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# SWANSCOMBE & GREENHITHE TOWN COUNCIL

## Recreation, Leisure & Amenities Committee

Councillor Emma Ben Moussa - Chairman  
Councillor Peter Harris – Vice-Chairman  
Councillor Lorna Cross  
Councillor Ann Duke  
Councillor Lesley Howes  
Councillor Dawn Johnston  
Councillor Hazel Stephens  
Councillor Elizabeth Wickham

To all other Councillors: For information only

**A Meeting of the above Committee will be held on**

**Thursday 12 March 2026 at 7.00pm**

**at: The Council Offices, The Grove, Swanscombe,  
Kent, DA10 0GA.**

*Graham Blew*

Graham Blew  
Town Clerk

Dated: 6 March 2026

**Due to the confidential nature of the business to be transacted the Press and Public will be excluded from the meeting for item 7.5.**

*Should any member have any questions regarding the content of the agenda or attached papers, please put them to the clerk's office 24 hours in advance of the meeting.*

The Council Offices, The Grove, Swanscombe, Kent, DA10 0GA.  
Tel: (01322) 385513 Fax: (01322) 385849



## AGENDA

1. To receive Apologies for Absence (*Local Government Act 1972, s.85*).
2. Substitutes.
3. Declarations of Interest in Items on the Agenda (*Localism Act 2011, s.31*).

\* ***As per Standing Order 34 c), and at the Chairman's discretion, the meeting will be adjourned at this point to allow any members of the public to address the meeting in relation to the business to be transacted at the meeting. Members of the public are allowed to (i) make representations, (ii) answer questions and (iii) give evidence relating to the business being transacted.***

4. Items as Deemed Urgent by the Chairman / matters arising from previous minutes and their position on the Agenda (for discussion/information only, not for decision).
5. To confirm the Minutes of the Meeting held on 22 January 2026 (Full Council 29 January 2026). (*Local Government Act 1972, Sch 12, Para 41(1)*).

6. **SENIOR GROUNDSMAN/GARDENER'S REPORT (p).**

Please see the attached report.

**Recommended:** That the report be noted.

7. **TOWN CLERK AND RESPONSIBLE FINANCIAL OFFICER'S REPORT.**

7.1 **ACTIVE KENT AND MEDWAY FUNDING (AKM) (p).**

The attached correspondence was received regarding an online funding application made by the Town Council towards Children's Summer Entertainment.

AKM have requested further information be provided, as per the attached.

The application was for match funding (50%) towards Children's Summer Entertainment, and the application was submitted before the Town Council reviewed its financial standing.

**Recommended:** To discuss and advise accordingly.

## 7.2 WATER LEAK – SWANSCOMBE PARK.

An invoice was received at the end of January for £18,764.30 for Swanscombe Park. When Business Stream were contacted to query this amount, we were advised that the meter had not been read since it was installed in 2024 and that it was our responsibility to investigate, and repair, any leaks on our side of the meter.

We arranged for an investigation to be carried out by a specialist utilities company at a cost of £650.00 and a leak was found and repaired, at a further cost of £1,050.00 exc. VAT. The leak was located approximately 1m away from the meter

The contractor reported that *...the leak was on the water meter fitting, this was not pushed all the way in, I would put this down to poor insulation as the pipe was cut too short.*

*The team cut the pipe further back and installed a longer pipe. They then reconnected everything and turned the supply on.*

Photographs and meter readings were taken, and a Leak Allowance Application has been submitted to Business Stream who acknowledged receipt and advised that they “will forward our request to the wholesaler to look into and applying allowance is at their discretion.”

**Recommended:** That the item be noted.

## 7.3 ELECTRIC VEHICLE CHARGING POINTS (EVCP) – UPDATE (p).

Further to minutes 38/25-26, 432/24-25 and 172/24-25 the Transport Planner / Network Innovations, Kent County Council (KCC) has provided the latest update regarding the EVCP's, and the proposed additional x4 EVCP's at The Grove Car Park and the EVCP at The Swanscombe Centre.

**Recommended:** That the item be noted.

#### 7.4 EXCLUSION OF THE PRESS AND PUBLIC.

TO RESOLVE: Pursuant to section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that, because of the confidential nature of the business to be transacted, the press and public leave the meeting during consideration of the following item.

#### 7.5 THE SWANSCOMBE CENTRE – PERFORMANCE OF SERVICES UPDATE (p).

Further to minute 186/25-26 the Finance Director GCLL has provided the latest Performance of Services Report for August 2025 to January 2026, which includes details for Finance and Attendances.

**Recommended:** That the item be noted.

#### INFORMATION IN THE OFFICE.

- Allotment & Leisure Gardener – Issue 1 2026.



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Swanscombe and Greenhithe Town Council Website:  
<http://www.swanscombeandgreenhithe town council.gov.uk>

