure (incl. DBC i												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	15/07/2025	July 2025		Current Account		Cafe - Card fees	Barclaycard	Z	20.00		20.00	
							Subtotal for Code: Miscellaneous Expenditure (incl		£20.00		£20.00	
424 Water Rates												
umber	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
	15/07/2025			Current Account		Water Rates	Waterplus	Z				

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-07-2025 and 31-07-2025)

18 August 2025 (2025-2026)

Subtotal for Code:		Water Rates			
Subtotal for Cost Centre:		Old Fire Station Cafe			
		4,667.64	87.97		4,755.61
TOTALS		£55,496.93	£1,773.58		£57,270.51

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Centre Public Lighting					
1 Supply & Maintenance			3,150.00	1,050.00	275.91
3 Christmas Lighting			4,170.00	1,390.00	1,390.00
4 Repairs			500.00	166.64	166.64
5 Long Term Financial Risks					
6 Income	1.00	0.36			-0.36
Total for Public Lighting	1.00	0.36	7,820.00	2,606.64	1,832.19
Centre Grove Car Park					
20 Rates			2,100.00	700.00	-458.75
21 Repairs & Maintenance			500.00	166.64	166.64
22 Long Term Financial Risks					
421 Income	1,000.00	333.36			-333.36
Total for Grove Car Park	1,000.00	333.36	2,600.00	866.64	-625.47
Centre Craylands Lane Car Park					
30 Rates					
31 Repairs & Maintenance					
32 Long Term Financial Risks					
Total for Craylands Lane Car Park					
Centre Parks Establishment					
40 Wages			108,250.00	36,083.36	-20,873.56
41 Equipment/Materials	755.20		31,000.00	10,333.36	652.16
42 New Grounds Maintenance Equipm					-2,815.32
43 Fuel			2,000.00	666.64	-86.72
44 Fencing			3,000.00	1,000.00	784.70
45 Telephone			250.00	83.36	83.36
46 Vehicles			2,000.00	666.64	-112.66
47 Water Rates			2,575.00	858.36	-373.40
48 Gas/Electricity			3,000.00	1,000.00	-791.05
49 Playground Equipment & Maintenanar			5,000.00	1,666.64	-760.97

AGENDA ITEM 9

FG 11/9/25

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance	
	Total for year	Year to Date		Total for Year	Year to Date		Year to Date	
50 Staff Training				2,000.00	666.64	425.00	241.64	
51 Knockhall Changing Rooms				500.00	166.64		166.64	
52 Parks Works Area				750.00	250.00	56.26	193.74	
53 Vandalism				500.00	166.64		166.64	
54 Trees				3,000.00	1,000.00		1,000.00	
55 New Recreational Facilities								
56 Unexpected/Emergency Works				750.00	250.00	760.00	-510.00	
57 Long Term Financial Risks				5,000.00	1,666.64		1,666.64	
58 New Community Facility								
65 Miscellaneous Income	500.00	166.64	200.00				33.36	
Sub Total for Parks Establishment	500.00	166.64	955.20	169,575.00	56,524.92	78,648.28	-21,334.80	
Cost Centre Swanscombe Park								
70 Bowls Pavilion Maintenance								
71 Long Term Financial Risks								
75 Bowls Income	4,246.00	1,415.36	4,425.00				3,009.64	
78 Hire Charges								
Sub Total for Swanscombe Park	4,246.00	1,415.36	4,425.00				3,009.64	
Cost Centre Knockhall Playing Field								
80 Rates				153.00	51.00	88.33	-37.33	
81 Long Term Financial Risks								
85 Football	6,240.00	2,080.00	200.00				-1,880.00	
Sub Total for Knockhall Playing Field	6,240.00	2,080.00	200.00	153.00	51.00	88.33	-1,917.33	
Cost Centre Broomfield Sports Ground								
90 Long Term Financial Risks								
95 Football Income	8,600.00	2,866.64	196.00				-2,670.64	
96 Cricket Income			1,585.00				1,585.00	
97 Miscellaneous Income								

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Total for Broomfield Sports Ground	8,600.00	2,866.64	1,781.00		-1,085.64
t Centre Heritage Park					
100 Maintenance/Rent			500.00	166.64	866.64
104 Long Term Financial Risks					
Total for Heritage Park	700.00	700.00	500.00	166.64	866.64
t Centre St Peter & St Paul's Churchyard					
110 Maintenance			2,000.00	666.64	-83.36
Total for St Peter & St Paul's Churchyard	2,000.00	666.64	2,000.00	750.00	-83.36
t Centre Other Projects					
121 General Projects (inc. Summer Entic	1,325.00		10,000.00	3,333.36	-4,780.15
Total for Other Projects	1,325.00		10,000.00	9,438.51	-4,780.15
t Centre Leisure Centre					
146 Rates & Insurance Rent - DBC	3,709.96		32,500.00	10,833.36	2,192.86
155 Management Fee			58,000.00	19,333.36	4,833.36
Total for Leisure Centre	3,709.96		90,500.00	30,166.72	7,026.22
t Centre Squash Courts					
200 Maintenance					
201 Long Term Financial Risks					
Total for Squash Courts					
t Centre Allotments					
210 Rents / Licences			245.00	81.64	81.64
211 Repairs / Maintenance			250.00	83.36	83.36
212 Water Supply				114.62	-114.62
213 Long Term Financial Risks					
218 Rent Income	5,230.00	1,743.36			3,769.15

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

Cost Centre	Allotments	Budget Receipts		Budget Payments		Variance	
		Total for year	Year to Date	Total for year	Year to Date	Act. Receipts	Act. Payments
Sub Total for		5,230.00	1,743.36	495.00	165.00	114.62	3,819.50
Administration							
230	Wages						
231	Furniture, Fixtures & Fittings			142,750.00	47,583.36		62,842.53
232	Photocopier			750.00	250.00		25.00
233	Stationary, Advertising & Postage			1,000.00	333.36		859.75
234	Telephone / Internet			1,600.00	533.36		496.71
235	Mileage Allowance			3,700.00	1,233.36		3,594.47
236	Insurance			200.00	66.64		66.64
237	Subscriptions / Publications			14,000.00	4,666.64		14,971.81
238	Civic Budget			5,000.00	1,666.64		4,510.12
239	Civic Reception			1,500.00	500.00	122.50	241.99
240	Chairs of Office			1,500.00	500.00		1,525.44
241	Legal Fees			250.00	83.36		39.58
242	External Audit Fees			3,000.00	1,000.00		1,000.00
243	Internal Audit Fees			1,400.00	466.64		466.64
244	Local Funding			350.00	116.64		210.00
245	Miscellaneous Expenditure			2,000.00	666.64		1,000.00
246	Election Expenses			6,000.00	2,000.00		791.64
247	Staff Training			2,000.00	666.64		666.64
248	Member Training			1,500.00	500.00		205.00
249	IT Services			1,500.00	500.00		400.00
250	Handyman (incl. seasonal park staff)			4,000.00	1,333.36		4,251.22
251	Council Offices Building Maintenance			500.00	166.64		166.64
252	Water Rates			12,000.00	4,000.00	10.80	7,487.99
253	Gas			2,000.00	666.64		-3,477.19
254	Electricity			2,750.00	916.64		-14.24
255	Rates			6,500.00	2,166.64		157.97
256	Long Term Financial Risks			17,500.00	5,833.36		-4,241.46
270	Photocopier Income						-3,283.39
271	Miscellaneous Income						
Sub Total for		1,000.00	333.36			1,693.00	1,359.64

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
272 Precept	440,713.00	146,904.36			88,406.64
273 Section 136					
274 Bank Interest	3,000.00	1,000.00		388.25	-630.21
276 Government CTax Grant	14,435.00	4,811.64			2,406.36
422 CIL					4,999.35
Total for Administration	459,148.00	153,049.36	235,250.00	78,416.56	54,883.99
Centre Church Road Hall					
280 Wages			5,800.00	1,933.36	-44.66
281 Repairs & Maintenance			500.00	166.64	98.60
282 Gas & Electricity			850.00	283.36	-417.45
283 Cleaning Materials			100.00	33.36	14.61
284 Furniture, Fixtures & Fittings			100.00	33.36	33.36
285 Rates			1,172.00	390.64	37.05
287 Miscellaneous Expenditure			125.00	41.64	37.54
288 Long Term Financial Risks					
295 Hire Income	6,500.00	2,166.64		150.00	1,633.92
406 Telephone Broadband			100.00	33.36	33.36
423 Water Rates				417.91	-417.91
Total for Church Road Hall	6,500.00	2,166.64	8,747.00	2,915.72	1,008.42
Centre Grove Hall					
301 Repairs & Maintenance			500.00	166.64	-213.36
302 Gas & Electricity			100.00	33.36	-48.91
305 Rates					
306 Water Rates					
308 Long Term Financial Risks					
Total for Grove Hall			600.00	200.00	-262.27
Centre Heritage Community Hall					
320 Wages					
321 Repairs & Maintenance					

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
322 Gas & Electricity					
323 Cleaning Materials					
324 Furniture, Fixtures & Fittings					
325 Rates					
326 Water Rates			83.00		-83.01
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income	13,796.00	4,598.64			91.31
Sub Total for Heritage Community Hall	13,796.00	4,598.64	83.00		8.3
Cost Centre Sports Pavilion					
340 Utilities			295.44		-295.4
341 Water Rates			79.84		-79.8
342 Maintenance & Cleaning Contributic					
343 Rates			4,627.25		-4,627.2
344 Building Insurance					
345 Miscellaneous Expenditure			1,210.00		-1,210.01
346 Professional Fees					
350 Income					
425 Construction Costs					
426 Grant Income					
Sub Total for Sports Pavilion			6,212.53		-6,212.5
Cost Centre Town Council Offices Community I					
360 Wages	8,750.00	2,916.64	3,007.88		-91.2
361 Repairs & Maintenance	420.00	140.00	1,918.94		-1,778.9
362 Furniture, Fixtures & Fittings	100.00	33.36			33.31
363 Cleaning Materials	260.00	86.64	147.24		-60.61
364 Miscellaneous Expenditure	75.00	25.00			25.01
365 Long Term Financial Risks					
370 Hire Income	47,500.00	15,833.36	100.00		-549.81

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Total for Town Council Offices Communi	47,500.00	15,833.36	9,605.00	3,201.64	-2,422.28
Centre Old Fire Station Cafe					
380 Wages			20,800.00	6,933.36	-4,897.28
381 Food/Supplies			4,000.00	1,333.36	-2,684.48
382 Furniture, Fixtures & Equipment (inc			500.00	166.64	-640.43
383 Advertising			100.00	33.36	33.36
384 Rates			2,250.00	750.00	-699.85
385 Electricity			1,500.00	500.00	-242.10
386 Cleaning Materials			120.00	40.00	40.00
387 DBC Maintenance Service Charge			1,500.00	500.00	500.00
388 Telephone / Internet			500.00	166.64	166.64
389 Maintenance		192.20	500.00	166.64	-355.47
390 Miscellaneous Expenditure (incl. DE		184.46	500.00	166.64	-130.79
391 Long Term Financial Risks					
392 Rent DBC			5,600.00	1,866.64	1,866.64
395 Cafe Income	20,500.00	6,833.36		40.41	960.60
424 Water Rates				3,803.45	-3,803.45
Total for Old Fire Station Cafe	20,500.00	6,833.36	37,870.00	12,623.28	-9,886.61
Centre Bus Shelters					
400 Maintenance			250.00	83.36	83.36
Total for Bus Shelters			250.00	83.36	83.36
Centre Ingress Park Community Centre					
407 Wages			6,000.00	2,000.00	2,000.00
408 Repairs & Maintenance			500.00	166.64	166.64
409 Gas & Electricity			1,500.00	500.00	500.00
410 Cleaning Materials			500.00	166.64	166.64
411 Furniture & Fittings			500.00	166.64	166.64
412 Rates (NNDR)			1,600.00	533.36	533.36
413 Water Rates			600.00	200.00	200.00

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 31/07/2025)

	Budget Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Total for Year	Year to Date	Year to Date	Year to Date
414 Key Holder Security			600.00	200.00		200.00
415 Misc Expenditure			100.00	33.36		33.36
416 Long Term Financial Risks						
418 Hire Income			14,000.00	4,666.64		4,666.64
419 Commuted Sum			6,000.00	2,000.00		2,000.00
420 Contingency Fund			10,000.00	3,333.36		3,333.36
Sub Total for Ingress Park Community Centre			41,900.00	13,966.64		13,966.64
GRAND TOTALS	£573,261.00	£191,087.08	£617,865.00	£205,954.76	£277,929.58	£37,894.51

AGENDA ITEM 10

(A)

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

1. Name and full address of Organisation:	We Are Beams 38-40 St David's Road Hextable, Kent BR8 7RJ
2. Amount of funding requested.	£500
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:	Marie Moorey Allsworth Court 38-40 St David's Road Hextable Kent BR8 7RJ
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	We are beams was established as charity in 1996 by a group of parents who believed that they could provide better support for their disabled and autistic children by working together rather than the help they were currently getting through the local authority. The values that underpin our work are service excellence, parent-driven, people focussed, responsive to needs, promoting an inclusive agenda, beneficiary involvement in the development of services, increasing social awareness of disability and collaborative working with professionals and charities
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	We have supported 88 families who live in Swanscombe and Greenhithe within the last 12 months
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	The Family Advice Service within We Are Beams is a team of experienced advisors who provide essential support to families of disabled children aged between 0-25 years. These children often face one or more learning difficulties, complex needs, physical or sensory impairment due to their disability. As an initial point of contact for parents and careers, we help them to navigate the challenges of raising a disabled child and to cope with their child's disability and behaviour. Caring for a disabled child can be overwhelming, leading to significant emotional and physical strain.

	brink of crisis, struggling with exhaustion and despair. Our role is to continue to support the parents and give them the tools and knowledge they need to make informed choices for their child's care and wellbeing. Our service offers a comprehensive range of support, including a telephone help-line, home visits, drop-in advice sessions, support groups and educational parenting programmes. We pride ourselves on being relatable and empathetic, offering parents a safe and supportive environment where they feel at ease, less anxious and more comfortable. Our service outcomes focus on improving the health and wellbeing of parents and children, preventing families from reaching crisis point, and increasing confidence in managing disabilities. Additionally, we equip parents with new coping strategies and parenting skills while aiming for better educational outcomes for children. We provide the opportunity for parents to build strong relationships with other families in similar positions to combat isolation. We have supported 88 families from the council area over the last 12 months however our services are open to all so any of your residents could benefit. Attached, you will find a case study illustrating the impact our service has had on a local family, highlighting significant improvements in their circumstances.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	We are seeking funding from our local community towards our Family Advice Service, which costs £352,933 per annum to operate and often serves as the first point of contact for families, who are typically referred to us by their GPs, paediatricians and education professionals.
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

	• In 2021 we received £300 towards a picnic bench for the garden in our respite centre • In 2022 we received £500 towards our cygnet parenting programme • In 2024 we received £500 towards our shortbreaks activities and £500 towards the training courses our family advice service run.
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: WE ARE BEAMS [REDACTED] [REDACTED] [REDACTED]
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: M Moorey Dated: 14/08/2025

Please use a separate sheet, if necessary, clearly numbering the relevant section.

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③

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

1. Name and full address of Organisation:	St Peter and St Paul's Church, Swanscombe Street, Swanscombe DA10 0JZ
2. Amount of funding requested.	£ 500
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:	Reverend Charlie Lloyd-Evans The Rectory Swanscombe Street Swanscombe DA10 0JZ [REDACTED] [REDACTED]
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	St Peter and St Paul's Church is the parish church of Swanscombe, seeking to share and display the love of God in and for the community in word and deed. As well as being a place of worship, it should be noted that churches are a unique type of organisation that exist primarily for the benefit of its non-members. Are objectives are to serve the community of Swanscombe and to serve God. Our service to the community is to everyone, of all religions or none.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	As a parish church, we are an organisation that encompasses all the residents of Swanscombe. We also work closely with our sister church at St Mary Greenhithe, which encompasses all the residents of Greenhithe.
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	We currently serve the community of Swanscombe through being a place of worship, with all the pastoral responsibilities and impacts that has through all stages of life. We also have a range of activities that further support the community, including Toddler group, coffee mornings, knit and knatter sessions, and various community events. We also support a range of other community activities both in our church centre and in the wider community. We are seeking funding to support establishing a Community Cafe, open to everyone.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	Building on the success of the St Mary Greenhithe Community Cafe, that has been running very successfully at our sister church for over 11 years, we would like to start a St Peter and St Paul's Community Cafe here in Swanscombe. This would start as a monthly event on a Saturday morning, with the aspiration of expanding to a weekly event during the week after 6 months. Initial costs of the project are £1375. This is to buy equipment (Filter Coffee Maker, Soup Makers, Large Sandwich Toaster, wipeable table cloths, advertising materials and other sundries.) We are requesting a £500 grant from the Town, with further funding coming from other sources.

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	We have not applied for funding from the Town Council in the last three years. Funding from other organisations has been secured for various other church projects, including the restoration of the Norman Chalk font and the resurfacing of the Church Centre Car Park. We are also currently fund raising for repair work the roof, masonry, rainwater goods and windows of the church. We have secured a grant of £22,000 from the Friends of Kent Churches, and have several other applications in progress.
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: PAROCHIAL CHURCH COUNCIL OF ST. PETER AND ST. PAUL SWANSCOMBE. Sort Code: [REDACTED] Account Number: [REDACTED] Organisation Name: St Peter and St Paul's Swanscombe
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed:  Dated: 15th August 2025

Please use a separate sheet, if necessary, clearly numbering the relevant section.



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

1. Name and full address of Organisation:	MCK The Church Office, 131 Mounts Road Greenhithe, Kent DA9 9ND
2. Amount of funding requested.	£ 500.00
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:	Jude Andrews [REDACTED] [REDACTED] Address as above
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	MCK exists to love, support and care for individuals and families within the local area. We were established in August 2023 but were previously the Kent based operations of Mary's Child. We support people through our three foodbanks as well as our free legal and advocacy work - advising on housing issues, benefits and immigration issues. We also run free food and fun sessions for families in school holidays.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	Almost all of our trustees live within the Swanscombe and Greenhithe area, as well as a large majority of our volunteers.
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	It is very hard to provide a number of people who will benefit but a guess would be approximately 50 per week. This includes the people who are supported through our foodbanks - families and individuals as well as those who visit our legal adviser. During school holidays this number would be higher because of people accessing our food and fun sessions.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	This funding would be towards supporting our legal and advocacy work that we as a charity provide. The cost of this is £27 per hour / 40 hours per month Therefore £1080 per month.

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

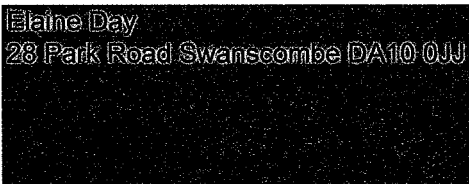
8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	From Swanscombe and Greenhithe Town council March 2024 May 2024 March 2025 Other funding includes Stone Parish council, Kent Community Foundation, Colyer Ferguson, and other individual donations.
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: MCK Sort Code: [REDACTED] Account Number: [REDACTED] Organisation Name: MCK
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: J Andrews Dated:

Please use a separate sheet, if necessary, clearly numbering the relevant section.



APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

1. Name and full address of Organisation:	Grove Irish Dancers
2. Amount of funding requested.	£ Any amount we would apricate
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:	 Elaine Day 28 Park Road Swanscombe DA10 0JJ
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	Grove started July 1989 we are dedicated to promoting Irish dancing with our community. our aim is to provide a welcomin and supportive environment where dancers of a ages and abilities can develop skills, build confidence and friendships. Myself and the other teacher do this voluntary.
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	All of our dancers live in Greenhithe or Swanscombe. We have 15 dancers
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	Through structured training dancers can develop physical coordination, fitness and essential skills such as discipline and focus. we have a number of dancers who have additional needs so we have to adapt our teaching to their learning styles.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	we attend competitions which can be expensive for low income families, so we try to raise money to pay for half of the fees. We also like to pay for sports wear for the dancers. We also pay for the dancers class uniforms for figure dancing or for beginner dancers. Recently we attended the world championships and we had two champions and won a number of other places. I understand my parents could not afford a drees for me when I was young. I never want dancers to feel left out. I make the dresses so they don't.

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	We received funding from you last year
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: Grove Irish Dancers Sort Code: - - Account Number: Organisation Name: Grove Irish Dancers
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: Dated: 02.09.25

Please use a separate sheet, if necessary, clearly numbering the relevant section.

SWANSCOMBE AND GREENHITHE TOWN COUNCIL
**GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE
TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed, **please type the details or complete in legible block capitals.**
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
 - Publicly acknowledge the Town Council for providing funding.
 - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
 - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups
10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

SWANSCOMBE AND GREENHITHE TOWN COUNCIL
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE
TOWN COUNCIL.

12. Funding awarded must be used for the purpose it was applied for and within the timescales agreed (unless stated by the Town Council this will be within 12 months of the funding being agreed).
13. Any funding not used as per 12 (above) must be returned to the Town Council no later than 12 months from the date it was awarded.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513