

**Swanscombe and Greenhithe Town Council
TRANSFERS - OCTOBER 2025**

Date	Desc	From	To	Amount
16/10/2025	Bank to Bank Transfer	Active Saver 1	Current Account	12,000.00
			Total.....	12,000.00

Swanscombe and Greenhithe Town Council
TRANSFERS - NOVEMBER

Date	Desc	From	To	Amount
10/11/2025	Bank to Bank Transfer	Active Saver 1	Current Account	32,020.66
10/11/2025	Bank to Bank Transfer	Active Saver 1	Current Account	19,000.00
18/11/2025	Bank to Bank Transfer	Active Saver 1	Current Account	10,000.00
26/11/2025	Bank to Bank Transfer	Active Saver 1	Current Account	20,000.00
07/11/2025	Bank to Bank Transfer	Active Saver 1	Active Saver 2	22,078.00
Total.....				103,098.66

Swanscombe and Greenhithe Town Council

Listing of Receipts in each Code for All Cost Centres

(Between 01-10-2025 and 31-10-2025)

6 November 2025 (2025-2026)

Cost Centre Parks Establishment									
41 Equipment/Materials									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
338	30/10/2025			Active Saver 1		Funding Award	ECB	Z	6,500.00
							Subtotal for Code:		£6,500.00
							Equipment/Materials		£6,500.00
65 Miscellaneous Income									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
292	17/10/2025	2025-2026/819		Active Saver 1		Football Pitch Hire - Knockhall	Ebbsfleet FC (VETS)	E	100.00
323	28/10/2025	2025-2026/820		Active Saver 1		Football Pitch Hire - Knockhall	Ebbsfleet FC (VETS)	E	100.00
							Subtotal for Code:		£200.00
							Miscellaneous Income		£200.00
							Subtotal for Cost Centre:		6,700.00
							Parks Establishment		6,700.00
Cost Centre Administration									
238 Civic Budget									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
318	01/10/2025			Active Saver 1		Bank Reconciliation Error	Town Mayor's Account	Z	41.50
320	20/10/2025	2025-2026/817		Active Saver 1		Mayoral Engagement	Dawn Johnston	Z	171.02
340	31/10/2025			Active Saver 1		Refund for Town Mayor Event	Mayor of Maidstone	Z	90.00
							Subtotal for Code:		£302.52
							Civic Budget		£302.52
271 Miscellaneous Income									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
296	21/10/2025			Current Account		Staff Gifts	Various	Z	75.00
298	21/10/2025			Current Account		Donation from MadMillan Coffee Mornir	Old Fire Station Cafe	Z	132.56
299	07/10/2025			Current Account		VAT Repayment	HMRC	R	12,777.09
							Subtotal for Code:		£207.56
							Miscellaneous Income		£12,984.65
274 Bank Interest									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
341	02/10/2025			Active Saver 2		Bank Interest	OCLA	Z	82.70
							Subtotal for Code:		£82.70
							Bank Interest		£82.70
422 CIL									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
339	31/10/2025			Active Saver 1		CIL Receipt	DBC	Z	22,078.95
							Subtotal for Code:		£22,078.95
							CIL		£22,078.95
							Subtotal for Cost Centre:		35,448.82
							Administration		12,777.09
Cost Centre Church Road Hall									
295 Hire Income									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
287	06/10/2025	2025-2026/816		Active Saver 1		Hall Hire	1st Swanwscombe Rainbows	Z	75.00

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

Cost Centre Heritage Community Hall									
Code Number	335 Hire Income								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description			
319	13/10/2025			Active Saver 1		Hall Hire			
288	06/10/2025	2025-2026/815		Active Saver 1		Hall Hire	2nd Swanscombe Brownies	Z	90.00
291	06/10/2025	2025-2026/798		Active Saver 1		Hall Hire	Fountain of Praise	Z	240.00
300	21/10/2025	2025-2026/808		Current Account		Hall Hire	Cake and Computer Club	Z	120.00
322	06/10/2025			Active Saver 1		Hall Hire	Various	Z	105.00
325	31/10/2025	2025-2026/809		Active Saver 1		Hall Hire	Fountain of Praise	Z	300.00
328	31/10/2025	2025-2026/821		Active Saver 1		Hall Hire	We Buy Vintage	Z	126.00
328	31/10/2025	2025-2026/821		Active Saver 1		Hall Hire	We Buy Vintage	Z	250.00
Subtotal for Code: Hire Income									£1,306.00
Subtotal for Cost Centre: Church Road Hall									1,306.00

Cost Centre Town Council Offices Community Hall									
Code Number	370 Hire Income								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
319	13/10/2025			Active Saver 1		Hall Rent	Walk Tall	Z	1,172.50
Subtotal for Code: Hire Income									£1,172.50
Subtotal for Cost Centre: Heritage Community Hall									1,172.50

Cost Centre Old Fire Station Cafe									
Code Number	395 Cafe Income								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
289	06/10/2025	2025-2026/807		Active Saver 1		Hall Hire	North Kent Karate	Z	408.00
290	06/10/2025	2025-2026/795		Active Saver 1		Hall Hire	North Kent Karate	Z	336.00
293	17/10/2025	2025-2026/818		Active Saver 1		Hall Hire	Cygnets	Z	2,887.50
294	17/10/2025	2025-2026/814		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	174.00
321	02/10/2025			Active Saver 1		Hall Hire	Various	Z	104.00
324	29/10/2025	2025-2026/813		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	432.00
324	29/10/2025	2025-2026/813		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	432.00
324	29/10/2025	2025-2026/813		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	48.00
324	29/10/2025	2025-2026/813		Active Saver 1		Hall Hire	Gateway Salvation Church	Z	2.00
Subtotal for Code: Hire Income									£4,823.50
Subtotal for Cost Centre: Town Council Offices Communi									4,823.50

Cost Centre Old Fire Station Cafe									
Code Number	395 Cafe Income								
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
295	21/10/2025			Current Account		Food Sales	Old Fire Station Cafe	S	1,475.60
301	01/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	30.20
302	02/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	50.70
303	03/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	20.50
304	06/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	37.10

Swanscombe and Greenhithe Town Council
Listing of Receipts in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

Code Number Vchr.	Date	424 Water Rates		Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
		Invoice No	Minute								
305	07/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	55.00		55.00
306	08/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	30.10		30.10
307	09/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	59.40		59.40
308	10/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	41.50		41.50
309	13/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	102.90		102.90
310	14/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	44.00		44.00
311	15/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	79.40		79.40
312	16/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	57.60		57.60
313	17/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	38.80		38.80
314	20/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	50.30		50.30
315	21/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	17.60		17.60
316	22/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	68.70		68.70
317	23/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	50.20		50.20
332	24/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	43.95		43.95
333	27/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	64.80		64.80
334	28/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	75.60		75.60
335	29/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	91.45		91.45
336	30/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	67.30		67.30
337	31/10/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	34.60		34.60
Subtotal for Code: Cafe Income									£2,441.37	£245.93	£2,687.30
							Waterplus		3,358.52		3,358.52
							Subtotal for Code: Water Rates	Z	£3,358.52		£3,358.52
							Subtotal for Cost Centre: Old Fire Station Cafe		5,799.89	245.93	6,045.82
TOTALS									£42,473.62	£13,023.02	£55,496.64

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Listing of Payments in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

Cost Centre Public Lighting									
Code Number 1 Supply & Maintenance									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
756	24/10/2025	15679		Current Account		Street Lighting Maintenance	Streelights	\$	928.91
Subtotal for Code: Supply & Maintenance									£928.91
Code Number 4 Repairs									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
757	24/10/2025	15590		Current Account		Street Lighting Repairs	Streelights	\$	876.00
Subtotal for Code: Repairs									£876.00
Subtotal for Cost Centre: Public Lighting									1,804.91
Cost Centre Grove Car Park									
Code Number 20 Rates									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
763	01/10/2025			Current Account		NNDR	DBC	Z	212.00
Subtotal for Code: Rates									£212.00
Subtotal for Cost Centre: Grove Car Park									212.00
Cost Centre Parks Establishment									
Code Number 40 Wages									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
705	15/10/2025			Current Account		Pension E'ee	KCC - LGPS	Z	169.88
706	15/10/2025			Current Account		Pension E'er	KCC - LGPS	Z	606.29
714	15/10/2025			Current Account		Pension E'ee	Digital Wealth	Z	328.17
715	15/10/2025			Current Account		Pension E'er	Digital Wealth	Z	196.90
716	15/10/2025			Current Account		PAYE	HMRC	Z	891.80
717	15/10/2025			Current Account		NI	HMRC	Z	1,525.08
726	15/10/2025			Current Account		Wages	SGTC	Z	7,466.47
767	09/10/2025			Current Account		parks sites	Night & Day Security	Z	1,560.95
768	09/10/2025			Current Account		parks security	Night & Day Security	Z	1,744.38
Subtotal for Code: Wages									£14,489.92
Code Number 41 Equipment/Materials									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
677	02/10/2025			Current Account		MOT - Vans	Monarch Autos	Z	50.00
684	06/10/2025	0001/0003321:		Current Account		shuttering ply	Discount Builders Merchants	S	76.75
688	07/10/2025	0000829728		Current Account		Parks Equipment - Various	Wicksteed Leisure Ltd	S	189.05
690	07/10/2025			Current Account		Repairs to Flagpole - Swanscombe Par	TMH Contractors	Z	140.00
691	07/10/2025			Current Account		Flags for Flag Pole Swanscombe Park	TMH Contractors	Z	180.00
692	08/10/2025	0001/0003326:		Current Account		Parks Equipment - Various	Discount Builders Merchants	S	72.10
729	15/10/2025	751797		Current Account		Skip Hire	Pinnden Ltd	S	354.00

Listing of Payments in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

734	17/10/2025	246216	Current Account	Cricket Grounds Maintenance	Bourne Amenity	S	540.00	108.00	648.00
738	21/10/2025	17000	Current Account	Parks Equipment - Plants and Compos	DTG Elliott & Son Ltd	Z	473.50		473.50
739	21/10/2025	16560	Current Account	Parks Equipment - Plants and Compos	DTG Elliott & Son Ltd	Z	100.00		100.00
745	23/10/2025	269556	Current Account	Bedding Plants	Provender Nurseries	S	199.54	39.90	239.44
748	23/10/2025		Current Account	Parks Equipment - Black Bags	Amazon UK	Z	89.95		89.95
750	23/10/2025		Current Account	Tarmac - Swanscombe Park	Barclaycard - various	Z	606.42		606.42
752	23/10/2025		Current Account	Bin Liners for Parks	Glasdon UK Ltd	Z	277.90		277.90
780	30/10/2025	0001/0003364;	Current Account	Parks Equipment - Various	Discount Builders Merchants	S	139.02	27.80	166.82
Subtotal for Code: Equipment/Materials							£3,372.91	£291.02	£3,663.93
42 New Grounds Maintenance Equipment									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
740	21/10/2025	LS214536		Current Account	Cricket Grounds Maintenance	KCC Landscape Services	S	5,606.80	1,121.36
Subtotal for Code: New Grounds Maintenance Eq							£5,606.80	£1,121.36	£6,728.16
43 Fuel									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
656	01/10/2025	E2020982081		Current Account	Parks Fuel	Allstar	S	217.56	42.19
Subtotal for Code: Fuel							£217.56	£42.19	£259.75
49 Playground Equipment & Maintenance									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
689	07/10/2025	000829729		Current Account	Parks - New Play Equipment	Wicksteed Leisure Ltd	S	784.85	156.97
698	13/10/2025	SIN068255		Current Account	New Play Equipment	Online Playgrounds	S	273.17	54.63
Subtotal for Code: Playground Equipment & Maint							£1,058.02	£211.60	£1,269.62
50 Staff Training									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
686	06/10/2025	35687		Current Account	Cricket Grounds Maintenance	Grounds Management Association	S	43.33	8.67
Subtotal for Code: Staff Training							£43.33	£8.67	£52.00
Subtotal for Cost Centre: Parks Establishment							24,788.54	1,674.84	26,463.38
Swanscombe Park									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
736	20/10/2025	E10140913		Current Account	Electricity	KCC Laser	L	17.76	0.89
Subtotal for Code: Bowls Club Electricity							£17.76	£0.89	£18.65
Subtotal for Cost Centre: Swanscombe Park							17.76	0.89	18.65
Other Projects									
Code Number	Date	Invoice No	Minute	Bank	Description	Supplier	Vat Type	Net	Total
Vchr.									
701	13/10/2025			Current Account	Summer Entertainment	Mrs Roundabout	Z	120.00	120.00
703	14/10/2025	AUG25		Current Account	gymnastics Coaching	Fleet Gymnastics	Z	350.00	350.00

Listing of Payments in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

760	21/10/2025	Current Account	Summer Entertainment	Petty Cash	135.00	135.00	Z	General Projects (inc. Summer	£605.00	£605.00	605.00	605.00
				Subtotal for Code:			Other Projects					
				Subtotal for Cost Centre:								
Cost Centre Administration												
Code Number		230 Wages										
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
707	15/10/2025			Current Account		Pension E'ee	KCC - LGPS	Z	343.93		343.93	
708	15/10/2025			Current Account		Pension E'er	KCC - LGPS	Z	1,173.40		1,173.40	
712	15/10/2025			Current Account		Pension E'ee	Digital Wealth	Z	334.01		334.01	
713	15/10/2025			Current Account		Pension E'er	Digital Wealth	Z	200.40		200.40	
718	15/10/2025			Current Account		PAYE	HMRC	Z	1,685.73		1,685.73	
719	15/10/2025			Current Account		NI	HMRC	Z	2,190.74		2,190.74	
724	15/10/2025			Current Account		Wages	SGTC	Z	9,165.12		9,165.12	
						Subtotal for Code:		Wages	£15,093.33		£15,093.33	
Code Number												
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
766	03/10/2025			Current Account		Photocopier Rental	Grenke	Z	718.78		718.78	
769	13/10/2025			Current Account		Photocopier Rental	CF Corporate Finance	Z	32.87		32.87	
						Subtotal for Code:		Photocopier	£751.65		£751.65	
Code Number												
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
655	01/10/2025			Current Account		Cleaning Materials	KCC - KCS	S	128.08	25.62	153.70	
746	23/10/2025			Current Account		Stationary	Amazon UK	Z	14.97		14.97	
						Subtotal for Code:		Stationary, Advertising & Postage	£143.05		£168.67	
Code Number												
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
693	08/10/2025	T213805		Current Account		Telephone Equipment Rental	Overline	S	526.60	105.32	631.92	
765	02/10/2025			Current Account		Phone System - Lease Rental	BNP Paribas	Z	793.20		793.20	
						Subtotal for Code:		Telephone / Internet	£1,319.80		£1,425.12	
Code Number												
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
770	16/10/2025			Current Account		Sage Payroll Cover	Sage Pay	Z	159.00		159.00	
						Subtotal for Code:		Subscriptions / Publications	£159.00		£159.00	
Code Number												
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total	
747	23/10/2025			Current Account		Poppy Wreaths	BardlayCard - RBLI	Z	160.95		160.95	
761	21/10/2025			Current Account		Food for Civic Events	Petty Cash	Z	55.49		55.49	
						Subtotal for Code:		Civic Budget	£216.44		£216.44	

Listing of Payments in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

244 Local Funding											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
675	02/10/2025			Current Account		Funding Award	Administration	Z	200.00		200.00
676	02/10/2025			Current Account		Funding Award	Administration	Z	200.00		200.00
Subtotal for Code: Local Funding									£400.00		£400.00
245 Miscellaneous Expenditure											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
678	02/10/2025			Current Account		Admin - Computer Parts	Amazon UK	S	9.47	1.89	11.36
683	03/10/2025			Current Account		Pre-employment Health Questionnaire	Preventative Health Care Company Lt	S	26.00	5.20	31.20
685	06/10/2025			Current Account		Portaroo Hire	Lav Hire	S	100.00	20.00	120.00
751	23/10/2025			Current Account		Donation from MacMillan Coffee Mornir	MacMillan Coffee Morning	Z	132.56		132.56
773	27/10/2025			Current Account		Post Office Cash Paid In Charges	Barclays	Z	20.43		20.43
Subtotal for Code: Miscellaneous Expenditure									£288.46	£27.09	£315.55
249 IT Services											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
749	23/10/2025			Current Account		IT Software & Printing	Bardaycard - Pdfzmart	Z	34.99		34.99
754	23/10/2025			Current Account		IT Support & Maintenance	MPR IT Solutions	S	255.28	51.06	306.34
755	23/10/2025			Current Account		IT Support & Maintenance	MPR IT Solutions	S	82.50	16.50	99.00
Subtotal for Code: IT Services									£372.77	£67.56	£440.33
251 Council Offices Building Maintenance											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
657	01/10/2025			Current Account		Boiler Repairs	LW Burt & Son Ltd	S	155.43	31.09	186.52
658	01/10/2025			Current Account		Boiler Repairs	LW Burt & Son Ltd	S	1,014.58	202.92	1,217.50
659	01/10/2025			Current Account		Boiler Repairs	LW Burt & Son Ltd	S	310.86	62.17	373.03
660	01/10/2025			Current Account		Boiler Repairs	LW Burt & Son Ltd	S	207.24	41.45	248.69
700	13/10/2025			Current Account		Boiler Repairs	LW Burt & Son Ltd	S	12,243.29	2,448.67	14,691.96
742	21/10/2025			Current Account		Chlorination of Water Tanks and Water	A1 Water Treatment Ltd	S	906.00	181.20	1,087.20
Subtotal for Code: Council Offices Building Maintena									£14,837.40	£2,967.50	£17,804.90
252 Water Rates											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
732	16/10/2025			Current Account		Water Rates	Business Stream	Z	546.90		546.90
Subtotal for Code: Water Rates									£546.90		£546.90
253 Gas											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											
731	15/10/2025			Current Account		Gas	KCC Laser	L	141.85	7.09	148.94
743	22/10/2025			Current Account		Gas	KCC Laser	L	141.85	7.09	148.94
Subtotal for Code: Gas									£283.70	£14.18	£297.88
254 Electricity											
Code Number	Invoice No	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
Vchr.											

Listing of Payments in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

735	17/10/2025	IN14069075	Current Account	Electricity	NPower	185.70	9.28	194.98
737	20/10/2025	E10140828	Current Account	Electricity	KCC Laser	1,203.91	240.78	1,444.69
Subtotal for Code: Electricity						£1,389.61	£250.06	£1,639.67
255 Rates								
Code Number	Date	Invoice No	Minute					
Vchr.				Cheq. No.	Description	Supplier	Vat Type	Total
702	13/10/2025	PZ16419784			Card Machine Fee	Takepayments	S	30.00
764	01/10/2025				NNDR	DBC	Z	1,759.00
774	27/10/2025				Postage & Rental	Francotyp Postalia Ltd	S	72.00
775	27/10/2025	INV-8861			Hygiene Services	VR Sani	S	4.92
775	27/10/2025	INV-8861			Hygiene Services	VR Sani	S	4.92
775	27/10/2025	INV-8861			Hygiene Services	VR Sani	S	4.92
775	27/10/2025	INV-8861			Hygiene Services	VR Sani	S	4.92
778	27/10/2025	9099381			Water Rates	Business Stream	Z	130.26
Subtotal for Code: Rates						£1,990.66	£20.28	£2,010.94
274 Bank Interest								
Code Number	Date	Invoice No	Minute	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.								
695	09/10/2025	016366900925			Bank Charges	Barclaycard	E	20.64
771	20/10/2025				Card Fee	Elavon	Z	25.03
Subtotal for Code: Bank Interest						£45.67		£45.67
Subtotal for Cost Centre: Administration						37,838.44	3,477.61	41,316.05
Cost Centre Church Road Hall								
280 Wages								
Code Number	Date	Invoice No	Minute	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.								
727	15/10/2025				Wages	SGTC	Z	488.40
Subtotal for Code: Wages						£488.40		£488.40
281 Repairs & Maintenance								
Code Number	Date	Invoice No	Minute	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.								
741	21/10/2025	2766			Chlorination of Water Tanks and Water light covers - CR Hall	A1 Water Treatment Ltd	S	1,087.20
753	23/10/2025					Barclaycard - various	Z	21.44
Subtotal for Code: Repairs & Maintenance						£927.44	£181.20	£1,108.64
282 Gas & Electricity								
Code Number	Date	Invoice No	Minute	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.								
709	15/10/2025	G101163715			Gas	KCC Laser	L	39.34
Subtotal for Code: Gas & Electricity						£37.47	£1.87	£39.34
285 Rates								
Code Number	Date	Invoice No	Minute	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.								
777	27/10/2025	INV-8852			Hygiene Services	VR Sani	S	4.92
Subtotal for Code: Rates						£4.10	£0.82	£4.92

Swanscombe and Greenhithe Town Council
Listing of Payments in each Code for All Cost Centres
(Between 01-10-2025 and 31-10-2025)

Cost Centre										Church Road Hall		1,457.41		183.89		1,641.30	
Grove Hall																	
302 Gas & Electricity																	
Code Number	Date	Invoice No	Minute	Bank			Cheq. No.	Description	Supplier			Vat Type	Net	Vat	Total		
Vchr.																	
704	15/10/2025	G10116314		Current Account				Gas	KCC Laser			L	7.20	0.36	7.56		
Subtotal for Code: Gas & Electricity													£7.20	£0.36	£7.56		
305 Rates																	
Code Number	Date	Invoice No	Minute	Bank			Cheq. No.	Description	Supplier			Vat Type	Net	Vat	Total		
Vchr.																	
758	24/10/2025	12605		Current Account				Hygiene Services	Lav Hire			S	100.00	20.00	120.00		
Subtotal for Code: Rates													£100.00	£20.00	£120.00		
306 Water Rates																	
Code Number	Date	Invoice No	Minute	Bank			Cheq. No.	Description	Supplier			Vat Type	Net	Vat	Total		
Vchr.																	
699	13/10/2025	9057563		Current Account				Water Rates - Wastewater	Business Stream			Z	55.25		55.25		
733	17/10/2025	10008021963		Current Account				Water Rates	Castle Water			S	0.37	0.08	0.45		
Subtotal for Code: Water Rates													£55.62	£0.08	£55.70		
Subtotal for Cost Centre: Grove Hall													162.82	20.44	183.26		
Sports Pavilion																	
343 Rates																	
Code Number	Date	Invoice No	Minute	Bank			Cheq. No.	Description	Supplier			Vat Type	Net	Vat	Total		
Vchr.																	
687	07/10/2025	813452335		Active Saver 1				Gas - Sports Pavilion	British Gas			L	25.23	1.26	26.49		
772	01/10/2025			Active Saver 1				NNDR	DBC			Z	636.00		636.00		
Subtotal for Code: Rates													£661.23	£1.26	£662.49		
Subtotal for Cost Centre: Sports Pavilion													661.23	1.26	662.49		
Town Council Offices Community Hall																	
360 Wages																	
Code Number	Date	Invoice No	Minute	Bank			Cheq. No.	Description	Supplier			Vat Type	Net	Vat	Total		
Vchr.																	
722	15/10/2025			Current Account				PAYE	HMRC			Z	152.20		152.20		
723	15/10/2025			Current Account				NI	HMRC			Z	51.54		51.54		
725	15/10/2025			Current Account				Wages	SGTC			Z	608.39		608.39		
Subtotal for Code: Wages													£812.13		£812.13		
Subtotal for Cost Centre: Town Council Offices Communi													812.13		812.13		
Old Fire Station Cafe																	
380 Wages																	
Code Number	Date	Invoice No	Minute	Bank			Cheq. No.	Description	Supplier			Vat Type	Net	Vat	Total		
Vchr.																	
710	15/10/2025			Current Account				Pension E'ee	KCC - LGPS			Z	66.37		66.37		
711	15/10/2025			Current Account				Pension E'er	KCC - LGPS			Z	279.97		279.97		

381 Food/Supplies									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
720	15/10/2025			Current Account		PAYE	HMRC	Z	8.40
721	15/10/2025			Current Account		NI	HMRC	Z	216.66
728	15/10/2025			Current Account		Wages	SGTC	Z	2,406.08
Subtotal for Code:							Wages		£2,977.48
382 Furniture, Fixtures & Equipment (incl. I									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
762	01/10/2025			Current Account		Coffee Machine Monthly Rental	Shire Leasing	Z	266.80
Subtotal for Code:							Furniture, Fixtures & Equipment		£266.80
383 Rates									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
674	02/10/2025	026C27079		Current Account		Waste Bin Collection	Biffa	S	159.99
776	27/10/2025	INV-8850		Current Account		Hygiene Services	VR Sani	S	4.10
776	27/10/2025	INV-8850		Current Account		Hygiene Services	VR Sani	S	7.61
Subtotal for Code:							Rates		£171.70
384 Maintenance									
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
Vchr.									
696	13/10/2025	GB5000R12FF		Current Account		Cafe - Supplies	Amazon UK	S	6.21
697	13/10/2025	GB52PG4ABI		Current Account		Cafe - Supplies	Amazon UK	S	61.19
730	15/10/2025	GB526K85ABE		Current Account		Cafe - Supplies	Amazon UK	S	13.73
Subtotal for Code:							Maintenance		£81.13
Subtotal for Cost Centre:							Old Fire Station Cafe		4,780.35
TOTALS									£78,585.10

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Listing of Receipts in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

Cost Centre Parks Establishment											
Code Number		65 Miscellaneous Income									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
371	07/11/2025	2025-2026/83E		Active Saver 1		Football Pitch Hire - Knockhall	Ebbsfleet FC (VETS)	E	100.00		100.00
						Subtotal for Code:	Miscellaneous Income		£100.00		£100.00
						Subtotal for Cost Centre:	Parks Establishment		100.00		100.00
Cost Centre Broomfield Sports Ground											
Code Number		95 Football Income									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
372	19/11/2025	2025-2026/836		Active Saver 1		Football Pitch Hire - Broomfield	Swanscombe Tigers	Z	50.00		50.00
						Subtotal for Code:	Football Income		£50.00		£50.00
						Subtotal for Cost Centre:	Broomfield Sports Ground		50.00		50.00
Cost Centre Administration											
Code Number		237 Subscriptions / Publications									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
370	28/11/2025			Active Saver 1		refund	South East Employers	Z	216.00		216.00
						Subtotal for Code:	Subscriptions / Publications		£216.00		£216.00
Cost Centre Church Road Hall											
Code Number		274 Bank Interest									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
374	04/11/2025			Active Saver 2		Bank Interest	CCLA	Z	85.07		85.07
						Subtotal for Code:	Bank Interest		£85.07		£85.07
						Subtotal for Cost Centre:	Administration		301.07		301.07
Cost Centre Church Road Hall											
Code Number		295 Hire Income									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
326	03/11/2025	2025-2026/83C		Active Saver 1		Hall Hire	2nd Swanwscombe Brownies	Z	60.00		60.00
327	03/11/2025	2025-2026/827		Active Saver 1		Hall Hire	1st Swanwscombe Rainbows	Z	75.00		75.00
329	03/11/2025	2025-2026/79E		Active Saver 1		Hall Hire	All Nations Revival Evangelical Ministr	Z	60.00		60.00
330	03/11/2025	2025-2026/81C		Active Saver 1		Hall Hire	All Nations Revival Evangelical Ministr	Z	80.00		80.00
331	04/11/2025	2025-2026/822		Current Account		Hall Hire	Cake and Computer Club	Z	120.00		120.00
						Subtotal for Code:	Hire Income		£395.00		£395.00
						Subtotal for Cost Centre:	Church Road Hall		395.00		395.00
Cost Centre Heritage Community Hall											
Code Number		335 Hire Income									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
349	10/11/2025			Active Saver 1		Rent	Walk Tall	Z	1,172.50		1,172.50

Listing of Receipts in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

Cost Centre Town Council Offices Community Hall										Subtotal for Code: Hire Income		£1,172.50	£1,172.50
Code Number 370 Hire Income										Subtotal for Cost Centre: Heritage Community Hall		1,172.50	1,172.50
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
342	06/11/2025	2025-2026/806		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	408.00		408.00		
343	06/11/2025	2025-2026/832		Active Saver 1		Hall Hire	Rosie's Groovy Movers	Z	204.00		204.00		
344	06/11/2025	2025-2026/831		Active Saver 1		Hall Hire	North Kent Karate	Z	450.00		450.00		
345	10/11/2025	2025-2026/833		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	330.00		330.00		
345	10/11/2025	2025-2026/833		Active Saver 1		Hall Hire	Dartford Borough Council - Why Weig	Z	-33.00		-33.00		
346	03/11/2025	2025-2026/829		Active Saver 1		Hall Hire	CB Studios	Z	192.00		192.00		
347	12/11/2025	2025-2026/828		Active Saver 1		Hall Hire	Cygnets	Z	2,362.50		2,362.50		
373	14/11/2025			Active Saver 1		Hall Hire	Various	Z	31.25		31.25		
Subtotal for Code: Hire Income										£3,944.75		£3,944.75	
Subtotal for Cost Centre: Town Council Offices Communi										3,944.75		3,944.75	

Cost Centre Old Fire Station Cafe										Subtotal for Code: Hire Income		£1,290.17	258.03
Code Number 395 Cafe Income										Subtotal for Cost Centre: Town Council Offices Communi		1,290.17	258.03
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
348	26/11/2025			Current Account		Food Sales	Old Fire Station Cafe	S	1,290.17		1,290.17		
350	03/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	47.40		47.40		
351	04/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	59.20		59.20		
352	05/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	35.00		35.00		
353	06/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	32.90		32.90		
354	07/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	52.40		52.40		
355	10/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	72.40		72.40		
356	11/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	23.20		23.20		
357	12/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	51.00		51.00		
358	13/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	56.35		56.35		
359	14/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	57.00		57.00		
360	17/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	76.50		76.50		
361	18/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	77.10		77.10		
362	19/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	78.70		78.70		
363	20/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	57.50		57.50		
364	21/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	37.50		37.50		
365	24/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	51.50		51.50		
366	25/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	32.40		32.40		
367	26/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	46.40		46.40		
368	27/11/2025			Active Saver 1		Food Sales	Old Fire Station Cafe	Z	48.20		48.20		

Swanscombe and Greenhithe Town Council

Listing of Receipts in each Code for All Cost Centres

(Between 01-11-2025 and 30-11-2025)

1 December 2025 (2025-2026)

369	28/11/2025	Active Saver 1	Food Sales	Old Fire Station Cafe	Z	69.20	69.20
				Subtotal for Code: Cafe Income		£2,352.02	£2,610.05
				Subtotal for Cost Centre: Old Fire Station Cafe		2,352.02	258.03
							2,610.05
				TOTALS		£8,315.34	£258.03
							£8,573.37

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Listing of Payments in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

Cost Centre Public Lighting									
Code Number 1 Supply & Maintenance									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
863	05/11/2025			Current Account		Christmas Lighting - Electricity	NPower	Z	33.78
						Subtotal for Code:	Supply & Maintenance		£33.78
Code Number 3 Christmas Lighting									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
851	24/11/2025	14016205		Current Account		Christmas lighting	G Burley & Sons Ltd	S	3,518.40
						Subtotal for Code:	Christmas Lighting		£3,518.40
						Subtotal for Cost Centre:	Public Lighting		3,552.18
Cost Centre Grove Car Park									
Code Number 20 Rates									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
859	03/11/2025			Current Account		NNDR	DBC	Z	212.00
						Subtotal for Code:	Rates		£212.00
Code Number 21 Repairs & Maintenance									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
783	03/11/2025	1209		Current Account		Car Park Signs	Bazzar Printing Solutions	S	190.00
						Subtotal for Code:	Repairs & Maintenance		£190.00
						Subtotal for Cost Centre:	Grove Car Park		38.00
Cost Centre Parks Establishment									
Code Number 40 Wages									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
823	19/11/2025			Current Account		Pension E'ee	KCC - LGPS	Z	169.87
824	19/11/2025			Current Account		Pension E'er	KCC - LGPS	Z	606.29
831	19/11/2025			Current Account		Pension E'ee	Digital Wealth	Z	414.17
832	19/11/2025			Current Account		Pension E'er	Digital Wealth	Z	282.90
833	19/11/2025			Current Account		PAYE	HMRC	Z	891.40
834	19/11/2025			Current Account		NI	HMRC	Z	1,525.08
843	19/11/2025			Current Account		Wages	SGTC	Z	7,466.07
						Subtotal for Code:	Wages		£11,355.78
Code Number 41 Equipment/Materials									
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Total
781	03/11/2025	001/00033664		Current Account		Parks Equipment - Various	Discount Builders Merchants	S	27.76
784	03/11/2025	2679		Current Account		Cricknet Grounds Maintenance	Jordans Sports Grounds Solutions Lin	X	7,000.00
800	13/11/2025	58288		Current Account		Parks Equipment - Various	Locks N Tools	S	45.63
811	19/11/2025	38146		Current Account		Parks - Turf Dressing	Binder Loams	S	120.80
819	19/11/2025	58315		Current Account		Locks and Keys	Locks N Tools	S	19.25

Listing of Payments in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

847	20/11/2025	2008789597	Current Account	Parks Equipment - Various	Trade UK	66.81	13.38	80.19
849	21/11/2025	247056	Current Account	Parks - Turf Dressing	Bourne Amenity	190.00	38.00	228.00
854	25/11/2025	DA437905	Current Account	Parks Equipment - Various	Gurney & White	28.00	5.60	33.60
Subtotal for Code: Equipment/Materials						£7,498.25	£1,499.67	£8,997.92
42 New Grounds Maintenance Equipment								
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
810	18/11/2025	755244		Current Account	Skip Hire		S	
Subtotal for Code: New Grounds Maintenance Eqp						295.00	59.00	354.00
Subtotal for Code: New Grounds Maintenance Eqp						£295.00	£59.00	£354.00
43 Fuel								
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
785	03/11/2025	E2021150023		Current Account	Parks Fuel		S	
Subtotal for Code: Fuel						242.84	47.07	289.91
Subtotal for Code: Fuel						£242.84	£47.07	£289.91
48 Gas/Electricity								
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
820	19/11/2025	E10179892		Current Account	Electricity - Mess Room		L	
821	19/11/2025	E10179741		Current Account	Electricity - Toilet Block		L	
Subtotal for Code: Gas/Electricity						531.89	26.59	558.48
Subtotal for Code: Gas/Electricity						72.61	3.63	76.24
Subtotal for Code: Gas/Electricity						£604.50	£30.22	£634.72
49 Playground Equipment & Maintenance								
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
799	13/11/2025	0000063010		Current Account	New Play Equipment		S	
Subtotal for Code: Playground Equipment & Mainti						888.33	177.67	1,066.00
Subtotal for Code: Playground Equipment & Mainti						£888.33	£177.67	£1,066.00
57 Long Term Financial Risks								
Vchr.	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
787	03/11/2025	000381		Current Account	Park security		Z	
788	03/11/2025	000380		Current Account	Park security		Z	
Subtotal for Code: Long Term Financial Risks						1,744.38		1,744.38
Subtotal for Code: Long Term Financial Risks						1,560.95		1,560.95
Subtotal for Code: Long Term Financial Risks						£3,305.33		£3,305.33
Subtotal for Cost Centre: Parks Establishment						24,190.03	1,813.63	26,003.66
Swanscombe Park								
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
812	19/11/2025	E10177379		Current Account	Electricity - Bowls Pavilion		L	
818	19/11/2025	E10179721		Current Account	Electricity - Bowls Pavilion		L	
Subtotal for Code: Bowls Club Electricity						35.31	1.77	37.08
Subtotal for Code: Bowls Club Electricity						237.34	11.87	249.21
Subtotal for Code: Bowls Club Electricity						£272.65	£13.64	£286.29
Subtotal for Cost Centre: Swanscombe Park						272.65	13.64	286.29
Knockhall Playing Field								
Code Number	Date	Invoice No	Minute	Bank	Description	Cheq. No.	Vat Type	Total
817	19/11/2025	E10179806		Current Account	Electricity - Knockhall Changing Rooms		L	
Subtotal for Code: Knockhall Changing Rooms						87.06	4.35	91.41

Listing of Payments in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

Cost Centre										Other Projects										Subtotal for Code: Rates										Subtotal for Cost Centre: Knockhall Playing Field														
Code Number		121 General Projects (inc. Summer Entertai		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total		Code Number		230 Wages		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total						
Vchr.		Vchr.		Date		Invoice No		Minute		Bank		Current Account											Vchr.		Date		Invoice No		Minute		Bank		Current Account											
782		03/11/2025		001																			782		03/11/2025		001																	
782		03/11/2025		001																			782		03/11/2025		001																	
782		03/11/2025		001																			782		03/11/2025		001																	
782		03/11/2025		001																			782		03/11/2025		001																	
782		03/11/2025		001																			782		03/11/2025		001																	
782		03/11/2025		001																			782		03/11/2025		001																	
782		03/11/2025		001																			782		03/11/2025		001																	
Subtotal for Code: General Projects (inc. Summer										Subtotal for Cost Centre: Other Projects										£1,700.00										1,700.00														
Subtotal for Cost Centre:										1,700.00																																		
Cost Centre										Leisure Centre										Subtotal for Code: Management Fee										Subtotal for Cost Centre: Leisure Centre														
Code Number		155 Management Fee		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total		Code Number		233 Stationary, Advertising & Postage		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total						
Vchr.		Vchr.		Date		Invoice No		Minute		Bank		Current Account										Vchr.		Date		Invoice No		Minute		Bank		Current Account												
807		17/11/2025		0000015644																		807		17/11/2025		0000015644																		
Subtotal for Code: Management Fee										Subtotal for Cost Centre: Leisure Centre										£14,750.00										14,750.00														
Subtotal for Cost Centre:										2,950.00										2,950.00										17,700.00														
Cost Centre										Administration										Subtotal for Code: Management Fee										Subtotal for Cost Centre: Leisure Centre														
Code Number		230 Wages		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total		Code Number		233 Stationary, Advertising & Postage		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total						
Vchr.		Vchr.		Date		Invoice No		Minute		Bank		Current Account										Vchr.		Date		Invoice No		Minute		Bank		Current Account												
825		19/11/2025																				825		19/11/2025																				
826		19/11/2025																				826		19/11/2025																				
829		19/11/2025																				829		19/11/2025																				
830		19/11/2025																				830		19/11/2025																				
835		19/11/2025																				835		19/11/2025																				
836		19/11/2025																				836		19/11/2025																				
841		19/11/2025																				841		19/11/2025																				
Subtotal for Code: Management Fee										Subtotal for Cost Centre: Leisure Centre										£14,750.00										14,750.00														
Subtotal for Cost Centre:										2,950.00										2,950.00										17,700.00														
Cost Centre										Administration										Subtotal for Code: Management Fee										Subtotal for Cost Centre: Leisure Centre														
Code Number		230 Wages		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total		Code Number		233 Stationary, Advertising & Postage		Invoice No		Bank		Cheq. No.		Description		Supplier		Vat Type		Net		Total						
Vchr.		Vchr.		Date		Invoice No		Minute		Bank		Current Account										Vchr.		Date		Invoice No		Minute		Bank		Current Account												
862		06/11/2025																				862		06/11/2025																				
Subtotal for Code: Management Fee										Subtotal for Cost Centre: Leisure Centre										£14,750.00										14,750.00														
Subtotal for Cost Centre:										2,950.00										2,950.00										17,700.00														

Listing of Payments in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

797	10/11/2025	T214287	Current Account	Phone Bill	Overline	Telephone / Internet	S	525.30	105.06	630.36
					Subtotal for Code:			£525.30	£105.06	£630.36
237 Subscriptions / Publications										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
865	17/11/2025			Current Account		Sage Payroll Cover	Sage Pay	Z	159.00	159.00
							Subtotal for Code:		£159.00	£159.00
238 Civic Budget										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
790	05/11/2025			Current Account		Mayoral Engagement	Mayor of Swale	Z	20.00	20.00
791	05/11/2025			Current Account		Mayoral Engagement	Mayor of Medway	Z	22.50	22.50
792	05/11/2025			Current Account		Mayoral Engagement	Mayor of Darford	Z	15.00	15.00
809	18/11/2025			Current Account		Mayoral Engagement	MCK	Z	25.00	25.00
							Subtotal for Code:		£82.50	£82.50
245 Miscellaneous Expenditure										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
794	06/11/2025	166601		Current Account		Cleaning Materials	KCS Education	S	122.97	147.56
813	19/11/2025	0874		Current Account		Window Cleaning	NVB Windows	Z	45.00	45.00
848	21/11/2025	4410142798		Current Account		Diary	Viking Direct	S	102.88	123.45
							Subtotal for Code:		£270.85	£316.01
247 Staff Training										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
855	25/11/2025	INV - 01031		Current Account		Members Training	NALC	S	35.00	42.00
							Subtotal for Code:		£35.00	£42.00
249 IT Services										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
853	25/11/2025	76732		Current Account		IT Support & Maintenance	MPR IT Solutions	S	255.28	306.34
							Subtotal for Code:		£255.28	£306.34
251 Council Offices Building Maintenance										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
808	17/11/2025	12546		Current Account		Lighting Repairs	Focus Electrical	S	150.00	180.00
							Subtotal for Code:		£150.00	£180.00
253 Gas										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
805	13/11/2025	G10172297		Current Account		Gas	KCC Laser	S	2,218.58	2,662.30
							Subtotal for Code:		£2,218.58	£2,662.30
254 Electricity										
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Total
Vchr.										
801	13/11/2025	IN14356707		Current Account		Electricity	NPower	L	224.04	235.24
846	20/11/2025	E10202284		Current Account		Electricity	KCC Laser	S	1,355.30	1,626.36

Swanscombe and Greenhithe Town Council

Listing of Payments in each Code for All Cost Centres

(Between 01-11-2025 and 30-11-2025)

1 December 2025 (2025-2026)

255 Rates				Subtotal for Code: Electricity			
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 798	10/11/2025	016366901025		Current Account		Barclaycard - Card Fee	Barclaycard
806	14/11/2025			Current Account		Card Machine Fee	Takepayments
858	26/11/2025	INV - 9218		Current Account		Hygiene Services	VR Sani
858	26/11/2025	INV - 9218		Current Account		Hygiene Services	VR Sani
858	26/11/2025	INV - 9218		Current Account		Hygiene Services	VR Sani
858	26/11/2025	INV - 9218		Current Account		Hygiene Services	VR Sani
860	03/11/2025			Current Account		NNDR	DBC
				Subtotal for Code: Rates			
				£1,579.34	£282.26	£1,861.60	
274 Bank Interest							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 866	19/11/2025			Current Account		Card Fee	Elavon
				Subtotal for Code: Bank Interest			
				7.20	£7.20	7.20	
				£7.20		£7.20	
				22,498.76	972.54	23,471.30	
				Subtotal for Cost Centre: Administration			
280 Wages							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 844	19/11/2025			Current Account		Wages	SGTC
				Subtotal for Code: Wages			
				573.87	£573.87	573.87	
				£573.87		£573.87	
282 Gas & Electricity							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 816	19/11/2025	E10179816		Current Account		Electricity	KCC Laser
850	21/11/2025	G10208606		Current Account		Gas	KCC Laser
				Subtotal for Code: Gas & Electricity			
				136.55	£6.83	143.38	
				31.31	£1.57	32.88	
				£167.86	£8.40	£176.26	
285 Rates							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 857	26/11/2025	INV - 9217		Current Account		Hygiene Services	VR Sani
				Subtotal for Code: Rates			
				4.10	£0.82	4.92	
				£4.10	£0.82	£4.92	
287 Miscellaneous Expenditure							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 822	19/11/2025			Current Account		Deposit Refund	Vintage Cash Now
				Subtotal for Code: Miscellaneous Expenditure			
				250.00	£250.00	250.00	
				£250.00		£250.00	
295 Hire Income							
Code Number	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier
Vchr. 874	30/11/2025			Active Saver 1		Hall Hire	Vintage Cash Now
				Subtotal for Code: Hire Income			
				386.50	£386.50	386.50	
				£386.50		£386.50	

Listing of Payments in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

Subtotal for Cost Centre: Church Road Hall													1,382.33	9.22	1,391.55	
Cost Centre Grove Hall																
Code Number		302 Gas & Electricity														
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total					
815	19/11/2025	E10179763		Current Account		Electricity	KCC Laser	L	71.08	3.55	74.63					
Subtotal for Code: Gas & Electricity											£71.08	£3.55	£74.63			
Code Number		305 Rates														
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total					
789	03/11/2025	13295		Current Account		Portablo Hire	Lav Hire	S	100.00	20.00	120.00					
795	06/11/2025	10008166858		Current Account		Water Rates	Castle Water	S	18.68	3.74	22.42					
803	13/11/2025	G10167356		Current Account		Gas	KCC Laser	L	8.99	0.45	9.44					
Subtotal for Code: Rates											£127.67	£24.19	£151.86			
Code Number		306 Water Rates														
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total					
802	13/11/2025	9279711		Current Account		Water Rates	Business Stream	E	56.59		56.59					
Subtotal for Code: Water Rates											£56.59		£56.59			
Subtotal for Cost Centre: Grove Hall											255.34	27.74	283.08			
Cost Centre Sports Pavilion																
Code Number		341 Water Rates														
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total					
864	10/11/2025			Current Account		Water Rates	Castle Water	Z	0.45		0.45					
Subtotal for Code: Water Rates											£0.45		£0.45			
Code Number		343 Rates														
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total					
796	07/11/2025	807103762		Active Saver 1		Gas	British Gas	L	26.07	1.30	27.37					
868	03/11/2025			Active Saver 1		NNDR	DBC	Z	636.00		636.00					
Subtotal for Code: Rates											£662.07	£1.30	£663.37			
Subtotal for Cost Centre: Sports Pavilion											662.52	1.30	663.82			
Cost Centre Town Council Offices Community Hall																
Code Number		360 Wages														
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total					
839	19/11/2025			Current Account		PAYE	HMRC	Z	152.20		152.20					
840	19/11/2025			Current Account		NI	HMRC	Z	51.54		51.54					
842	19/11/2025			Current Account		Wages	SGTC	Z	608.59		608.59					
Subtotal for Code: Wages											£812.33		£812.33			
Subtotal for Cost Centre: Town Council Offices Communi											812.33		812.33			

Listing of Payments in each Code for All Cost Centres
(Between 01-11-2025 and 30-11-2025)

Cost Centre Old Fire Station Cafe											
Code Number 380 Wages											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
827	19/11/2025			Current Account		Pension E'ee	KCC - LGPS	Z	76.79		76.79
828	19/11/2025			Current Account		Pension E'er	KCC - LGPS	Z	323.87		323.87
837	19/11/2025			Current Account		PAYE	HMRC	Z	90.60		90.60
838	19/11/2025			Current Account		NI	HMRC	Z	308.66		308.66
845	19/11/2025			Current Account		Wages	SGTC	Z	2,092.17		2,092.17
Subtotal for Code: Wages									£2,892.09		£2,892.09
Code Number 381 Food/Supplies											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
793	05/11/2025	3437317		Current Account		Cafe - Supplies	Bookers	X	377.04	15.70	392.74
804	13/11/2025	3437631		Current Account		Cafe - Supplies	Bookers	X	156.32	4.29	160.61
852	24/11/2025	3437967		Current Account		Cafe - Supplies	Bookers	X	248.50	2.31	250.81
867	26/11/2025			Current Account		Food Supplies	Petty Cash	Z	189.10		189.10
Subtotal for Code: Food/Supplies									£970.96	£22.30	£993.26
Code Number 382 Furniture, Fixtures & Equipment (incl. I											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
861	03/11/2025			Current Account		Coffee Machine Monthly Rental	Shire Leasing	Z	210.62		210.62
Subtotal for Code: Furniture, Fixtures & Equipment									£210.62		£210.62
Code Number 384 Rates											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
786	03/11/2025	026C031664		Current Account		Waste Bin Collection	Biffa	S	198.85	39.77	238.62
814	19/11/2025	E10179769		Current Account		Electricity	KCC Laser	L	772.67	38.63	811.30
Subtotal for Code: Rates									£971.52	£78.40	£1,049.92
Code Number 390 Miscellaneous Expenditure (incl. DBC i											
Vchr.	Date	Invoice No	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
856	26/11/2025	INV - 9216		Current Account		Hygiene Services	VR Sani	S	4.10	0.82	4.92
856	26/11/2025	INV - 9216		Current Account		Hygiene Services	VR Sani	S	7.61	1.52	9.13
Subtotal for Code: Miscellaneous Expenditure (incl									£11.71	£2.34	£14.05
Subtotal for Cost Centre: Old Fire Station Cafe									5,056.90	103.04	5,159.94
TOTALS									£75,035.70	£6,519.86	£81,555.56

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Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre	Public Lighting				
1 Supply & Maintenance			3,150.00	2,100.00	389.61
3 Christmas Lighting			609.00	2,780.00	-152.00
4 Repairs			500.00	333.32	-396.68
5 Long Term Financial Risks					
6 Income	1.00	0.68			-0.68
Sub Total for	1.00	0.68	7,820.00	5,213.32	-159.75
Cost Centre	Grove Car Park				
20 Rates			2,100.00	1,400.00	-394.75
21 Repairs & Maintenance			500.00	333.32	143.32
22 Long Term Financial Risks					
421 Income	1,000.00	666.68			-666.68
Sub Total for	1,000.00	666.68	2,600.00	1,733.32	-918.11
Cost Centre	Craylands Lane Car Park				
30 Rates					
31 Repairs & Maintenance					
32 Long Term Financial Risks					
Sub Total for					
Cost Centre	Parks Establishment				
40 Wages			108,250.00	72,166.68	-39,200.05
41 Equipment/Materials			20,790.20	20,666.68	3,387.25
42 New Grounds Maintenance Equipm					-14,203.49
43 Fuel			2,000.00	1,333.32	-284.98
44 Fencing			3,000.00	2,000.00	1,747.35
45 Telephone			250.00	166.68	166.68
46 Vehicles			2,000.00	1,333.32	554.02
47 Water Rates			2,575.00	1,716.68	484.92
48 Gas/Electricity			3,000.00	2,000.00	-1,133.58
49 Playground Equipment & Maintenanar			5,000.00	3,333.32	-2,621.96

AGENDA ITEM 9
FGR 8/1/26

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance	
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date
50 Staff Training					2,000.00	1,333.32	520.33	812.99		
51 Knockhall Changing Rooms					500.00	333.32		333.32		
52 Parks Works Area					750.00	500.00	56.26	443.74		
53 Vandalism					500.00	333.32		333.32		
54 Trees					3,000.00	2,000.00	560.00	1,440.00		
55 New Recreational Facilities										
56 Unexpected/Emergency Works					750.00	500.00	760.00	-260.00		
57 Long Term Financial Risks					5,000.00	3,333.32	3,305.33	27.99		
58 New Community Facility										
65 Miscellaneous Income	500.00	333.32	600.00					266.68		
Sub Total for Parks Establishment	500.00	333.32	21,390.20		169,575.00	113,049.96	181,812.64	-47,705.80		
Cost Centre Swanscombe Park										
70 Bowls Pavilion Maintenance										
71 Long Term Financial Risks										
75 Bowls Income	4,246.00	2,830.68	4,425.00					1,594.32		
78 Hire Charges										
427 Bowls Club Electricity							290.41	-290.41		
Sub Total for Swanscombe Park	4,246.00	2,830.68	4,425.00				290.41	1,303.91		
Cost Centre Knockhall Playing Field										
80 Rates					153.00	102.00	175.39	-73.39		
81 Long Term Financial Risks										
85 Football	6,240.00	4,160.00	4,850.00					690.00		
Sub Total for Knockhall Playing Field	6,240.00	4,160.00	4,850.00		153.00	102.00	175.39	616.61		
Cost Centre Broomfield Sports Ground										
90 Long Term Financial Risks										
95 Football Income	8,600.00	5,733.32	6,798.00					1,064.68		
96 Cricket Income			1,585.00					1,585.00		
97 Miscellaneous Income										

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

		Budget Receipts		Budget Payments		Variance
		Total for year	Year to Date	Total for Year	Year to Date	
		Act. Receipts		Act. Payments		Year to Date
Sub Total for	Broomfield Sports Ground	8,600.00	5,733.32	8,383.00		2,649.68
Cost Centre	Heritage Park					
100	Maintenance/Rent			500.00	333.32	1,033.32
104	Long Term Financial Risks					
Sub Total for	Heritage Park	700.00		500.00	333.32	1,033.32
Cost Centre	St Peter & St Paul's Churchyard					
110	Maintenance			2,000.00	1,333.32	-231.68
Sub Total for	St Peter & St Paul's Churchyard	650.00		2,000.00	1,333.32	-231.68
Cost Centre	Other Projects					
121	General Projects (inc. Summer Ente			10,000.00	6,666.68	-5,451.83
Sub Total for	Other Projects	1,325.00		10,000.00	6,666.68	-5,451.83
Cost Centre	Leisure Centre					
146	Rates & Insurance Rent - DBC			32,500.00	21,666.68	10,944.18
155	Management Fee			58,000.00	38,666.68	-5,333.32
Sub Total for	Leisure Centre	3,709.96		90,500.00	60,333.36	5,610.86
Cost Centre	Squash Courts					
200	Maintenance					
201	Long Term Financial Risks					
Sub Total for	Squash Courts					
Cost Centre	Allotments					
210	Rents / Licences			245.00	163.32	-53.68
211	Repairs / Maintenance			250.00	166.68	166.68
212	Water Supply				431.56	-431.56
213	Long Term Financial Risks					
218	Rent Income					
		5,230.00	3,486.68	5,512.51		2,025.83

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

Cost Centre	Allotments	Budget Receipts		Budget Payments		Variance	
		Total for year	Year to Date	Total for Year	Year to Date	Act. Receipts	Act. Payments
		5,230.00	3,486.68	495.00	330.00	5,512.51	648.56
Sub Total for							1,707.27
Administration							
230 Wages				142,750.00	95,166.68		125,694.63
231 Furniture, Fixtures & Fittings				750.00	500.00		25.00
232 Photocopier				1,000.00	666.68		2,879.51
233 Stationary, Advertising & Postage				1,600.00	1,066.68		1,014.94
234 Telephone / Internet				3,700.00	2,466.68		6,491.60
235 Mileage Allowance				200.00	133.32		133.32
236 Insurance				14,000.00	9,333.32		15,028.47
237 Subscriptions / Publications				5,000.00	3,333.32	216.00	5,146.12
238 Civic Budget				1,500.00	1,000.00	1,790.74	2,019.65
239 Civic Reception				1,500.00	1,000.00		1,525.44
240 Chains of Office				250.00	166.68		39.58
241 Legal Fees				3,000.00	2,000.00		2,000.00
242 External Audit Fees				1,400.00	933.32		933.32
243 Internal Audit Fees				350.00	233.32		23.32
244 Local Funding				2,000.00	1,333.32		1,800.00
245 Miscellaneous Expenditure				6,000.00	4,000.00		3,550.51
246 Election Expenses				2,000.00	1,333.32		1,333.32
247 Staff Training				1,500.00	1,000.00		365.00
248 Member Training				1,500.00	1,000.00		900.00
249 IT Services				4,000.00	2,666.68		5,947.31
250 Handyman (incl. seasonal park staff				500.00	333.32		333.32
251 Council Offices Building Maintenance				12,000.00	8,000.00	10.80	26,724.18
252 Water Rates				2,000.00	1,333.32		1,635.07
253 Gas				2,750.00	1,833.32		3,511.36
254 Electricity				6,500.00	4,333.32		12,644.94
255 Rates				17,500.00	11,666.68		15,029.19
256 Long Term Financial Risks							
270 Photocopier Income							
271 Miscellaneous Income		1,000.00	666.68			1,900.56	1,233.88

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

	Budget Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Act. Receipts	Total for Year	Year to Date	Year to Date
272 Precept	440,713.00	293,808.68	470,622.00			176,813.32
273 Section 136						
274 Bank Interest	3,000.00	2,000.00	1,468.23		509.05	-1,040.82
276 Government C Tax Grant	14,435.00	9,623.32	14,435.00			4,811.68
422 CIL			27,078.30			27,078.30
Sub Total for Administration	459,148.00	306,098.68	517,521.63	235,250.00	156,833.28	136,364.68
Cost Centre Church Road Hall						
280 Wages				5,800.00	3,866.68	-357.98
281 Repairs & Maintenance				500.00	333.32	-662.16
282 Gas & Electricity				850.00	566.68	-544.87
283 Cleaning Materials				100.00	66.68	47.93
284 Furniture, Fixtures & Fittings				100.00	66.68	66.68
285 Rates				1,172.00	781.32	370.54
287 Miscellaneous Expenditure				125.00	83.32	-170.78
288 Long Term Financial Risks						
295 Hire Income	6,500.00	4,333.32	7,643.56		536.50	2,773.74
406 Telephone Broadband				100.00	66.68	66.68
423 Water Rates					417.91	-417.91
Sub Total for Church Road Hall	6,500.00	4,333.32	7,643.56	8,747.00	5,831.36	1,171.87
Cost Centre Grove Hall						
301 Repairs & Maintenance				500.00	333.32	-46.68
302 Gas & Electricity				100.00	66.68	-169.93
305 Rates					453.51	-453.51
306 Water Rates					112.21	-112.21
308 Long Term Financial Risks						
Sub Total for Grove Hall				600.00	400.00	-782.33
Cost Centre Heritage Community Hall						
320 Wages						
321 Repairs & Maintenance						

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
322 Gas & Electricity					
323 Cleaning Materials					
324 Furniture, Fixtures & Fittings					
325 Rates					
326 Water Rates			83.00		-83.00
327 Miscellaneous Expenditure					
328 Long Term Financial Risks					
335 Hire Income	13,796.00	9,197.32			182.18
Sub Total for Heritage Community Hall	13,796.00	9,197.32	83.00		99.18
Cost Centre Sports Pavilion					
340 Utilities			946.01		-946.01
341 Water Rates			351.30		-351.30
342 Maintenance & Cleaning Contributic					
343 Rates			4,804.96		-4,804.96
344 Building Insurance					
345 Miscellaneous Expenditure			1,210.00		-1,210.00
346 Professional Fees			3,000.00		-3,000.00
350 Income					
425 Construction Costs					
426 Grant Income					
Sub Total for Sports Pavilion			10,312.27		-10,312.27
Cost Centre Town Council Offices Community I					
360 Wages	8,750.00	5,833.32	6,256.60		-423.28
361 Repairs & Maintenance	420.00	280.00	1,918.94		-1,638.94
362 Furniture, Fixtures & Fittings	100.00	66.68			66.68
363 Cleaning Materials	260.00	173.32	147.24		26.08
364 Miscellaneous Expenditure	75.00	50.00			50.00
365 Long Term Financial Risks					
370 Hire Income	47,500.00	31,666.68	100.00		-1,273.93

Swanscombe and Greenhithe Town Council
Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

	Budget Receipts		Act. Receipts		Budget Payments		Variance	
	Total for year	Year to Date	Total for year	Year to Date	Total for year	Year to Date	Year to Date	Year to Date
Sub Total for Town Council Offices Communi	47,500.00	31,666.68	30,492.75	6,403.32	9,605.00	8,422.78	-3,193.39	
Cost Centre Old Fire Station Cafe								
380 Wages					20,800.00	23,401.77	-9,535.09	
381 Food/Supplies					4,000.00	8,090.96	-5,424.28	
382 Furniture, Fixtures & Equipment (inc					500.00	1,612.78	-1,279.46	
383 Advertising					100.00	66.68	66.68	
384 Rates					2,250.00	2,826.05	-1,326.05	
385 Electricity					1,500.00	1,517.24	-517.24	
386 Cleaning Materials					120.00	80.00	80.00	
387 DBC Maintenance Service Charge					1,500.00	1,000.00	1,000.00	
388 Telephone / Internet					500.00	333.32	333.32	
389 Maintenance			192.20		500.00	807.06	-281.54	
390 Miscellaneous Expenditure (incl. DE			184.46		500.00	501.21	16.57	
391 Long Term Financial Risks								
392 Rent DBC					5,600.00	3,733.32	3,733.32	
395 Cafe Income	20,500.00	13,666.68	16,374.48			40.41	2,667.39	
424 Water Rates			3,358.52			7,161.97	-3,803.45	
Sub Total for Old Fire Station Cafe	20,500.00	13,666.68	20,109.66	25,246.64	37,870.00	45,959.45	-14,269.83	
Cost Centre Bus Shelters								
400 Maintenance					250.00	166.68	166.68	
Sub Total for Bus Shelters					250.00	166.68	166.68	
Cost Centre Ingress Park Community Centre								
407 Wages	6,000.00	4,000.00					4,000.00	
408 Repairs & Maintenance	500.00	333.32					333.32	
409 Gas & Electricity	1,500.00	1,000.00					1,000.00	
410 Cleaning Materials	500.00	333.32					333.32	
411 Furniture & Fittings	500.00	333.32					333.32	
412 Rates (NNDR)	1,600.00	1,066.68					1,066.68	
413 Water Rates	600.00	400.00					400.00	

Swanscombe and Greenhithe Town Council

Receipts and Payments compared with Flexed Budget (01/04/2025 to 30/11/2025 - All Cost Centres)

	Budget Receipts		Act. Receipts		Budget Payments		Act. Payments		Variance
	Total for year	Year to Date			Total for Year	Year to Date			Year to Date
414 Key Holder Security					600.00	400.00			400.00
415 Misc Expenditure					100.00	66.68			66.68
416 Long Term Financial Risks									
418 Hire Income					14,000.00	9,333.32			9,333.32
419 Commuted Sum					6,000.00	4,000.00			4,000.00
420 Contingency Fund					10,000.00	6,666.68			6,666.68
Sub Total for Ingress Park Community Centre					41,900.00	27,933.32			27,933.32
GRAND TOTALS	£573,261.00	£382,174.04	£636,701.77		£617,865.00	£411,909.88	£570,805.22		£95,632.39

CALCULATION OF COUNCIL TAX 2026/27 AS REQUIRED BY
SWANSCOMBE & GREENHITHE TOWN COUNCIL

AGENDA ITEM 11

FGP 8/1/26

Balance at Bank 1st April 2025	62,731
Plus Precept - 2025/26	470,622
Plus Government Grant 2025/26	14,435
	<u>547,788</u>

Less probable expenditure 2025/26	473,693
Less reserve account	30,020
Less working balance	25,000
Less Earmarked from 2025/26 Balances	<u>0</u>
Available Balance	<u>19,075</u>

Estimated expenditure 2026/27	523,807
Less available balance	19,075
	<u>504,732</u>

Less Government Grant	<u>0</u>
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Total Amount Required	<u>504,732</u>
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COUNCIL TAX CALCULATION

Basic rate for calculation as provided by Dartford Borough Council
 4820.78 properties

2025/2026
 4743.69

Band	2026/27				
A	£69.80				
B	£81.43				
C	£93.07				
D	£104.70	£99.21	£5.49	Percentage	5.53
E	£127.97				
F	£151.23				
G	£174.50				
H	£209.40				

	2024/25 ACTUAL	2025/26 EST	2025/26 PROB	2026/27 EST	2027/28 FORE	2028/29 FORE
Cost Centre 1 Public Lighting						
Code Description						
1 Supply & Maintenance	1000	3150	2000	3308	3407	3509
3 Christmas Lighting	2200	4170	3500	4000	4120	4244
4 Repairs	0	500	500	525	541	557
5 Long Term Financial Risks	0	0	0	2000	500	500
Total Expenditure	3200	7820	6000	9833	8567	8809
7 Miscellaneous Income	1	1	1	1	1	1
Total Income	1	1	1	1	1	1
Total to Public Lighting Summary	3199	7819	5999	9831	8566	8808
Cost Centre 2 Grove Car Park						
Code Description						
20 Rates	2100	2100	2100	2205	2293	2385
21 Repairs & Maintenance	0	500	250	525	541	557
22 Long Term Financial Risks	0	0	0	1000	655	655
Total Expenditure	2100	2600	2350	3730	3489	3597
7 Miscellaneous Income	4252	1000	3000	1050	800	800
Total Income	4252	1000	3000	1050	800	800
Total to Car Parks Summary	-2152	1600	-650	2680	2689	2797
Cost Centre 4 Parks Establishment						
Code Description						
40 Wages	110000	108250	120000	123600	126690	129857
41 Equipment/Materials	32000	31000	28000	32550	33364	34365
42 New Grounds Maintenance Ec	0	0	0	0	0	0
43 Fuel	3000	2000	2000	2100	2153	2217
44 Fencing	0	3000	2000	2500	2563	2639
45 Telephone	0	250	100	263	269	277
45 Vehicles	2500	2000	1800	2100	2153	2217
47 Water Rates	2300	2575	2500	2704	2771	2854
48 Gas / Electricity	8000	3000	5000	5250	5381	5543
49 Playground Equipment & Maint	5000	5000	4000	5250	5000	5150
50 Training	1000	2000	1000	1500	1538	1584
51 Knockhall Changing Rooms	200	500	500	525	538	554
52 Parks Works Area	50	750	500	788	807	831
53 Vandalism	600	500	500	525	538	554
54 Trees	7000	3000	3000	3150	3000	3000
55 New Recreational Facilities	0	0	0	0	0	0
56 Unexpected/Emergency Work	200	750	750	788	807	831
57 Long Term Financial Risks	5000	5000	5000	6000	10500	10500
58 New Community Facility	0	0	0	0	0	0
Total Expenditure	176850	169575	176650	189591	198071	202975
66 Miscellaneous Income	500	500	500	525	500	500
Total Income	500	500	500	525	500	500
Total to Parks Summary	176350	169075	176150	189066	197571	202475

	2024/25 ACTUAL	2025/26 EST	2025/26 PROB	2026/27 EST	2027/28 FORE	2028/29 FORE
Cost Centre 5 Swanscombe Park						
Code Description						
70 Bowls Pavilion Maintenance	0	0	0	0	0	0
Total Expenditure	0	0	0	0	0	0
75 Bowls	4272	4246	4425	4437	4373	4505
Total Income	4272	4246	4425	4437	4373	4505
Total to Parks Summary	-4272	-4246	-4425	-4437	-4373	-4505
Cost Centre 6 Knockhall Playing Field						
Code Description						
80 Rates	147	153	153	161	165	170
Total Expenditure	147	153	153	161	165	170
85 Football	6495	6240	6103	6396	6588	6786
Total Income	6495	6240	6103	6396	6588	6786
Total to Parks Summary	-6348	-6087	-5950	-6235	-6422	-6615
Cost Centre 7 Broomfield Sports Ground						
Code Description						
95 Football	9373	8600	8600	8815	9079	9352
96 Cricket	800	1000	1600	1025	0	2000
97 Miscellaneous Income	0	0	0	0	0	0
Total Income	10173	9600	10200	9840	9079	11352
Total to Parks Summary	10173	9600	10200	9840	9079	11352
Cost Centre 8 Churchyard - SP & SP						
Code Description						
110 Maintenance	600	2000	2000	4000	4120	4244
Total Expenditure	600	2000	2000	4000	4120	4244
Total to Parks Summary	600	2000	2000	4000	4120	4244
Cost Centre 9 Other Projects						
Code Description						
121 General Projects (inc Sum Etr	12000	10000	11000	10500	10815	11139
Total Expenditure	12000	10000	11000	10500	10815	11139
128 Miscellaneous Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total to Parks Summary	12000	10000	11000	10500	10815	11139
Cost Centre 10 Bus Shelters						
Code Description						
130 Maintenance	0	250	0	263	300	300
Total Expenditure	0	250	0	263	300	300
128 Miscellaneous Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total to Parks Summary	0	250	0	263	300	300
Cost Centre 19 Heritage Park						
Code Description						
100 Maintenance / Rent	0	500	500	525	500	500
101 Water Supply	0	0	0	0	0	0
102 Fencing	0	0	0	0	0	0
103 Changing Rooms	0	0	0	0	0	0
Total Expenditure	0	500	500	525	500	500
Total to Parks Summary	0	500	500	525	500	500

	2024/25 ACTUAL	2025/26 EST	2025/26 PROB	2026/27 EST	2027/28 FORE	2028/29 FORE
Code Description						
146 Rates & Ins Rent - DBC	32500	32500	20812	21853	22508	23183
155 GCLL Management Fee	58000	58000	58000	58000	58000	58000
Total Expenditure	90500	90500	78812	79853	80508	81183
Total Income	0	0	0	0	0	0
Total To Leisure Centre Summary	90500	90500	78812	79853	80508	81183
Cost Centre 14 Allotments						
Code Description						
210 Rents / Licences	220	245	245	257	265	273
211 Repairs / Maintenance	0	250	250	263	270	278
212 Water Supply	0	0	0	0	0	0
213 Long Term Financial Risks	0	0	0	1000	1000	0
Total Expenditure	220	495	495	1520	1535	551
218 Rent	5474	5230	5512	5361	6165	7090
Total Income	5474	5230	5512	5361	6165	7090
Total To Allotment Summary	-5254	-4735	-5017	-3841	-4630	-6538
Cost Centre 15 Administration						
Code Description						
230 Wages	140000	142750	158000	162740	167622	172651
231 Furn (F&F) & Equipment	100	750	250	788	811	835
232 Photocopier	1000	1000	1000	1050	1082	1114
233 Stationery, Advertising, Postage	1300	1600	1600	1680	1730	1782
234 Telephone / Internet	10000	3700	3700	3885	4002	4122
235 Mileage Allowance	0	200	200	210	216	223
236 Insurance	15000	14000	15000	14700	15141	15595
237 Subscriptions / Publications	7000	5000	5000	5250	5408	5570
238 Civic Budget	1500	3000	3000	2000	2060	2122
240 Chains of Office	0	250	50	263	270	278
241 Legal Fees	2500	3000	2500	3150	3245	3342
242 External Audit Fees	1500	1400	1400	1470	1514	1560
243 Internal Audit Fees	210	350	250	368	379	390
244 Local Funding	1700	2000	2000	2100	2000	2000
245 Miscellaneous	6000	6000	3200	6300	6489	6684
246 Election Expenses	16000	2000	2000	2100	2000	2000
247 Training	300	1500	1000	1575	1622	1671
248 Member Training	400	1500	750	1575	1622	1671
249 IT Services	3950	4000	4500	4200	4326	4456
250 Handyman (including seasonal)	0	500	0	525	541	557
251 Council Offices Building Maintenance	20000	12000	11000	16000	16480	16974
252 Water Rates	4000	2000	2500	2625	2704	2785
253 Gas	4000	2750	3500	3675	3785	3899
254 Electricity	18000	6500	7000	7350	7571	7798
255 Rates (NNDR)	17500	17500	17500	18375	18926	19494
256 Long Term Financial Risks	0	0	0	6000	2000	2000
Total Expenditure	271960	235250	246900	269953	273545	281571
270 Photocopier Income	0	0	0	0	0	0
271 Miscellaneous	1500	1000	2000	1050	0	0
274 Bank Interest	3900	3000	3000	3150	3245	3342
Total Income	5400	4000	5000	4200	0	0
Total to Administration Summary	266560	231250	241900	265753	273545	281571

	2024/25 ACTUAL	2025/26 EST	2025/26 PROB	2026/27 EST	2027/28 FORE	2028/29 FORE
Cost Centre 16 Church Road Hall						
Code Description						
280 Wages	5000	5800	6400	6592	6790	6993
281 Repairs & Maintenance	500	500	500	525	541	557
282 Gas & Electricity	2000	850	1400	1470	1514	1560
283 Cleaning Materials	130	100	100	105	108	111
284 Furniture & Fittings	0	100	100	105	108	111
285 Rates (NNDR)	1200	1172	700	1231	1268	1306
287 Misc Expenditure	0	125	125	131	135	139
288 Long Term Financial Risks	0	0	0	1000	0	0
290 Telephone / Broadband	0	100	100	105	400	400
Total Expenditure	8830	8747	9425	11264	10864	11178
295 Hire Income	11500	6500	11000	6825	7030	3000
Total Income	11500	6500	11000	6825	7030	3000
Total To Community Halls Summary	-2670	2247	-1575	4439	3834	8178
Cost Centre 17 Grove Hall						
Code Description						
301 Repairs & Maintenance	70	500	500	525	-59	-61
302 Gas & Electricity	400	100	200	105	108	111
Total Expenditure	480	610	710	641	60	62
315 Hire Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total To Community Halls Summary	480	610	710	641	60	62
Cost Centre 18 Heritage Community Hall						
Code Description						
320 Wages	0	0	0	0	0	0
321 Repairs & Maintenance	0	0	0	0	0	0
322 Gas & Electricity	0	0	0	0	0	0
323 Cleaning Materials	0	0	0	0	0	0
324 Furniture & Fittings	0	0	0	0	0	0
325 Rates (NNDR)	0	0	0	0	0	0
326 Water Rates	0	0	0	0	0	0
327 Misc Expenditure	0	0	0	0	0	0
328 Long Term Financial Risks	0	0	0	0	0	0
Total Expenditure	0	0	0	0	0	0
335 Hire Income	13794	13796	13796	14086	14508	14944
Total Income	13794	13796	13796	14086	14508	14944
Total To Community Halls Summary	-13794	-13796	-13796	-14086	-14508	-14944
Cost Centre 20 Sports Pavilion						
Code Description						
340 Utilities	1200	700	1000	1250	0	0
343 Rates	4000	4000	5000	6000	0	0
345 Misc Expenditure	0	0	0	0	0	0
346 Professional Fees	0	0	0	0	0	0
425 Construction Costs	0	0	0	0	0	0
Total Expenditure	5200	4700	6000	7250	0	0
350 Rent	0	0	0	0	0	0
426 Grant Income	0	0	0	0	0	0
Total Income	0	0	0	0	0	0
Total To Community Halls Summary	5200	4700	6000	7250	0	0

	2024/25 ACTUAL	2025/26 EST	2025/26 PROB	2026/27 EST	2027/28 FORE	2028/29 FORE
Cost Centre 21 Town Council Offices Community Hall						
Codi Description						
360 Wages (Caretaker)	9000	8750	10000	10300	10609	10927
361 Repairs & Maintenance	250	420	420	441	454	468
362 Furniture, Fixtures and Fittings	0	100	100	105	108	111
363 Cleaning Materials	300	260	260	273	281	290
364 Miscellaneous	0	75	75	79	81	84
365 Long Term Financial Risks	0	0	0	1000	5185	4540
Total Expenditure	9550	9605	10855	12198	16719	16420
370 Rent	50000	47500	50000	49875	48925	50393
Total Income	50000	47500	50000	49875	48925	50393
Total To Community Halls Summary	-40450	-37895	-39145	-37677	-32206	-33973
Cost Centre 22 Old Fire Station Café						
Codi Description						
380 Wages	21000	20800	28000	32400	33372	34373
381 Food/Supplies	8000	4000	8000	4200	4326	4456
382 F, F & Equipment (including le	500	500	500	525	500	500
383 Advertising	0	100	100	105	108	111
384 Rates (NNDR)	2400	2250	2250	2363	2433	2506
385 Electricity & Water	4000	1500	2000	2100	2163	2228
386 Cleaning Materials	100	120	130	126	130	134
387 DBC Maintenance Service Ch	1500	1500	1500	1575	1622	1671
388 Telephone / Internet	0	500	500	525	541	557
389 Maintenance	0	500	500	525	541	557
390 Miscellaneous (and DBC Insura	700	500	500	525	541	557
391 Long Term Financial Risks	0	0	0	1000	0	0
392 Rent DBC	5600	5600	5600	5880	5768	5941
Total Expenditure	43800	37870	49580	51849	52045	53591
395 Café Income	22200	20500	25000	21525	20000	20000
Total Income	22200	20500	25000	21525	20000	20000
Total To Community Café Summary	21600	17370	24580	30324	32045	33591
Cost Centre 23 Ingress Park Community Centre						
Codi Description						
400 Wages	0	6000	2000	7000	7210	7426
401 Repairs & Maintenance	0	500	500	500	515	530
402 Gas & Electricity	0	1500	500	2000	2060	2122
403 Cleaning Materials	0	500	100	500	515	530
404 Furniture & Fittings	0	500	100	500	515	530
405 Rates (NNDR)	0	1600	500	2000	2060	2122
406 Water Rates	0	600	200	600	618	637
407 Key Holder Security	0	0	0	600	618	637
408 Misc Expenditure	0	100	0	100	103	106
409 Long Term Financial Risks	0	0	0	1000	0	0
Total Expenditure	0	11300	3900	14800	14214	14640
415 Hire Income	0	14000	4000	14000	14000	14000
416 Commuted Sum	0	6000	13500	6000	6000	6000
417 Contingency Fund	0	10000	0	0	0	0
Total Income	0	30000	17500	20000	20000	20000
Total To Community Halls Summary	0	-18700	-13600	-5200	-5786	-5360
SUMMARY						
Street Lighting	3199	7819	5999	9831	8566	8808
Car Parks	-2152	1600	-650	2680	2689	2797
Parks	188503	181092	189475	183841	211590	218890
Leisure Centre	90500	90500	78812	79853	80508	81183
Allotments	-5254	-4735	-5017	-3841	-4630	-6538
Administration	266560	231250	241900	265753	273545	281571
Community Halls	-51234	-62834	-61406	-44634	-48607	-46037
Community Café	21600	17370	24580	30324	32045	33591
	511722	462062	473693	523807	555706	574266
Total Expenditure	511722	462062	473693	523807	555706	574266

2024/25	2025/26		2026/27	2027/28	2028/29
ACTUAL	EST	PROB	EST	FORE	FORE

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