

Swanscombe and Greenhithe Town Council
TRANSFERS - AUG 2025

Date	Desc	From	To	Amount
12/08/2025	Bank to Bank Transfer	Active Saver 1	Current Account	35,000.00
14/08/2025	Bank to Bank Transfer	Active Saver 1	Current Account	5,000.00
18/08/2025	Bank to Bank Transfer	Active Saver 1	Current Account	10,000.00
22/08/2025	Bank to Bank Transfer	Active Saver 1	Current Account	20,000.00
			Total.....	70,000.00

Swanscombe and Greenhithe Town Council
TRANSFERS - SEPTEMBER 2025

Date	Desc	From	To	Amount
08/09/2025	Bank to Bank Transfer	Active Saver 1	Current Account	17,700.00
11/09/2025	Bank to Bank Transfer	Active Saver 1	Current Account	4,000.00
11/09/2025	Bank to Bank Transfer	Active Saver 2	Current Account	20,000.00
18/09/2025	Bank to Bank Transfer	Active Saver 2	Current Account	3,600.00
23/09/2025	Bank to Bank Transfer	Active Saver 2	Current Account	5,000.00
29/09/2025	Bank to Bank Transfer	Active Saver 1	Current Account	70,000.00
29/09/2025	Bank to Bank Transfer	Active Saver 1	Active Saver 2	28,600.00
			Total.....	148,900.00

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

Cost Centre		Knockhall Playing Field									
Code Number		85 Football									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
165	04/08/2025	2025-2026/792		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	910.00		910.00
165	04/08/2025	2025-2026/792		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	910.00		910.00
165	04/08/2025	2025-2026/792		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	910.00		910.00
166	04/08/2025	2025-2026/793		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	455.00		455.00
166	04/08/2025	2025-2026/793		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	455.00		455.00
166	04/08/2025	2025-2026/793		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	455.00		455.00
166	04/08/2025	2025-2026/793		Active Saver 1		Football Pitch Hire - Knockhall	Swanscombe Tigers FC	Z	455.00		455.00
Subtotal for Code: Football									£4,550.00		£4,550.00
Subtotal for Cost Centre: Knockhall Playing Field									4,550.00		4,550.00

Cost Centre		Broomfield Sports Ground									
Code Number		95 Football Income									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	910.00		910.00
163	04/08/2025	2025-2026/79C		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	-1,638.00		-1,638.00
164	04/08/2025	2025-2026/791		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	455.00		455.00
164	04/08/2025	2025-2026/791		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	455.00		455.00
164	04/08/2025	2025-2026/791		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	455.00		455.00
164	04/08/2025	2025-2026/791		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	455.00		455.00
164	04/08/2025	2025-2026/791		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	455.00		455.00
164	04/08/2025	2025-2026/791		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers FC	Z	455.00		455.00
Subtotal for Code: Football Income									£6,552.00		£6,552.00
Subtotal for Cost Centre: Broomfield Sports Ground									6,552.00		6,552.00

Cost Centre		Administration									
Code Number		238 Civic Budget									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
210	19/08/2025	2025-2026/788		Active Saver 1		Mayoral Engagement	Dawn Johnston	Z	125.00		125.00
239	18/08/2025			Active Saver 1		Mayoral Collection	Various	Z	5.00		5.00
Subtotal for Code: Civic Budget									£130.00		£130.00

Code Number		274 Bank Interest									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

AGENDA ITEM 8

FGP 6/11/25

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

240	04/08/2025	Active Saver 2	Bank Interest	CCLA	Bank Interest	Z	89.77	89.77
Subtotal for Code:							£89.77	£89.77
Subtotal for Cost Centre:							219.77	219.77
Cost Centre Church Road Hall								
Code Number	Date	295 Hire Income						
Vchr.		Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type
167	04/08/2025	2025-2026/775		Active Saver 1		Hall Hire	1st Swanwscombe Rainbows	Z
170	12/08/2025	2025-2026/771		Active Saver 1		Hall Hire	Fountain of Praise	Z
173	12/08/2025	2025-2026/776		Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z
Subtotal for Code:							£395.00	£395.00
Subtotal for Cost Centre:							395.00	395.00
Cost Centre Heritage Community Hall								
Code Number	Date	335 Hire Income						
Vchr.		Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type
174	12/08/2025	2025-2026/780		Active Saver 1		Hall Hire	Walk Tall	Z
Subtotal for Code:							1,172.00	1,172.00
Subtotal for Cost Centre:							£1,172.00	£1,172.00
Subtotal for Cost Centre:							1,172.00	1,172.00
Cost Centre Town Council Offices Community Hall								
Code Number	Date	370 Hire Income						
Vchr.		Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type
161	01/08/2025	2025-2026/768		Active Saver 1		Hall Hire	Gateway Salvation Church	Z
161	01/08/2025	2025-2026/768		Active Saver 1		Hall Hire	Gateway Salvation Church	Z
168	04/08/2025	2025-2026/777		Active Saver 1		Hall Hire	North Kent Karate	Z
169	12/08/2025	2025-2026/785		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z
171	12/08/2025	2025-2026/763		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z
172	12/08/2025	2025-2026/781		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z
175	12/08/2025	2025-2026/775		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z
176	12/08/2025	2025-2026/778		Active Saver 1		Hall Hire	Cygnets	Z
211	29/08/2025	2025-2026/787		Active Saver 1		Hall Hire	Gateway Salvation Church	Z
211	29/08/2025	2025-2026/787		Active Saver 1		Hall Hire	Gateway Salvation Church	Z
211	29/08/2025	2025-2026/787		Active Saver 1		Hall Hire	Gateway Salvation Church	Z
238	28/08/2025			Active Saver 1		Hall Hire	Various	Z
Subtotal for Code:							£5,228.00	£5,228.00
Subtotal for Cost Centre:							5,228.00	5,228.00
Cost Centre Old Fire Station Cafe								

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

Code Number		395 Cafe Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
217	06/08/2025			Current Account		Food Sales	Old Fire Station Cafe	S	846.50	169.30	1,015.80
218	01/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	36.50		36.50
219	04/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	101.00		101.00
220	05/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	27.80		27.80
221	06/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	25.40		25.40
222	07/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	39.20		39.20
223	08/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	8.80		8.80
224	11/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	48.20		48.20
225	12/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	19.00		19.00
226	13/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	14.00		14.00
227	14/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	54.10		54.10
228	15/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	20.00		20.00
229	18/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	53.50		53.50
230	19/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	45.40		45.40
231	20/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	67.10		67.10
232	21/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	44.00		44.00
233	22/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	40.90		40.90
234	26/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	70.45		70.45
235	27/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	23.50		23.50
236	28/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	26.30		26.30
237	29/08/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	59.10		59.10
Subtotal for Code: Cafe Income									£1,670.75	£169.30	£1,840.05
Subtotal for Cost Centre: Old Fire Station Cafe									1,670.75	169.30	1,840.05
TOTALS									£19,787.52	£169.30	£19,956.82

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Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

Cost Centre				Public Lighting							
Code Number		3 Christmas Lighting									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
576	14/08/2025			Current Account		Load Testing and Licence Fee - Street L	Kent County Council	Z	609.00		609.00
						Subtotal for Code:	Christmas Lighting		£609.00		£609.00
						Subtotal for Cost Centre:	Public Lighting		609.00		609.00
Cost Centre		Parks Establishment		40 Wages							
Code Number		Invoice No		Minute		Bank		Cheq. No.		Description	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
446	04/08/2025	371		Current Account		parks sites	Night & Day Security	Z	1,560.95		1,560.95
447	04/08/2025	372		Current Account		parks security	Night & Day Security	Z	1,744.38		1,744.38
516	27/08/2025			Current Account		Pension E'ee	KCC - LGPS	Z	169.87		169.87
517	27/08/2025			Current Account		Pension E'er	KCC - LGPS	Z	606.29		606.29
524	27/08/2025			Current Account		Pension E'ee	Digital Wealth	Z	222.12		222.12
525	27/08/2025			Current Account		Pension E'er	Digital Wealth	Z	133.27		133.27
526	27/08/2025			Current Account		PAYE	HMRC	Z	908.20		908.20
527	27/08/2025			Current Account		NI	HMRC	Z	1,525.08		1,525.08
538	27/08/2025			Current Account		Wages	SGTC	Z	7,530.12		7,530.12
						Subtotal for Code:	Wages		£14,400.28		£14,400.28
Code Number		41 Equipment/Materials									
Vchr.		Invoice No		Minute		Bank		Cheq. No.		Description	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
443	01/08/2025	32567		Current Account		Parks - General repairs	Gurney & White	S	40.00	8.00	48.00
448	04/08/2025	932226		Current Account		Parks Materials	Ernest Doe & Sons Ltd	S	218.66	43.73	262.39
458	07/08/2025			Current Account		parks - water heater	Gurney & White	S	130.00	26.00	156.00
461	11/08/2025	INV36178		Current Account		Ceremonial Flags	Hampshire Flag	S			
463	11/08/2025	GB51E80JABE		Current Account		Bin Liners for Parks	Amazon UK	S	129.15	25.85	155.00
479	14/08/2025	GB51O42RAB		Current Account		Parks Equipment - General Equipment	Amazon UK	S	35.15	7.03	42.18
499	19/08/2025	745881		Current Account		Skip Hire	Pinden Ltd	S	295.00	59.00	354.00
503	19/08/2025	S1918839		Current Account		Memorial Plaques	Glasdon UK Ltd	S	755.20	151.04	906.24
506	26/08/2025	150575		Current Account		Parks Equipment - Various	Landscape Supply	S	275.43	55.08	330.51
507	26/08/2025	133004		Current Account		Parks Equipment - Line	KCC - KCS	S	139.90	27.98	167.88
515	27/08/2025			Current Account		Ride on Roller	Powerroll	S	12,035.00	2,407.00	14,442.00
						Subtotal for Code:	Equipment/Materials		£14,053.49	£2,810.71	£16,864.20
Code Number		42 New Grounds Maintenance Equipment									
Vchr.		Invoice No		Minute		Bank		Cheq. No.		Description	
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
455	06/08/2025	LS213883		Current Account		Gang Mowing	Landscape Supply	S	5,486.37	1,097.27	6,583.64
						Subtotal for Code:	New Grounds Maintenance Eq		£5,486.37	£1,097.27	£6,583.64

Listing of Payments in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

Code Number		43 Fuel		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
444	01/08/2025	E2020872480€		Current Account		Fuel	All Star		\$	250.73	48.57	299.30
Subtotal for Code: Fuel										£250.73	£48.57	£299.30
Code Number		48 Gas/Electricity		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
491	19/08/2025	E10049289		Current Account		Electricity - Toilet Block	KCC Laser		L	55.78	2.79	58.57
492	19/08/2025	E10049173		Current Account		Electricity - Knockhall Changing Rooms	KCC Laser		L	60.11	3.01	63.12
496	19/08/2025	E10049160		Current Account		Electricity - Mess Room	KCC Laser		L	345.01	17.25	362.26
497	19/08/2025	E10052285		Current Account		Electricity - Bowls Pavilion	KCC Laser		L	20.06	1.00	21.06
501	19/08/2025	E10049162		Current Account		Electricity - Bowls Pavilion	KCC - Laser		L	238.17	11.91	250.08
Subtotal for Code: Gas/Electricity										£719.13	£35.96	£755.09
Code Number		49 Playground Equipment & Maintenance		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
451	05/08/2025	0000829214		Current Account		Playground Inspections and Risk Asses	Wicksteed Leisure Ltd		\$	693.00	138.60	831.60
Subtotal for Code: Playground Equipment & Maint										£693.00	£138.60	£831.60
Code Number		50 Staff Training		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
456	06/08/2025	34479		Current Account		Staff Training - Horticulture	Grounds Maintenance Association		Z	52.00		52.00
Subtotal for Code: Staff Training										£52.00		£52.00
Code Number		54 Trees		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
481	15/08/2025	INV-2984		Current Account		Tree Works	SWS Countryside Ltd		\$	300.00	60.00	360.00
Subtotal for Code: Trees										£300.00	£60.00	£360.00
Subtotal for Cost Centre: Parks Establishment										35,955.00	4,191.11	40,146.11
Cost Centre		St Peter & St Paul's Churchyard										
Code Number		110 Maintenance		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
450	04/08/2025	1		Current Account		St Peters & St Paul - Cemetery Wall	C Ginn Building Restoration Ltd		\$	1,465.00	293.00	1,758.00
Subtotal for Code: Maintenance										£1,465.00	£293.00	£1,758.00
Subtotal for Cost Centre: St Peter & St Paul's Churchyard										1,465.00	293.00	1,758.00
Cost Centre		Other Projects										
Code Number		121 General Projects (inc. Summer Entertai		Bank	Cheq. No.	Description	Supplier	Vat Type		Net	Vat	Total
Vchr.	Date	Invoice No	Minute									
477	14/08/2025	1197		Current Account		Summer of Sport - Invoice for Coaching	Sport on your Doorstop		Z	110.00		110.00
504	20/08/2025	1197		Current Account		Summer of Sport - Invoice for Coaching	Sport on your Doorstop		E			
540	29/08/2025	INV-5584		Current Account		Summer Entertainment	Altitude Events		\$	1,280.00	256.00	1,536.00
Subtotal for Code: General Projects (inc. Summer										£1,390.00	£256.00	£1,646.00

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Listing of Payments in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

Subtotal for Code: Telephone / Internet										£526.40	£105.28	£631.68
Code Number	Date	237	Subscriptions / Publications		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	18/08/2025	577	Invoice No	Minute	Current Account		Sage Payroll Cover	Sage Pay	Z	159.00		159.00
Subtotal for Code: Subscriptions / Publications										£159.00		£159.00
Code Number	Date	249	IT Services		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	27/08/2025	508	Invoice No	Minute	Current Account		IT Support & Maintenance	MPR IT Solutions	S	255.28	51.06	306.34
Subtotal for Code: IT Services										£255.28	£51.06	£306.34
Code Number	Date	251	Council Offices Building Maintenance		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	08/08/2025	459	Invoice No	Minute	Current Account		Automatic Door Maintenance	HRD Security	S	295.00	59.00	354.00
	11/08/2025	466	GB51DVSEAB		Current Account		Pest Control	Amazon UK	S	54.09	10.80	64.89
	11/08/2025	467	GB5023OSTBI		Current Account		Pest Control	Amazon UK	S	4.54	0.91	5.45
	13/08/2025	470	11772		Current Account		Boiler Repairs	LW Burt & Son Ltd	S	370.40	74.09	444.49
	19/08/2025	500	11772		Current Account		Boiler Repairs	LW Burt & Son Ltd	S	370.40	74.09	444.49
	27/08/2025	510	INV03237		Current Account		Fire Alarm Call Out	Fireout Protection Ltd	S	600.00	120.00	720.00
	27/08/2025	511	11803		Current Account		Boiler Repairs	LW Burt & Son Ltd	S	1,349.49	269.90	1,619.39
	28/08/2025	539	SI-2980		Current Account		Shutter Maintenance	RSL (Bristol) Ltd	S	865.00	173.00	1,038.00
Subtotal for Code: Council Offices Building Maintenance										£3,908.92	£781.79	£4,690.71
Code Number	Date	252	Water Rates		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	27/08/2025	509	Invoice No	Minute	Current Account		Water Rates	Business Stream	E	124.87		124.87
Subtotal for Code: Water Rates										£124.87		£124.87
Code Number	Date	253	Gas		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	13/08/2025	474	Invoice No	Minute	Current Account		Gas	KCC Laser	L	125.86	6.29	132.15
Subtotal for Code: Gas										£125.86	£6.29	£132.15
Code Number	Date	254	Electricity		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	19/08/2025	498	Invoice No	Minute	Current Account		Electricity	KCC Laser	S	1,392.14	278.43	1,670.57
Subtotal for Code: Electricity										£1,392.14	£278.43	£1,670.57
Code Number	Date	255	Rates		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	15/08/2025	482	Invoice No	Minute	Current Account		Annual Fee for Monthly payroll	Corpad	S	290.00	58.00	348.00
	27/08/2025	512	INV-7640		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92
	27/08/2025	514	INV-7642		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92
	27/08/2025	514	INV-7642		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92
	27/08/2025	514	INV-7642		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92

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(Between 01-08-2025 and 31-08-2025)

514	27/08/2025	INV-7642	Current Account	Hygiene Services	VR Sani	4.10	0.82	4.92
				Subtotal for Code:	VR Sani	£310.50	£82.10	£372.60
Code Number	274	Bank Interest						
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
578	20/08/2025			Card Fee	Elavon	Z	15.26	15.26
				Subtotal for Code:	Bank Interest		£15.26	£15.26
				Subtotal for Cost Centre:	Administration		24,892.93	26,358.29
Cost Centre Church Road Hall								
Code Number	280	Wages						
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
534	27/08/2025			Wages	SGTC	Z	659.34	659.34
				Subtotal for Code:	Wages		£659.34	£659.34
Code Number	282	Gas & Electricity						
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
473	13/08/2025	G10025787		Gas	KCC - Laser	L	40.79	42.83
494	19/08/2025	E10049163		Electricity	KCC Laser	L	123.83	130.02
				Subtotal for Code:	Gas & Electricity		£164.62	£172.85
Code Number	285	Rates						
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
513	27/08/2025	INV-7636		Hygiene Services	VR Sani	S	4.10	4.92
				Subtotal for Code:	Rates		£4.10	£4.92
				Subtotal for Cost Centre:	Church Road Hall		828.06	837.11
Cost Centre Grove Hall								
Code Number	302	Gas & Electricity						
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
472	13/08/2025	G10025786		Gas	KCC - Laser	L	7.44	7.81
495	19/08/2025	E10049164		Electricity	KCC Laser	L	53.74	56.43
				Subtotal for Code:	Gas & Electricity		£61.18	£64.24
				Subtotal for Cost Centre:	Grove Hall		61.18	64.24
Cost Centre Sports Pavilion								
Code Number	340	Utilities						
Vchr.	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Total
453	05/08/2025	802291432		Electricity	British Gas	L	461.37	484.43
454	05/08/2025	802291433		Gas	British Gas	L	26.07	27.37
462	11/08/2025	10007367752		Water Rates	Castle Water	X	135.76	142.61
				Subtotal for Code:	Utilities		£623.20	£654.41

Listing of Payments in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

343 Rates									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	575	01/08/2025		Active Saver 1		NINDR	DBC	Z	636.00
							Subtotal for Code:		£636.00
							Rates		£636.00
346 Professional Fees									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	505	22/08/2025		Current Account		Design Fees - Sports Pavilion	Sports Clubhouses	S	3,600.00
							Subtotal for Code:		£3,600.00
							Professional Fees		£3,600.00
							Subtotal for Cost Centre:		4,259.20
							Sports Pavilion		4,890.41
Town Council Offices Community Hall									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	532	27/08/2025		Current Account		PAYE	HMRC	Z	152.20
	533	27/08/2025		Current Account		NI	HMRC	Z	51.54
	537	27/08/2025		Current Account		Wages	SGTC	Z	608.59
							Subtotal for Code:		£812.33
							Wages		£812.33
							Subtotal for Cost Centre:		812.33
							Town Council Offices Communi		812.33
Old Fire Station Cafe									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	520	27/08/2025		Current Account		Pension E'ee	KCC - LGPS	Z	70.07
	521	27/08/2025		Current Account		Pension E'er	KCC - LGPS	Z	295.55
	530	27/08/2025		Current Account		PAYE	HMRC	Z	38.20
	531	27/08/2025		Current Account		NI	HMRC	Z	246.89
	535	27/08/2025		Current Account		Wages	SGTC	Z	2,266.39
							Subtotal for Code:		£2,917.10
							Wages		£2,917.10
							Subtotal for Cost Centre:		£2,917.10
							Food/Supplies		£2,917.10
Food/Supplies									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	457	06/08/2025		Current Account		Cafe - Supplies	Bookers	S	340.31
	464	11/08/2025		Current Account		Cafe - Supplies	Amazon UK	S	12.88
	465	11/08/2025		Current Account		Cafe - Supplies	Amazon UK	S	12.04
	574	06/08/2025		Current Account		Food Supplies	Petty Cash	Z	226.23
							Subtotal for Code:		£591.46
							Food/Supplies		£591.46
							Subtotal for Cost Centre:		£591.46
							Food/Supplies		£591.46
Furniture, Fixtures & Equipment (incl. I									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.	449	04/08/2025		Current Account		Waste Bin Collection	Biffa	S	160.17
	475	14/08/2025		Current Account		Card Machine Fee	Takepayments	S	25.00
	478	14/08/2025		Current Account		Internal Decoration - Old Fire Station C;	Amazon UK	S	30.19
							Amazon UK		30.19
							Subtotal for Cost Centre:		192.20
							Takepayments		30.00
							Amazon UK		36.23

Listing of Payments in each Code for All Cost Centres
(Between 01-08-2025 and 31-08-2025)

541	29/08/2025	4906000004200	Current Account	Coffee Machine Monthly Rental	Matthew Algie	S	86.87	17.37	104.24
Subtotal for Code:							£302.23	£60.44	£362.67
384 Rates									
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 480	14/08/2025	016366900725		Bank Charges	Barclaycard	Z	22.42		22.42
512	27/08/2025	INV-7640		Hygiene Services	VR Sani	S	7.61	1.52	9.13
Subtotal for Code:							£30.03	£1.52	£31.55
385 Electricity									
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 493	19/08/2025	E10049168		Electricity	KCC Laser	L	775.14	38.76	813.90
Subtotal for Code:							£775.14	£38.76	£813.90
389 Maintenance									
Code Number	Date	Invoice No	Minute	Description	Supplier	Vat Type	Net	Vat	Total
Vchr. 468	11/08/2025	GB51LZ9GABI		Cafe - Supplies	Amazon UK	S	11.62	2.32	13.94
Subtotal for Code:							£11.62	£2.32	£13.94
Subtotal for Cost Centre:							4,627.58	121.62	4,749.20
TOTALS							£89,967.22	£9,920.41	£99,887.63

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Swanscombe and Greenhithe Town Council

Listing of Receipts in each Code for All Cost Centres

(Between 01-09-2025 and 30-09-2025)

1 October 2025 (2025-2026)

Cost Centre Public Lighting									
Code Number	3 Christmas Lighting								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
249	09/09/2025			Current Account		Refund - Permit Application	Kent County Council	Z	609.00
							Subtotal for Code: Christmas Lighting		£609.00
							Subtotal for Cost Centre: Public Lighting		609.00
Cost Centre Parks Establishment									
Code Number	41 Equipment/Materials								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
277	08/09/2025			Active Saver 1		Cricketer Roller Funding	ECB	Z	13,535.00
							Subtotal for Code: Equipment/Materials		£13,535.00
							Subtotal for Cost Centre: Parks Establishment		13,635.00
Cost Centre Knockhall Playing Field									
Code Number	85 Football								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
272	26/09/2025			Active Saver 1		Football Pitch Hire - Knockhall	Ebbsfleet FC (VETS)	E	100.00
							Subtotal for Code: Football		£100.00
							Subtotal for Cost Centre: Knockhall Playing Field		100.00
Cost Centre St Peter & St Paul's Churchyard									
Code Number	110 Maintenance								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
281	23/09/2025			Active Saver 1		Insurance Claim Refund	Zurich Municipal	Z	650.00
							Subtotal for Code: Maintenance		£650.00
							Subtotal for Cost Centre: St Peter & St Paul's Churchyard		650.00
Cost Centre Administration									
Code Number	238 Civic Budget								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
242	15/09/2025			Active Saver 1		Donation - Town Mayors Dog Show	Meopham Veterinary Hospital	Z	250.00
244	18/09/2025			Active Saver 1		Mayoral Engagement	Dawn Johnston	Z	80.00
248	25/09/2025			Current Account		Mayoral Collection	Town Mayor's Charity Fund	Z	905.72
							Subtotal for Code: Civic Budget		£1,235.72

Listing of Receipts in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

Code Number		272 Precept		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
280	26/09/2025			Active Saver 1		Precept	DBC	Z	235,311.00		235,311.00
Subtotal for Code: Precept									£235,311.00		£235,311.00
Code Number		274 Bank Interest		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
276	08/09/2025			Active Saver 1		Bank Interest	Barclays	Z	263.24		263.24
285	02/09/2025			Active Saver 2		Bank Interest	CCLA	Z	87.10		87.10
286	02/09/2025			Active Saver 2		Bank Interest	Barclays	Z	102.31		102.31
Subtotal for Code: Bank Interest									£452.65		£452.65
Code Number		276 Government CTax Grant		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
279	26/09/2025			Active Saver 1		Government CTax Grant Funding	DBC	Z	7,217.00		7,217.00
Subtotal for Code: Government CTax Grant									£7,217.00		£7,217.00
Subtotal for Cost Centre: Administration									244,216.37		244,216.37
Cost Centre Church Road Hall											
Code Number		295 Hire Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
212	01/09/2025	2025-2026/783		Active Saver 1		Hall Hire	Cake and Computer Club	Z	120.00		120.00
213	05/09/2025	2025-2026/785		Active Saver 1		Hall Hire	All Nations Revival Evangelical Ministr	Z	60.00		60.00
214	05/09/2025	2025-2026/786		Active Saver 1		Hall Hire	Christ Apostolic Church - Wonders As:	Z	60.00		60.00
215	05/09/2025	2025-2026/784		Active Saver 1		Hall Hire	Fountain of Praise	Z	240.00		240.00
216	05/09/2025	2025-2026/782		Active Saver 1		Hall Hire	Dragon Spirit Karate	Z	60.00		60.00
241	26/09/2025	2025-2026/803		Current Account		Hall Hire	Vintage Cash Now	Z	136.50		136.50
241	26/09/2025	2025-2026/803		Current Account		Hall Hire	Vintage Cash Now	Z	250.00		250.00
245	02/09/2025	2025-2026/796		Current Account		Hall Hire	Cake and Computer Club	Z	150.00		150.00
245	02/09/2025	2025-2026/796		Current Account		Hall Hire	Cake and Computer Club	Z	-10.00		-10.00
246	26/09/2025	2025-2026/800		Active Saver 1		Hall Hire	Christ Apostolic Church - Wonders As:	Z	60.00		60.00
278	25/09/2025			Active Saver 1		Hall Hire	Various	Z	386.50		386.50
282	08/09/2025			Active Saver 1		Hall Hire	Various	Z	84.00		84.00
Subtotal for Code: Hire Income									£1,597.00		£1,597.00
Subtotal for Cost Centre: Church Road Hall									1,597.00		1,597.00
Cost Centre Heritage Community Hall											
Code Number		335 Hire Income		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.	Date	Invoice No	Minute								
284	08/09/2025			Active Saver 1		Rent	Walk Tall	Z	1,172.50		1,172.50
Subtotal for Code: Hire Income									£1,172.50		£1,172.50

Listing of Receipts in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

Cost Centre Town Council Offices Community Hall										Heritage Community Hall		1,172.50									
Code Number		370 Hire Income		Invoice No		Date		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total	
Vchr.																					
273				29/09/2025		2025-2026/794		Active Saver 1					Hall Hire		Gateway Salvation Church		Z		288.00		288.00
273				29/09/2025		2025-2026/794		Active Saver 1					Hall Hire		Gateway Salvation Church		Z		372.00		372.00
273				29/09/2025		2025-2026/794		Active Saver 1					Hall Hire		Gateway Salvation Church		Z		-26.00		-26.00
274				26/09/2025				Active Saver 1					Hall Hire		Studio CB		Z		50.00		50.00
275				12/09/2025				Active Saver 1					Hall Hire		Studio CB		Z		184.00		184.00
283				18/09/2025				Active Saver 1					Hall Hire		Various		Z		245.00		245.00
Subtotal for Code:																Hire Income		£1,113.00			
Subtotal for Cost Centre:										Town Council Offices Communi										1,113.00	

Swanscombe and Greenhithe Town Council

Listing of Receipts in each Code for All Cost Centres

(Between 01-09-2025 and 30-09-2025)

1 October 2025 (2025-2026)

Subtotal for Code:		Cafe Income	£2,075.97	£222.43	£2,298.40
Subtotal for Cost Centre:		Old Fire Station Cafe	2,075.97	222.43	2,298.40
TOTALS			£265,168.84	£222.43	£265,391.27

Listing of Payments in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

Cost Centre		Public Lighting									
Code Number		1 Supply & Maintenance									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
610	19/09/2025			Current Account		Electricity - Street Lighting	NPower	L	128.43	6.42	134.85
						Subtotal for Code:	Supply & Maintenance		£128.43	£6.42	£134.85
						Subtotal for Cost Centre:	Public Lighting		128.43	6.42	134.85
Cost Centre		Grove Car Park									
Code Number		20 Rates									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
573	04/09/2025			Current Account		NNDR	DBC	E	212.00		212.00
						Subtotal for Code:	Rates		£212.00		£212.00
						Subtotal for Cost Centre:	Grove Car Park		212.00		212.00
Cost Centre		Parks Establishment									
Code Number		40 Wages									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
586	19/09/2025			Current Account		Pension E'ee	KCC - LGPS	Z	169.87		169.87
587	19/09/2025			Current Account		Pension E'er	KCC - LGPS	Z	606.29		606.29
594	19/09/2025			Current Account		Pension E'ee	Digital Wealth	Z	222.12		222.12
595	19/09/2025			Current Account		Pension E'er	Digital Wealth	Z	133.27		133.27
596	19/09/2025			Current Account		PAYE	HMRC	Z	907.80		907.80
597	19/09/2025			Current Account		NI	HMRC	Z	1,525.08		1,525.08
606	19/09/2025			Current Account		Wages	SGTC	Z	7,466.07		7,466.07
665	09/09/2025			Current Account		parks security	Night & Day Security	Z	1,744.38		1,744.38
666	09/09/2025			Current Account		parks sites	Night & Day Security	Z	1,560.95		1,560.95
						Subtotal for Code:	Wages		£14,335.83		£14,335.83
Code Number		41 Equipment/Materials									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
544	02/09/2025	937948		Current Account		Parks - Blades & Materials	Ernest Doe & Sons Ltd	S	150.32	30.06	180.38
545	02/09/2025	937427		Current Account		Mower Service	Ernest Doe & Sons Ltd	S	1,325.55	265.11	1,590.66
546	02/09/2025	937949		Current Account		Parks Equipment - Various	Ernest Doe & Sons Ltd	S	73.20	14.64	87.84
547	02/09/2025	937428		Current Account		Parks - Blades & Materials	Ernest Doe & Sons Ltd	S	34.98	7.00	41.98
568	04/09/2025			Current Account		Barclaycard - Drain cover	Barclaycard - Durey Castings	E	114.00		114.00
580	19/09/2025			Current Account		Parks Equipment - general	Trade UK	S	40.65	8.14	48.79
583	19/09/2025			Current Account		Skip Hire	Pinden Ltd	S	295.00	59.00	354.00
584	19/09/2025			Current Account		Plumbing Repairs	Gurney & White	S	130.00	26.00	156.00
622	19/09/2025			Current Account		New Padlocks and Keys	Locks N Tools	S	140.38	28.07	168.45
623	19/09/2025			Current Account		Parks Equipment - general	Discount Builders Merchants	S	11.68	2.34	14.02
624	19/09/2025			Current Account		Parks Equipment - general	Discount Builders Merchants	S	66.62	13.32	79.94

Listing of Payments in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

625	19/09/2025	Current Account	Parks Equipment - general	Discount Builders Merchants	S	15.41	3.08	18.49
634	25/09/2025	Current Account	Skip Hire	Plinden Ltd	S	295.00	59.00	354.00
646	29/09/2025	Current Account	Barclaycard - Parts for Parks	Barclaycard	Z	15.90		15.90
Code Number		43 Fuel		Subtotal for Code:	Equipment/Materials		£2,708.69	£515.76
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
542	02/09/2025	E2020866248		Current Account	Parks Fuel		S	153.81
Code Number		44 Fencing						£29.84
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
616	19/09/2025			Current Account	fencing supplies		S	37.35
Code Number		48 Gas/Electricity						£7.47
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
615	19/09/2025			Current Account	Electricity - Wooden Hut		L	18.90
Code Number		49 Playground Equipment & Maintenance						£19.85
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
635	25/09/2025	0000062322		Current Account	Playground Equipment Repairs		S	888.32
Code Number		54 Trees						£177.66
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
654	30/09/2025	601290		Current Account	Tree Survey - Saxon Court		S	260.00
Cost Centre		Other Projects						£260.00
Code Number		121 General Projects (inc. Summer Entertain						£260.00
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
548	02/09/2025	1		Current Account	flint wall repair		S	300.00
565	04/09/2025			Current Account	Barclaycard - Summer Entertainment		E	10.00
Code Number		146 Rates & Insurance Rent - DBC						£310.00
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
572	04/09/2025			Active Saver 1	NINDR		E	636.00
640	29/09/2025	29075906		Current Account	Rent - Leisure Centre		Z	1.00
Cost Centre		Leisure Centre						£637.00
Code Number		146 Rates & Insurance Rent - DBC						£637.00
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Net
572	04/09/2025			Active Saver 1	NINDR		E	636.00
640	29/09/2025	29075906		Current Account	Rent - Leisure Centre		Z	1.00
Cost Centre		Leisure Centre						£637.00

Cost Centre Allotments										Subtotal for Cost Centre: Leisure Centre		637.00		637.00						
Code Number		210 Rents / Licences		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Invoice No	Minute																	
641	29/09/2025	29075894							Licence for Water - NBG Allotments		DBC		Z		152.00			152.00		
642	29/09/2025	29075881							NBG Allotment Rent		DBC		Z		65.00			65.00		
										Subtotal for Code:		Rents / Licences				£217.00		£217.00		
										Subtotal for Cost Centre:		Allotments				217.00				217.00
Cost Centre Administration																				
Code Number		230 Wages		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Invoice No	Minute																	
588	19/09/2025								Pension E'ee		KCC - LGPS		Z		343.93			343.93		
589	19/09/2025								Pension E'er		KCC - LGPS		Z		1,173.40			1,173.40		
592	19/09/2025								Pension E'ee		Digital Wealth		Z		287.95			287.95		
593	19/09/2025								Pension E'er		Digital Wealth		Z		172.77			172.77		
598	19/09/2025								PAYE		HMRC		Z		1,772.73			1,772.73		
599	19/09/2025								NI		HMRC		Z		2,505.28			2,505.28		
604	19/09/2025								Wages		SGTC		Z		9,165.11			9,165.11		
										Subtotal for Code: Wages						£15,421.17				£15,421.17
Cost Centre Photocopier																				
Code Number		232 Photocopier		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Invoice No	Minute																	
557	03/09/2025	1205326860							Photocopier Usage		Konica Minolta		S		226.96		45.39	272.35		
558	03/09/2025								Photocopier Usage		Konica Minolta		S		112.26		22.45	134.71		
664	03/09/2025								Photocopier Rental		Grenke		Z		168.00			168.00		
669	17/09/2025								Photocopier Rental		Grenke		Z		84.04			84.04		
										Subtotal for Code: Photocopier						£591.26		£67.84		£659.10
Cost Centre Stationary, Advertising & Postage																				
Code Number		233 Stationary, Advertising & Postage		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Invoice No	Minute																	
663	02/09/2025								Postage		Francotyp Postalia Ltd		Z		50.00			50.00		
671	24/09/2025								Postage		Francotyp Postalia Ltd		Z		50.00			50.00		
										Subtotal for Code: Stationary, Advertising & Postage						£100.00				£100.00
Cost Centre Telephone / Internet																				
Code Number		234 Telephone / Internet		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Invoice No	Minute																	
579	19/09/2025								Phone Bill		Overline		S		525.63		105.12	630.75		
										Subtotal for Code: Telephone / Internet						£525.63		£105.12		£630.75
Cost Centre Insurance																				
Code Number		236 Insurance		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total		
Vchr.	Date	Invoice No	Minute																	
585	19/09/2025								Insurance Addition		Zurich Municipal		Z		56.66			56.66		

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

1 October 2025 (2025-2026)

Subtotal for Code: Insurance											
Code Number		237 Subscriptions / Publications						£56.66			
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
619	19/09/2025			Current Account		Pension Annual Fee	Corpad	S			
668	16/09/2025			Current Account		Sage Payroll Cover	Sage Pay	Z	159.00		159.00
Subtotal for Code: Subscriptions / Publications									£159.00		£159.00
Code Number		238 Civic Budget									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
631	23/09/2025			Current Account		Mayoral Engagement	Mayor of Maidstone	E	90.00		90.00
632	23/09/2025			Current Account		Mayoral Engagement	Mayor of Swanley	E	152.00		152.00
648	29/09/2025			Current Account		Barclaycard - Mayoral Engagement	Barclaycard	Z	80.00		80.00
662	26/09/2025			Current Account		Donation - Town Mayor's Charity Fund	Town Mayor's Charity Fund	Z	906.72		906.72
673	22/09/2025			Active Saver 1		Mayoral Collection	Town Mayor's Charity Fund	Z	250.00		250.00
Subtotal for Code: Civic Budget									£1,478.72		£1,478.72
Code Number		244 Local Funding									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
636	26/09/2025			Current Account		Funding Award	The Rectory	Z	200.00		200.00
637	26/09/2025			Current Account		Funding Award	MCK	Z	200.00		200.00
Subtotal for Code: Local Funding									£400.00		£400.00
Code Number		245 Miscellaneous Expenditure									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
561	03/09/2025			Current Account		parts for phone kiosk	Barclaycard - x2	Z	966.00		966.00
562	03/09/2025			Current Account		parts for phone kiosk	Barclaycard - x2	Z	690.47		690.47
563	03/09/2025			Current Account		Donation - NHS Big Tea	Barclaycard - NHS	E	184.46		184.46
564	04/09/2025			Current Account		BARCLAYCARD - VARIOUS	Barclaycard - Amazon / Millbrook	E	12.78		12.78
567	04/09/2025			Current Account		BARCLAYCARD - VARIOUS	Barclaycard - Amazon / Millbrook	E	75.00		75.00
569	04/09/2025			Current Account		Barclaycard - Card Fee	Barclaycard	E	32.00		32.00
570	04/09/2025			Current Account		Bank Charges	Barclays	E	24.50		24.50
582	19/09/2025			Current Account		Portaloo Hire	Lav Hire	S	100.00	20.00	120.00
621	19/09/2025			Current Account		DeFib Batteries	Amazon UK	S	55.82	11.16	66.98
638	26/09/2025			Current Account		Printer Ink & Tea Towels	Amazon UK	S	8.53	1.71	10.24
645	29/09/2025			Current Account		BARCLAYCARD - VARIOUS	Barclaycard - Amazon / Millbrook	Z	50.00		50.00
Subtotal for Code: Miscellaneous Expenditure									£2,199.56	£32.87	£2,232.43
Code Number		247 Staff Training									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
617	19/09/2025			Current Account		Staff Training - Clerk Conference - Town	NALC	S	35.00	7.00	42.00
Subtotal for Code: Staff Training									£35.00	£7.00	£42.00
Code Number		249 IT Services									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

Listing of Payments in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

549	02/09/2025	76035	Current Account	IT Support & Maintenance	MPR IT Solutions	S	247.50	49.50	297.00
551	03/09/2025	INV-2873	Current Account	IT Support & Maintenance	Qwerty IT Services	S	240.00	48.00	288.00
566	04/09/2025		Current Account	Barclaycard - It Software	Barclaycard - Pdfzmart	E	34.99		34.99
633	23/09/2025	76260	Current Account	IT Support & Maintenance	MPR IT Solutions	S	255.28	51.06	306.34
649	29/09/2025		Current Account	Barclaycard - It Software	Barclaycard - Pdfzmart	Z	34.99		34.99
				Subtotal for Code:	IT Services		£812.76	£148.56	£961.32
251 Council Offices Building Maintenance									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
581	19/09/2025			Current Account	Window Cleaning	NVB Windows	Z	45.00	45.00
630	22/09/2025	362504610		Current Account	Lift Maintenance Contract - Quarterly P.	Schindler Ltd	S	629.27	755.12
647	29/09/2025			Current Account	Barclaycard - Keys for TC Building	Barclaycard - Timpson	Z	36.00	36.00
					Subtotal for Code:	Council Offices Building Mainte		£710.27	£836.12
252 Water Rates									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
618	19/09/2025			Current Account	Water Rates	Business Stream	Z	150.92	150.92
643	29/09/2025	8866849		Current Account	Water Rates	Business Stream	Z	131.50	131.50
					Subtotal for Code:	Water Rates		£282.42	£282.42
253 Gas									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
611	19/09/2025			Current Account	Gas	KCC - Laser	L	124.55	130.78
					Subtotal for Code:	Gas		£124.55	£130.78
254 Electricity									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
552	03/09/2025	IN13832318		Current Account	Electricity	NPower	L	204.47	214.69
553	03/09/2025	IN13832402		Current Account	Electricity	NPower	L	166.42	174.74
554	03/09/2025	IN13832464		Current Account	Electricity	NPower	L	143.44	150.61
555	03/09/2025	IN13832489		Current Account	Electricity	NPower	L	124.37	130.59
556	03/09/2025	IN13832519		Current Account	Electricity	NPower	L	135.66	142.44
614	19/09/2025			Current Account	Electricity	KCC - Laser	S	1,101.39	1,321.67
					Subtotal for Code:	Electricity		£1,875.75	£2,134.74
255 Rates									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
571	04/09/2025			Current Account	NNDR	DBC	E	1,759.00	1,759.00
644	29/09/2025			Current Account	Barclaycard - Card Fee	Barclays	Z	8.50	8.50
652	29/09/2025	INV-8354		Current Account	Hygiene Services	VR Sani	S	4.10	4.92
652	29/09/2025	INV-8354		Current Account	Hygiene Services	VR Sani	S	4.10	4.92
652	29/09/2025	INV-8354		Current Account	Hygiene Services	VR Sani	S	4.10	4.92
652	29/09/2025	INV-8354		Current Account	Hygiene Services	VR Sani	S	4.10	4.92
					Subtotal for Code:	Rates		£1,783.90	£1,787.18

Swanscombe and Greenhithe Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-09-2025 and 30-09-2025)

1 October 2025 (2025-2026)

Code Number		274 Bank Interest									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
609	19/09/2025			Current Account		Card Fee	Barclaycard	Z	20.00		20.00
620	19/09/2025			Current Account		Card Fee	Takepayments	S	25.00	5.00	30.00
670	18/09/2025			Current Account		Card Fee	Elavon	Z	7.67		7.67
							Subtotal for Code:	Bank Interest	£52.67	£5.00	£57.67
							Subtotal for Cost Centre:	Administration	26,609.32	760.74	27,370.06
Cost Centre Church Road Hall											
Code Number		280 Wages									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
607	19/09/2025			Current Account		Wages	SGTC	Z	525.03		525.03
							Subtotal for Code:	Wages	£525.03		£525.03
Cost Centre Church Road Hall											
Code Number		282 Gas & Electricity									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
612	19/09/2025			Current Account		Gas	KCC - Laser	L	40.79	2.04	42.83
							Subtotal for Code:	Gas & Electricity	£40.79	£2.04	£42.83
Cost Centre Church Road Hall											
Code Number		285 Rates									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
628	22/09/2025	G10071407		Current Account		Gas	KCC Laser	L	40.79	2.04	42.83
651	29/09/2025	INV-8353		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92
							Subtotal for Code:	Rates	£44.89	£2.86	£47.75
							Subtotal for Cost Centre:	Church Road Hall	610.71	4.90	615.61
Cost Centre Grove Hall											
Code Number		302 Gas & Electricity									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
613	19/09/2025			Current Account		Gas	KCC - Laser	L	7.44	0.37	7.81
629	22/09/2025	G10071406		Current Account		Gas	KCC Laser	L	7.44	0.37	7.81
							Subtotal for Code:	Gas & Electricity	£14.88	£0.74	£15.62
Cost Centre Grove Hall											
Code Number		305 Rates									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
550	03/09/2025			Current Account		Water Rates	Business Stream	S	225.84	45.17	271.01
							Subtotal for Code:	Rates	£225.84	£45.17	£271.01
							Subtotal for Cost Centre:	Grove Hall	240.72	45.91	286.63
Cost Centre Sports Pavilion											
Code Number		340 Utilities									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
672	18/09/2025			Active Saver 1		Gas	British Gas	Z	27.37		27.37

Listing of Payments in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

Utilities										£27.37		£27.37											
Code Number		341 Water Rates		Invoice No		Minute		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Vat		Total	
Vchr.	Date																						
667	16/09/2025							Current Account				Water Rates		Castle Water		Z		271.01				271.01	

Listing of Payments in each Code for All Cost Centres
(Between 01-09-2025 and 30-09-2025)

384 Rates										Furniture, Fixtures & Equipment			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.													
543	02/09/2025	026C22407		Current Account		Waste Bin Collection	Biffa	S	198.85	39.77	238.62		
650	29/09/2025	INV-8358		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92		
Subtotal for Code: Rates										£202.95	£40.59	£243.54	
390 Miscellaneous Expenditure (incl. DBC i													
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
Vchr.													
650	29/09/2025	INV-8358		Current Account		Hygiene Services	VR Sani	S	7.61	1.52	9.13		
Subtotal for Code: Miscellaneous Expenditure (incl										£7.61	£1.52	£9.13	
Subtotal for Cost Centre: Old Fire Station Cafe										4,248.54	67.27	4,315.81	
TOTALS										£53,026.34	£1,743.89	£54,770.23	

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

Cost Centre	Public Lighting	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
		Total for year	Year to Date		Total for Year	Year to Date		
1	Supply & Maintenance				3,150.00	1,575.00	902.52	672.48
3	Christmas Lighting			609.00	4,170.00	2,085.00	609.00	2,085.00
4	Repairs				500.00	249.98		249.98
5	Long Term Financial Risks							
6	Income	1.00	0.52					-0.52
Sub Total for Public Lighting		1.00	0.52	609.00	7,820.00	3,909.98	1,511.52	3,006.94
Cost Centre	Grove Car Park							
20	Rates				2,100.00	1,050.00	1,370.75	-320.75
21	Repairs & Maintenance				500.00	249.98		249.98
22	Long Term Financial Risks							
421	Income	1,000.00	500.02					-500.02
Sub Total for Grove Car Park		1,000.00	500.02		2,600.00	1,299.98	1,370.75	-570.79
Cost Centre	Craylands Lane Car Park							
30	Rates							
31	Repairs & Maintenance							
32	Long Term Financial Risks							
Sub Total for Craylands Lane Car Park								
Cost Centre	Parks Establishment							
40	Wages				108,250.00	54,125.02	85,693.03	-31,568.01
41	Equipment/Materials			14,290.20	31,000.00	15,500.02	27,198.58	2,591.64
42	New Grounds Maintenance Equipm						8,301.69	-8,301.69
43	Fuel				2,000.00	999.98	1,157.90	-157.92
44	Fencing				3,000.00	1,500.00	252.65	1,247.35
45	Telephone				250.00	125.02		125.02
46	Vehicles				2,000.00	999.98	779.30	220.68
47	Water Rates				2,575.00	1,287.52	1,231.76	55.76
48	Gas/Electricity				3,000.00	1,500.00	2,529.08	-1,029.08
49	Playground Equipment & Maintenanar				5,000.00	2,499.98	4,008.93	-1,508.95

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
		Act. Receipts		Act. Payments	Year to Date
50 Staff Training			2,000.00	999.98	522.98
51 Knockhall Changing Rooms			500.00	249.98	249.98
52 Parks Works Area			750.00	375.00	318.74
53 Vandalism			500.00	249.98	249.98
54 Trees			3,000.00	1,500.00	940.00
55 New Recreational Facilities					
56 Unexpected/Emergency Works			750.00	375.00	-385.00
57 Long Term Financial Risks			5,000.00	2,499.98	2,499.98
58 New Community Facility					
65 Miscellaneous Income	500.00	249.98			50.02
Sub Total for Parks Establishment	500.00	249.98	169,575.00	84,787.44	-33,878.52
Cost Centre Swanscombe Park					
70 Bowls Pavilion Maintenance					
71 Long Term Financial Risks					
75 Bowls Income	4,246.00	2,123.02			2,301.98
78 Hire Charges					
Sub Total for Swanscombe Park	4,246.00	2,123.02	4,425.00		2,301.98
Cost Centre Knockhall Playing Field					
80 Rates			153.00	76.50	-11.83
81 Long Term Financial Risks					
85 Football	6,240.00	3,120.00			1,730.00
Sub Total for Knockhall Playing Field	6,240.00	3,120.00	153.00	76.50	1,718.17
Cost Centre Broomfield Sports Ground					
90 Long Term Financial Risks					
95 Football Income	8,600.00	4,299.98			2,448.02
96 Cricket Income					1,585.00
97 Miscellaneous Income					

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

		Budget Receipts		Budget Payments		Variance
		Total for year	Year to Date	Total for Year	Year to Date	
Sub Total for Broomfield Sports Ground		8,600.00	4,299.98	8,333.00		4,033.02
Cost Centre Heritage Park						
100	Maintenance/Rent			500.00	249.98	949.98
104	Long Term Financial Risks					
Sub Total for Heritage Park		700.00		500.00	249.98	949.98
Cost Centre St Peter & St Paul's Churchyard						
110	Maintenance			2,000.00	999.98	-565.02
Sub Total for St Peter & St Paul's Churchyard		650.00		2,000.00	999.98	-565.02
Cost Centre Other Projects						
121	General Projects (inc. Summer Ent			10,000.00	5,000.02	-4,813.49
Sub Total for Other Projects		1,325.00		10,000.00	5,000.02	-4,813.49
Cost Centre Leisure Centre						
146	Rates & Insurance Rent - DBC			32,500.00	16,250.02	5,527.52
155	Management Fee			58,000.00	29,000.02	-249.98
Sub Total for Leisure Centre		3,709.96		90,500.00	45,250.04	5,277.54
Cost Centre Squash Courts						
200	Maintenance					
201	Long Term Financial Risks					
Sub Total for Squash Courts						
Cost Centre Allotments						
210	Rents / Licences			245.00	122.48	-94.52
211	Repairs / Maintenance			250.00	125.02	125.02
212	Water Supply				431.56	-431.56
213	Long Term Financial Risks					
218	Rent Income	5,230.00	2,615.02	5,512.51		2,897.49

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

Cost Centre	Allotments	Budget Receipts		Budget Payments		Variance
		Total for year	Year to Date	Total for Year	Year to Date	
		5,230.00	2,615.02	495.00	247.50	2,496.43
Sub Total for	Administration					
230 Wages				142,750.00	71,375.02	-24,061.36
231 Furniture, Fixtures & Fittings				750.00	375.00	350.00
232 Photocopier				1,000.00	500.02	-1,627.84
233 Stationary, Advertising & Postage				1,600.00	800.02	-21.87
234 Telephone / Internet				3,700.00	1,850.02	-2,796.48
235 Mileage Allowance				200.00	99.98	99.98
236 Insurance				14,000.00	6,999.98	-8,028.49
237 Subscriptions / Publications				5,000.00	2,499.98	-2,328.14
238 Civic Budget			1,488.22	1,500.00	750.00	517.51
239 Civic Reception				1,500.00	750.00	-775.44
240 Chains of Office				250.00	125.02	85.44
241 Legal Fees				3,000.00	1,500.00	1,500.00
242 External Audit Fees				1,400.00	699.98	699.98
243 Internal Audit Fees				350.00	174.98	210.00
244 Local Funding				2,000.00	999.98	-35.02
245 Miscellaneous Expenditure				6,000.00	3,000.00	-400.02
246 Election Expenses				2,000.00	999.98	8.80
247 Staff Training				1,500.00	750.00	999.98
248 Member Training				1,500.00	750.00	420.00
249 IT Services				4,000.00	2,000.02	650.00
250 Handyman (incl. seasonal park staff				500.00	249.98	-3,319.24
251 Council Offices Building Maintenance			10.80	12,000.00	6,000.00	249.98
252 Water Rates				2,000.00	999.98	-5,725.98
253 Gas				2,750.00	1,374.98	-88.19
254 Electricity				6,500.00	3,249.98	1,009.08
255 Rates				17,500.00	8,750.02	365.90
256 Long Term Financial Risks						-6,426.01
270 Photocopier Income						-2,461.13
271 Miscellaneous Income		1,000.00	500.02			
						1,192.98

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
272 Precept	440,713.00	220,356.52			250,265.48
273 Section 136					
274 Bank Interest	3,000.00	1,500.00		456.18	-655.72
276 Government CTax Grant	14,435.00	7,217.48			7,217.52
422 CIL			4,999.35		4,999.35
Sub Total for Administration	459,148.00	229,574.02	235,250.00	117,624.92	210,871.97
Cost Centre Church Road Hall					
280 Wages			5,800.00	2,900.02	-262.37
281 Repairs & Maintenance			500.00	249.98	181.94
282 Gas & Electricity			850.00	425.02	-481.20
283 Cleaning Materials			100.00	50.02	31.27
284 Furniture, Fixtures & Fittings			100.00	50.02	50.02
285 Rates			1,172.00	585.98	183.40
287 Miscellaneous Expenditure			125.00	62.48	58.38
288 Long Term Financial Risks					
295 Hire Income	6,500.00	3,249.98		150.00	2,542.58
406 Telephone Broadband			100.00	50.02	50.02
423 Water Rates				417.91	-417.91
Sub Total for Church Road Hall	6,500.00	3,249.98	8,747.00	4,373.54	1,936.13
Cost Centre Grove Hall					
301 Repairs & Maintenance			500.00	249.98	-130.02
302 Gas & Electricity			100.00	50.02	-108.31
305 Rates				225.84	-225.84
306 Water Rates					
308 Long Term Financial Risks					
Sub Total for Grove Hall			600.00	300.00	-464.17
Cost Centre Heritage Community Hall					
320 Wages					
321 Repairs & Maintenance					

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
		Act. Receipts		Act. Payments	Year to Date
322 Gas & Electricity					
323 Cleaning Materials					
324 Furniture, Fixtures & Fittings					
325 Rates					
326 Water Rates			83.00		-83.00
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income	13,796.00	6,897.98			136.52
Sub Total for Heritage Community Hall	13,796.00	6,897.98	83.00		53.52
Cost Centre Sports Pavilion					
340 Utilities					
341 Water Rates			946.01		-946.01
342 Maintenance & Cleaning Contributic			350.85		-350.85
343 Rates					
344 Building Insurance			3,481.66		-3,481.66
345 Miscellaneous Expenditure					
346 Professional Fees			1,210.00		-1,210.00
350 Income			3,000.00		-3,000.00
425 Construction Costs					
426 Grant Income					
Sub Total for Sports Pavilion			8,988.52		-8,988.52
Cost Centre Town Council Offices Community I					
360 Wages	8,750.00		4,374.98		-257.16
361 Repairs & Maintenance	420.00		210.00		-1,708.94
362 Furniture, Fixtures & Fittings	100.00		50.02		50.02
363 Cleaning Materials	260.00		129.98		-17.26
364 Miscellaneous Expenditure	75.00		37.50		37.50
365 Long Term Financial Risks					
370 Hire Income	47,500.00	23,750.02		100.00	-2,125.52

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

		Budget Receipts		Budget Payments		Variance	
		Total for year	Year to Date	Total for Year	Year to Date	Act. Payments	Year to Date
Sub Total for	Town Council Offices Communi	47,500.00	23,750.02	9,605.00	4,802.48	6,798.32	-4,021.36
Cost Centre	Old Fire Station Cafe						
380	Wages			20,800.00	10,400.02	17,532.20	-7,132.18
381	Food/Supplies			4,000.00	2,000.02	5,836.76	-3,836.74
382	Furniture, Fixtures & Equipment (inc			500.00	249.98	1,135.36	-885.38
383	Advertising			100.00	50.02		50.02
384	Rates			2,250.00	1,125.00	1,682.83	-557.83
385	Electricity			1,500.00	750.00	1,517.24	-767.24
386	Cleaning Materials			120.00	60.00		60.00
387	DBC Maintenance Service Charge			1,500.00	750.00		750.00
388	Telephone / Internet			500.00	249.98		249.98
389	Maintenance			500.00	249.98	725.93	-283.75
390	Miscellaneous Expenditure (incl. DE			500.00	249.98	489.50	-55.06
391	Long Term Financial Risks						
392	Rent DBC			5,600.00	2,799.98		2,799.98
395	Cafe Income	20,500.00	10,250.02			40.41	1,290.66
424	Water Rates					7,161.97	-7,161.97
Sub Total for	Old Fire Station Cafe	20,500.00	10,250.02	37,870.00	18,934.96	36,122.20	-15,479.51
Cost Centre	Bus Shelters						
400	Maintenance			250.00	125.02		125.02
Sub Total for	Bus Shelters			250.00	125.02		125.02
Cost Centre	Ingress Park Community Centre						
407	Wages			6,000.00	3,000.00		3,000.00
408	Repairs & Maintenance			500.00	249.98		249.98
409	Gas & Electricity			1,500.00	750.00		750.00
410	Cleaning Materials			500.00	249.98		249.98
411	Furniture & Fittings			500.00	249.98		249.98
412	Rates (NNDR)			1,600.00	800.02		800.02
413	Water Rates			600.00	300.00		300.00

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/09/2025)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance	
	Total for year	Year to Date	Total for year	Year to Date	Total for Year	Year to Date	Total for Year	Year to Date	Total for Year	Year to Date
414 Key Holder Security					600.00	300.00			300.00	
415 Misc Expenditure					100.00	50.02			50.02	
416 Long Term Financial Risks										
418 Hire Income					14,000.00	6,999.98			6,999.98	
419 Commuted Sum					6,000.00	3,000.00			3,000.00	
420 Contingency Fund					10,000.00	5,000.02			5,000.02	
Sub Total for Ingress Park Community Centre					41,900.00	20,949.98			20,949.98	
GRAND TOTALS	£573,261.00	£286,630.56	£585,912.81		£617,865.00	£308,932.32	£423,275.27		£184,939.30	

(A)

FGP 6/11/25

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.)

1. Name and full address of Organisation:	SWANSCOMBE AND GREENHITHE COMMUNITY TRANSPORT
2. Amount of funding requested.	£ 500.00
3. Name and contact details of applicant (this is the address the Town Council will use for all correspondences). Please include an email address where possible:	MRS MAUREEN PLUMF
4. Brief description of the aims and objectives of your organisation (please include the date your organisation was established):	TO PROVIDE TRANSPORT FOR CHARITY COMMUNITY GROUPS THROUGHOUT SWANSCOMBE AND GREENHITHE, IN PARTICULAR THOSE WHO HAVE MOBILITY ISSUES, THE DISADVANTAGED, THE SOCIALLY ISOLATED. AS WELL AS GROUPS I.E. YOUTH AND UNIFORMED, ELDERLY, FAITH AND SPECIAL INTEREST GROUPS WITHIN THE TOWN
5. Please give an estimate of how many people within your organisation reside within Swanscombe and Greenhithe.	ALL OF THEM SWANSCOMBE SENIOR LUNCH CLUB SWANSCOMBE AND GREENHITHE CHURCHES FORM THE COMMUNITY TRANSPORT COMMITTEE
6. Please give details of how your organisation assists or impacts on the residents of Swanscombe and Greenhithe. Please provide the number of local residents who will benefit from this award.	SWANSCOMBE SENIOR LUNCH CLUB CAN PROVIDE ELDERLY RESIDENT, WITH A HOT COOKED TWO COURSE MEAL TWICE A WEEK, WITH THE OPPORTUNITY TO SOCIALISE AND ENJOY TRIPS. THE COMMUNITY GROUPS AND ORGANISATIONS ARE ABLE TO PROVIDE EXPERIENCES THAT SOME WOULD BE DENIED, SUCH AS OUTINGS TO THE BEACH AND THEATRE AND YOUTH EXCHANGE EVENTS.
7. Please supply details of how the funding applied for will be used (please include total costs of projects, project plans, quoted costs etc.). No works/purchases can be made until any applications have been considered by the Town Council. Retrospective applications will NOT be considered.	THE FUNDING WOULD BE USED TO HAVE OLD SIGNAGE REMOVED AND NEW SIGNAGE PUT ON. TOTAL COSTING OF £420.00 INCL. VAT THE RESIDUE WOULD USED TO GO TOWARDS HAVING THE TAILGATE LIFT SERVICED EVERY 6 MONTHS WHICH IS A LEGAL REQUIREMENT.

APPLICATION FORM FOR FUNDING FROM THE TOWN COUNCIL.

(Please complete using BLACK INK please type the details or complete in legible block capitals.

8. Please detail any funding received in the last three years, including any from Swanscombe and Greenhithe Town Council.	NOT APPLIED BEFORE
9. Please provide the bank details for the organisation for payment. Alternatively provide the name of organisation that cheques should be made out (cheques are unable to be made out to individuals).	Account Name: COMMUNITY ACCOUNT. SWANSCOMBE AND GREENHITHE COMMUNITY TRANSPORT Sort Code: Account No: Organisation Name: SWANSCOMBE AND GREENHITHE COMMUNITY TRANSPORT
10. Declaration: I declare that the information given is, to the best of my knowledge, accurate and true.	Signed: M. Plume Dated: 28/10/2025

Please use a separate sheet, if necessary, clearly numbering the relevant section.

**SWANSCOMBE AND GREENHITHE TOWN COUNCIL
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE
TOWN COUNCIL.**

1. Awards of funding are made up to a maximum of £500 for general awards to local charitable, voluntary or community organisations, and up to £250 for start-up awards to new organisations.
2. The decision regarding your application will be made on the basis of the information you supply on this application form. Your application will be copied to members of the Town Council. The decision made by the Town Council is final and non-negotiable; no further correspondence regarding decisions made on any applications will be entered into.
3. All parts of the application form must be completed, **please type the details or complete in legible block capitals.**
4. Unfortunately the amounts requested each year normally exceed the funds available. It is therefore imperative that as much information as possible is provided with your application so that the Town Council can ascertain the activities and operation of your organisation.
5. All applications will be considered on their individual merits and every applicant must fully understand that there is no guarantee of funding or continued funding.
6. All applications will be deemed to have read and agreed to comply to the Guidance Notes for Applications for Funding from the Town Council.
7. All applications will be deemed to have agreed to information regarding their application be used and publicised by the Town Council both internally and externally.
8. All applications must, when successful, agree to:
 - Publicly acknowledge the Town Council for providing funding.
 - Use the Town Councils logo (to be supplied) on any and all publicity for the funding.
 - Attend the Town Council offices for a publicity photograph for the presentation of the funds.
9. Applications will not be considered from:
 - Private organisations operated as a business or a profit making concern
 - Organisations intending to support or oppose political or religious groups
10. No works/purchases can be made until any applications have been considered by the Town Council.
11. Retrospective applications will NOT be considered.

**SWANSCOMBE AND GREENHITHE TOWN COUNCIL
GUIDANCE NOTES FOR APPLICATIONS FOR FUNDING FROM THE
TOWN COUNCIL.**

12. Funding awarded must be used for the purpose it was applied for and within the timescales agreed (unless stated by the Town Council this will be within 12 months of the funding being agreed).
13. Any funding not used as per 12 (above) must be returned to the Town Council no later than 12 months from the date it was awarded.

Please do not hesitate to contact the Town Clerk, Graham Blew, if you wish to discuss any part of your application.

Telephone: 01322 385513