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SWANSCOMBE & GREENHITHE TOWN COUNCIL

SUMMONS & AGENDA

A Meeting of the Swanscombe and
Greenhithe Town Council will be
held on

Thursday 29 January 2026 at 7.00pm

at: The Council Offices, The Grove, Swanscombe, DA10 0GA.

Graham Blew

Graham Blew
Town Clerk

Dated: 23 January 2026

Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.
Tel: (01322) 385513 Fax: (01322) 385849



A G E N D A

A MEETING OF THE SWANSCOMBE & GREENHITHE TOWN COUNCIL

1. To receive and accept apologies for absence (*Local Government Act 1972, s.85*).
2. Declarations of interest in items on the Agenda (*Localism Act 2011, s.31*).
- * ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***
3. To approve the Minutes of the Special Town Council Meeting held on 8 January 2026 (p) (*Local Government Act 1972, Sch 12, Para 41(1)*).
4. Items as Deemed Urgent by the Town Mayor / matters arising from previous minutes and their position on the Agenda (*for discussion/information only, not for decision*)
5. **TO RECEIVE THE MINUTES OF THE FOLLOWING COMMITTEES AND SUB-COMMITTEES AND PASS RESOLUTIONS AS DEEMED ADVISABLE (p).**
(*Local Government Act 1972, Sch 12, Para 41(1)*):
 - Planning, Major Developments, Transportation and Environment Committee – 14 January 2026.
 - Finance and General Purposes Committee – 8 January 2026
6. **KENT ASSOCIATION OF LOCAL COUNCILS (KALC) COMMUNITY AWARDS SCHEME (2026) (p).**

The Chief Executive of KALC has advised that they have now launched the 2026 KALC Community Awards Scheme.

If the Council wishes to take part in the Scheme the first step is to agree to adopt the Scheme. The Council would then need to submit its Nomination to KALC by Friday 30 January 2025.

All the relevant information / details for the Scheme are attached and were previously emailed to members on 17 September 2025.

Recommended: To adopt the Scheme and to submit a Nomination.

7. HONORARY FREEMAN (p).

Town Councillor Lorna Cross has requested that Members consider conferring the title of Honorary Freeman.

If Members agree to this the attached report seeks Members approval to the convening of a Special Meeting of the Council to appoint the title of Honorary Freeman, in accordance with section 249 (5) and (6) of the Local Government Act 1972.

Recommended: To consider the recommendations contained in the report.

8. COUNCIL TAX SUPPORT GRANT – CORRESPONDENCE, DARTFORD BOROUGH COUNCIL (DBC) (p).

Further to minutes 379/25-26 (STC 8 January 2026) the attached response has been received from the Head of Finance, DBC.

Recommended: That the item be noted.

9. COMMUNITY EVENT WORKING GROUP – UPDATE (p0).

Minute 384/24-25 asked the Working Group to consider preparing details on how to commemorate the centenary of the formation of the Swanscombe Urban District Council (1926).

The Working Group met on 10 December 2025 (notes from meeting attached) to discuss and agree the attached events programme.

Recommended:

1. That the update be noted.
2. That the proposed programme of events, as detailed in the notes, be agreed.

10. LORRY PARK WORKING GROUP – UPDATE (p).

The notes from the Lorry Park Working Group meeting on 21 October 2026 are attached and a further meeting, with the MP for Dartford, is scheduled to take place at 11am on 23 January 2026.

Recommended: That the update be noted.

11. LORRY PARK WORKING GROUP – VACANCY.

Councillor Elizabeth Wickham has requested that she be taken off of the Lorry Park Working Group which means there is a vacancy to be filled.

The current Membership is

1. Councillor Peter Harris
2. Councillor Dawn Johnston
3. Councillor Claire Pearce
4. Councillor Graham Taylor
5. VACANCY

Recommended:

To fill the vacancy on the Lorry Park Working Group.

12. REPORTS OF OUTSIDE REPRESENTATIVES.

This provides an opportunity for Members appointed as representatives on outside bodies to provide a report at the Meeting.

12.1 Ingress Park (Greenhithe) Management Limited (IPGM).

Councillors' Peter Harris and Dawn Johnston are the Council's representatives on IPGM. IPGM have indicated that, although unable to supply any documentation, they would like a verbal update to be submitted to the Council.

12.2 Whitecliffe Community Liaison Group (WCLG).

Councillor Dawn Johnston is the Town Councils representatives on the WCLG. As previously agreed, the agenda for the 21 January 2026 meeting is available for inspection.

12.3 Bluewater Forum (BF).

Councillor Dawn Johnston is the Town Councils representatives on the BF. Unfortunately the next meeting is taking place at the same time as this Full Council meeting.

13. REPORT FROM KENT COUNTY COUNCILLOR.

This item gives the Kent County Councillor for Swanscombe and Greenhithe, Mr Thomas Mallon, the opportunity to submit a verbal report on relevant news or issues from Kent County Council.

14. REPORT FROM DARTFORD BOROUGH COUNCILLORS.

This item gives the x5 Dartford Borough Councillors representing Swanscombe and Greenhithe the opportunity to submit a verbal report on any relevant news or developments at Dartford Borough Council.

15. SEALING OF DOCUMENTS.

There are none.

16. TOWN MAYOR'S ANNOUNCEMENTS.

17. CO-OPTION OF TOWN COUNCILLOR FOR THE SWANSCOMBE WARD (p).

Further to minute 329/25-26 an Expression of Interest notice was displayed seeking submissions by 5pm on 21 January 2026.

x3 Expression of Interest were received and are attached for Members to consider along with the Co-Option Policy which details how the co-Option will be undertaken at the meeting.

- A. Dr S Dunn (unfortunately Dr Dunn is unable to attend the meeting but has provided additional information)
- B. Mr P Crane
- C. Ms D Butler

Recommended:

To consider co-option to fill the vacancy on the Swanscombe Ward.

INFORMATION IN THE OFFICE.

- KALC News – January 2026.
- The Clerk – SLCC – January 2026.
- Clerks & Councils Direct – January 2026, Issue 163.



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Swanscombe and Greenhithe Town Council Website:
<http://www.swanscombeandgreenhithetowncouncil.gov.uk>

